

REGULAR COUNCIL MEETING MARCH 9, 2015 7:00 P.M.

The meeting was opened by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, The New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Kittel, Ard, Jackson, Hansen, Volkert, Zajkowski, and Student Representative Elliot Smallidge.

Members Absent: Student Representative Victoria Johnson

The Pledge of Allegiance was recited.

Alderman Zajkowski moved to adopt the agenda as presented, seconded by Alderman Hansen and carried.

Public Comment

There was none.

Consent Agenda

1. Approval of the Minutes from the Previous Regular Council Meeting, February 9, 2015 and Special Council Meeting, February 26, 2015
2. Applications for License to Serve from Laura E. Belisle, New Richmond; Sandra L. Bonney, New Richmond; and Madison J. Crothers, Eagan;
3. Application for a 6 Month Class B Beer License from New Richmond Softball Association for April 15 – October 15, 2015
4. Application from Scott Kastel, Agent for Kwik Trip #337 at 124 Paperjack Drive, for a Class A Beer and Class A Liquor License
5. Application for a Temporary Class B Beer License:
 - a. New Richmond Youth Hockey Association for March 13-15, 2015 at 450 Sports Center Road
 - b. New Richmond Youth Hockey Association for May 9-10, 2015 at 450 Sports Center Road
 - c. New Richmond Fire & Rescue for April 11, 2015 at 106 South Arch Avenue
 - d. New Richmond Area Chamber of Commerce for June 5-6, 2015 at Mary Park
 - e. New Richmond Area Chamber of Commerce for July 9-12, 2015 at Cyclone Park
6. Application for a Permit to Use Amplification Devices and Exemption from Sec. 50-87 Loud & Unnecessary Noise from New Richmond Area Chamber of Commerce from 3:00 p.m. to Midnight on June 5, 2015 and 11:00 a.m. on June 6, 2015 at Mary Park
7. Application for a Permit to Use Amplification Devices and Exemption from Sec. 50-87 Loud & Unnecessary Noise from New Richmond Area Chamber of Commerce for 4:00 p.m. to midnight on July 9, 2015; 11:00 a.m. to midnight on July 10, 2015; 11 a.m. to midnight on July 11, 2015; and 10 a.m. to 2:00 p.m. on July 12, 2015
8. Request for Extension of Premise to Include an Area in the Parking Lot and Application for a Permit to Use Amplification Devices and Exemption from Sec. 50-87 Loud &

Unnecessary Noise from Champ's Sports Bar & Grill from 8:00 p.m. to Midnight on March 17, 2015, July 9, 10, 11, & 12, 2015

9. Request for Extension of Premise from Champ's Sports Bar & Grill to Include the Sidewalk in Front of Their Building for March 17, 2015 and July 11, 2015 For One Hour Before and After the Parade
 10. Application for a Parade Permit from the New Richmond Area Chamber of Commerce for July 11, 2015 at 5:00 p.m.
 11. Application for a Street Use Permit from the New Richmond Area Chamber of Commerce for North Green Avenue from Hughes to Mary Park entrance June 5-6, 2015
 12. Application for Run/Walk Permit for the Veteran's Memorial Run on May 23, 2015 at 8:00 a.m.
 13. Application for a Run/Walk Permit for Bosch Packaging on May 9, 2015 at 8:00 a.m.
 14. Payment of VO#57677 through VO#57820 totaling \$4,430,821.08 plus electronic fund transfers of \$1,054,898.60 for a grand total of \$5,485,719.68
- | | |
|-----------------------|--------------|
| General Fund | \$700,423.67 |
| Debt Service Fund | 582,585.97 |
| Capital Projects | 187,402.13 |
| Landfill Cleanup Fund | 11,276.25 |
| TIF District #6 | 3,326.32 |
| Storm Water Utility | 13,490.24 |
| Park Land Trust Fund | 87.90 |
| Tax Agency Fund | 3,987,127.20 |

Alderman Hansen moved to approve the consent agenda items except for 8 & 9, seconded by Alderman Ard and carried.

Consent Agenda Item #8

There was discussion regarding the Request for Extension of Premise to Include an Area in the Parking Lot and Application for a Permit to Use Amplification Devices and Exemption from Sec. 50-87 Loud & Unnecessary Noise from Champ's Sports Bar & Grill from 8:00 p.m. to Midnight on March 17, 2015, July 9, 10, 11, & 12, 2015. Alderman Hansen expressed concern that March 17th is on a Tuesday evening. Alderman Ard moved to approve this request, seconded by Alderman Zajkowski and carried.

