

REGULAR COUNCIL MEETING APRIL 13, 2015 7:00 P.M.

The meeting was opened by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, The New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Kittel, Ard, Jackson, Hansen, and Volkert

Members Absent: Alderman Zajkowski, Student Representatives Elliot Smallidge and Victoria Johnson

The Pledge of Allegiance was recited.

Alderman Ard moved to adopt the agenda as presented, seconded by Alderman Jackson and carried.

Public Comment

There was none.

Consent Agenda

1. Approval of the Minutes from the Previous Regular Council Meeting, March 9, 2015 and Special Council Meeting, March 23, 2015
2. Applications for License to Serve from Marilee B. Johnson, New Richmond; and James Wolff, Somerset
3. Application for a Parade Permit from the New Richmond Area Chamber of Commerce for July 11, 2015 at 4:00 p.m.
4. Application for Run/Walk Permit for Corn Fest on August 22, 2015 at 6:00 a.m. – 3:00 p.m.
5. Application for a Run/Walk Permit for Willow River Run on July 11, 2015 at 7:30 a.m.
6. Application for a Direct Seller's Permit and Request for Fees to be Waived:
 - a. Breanna Simon for Bee's Ice Cream from April through December 2015
 - b. Mike Thole for Street Treats Ice Cream Truck from April through September 2015
 - c. James Jackson for Coffee & Smoothie Concession Trailer from April through October 2015
7. Application for Temporary Class B Beer License from New Richmond Millers Baseball Team for May 9, 15, 20, 27, 30, June 3, 5, 6, 7, 10, 12, 14, July 1, 8, 10, 15, 18, 19, 22, 25, 26, 29, 31, and August 1, 2, 2015
8. Permit for Amplification Devices and Exemption from Section 50-87 Loud & Unnecessary Noise from Faith Community Church for June 21-26, 2015 6:00 p.m. to 9:00 p.m. each night
9. Payment of VO#57821 through VO#57979 totaling \$198,420.49 plus electronic fund transfers of \$624,945.27 for a grand total of \$823,365.76

General Fund	\$624,431.89
Impact Fees Fund	855.00
Debt Service Fund	146,001.97
Capital Replacement Fund	25,945.50
Landfill Cleanup Fund	7,280.02
TIF District #6	4,762.28

Storm Water Utility	8,920.71
Park Land Trust Fund	5,168.39

Alderman Hansen moved to approve the consent agenda, seconded by Alderman Ard and carried.

Department Reports

Community Development – Beth Thompson stated that the new phone system was in last week. She also thanked the Clerk’s office and election workers for their work with the election on April 7, 2015.

Public Works - Jeremiah Wendt stated that the Public Works Committee discussed the bike path from Doughboy Trail to Hatfield Park. They will get the public involved with this project. More information will be coming. Jeremiah introduced Steve Skinner as the new Lead Operator at the Wastewater Treatment Plant and David Pufall as the new Operator at the Wastewater Treatment Plant. Steve has been with the City for almost ten years and just received this promotion.

Police Department – Gail Freiseis stated that the Law Enforcement Memorial Service will be on May 14, 2015 at the New Richmond High School at 6:00 p.m.

Public Hearing – Impact Fee Ordinance and Needs Assessment

Mayor Horne declared the Public Hearing open to discuss the Impact Fee Ordinance and Needs Assessment. Beth Thompson gave a review of both items and answered questions. Nick Vivian, City Attorney, reviewed the ordinance and Cheryl from CBS Squared helped with the needs assessment. At the previous Council meeting, they decided to proceed with the (REU) Residential Equivalent Unit method of computing the impact fees. The needs assessment was drafted and on file in the Clerk’s office for the required 20 days. Summer Seidenkranz, member of the EDC, recommended approval of the new Impact Fees. John Hamilton and Justin Leach are local developers that both offered support. A local realtor also offered support of the new impact fees. Mayor Horne declared the Public Hearing Closed. Discussion followed. Nick Vivian offered the following additional language to be added to the ordinance for clarification: There shall be no time restriction on the City’s authority to utilize the revenue collected from SAC fees.

