

## **PUBLIC SAFETY COMMITTEE MEETING**

October 10, 2016

Members Present: Scottie Ard, Jim Jackson and Mike Montello

Others Present: Craig Yehlik, Jim VanderWyst and Jeanne Bergman

Scottie Ard called the meeting to order at 5:00 p.m. Roll call was taken.

Mike Montello moved to adopt the agenda as presented, seconded by Jim Jackson and carried.

Mike Montello moved to approve the minutes from the previous meeting of August 30, 2016, seconded by Jim Jackson and carried.

### **Introduction of New Emergency Management Coordinator**

The City has been without an emergency management coordinator since Chuck Mehls retired in 2014. Craig Yehlik suggested Veronica Koehler be appointed to fill this position. Duties and responsibilities were discussed. Mike Montello moved to appoint Veronica Koehler as the new emergency management coordinator, seconded by Jim Jackson and carried.

### **Review Emergency Management Plan**

The current Emergency Management Plan was put together by Chuck Mehls and needs to be updated. Veronica has already met with St. Croix County's interim emergency manager, City Staff and City Administrator Mike Darrow for feedback on how to start the process. The first steps will include: reviewing the current plan, taking inventory, testing equipment and defining the roles of key City personnel. Once a plan is in place, a table top exercise will be done.

### **Communications and Miscellaneous**

Craig will post an article on Facebook regarding an oil painting his department received as a thank you from a couple who was helped by his department in their time of need. He is also working with Nick Vivian on ways to recognize those who have made donations to the K9 unit.

Jim Jackson moved to adjourn the meeting, seconded by Mike Montello and carried.

Meeting adjourned at 6:15 p.m.

Minutes by Jeanne Bergman