CITY OF NEW RICHMOND
THE CITY BEAUTIFUL

156 East First Street
New Richmond, Wisconsin 54017
ph 715.246.4268 fx 715.246.7129
www.newrichmondwi.gov

April 1, 2016

TO ALL PARK BOARD MEMBERS:

Craig Kittel	**Brian Schroeder**
Joe Ard	**Frank Norton**
Tania Strawn	**Jon Hailey**
Christine Melby	

STUDENT REPRESENTATIVE:
James Elkin

This is to notify you of a Park Board Meeting on Wednesday, April 6, 2016, at 6:15 p.m. in ED Lab at the New Richmond Civic Center, 156 East First Street, New Richmond, Wisconsin.

If you are unable to attend the meeting, please notify Marie Bannink at 246-4268 at your earliest convenience.

AGENDA:

1. **Roll call:**
2. **Adoption of agenda**
3. **Approval of minutes of the previous Park Board meeting, February 17, 2016**
4. **Public business items**
5. **Unfinished business**
   (Consideration and action on matters tabled, postponed or referred to a committee at a previous meeting)
   a) **Skate Park RFP submission review**
   b) **2016 Projects**
   c) **VFW – Freedom Park**
6. **New business**
   a) **John Doar Civil Rights History Trail**
   b) **Healthy Hatfield Habitat Project**
   c) **New Richmond Baseball Association Request**

d) **Wisconsin DNR Dragonfly Study**
e) **Mary Park-Relay for Life Request**
f) **Earley Property Development Park Trust Fund**

(Action on newly introduced motions, ordinances, resolutions or other matters)

7. **Park Land Trust Report**
   a) **Park Land Trust Fund - $117,724.28**
   b) **Impact Fee Fund - $17,681.78**

8. **Announcements**

9. **Adjournment**

Craig Kittel
President

cc: The News
Northwest Community Communications
City website

A majority of the members of the New Richmond City Council may be present at the above meeting. Pursuant to State ex rel. Badke v. Greendale Village Board., 173 Wis. 2d 553, 494 N.W. 2nd 408(1993) such attendance may be considered a meeting of the City Council and must be noticed as such, although the Council will not take action at this meeting.

If you need a sign language interpreter or other special accommodations, please contact the City Clerk at 246-4268 or Telecommunications Device for the Deaf (TDD) at 243-0453 at least 48 hours prior to the meeting so arrangements can be made.

PARK BOARD MEETING
WEDNESDAY, FEBRUARY 17, 2016

Chair Craig Kittel called the Park Board meeting to order at 6:15 p.m. on Wednesday, February 17, 2016.

Members Present: Craig Kittel, Jon Hailey, Brian Schroeder, Christine Melby, and Tania Strawn (6:25), and Joe Ard (8:50)

Members Absent: Student Representative James Elkin and Frank Norton

Others Present: Susan Heuiser, Ben Heuiser, Dave Mandel, David Sharretts, Jerry Simms, Gary Christian, Ken House, Darian Blattner, Jim Zajkowski, Jerry Frey, Brad Altena, Kim Hennings, Jeremiah Wendt, Noah Wiedenfeld, Michael Mroz, and Marie Bannink

Jon Hailey moved to adopt the agenda moving up VFW Freedom Park, VFW Car Show, St. Croix Bike & Pedestrian Trail, Use of Concession Stand at Hatfield Park, and Library Story Walk, seconded by Christine Melby, motion carried.

Jon Hailey moved to approve the minutes of the December 9, 2015 meeting, seconded by Brian Schroeder, motion carried.

Public Business Items
None

Unfinished Business
VFW Freedom Park:
Ken House updated the Park Board on securing the 99 year lease with the VFW Post and the City. The next step is to ask two firms, to bid this project at no cost. If we are turned down we can work with the Reserve Group. The VFW will also be hiring an architect for the building design work. The building will consist of a public banquet center, Day-A-Way Center, and pavilion. The next step on the City side is to work with the VFW Post on getting the developers agreement completed.

Skate Park Design/Fundraising:
Noah Wiedenfeld updated the board and stated; the current donations are $78,750.00. He and Michael Mroz have been doing research and found concrete to be quieter; more durable than other materials. The initial cost may be higher but more economical in the long run. The preferred concrete design is called the "Plaza Style". The RFP will go out listing the funds currently raised with a notation that other funds that are donated to the projectcould be added to the contract. Motion was made by Jon Hailey to recommend sending out RFP for designing/building a park with concrete material, and move forward building the skate park seconded by Christine Melby, motion carried.

2016 Projects:
Jeremiah will send out the Park Plan summary sheet with cost estimates. Each member is asked to rank the items according to their priorityand return to Jeremiah by the due date. This will give us a starting point for 2016 projects.

Athletic Field Reservation Form:
Michael gave information on the reservation procedure and the new reservation form. He plans on placing the calendar on the website for all teams to view. Craig Kittle moved to accept the registration form as presented, seconded by Brian Schroeder, motion carried.