Action on Public Hearing

Alderman Kittel moved to approve the Needs Assessment, seconded by Alderman Volkert and carried. Alderman Ard moved to suspend the rules and adopt Ordinance #475 including the additional language as stated by Nick Vivian, seconded by Alderman Hansen and carried.

Resolution #041501 – Schedule of Fees

Alderman Hansen offered the following resolution and moved for its adoption:

RESOLUTION #041501

RESOLUTION AMENDING THE SCHEDULE OF FEES

WHEREAS, the City of New Richmond hereby adopts the following Amendment to the Schedule of Fees:

Section	License/Fee Type	Fee
50-154	Fireworks Users Permit	\$50.00

Motion was seconded by Alderman Ard and carried.

Application for Fireworks User Permit

Alderman Kittel moved to approve the application from Jamie Gibson and Amy Larson for a Fireworks User Permit for June 20, 2015 at Hatfield Park, seconded by Alderman Volkert and carried.

Plan Commission Recommendations

Sarah Skinner gave a review of the application from Bass Lake Inc amending lot 25 of James Place Planned Unit Development. The Plan Commission recommended approving the amendment to lot 25 of James Place Planned Unit Development including the Certified Survey Map with conditions

as listed in the Plan Commission minutes from April 9, 2015. Alderman Hansen moved to accept the Plan Commission recommendation, seconded by Alderman Ard and carried.

The Plan commission recommended approving a Certified Survey Map from Karl Skoglund and Dan Baillargeon on the condition that the CSM be recorded with St. Croix County Register of Deeds. Alderman Kittel moved to accept this recommendation, seconded by Alderman Hansen and carried.

Finance Committee Recommendations

The Finance Committee recommended increasing escrow fee amounts for City applications. Beth Thompson explained the need for this increase. Not all applications currently require an escrow amount and the City has to bill out for additional amounts that are not collected at application time. Alderman Hansen moved to approve the escrow fee amounts for City applications, seconded by Alderman Ard and carried.

The Finance Committee recommended approving the Madison Avenue lighting project at a cost of approximately \$43,600 to come from TIF #6. Alderman Kittel moved to accept this recommendation, seconded by Alderman Jackson and carried.

The Finance Committee recommended approving a policy for hiring limited term employees. Alderman Kittel moved to approve the policy for limited term employees, seconded by Alderman Ard and carried.

Urban Non-Point Source Planning Project Contract

Jeremiah Wendt explained that the City received grant money in 2013 from the DNR for this project and it was 70% matching funds. The other 30% will come from the St. Croix River Crossing funds. Alderman Kittel moved to approve this contract contingent upon DNR approval, seconded by Alderman Ard and carried.

2015-2016 Street & Utility Improvements

Jeremiah Wendt explained that staff is working with Short-Elliott-Hendrickson to refine the scope of the project and discuss funding opportunities for North Fourth Street. Staff has met with Richmond Township and Lakeside Foods regarding those projects. Final approval will be on May 11, 2015.

Park Board Recommendation

The Park Board recommended implementing a boat launch fee at Mary Park and to set that fee at \$3.00 per time or \$30.00 per year. There was discussion regarding a non-resident fee. Alderman Volkert moved to have the resident fee at \$3.00 per time or \$30 annually and the fee for non-residents would be \$4.00 or \$40.00 annually, seconded by Alderman Ard and carried.

South Water Tower Reconditioning Project

The Utility Commission recommended approving this contract. Alderman Hansen moved to accept this recommendation, seconded by Alderman Ard and carried. A possible Tiger logo will be brought back to Council for final approval.

Community Flag Challenge

Alderman Ard issued a challenge to all businesses and homeowners in the City of New Richmond to fly the American Flag from now until the moving wall comes on September 10, 2015.

Council Work Session

There will be a Council work session on April 27, 2015 at 5:00 p.m.

Communications and Miscellaneous

There will be a council meeting tomorrow night, April 14, 2015 at 7:00 p.m. to swear in newly elected Council members and elect a council president.

Alderman Ard moved to adjourn the meeting, seconded by Alderman Jackson and carried.

Meeting adjourned at 8:15 p.m.

Tanya Reigel
City Clerk