Consent Agenda Item #9

There was discussion regarding the Request for Extension of Premise from Champ's Sports Bar & Grill to Include the Sidewalk in Front of Their Building for March 17, 2015 and July 11, 2015 For One Hour Before and After the Parade. Alderman Hansen expressed concern that people wander from the designated areas to other areas. Alderman Ard suggested that Champ's put up signs stating that alcohol is not allowed past this point. Alderman Ard moved to approve this request, seconded by Alderman Zajkowski and carried. Alderman Hansen voted no.

Department Reports

Fire Department - Nothing

Police Department - Nothing

Administration – Mike Darrow stated that the Capital Improvement Plan will be discussed at the work session on March 23, 2015. Look for updates on Facebook, Twitter and the City website. There will be a Fire Advisory Board meeting on March 18, 2015. The Council will discuss the Phase II synopsis for the commons site at the work session on March 23rd as well.

Community Development – Beth Thompson stated that the team has been working on Impact Fees and this will be discussed at the work session on March 23, 2015. A consultant has been hired to complete the Needs Assessment and this should be finished in the next few days. Three options have been presented to the EDC and they gave feedback and made a recommendation to choose Option 1. The next step is to bring it to Council on March 23, 2015.

Public Works - Jeremiah Wendt stated that the Street Department has been converting the traffic signals to LED which will save approximately \$7,000 per year. They are also converting the crosswalks to show a countdown. He is working on the design for reconditioning the south water tower. This will be done in May or June this year. The ground is still frozen and with the snow melting there has been some ponding in streets. If you see any ponding, please let the City know so we can thaw out the pipes.

Library - Nothing

ADRC – Dementia Care Specialist

Nancy Abrahamson explained that dementia is on the rise and there is a need for dementia friendly businesses in New Richmond. There will be a workshop on March 24, 2015 at 2:00 p.m. and 6:30 p.m. at WITC. They would like to train businesses on how to deal with people with dementia. If 50% of a business's employees are trained, they will get a purple cling to put in their window showing that they are a dementia friendly business. The training is free and is approximately thirty minutes. They are starting a memory café that will be at the Centre once a month for people with dementia and their care givers. Mike Darrow has committed to having City staff go through the dementia training. Nancy thanked the Council for allowing her talk about dementia initiatives.

Application for Permit to Use Amplification Devices

Bernie Wollenberg, from Faith Community Church, explained the request to use amplification devices and exemption from Section 50-87 Loud & Unnecessary Noise from Faith Community Church from May 31, 2015 through September 13, 2015 on Sunday Mornings from 8:00 a.m. to Noon. Discussion followed. Alderman Zajkowski moved to approve this request from 9:30 a.m. to 11:30 a.m., seconded by Alderman Kittel and carried. Alderman Hansen asked that if any complaints are received, the Council is made aware of them so adjustments can be made.

Ordinance #473 Cross Connection Control

Jeremiah explained that the City has had an ordinance in place addressing cross connections, but the DNR recently made some additional requirements so the ordinance needed to be amended. Considerable discussion followed. Alderman Kittel moved to suspend the rules and adopt Ordinance #473, seconded by Alderman Zajkowski and carried.

Cross Connection Plan

Jeremiah explained that this plan lays out the details of the cross connection ordinance. The DNR requires us to have this in place. Alderman Ard moved to approve the cross connection plan, seconded by Alderman Kittel and carried.

Ordinance #474 Well Abandonment & Well Operation Permit

There was considerable discussion regarding this ordinance. Alderman Kittel moved to table this ordinance, seconded by Alderman Zajkowski and carried.

New Richmond Public Transit

Alderman Ard asked about additional hours for Loyalty Day. New Richmond Public Transit has offered two options; Option 1 is to have two additional people from 7:00 a.m. to 6:00 p.m. for a total of 22 hours; Option 2 is one additional person for a total of 11 hours. They have offered to donate the extra hours as well. Alderman Ard moved to accept Option 1, seconded by Alderman Jackson and carried. Alderman Ard thanked New Richmond Public Transport for providing the additional hours at no cost to the City.

Highway 64/65 Corridor Design

Jeremiah explained the design of the corridor. Phase I would include traffic lights at the intersection of Wall Street and Hwy 64. Phase II would be traffic lights at North Fourth Street and Hwy 64. Phase III would be a diamond interchange at North Fourth Street and Hwy 64.

Considerable discussion followed. Other traffic calming ideas have been looked at including speed limit changes and adding street trees. This concept will be presented to land owners in this area for feedback. The Plan Commission will discuss the concept and then it will be brought back to Council for formal approval.

