

SPECIAL COUNCIL MEETING
MARCH 28, 2016 AT 5:00 PM

Mayor Horne opened the meeting by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, the New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Volkert, Hansen, Zajkowski, Kittel, Ard, and Jackson.

The Pledge of Allegiance was recited.

Alderman Zajkowski moved to adopt the agenda with the removal of item #12-1, seconded by Alderman Jackson and carried.

Community Commons Project/CDBG

Mike Darrow reviewed the Community Commons Master Plan. He outlined the following steps:

- 1) Discussion regarding future site of the library within the "Commons" site area
- 2) Preliminary review of School District of New Richmond Agreement – March 28, 2016 Work Session
- 3) Agreement Approval
- 4) Authorize approval of "Master Plan" site consultant for the project
- 5) Master Planning Process
- 6) Capital Campaign Process
- 7) Community Development Block Grant
- 8) Communication and Roles

Considerable discussion followed regarding these steps. The CDBG process includes designating the area as blight. This would be accomplished by a resolution from the Council and would be based on specific criteria for the building. Staff has been communicating with West Central Wisconsin Regional Planning Commission regarding the determination of blight and they feel we qualify in that area. We would be able to submit an application and do that internally with the help of WCWRP. An agreement has been drafted by the school district and needs to be approved by City Council. At the work session in April, staff will present a contract recommendation for the campaign manager.

North Fourth Street Project Update

Jeremiah Wendt, Public Works Director, gave an update on the North Fourth Street update. We applied for grant funding, but were denied. Jeremiah is still pursuing funding for the project in 2017. He would like to have a public meeting in July of 2016 to discuss options with residents. More public meetings will be scheduled as needed.

Paperjack Drive, North Shore Drive and North Starr Avenue Project Update

Jeremiah Wendt gave an update on these projects. Easements are needed for right-of-way at Knowles Avenue and Paperjack Drive for sidewalk connection and on North Shore Drive for trails. There was discussion regarding sidewalk placement on North Starr Avenue because the street will be narrowed when it is replaced and depending where the sidewalk is placed, existing trees may have to be taken down.

2015 Financial Review & Resolution #031601 Budget Amendments and Carry Forwards

Mike Darrow gave a review of the financials for 2015. Alderman Ard offered the following resolution and moved for its adoption along with the approval of the carry forward amount of \$21,963.27 and assign fund balance totaling \$45,975.91:

CITY OF NEW RICHMOND			
RESOLUTION #031601			
WHEREAS, the City of New Richmond has levied taxes and appropriated monies for City operations, and			
WHEREAS, unforeseen circumstances and events occurred in 2015, that were not anticipated when the budget was originally adopted.			
NOW, THEREFORE, BE IT RESOLVED by the common council of the City of New Richmond that the 2015 budget be amended as follows:			
	2015		AMENDED
GENERAL FUND	ADOPTED/AMENDED		2015
	<u>BUDGET</u>	<u>ADJUSTMENTS</u>	<u>BUDGET</u>
REVENUES			
General Property Taxes	2,923,900.90	-	2,923,900.90
Taxes (other than property)	692,201.64	-	692,201.64
Public Imp Revenue-Assessments	4,195.93	-	4,195.93
Intergovernmental Revenues	1,488,841.57	91,743.16	1,580,584.73
Regulation & Compliance Revenue	303,500.00	-	303,500.00
Public Charges for Service	320,174.00	8,251.00	328,425.00
Miscellaneous Revenue	76,282.40	47,458.95	123,741.35
Other Financing Sources & Transfers	100,000.00	-	100,000.00
TOTAL REVENUES	5,909,096.44	147,453.11	6,056,549.55
EXPENDITURES			
General Government	1,287,017.36	(10,632.75)	1,276,384.61
Protection - Person & Property	2,184,604.66	93,483.26	2,278,087.92
Health & Sanitation	12,250.00	-	12,250.00
Public Works - Streets	1,147,582.07	47,678.70	1,195,260.77
Education & Recreation	1,106,595.89	29,523.70	1,136,119.59
Conservation & Development	133,704.66	(2,500.00)	131,204.66
Other Financing Uses & Transfers	13,000.00	77,500.00	90,500.00
Outlay	24,341.80	8,964.00	33,305.80
TOTAL EXPENDITURES	5,909,096.44	244,016.91	6,153,113.35
OTHER FUNDS			
REVENUES			
Impact Fees	17,427.00	46,000.00	63,427.00
WDF/RLF/Housing Fund	-	-	-
Debt Service Funds	2,455,426.92	3,463,000.00	5,918,426.92
Capital Project Fund	4,394,661.27		4,394,661.27

		-	
Capital Replacement Fund		164,352.10	260,702.10
	96,350.00		
Capital Project - Landfill Cleanup		13,900.00	86,305.06
	72,405.06		
Tax Increments	2,074,529.14	2,950,194.92	5,024,724.06
Storm Water Utility	344,735.38		344,735.38
		-	
Parks Trust Fund		21,000.00	59,000.00
	38,000.00		
Library Trust Fund		-	24,000.00
	24,000.00		
Enterprise Funds	12,746,707.00		12,746,707.00
		-	
TOTAL REVENUES	22,264,241.77	6,658,447.02	28,922,688.79
EXPENDITURES			
Impact Fees			131,175.00
	85,175.00	46,000.00	
WDF/RLF/Housing Fund		-	17,500.00
	17,500.00		
Debt Service Funds	2,455,426.92	3,463,000.00	5,918,426.92
Capital Project Fund	1,559,477.00		1,559,477.00
		-	
Capital Replacement Fund		223,488.00	249,488.00
	26,000.00		
Capital Project - Landfill Cleanup		13,900.00	91,835.00
	77,935.00		
Tax Increments	2,407,346.31	2,980,645.11	5,387,991.42
Storm Water Utility	659,465.90		659,465.90
		-	
Parks Trust Fund		21,000.00	79,000.00
	58,000.00		
Library Trust Fund		-	12,000.00
	12,000.00		
Enterprise Funds	12,818,865.00		12,818,865.00
		-	
TOTAL EXPENDITURES	20,177,191.13	6,748,033.11	26,925,224.24

Motion was seconded by Alderman Hansen and carried.

Strategic Plan Discussion

Mike Darrow requested permission to put out a RFP or RFQ for a facilitator to help with the strategic plan. This will come back in April for Council review along with a timeline and process.

City's Bike and Pedestrian Master Plan

Noah Wiedenfeld gave a review of the Bike and Pedestrian Master Plan.

Communications & Miscellaneous

April 9, 2016 is the Fire Department Chili Feed. The Loyalty Day Parade will be on April 30, 2016.

Closed Session

Alderman Ard moved to go into Closed Session per State Statute 19.85 (1)(c)(e)(f) to consider an agreement with the School District for the sale of Community Commons Property, seconded by Alderman Kittel. There was discussion regarding going into Closed Session. Alderman Volkert, Kittel, and Jackson voted no. Alderman Zajkowski, Ard and Hansen voted yes. Mayor Horne broke the tie with a no vote.

Nick Vivian, City Attorney, reviewed the commons agreement. Nick will send comments and concerns to the School District. Alderman Kittel moved to table this item, seconded by Alderman Hansen and carried.

Alderman Ard moved to adjourn the meeting, seconded by Alderman Jackson and carried.

Meeting adjourned at 6:18 p.m.

Tanya Reigel
City Clerk