Resolution #031501 – Budget Amendments and Carry Forwards

Bev Langenback, City Treasurer, presented the 2014 budget amendments, carry forward amounts totaling \$21,563.80 and assigned fund balances of \$12,582.14 for “future outlay & retirements”.

Alderman Hansen offered the following resolution, and moved for its adoption, along with the approval of the carried forward amounts as outlined and the assigned fund balances:

CITY OF NEW RICHMOND
RESOLUTION #031501

WHEREAS, the City of New Richmond has levied taxes and appropriated monies for City operations, and

WHEREAS, unforeseen circumstances and events occurred in 2014, that were not anticipated when the budget was originally adopted.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of New Richmond that the 2014 budget be amended as follows:

GENERAL FUND	2014 ADOPTED		AMENDED 2014
	<u>BUDGET</u>	<u>ADJUSTMENTS</u>	<u>BUDGET</u>
REVENUES			
General Property Taxes	2,905,267.34	-	2,905,267.34
Taxes (other than property)	674,225.96	-	674,225.96
Intergovernmental Revenues	1,560,121.80	79,258.06	1,639,379.86
Licenses & Permits	320,225.00	-	320,225.00
Public Charges for Service	279,707.00	7,475.58	287,182.58
Public Imp Revenue-Assessments	4,053.13	-	4,053.13
Miscellaneous Revenue	50,109.75	44,906.19	95,015.94
Other Financing Sources & Transfers	-	-	-
TOTAL REVENUES	5,793,709.98	131,639.83	5,925,349.81
EXPENDITURES			
General Government	1,249,630.09	2,162.81	1,251,792.90
Protection - Person & Property	2,091,194.09	25,197.38	2,116,391.47
Health & Sanitation	12,050.00	-	12,050.00
Public Works - Streets	1,112,113.29	99,475.28	1,211,588.57
Education & Recreation	1,140,359.29	(551.00)	1,139,808.29
Conservation & Development	135,163.22	1,000.00	136,163.22
Other Financing Uses & Transfers	17,200.00	-	17,200.00
Outlay	36,000.00	33,755.09	69,755.09
TOTAL EXPENDITURES	5,793,709.98	161,039.56	5,954,749.54
OTHER FUNDS			
REVENUES			
Impact Fees	20,033.00	-	20,033.00
WDF/RLF/Housing Fund	-	-	-
Debt Service Funds	2,498,753.74	225,119.72	2,723,873.46
Capital Project Fund	130,000.00	-	130,000.00

Capital Project - Landfill Cleanup	96,482.02	-	96,482.02
Tax Increments	1,521,912.34	-	1,521,912.34
Storm Water Utility	248,753.24	-	248,753.24
Parks Trust Fund	29,000.00	9,000.00	38,000.00
Library Trust Fund	25,000.00	200.00	25,200.00
Enterprise Funds	12,651,995.00	-	12,651,995.00
TOTAL REVENUES	17,221,929.34	234,319.72	17,456,249.06
EXPENDITURES			
Impact Fees	40,420.00	-	40,420.00
WDF/RLF/Housing Fund	1,000.00	-	1,000.00
Debt Service Funds	2,498,753.74	225,119.72	2,723,873.46
Capital Project Fund	344,800.00	89,807.00	434,607.00
Capital Project - Landfill Cleanup	100,896.00	9,095.00	109,991.00
Tax Increments	1,942,429.77	17,287.00	1,959,716.77
Storm Water Utility	200,194.02	-	200,194.02
Parks Trust Fund	26,350.00	9,000.00	35,350.00
Library Trust Fund	12,500.00	200.00	12,700.00
Enterprise Funds	12,741,956.00	-	12,741,956.00
TOTAL EXPENDITURES	17,909,299.53	350,508.72	18,259,808.25

Adopted at a regular meeting of the Common Council on March 9, 2015. Motion was seconded by Alderman Ard and carried.

Civilian Active Shooter Training

Craig Yehlik, Detective for the New Richmond Police Department, presented the Civilian Active Shooter Training to the Council.

Council Work Session

There will be a Council work session on March 23, 2015 at 5:00 p.m.

Closed Session

Alderman Ard moved to go into Closed Session per State Statute 19.85 (1)(c)(e)(g) to discuss: 1) TID #6; 2) Dionisopoulos Litigation; 3) Staffing Update; 4) Administrator's Annual Review, seconded by Alderman Kittel and carried.

Open Session

No action was taken

Alderman Ard moved to adjourn the meeting, seconded by Alderman Hansen and carried.

Meeting adjourned at 9:52 p.m.

Tanya Reigel
City Clerk