New Business

VFW Car Show Saturday, September 17, 2016:

Dave Sharretts stated this will be the third year at Mary Park for the show. They will use the park all day. Jon Hailey moved to allow the VFW to hold their car show at Mary Park on Saturday, September 17, 2016, seconded by Christine Melby, motion carried.

St. Croix Bike and Pedestrian Trails Coalition:

Ben Heuiser presented background information on the projects and objectives of the plan. There are over 15 communities on the coalition working on this project. The plan is to connect some of the trails throughout the county. Safe Routes to school are also being included in the plan. The final plan should be adopted in August or September.

Use of Concession Stand at Hatfield Park:

Jeremiah Wendt gave some background information on the concession stand. Brad Altena, representing the baseball club, was asking about selling concessions at the small concession stand on the nights they use both fields. Jerry Frey, on behalf of the Hatfield Softball Association stated he would like to work with the groups on use of the concession stand. Youth Softball or Baseball should have exclusive rights to the concession stand when they are holding tournaments, as well as league nights. The lease agreement will be redone to reflect the usage of the concession stand.

Library Story Walk:

Kim Hennings the librarian of the Friday Memorial Library presented information on the Story Walk. The Library has received a grant to purchase 16 frames; these frames can be permanently placed. Discussion was held on what park would be the best for the placement. Motion was made by Christine Melby to place the Story Walk at Mary Park, seconded by Brian Schroeder, motion carried.

Bike/Pedestrian Master Plan:

Noah gave background information on the plan.

The following are recommendations in the Master Plan:

- Provide bicycle safety class to local youth
  - Bike Federation of Wisconsin
  - Centre
  - New Richmond School District
  - New Richmond Police Department
- Create a public awareness campaign about driving safely near bicyclists and pedestrians, and distracted driving
- Organize activities for National Bike to Work Week and National Bike Month
- Add signage and way finding maps near all trails and strategic locations
- Add bicycle parking in the downtown and at key destinations (e.g. city parks, Civic Center, etc)
- Extend the Doughboy Trail north to Hatfield Park using the old railroad route
- Add street lighting on 140th Street
- Add bicyclist and pedestrian accommodations from the eastern extent of Paperjack Drive to 140th Street
- Add bicyclist and pedestrian accommodations to North Fourth Street and 125th Street
- Connect the Doar Prairie Restoration to the Nature Center
- Explore the addition of traffic calming measures to Knowles Avenue, including:
  - Textured sidewalks
  - Landscaping
  - Parklets
  - Bump outs
  - Improved pedestrian crossing signage

- Collaborate to improve the safety of East First Street/CTH K for residents who live in Fox Run and Whispering Prairie

- Consider adopting a local "Complete Streets" ordinance
- Improve safety of intersections identified in the SRTS plan
- Improve the connection from the Rail Bridge Trail to the Mill Pond Trail
- Explore creating short-cut bike paths
    - Monette Avenue to 5th Street (through park)
    - Monette Park Trail to Marshall/Jefferson Road
    - Williams Avenue to Mary Park
- Create a trail connecting Peninsula Heights to Paperjack Place using existing easement
- Connect existing North Shore Trail to the east to Fox Run Park
- Connect "Orphan Trails" to larger system
    - North Shore Trail
    - Willowind Trail
    - Monette Park Trail
    - Woodland Creek Trail
- Review local ordinances to ensure that bicyclist & pedestrian safety is promoted and ordinances are being enforced
- Review bicycle registration process to prevent loss and theft of bicycles
- Explore the possibility of adding a police bicycle patrol
- Identify goals each year at a City Council Work Session, with input from Park Board & Plan Commission
- Apply for grants to fund these activities
- Pursue designation as a gold level Bicycle Friendly Community and Walk Friendly Community
- Acquire better data regarding sidewalk and trail use in New Richmond
- Continue to update the Bicycle & Pedestrian Master Plan – it should be a living document that can change
- Engage with the New Richmond Pathway Committee for input & partnerships

This will go to City Council for final approval.

Doughboy Trail Benches:
Motion was made by Jon Hailey to recommend the Duck Bill Anchors for the benches located on Doughboy Trail, seconded by Tania Strawn, motion carried.

Recreation Planning:
Darrin Blattner and the School District have contacted the City on working together on increased communication. Michael would like to develop an activity guide for people to click on and see what is happening in the community. We would like to hire a consultant to see where the strengths and weaknesses are. The RFP was in the packet if there are any changes or suggestions please send them to Michael or Jeremiah. It was suggested to contact the Chamber to see if they would want to be involved.

New Richmond Park Board 1st Annual Medallion Hunt:
Jeremiah stated Mike Darrow has come up with a way to get more people to visit the parks and trails with a Medallion Hunt; he will be in charge of this activity. Businesses have donated prizes for the winner. Motion was made by Jon Hailey to approve the medallion hunt, seconded by Joe Ard, motion carried.

Park Land Trust Report:
Jeremiah reviewed the detail project sheet and Park Land Trust Fund sheet. The ending balance date should read January 31, 2016.

Park Land Trust Fund - $116,784.94

Impact Fee Fund - $17,681.78

Announcements:
The question was asked about the backflow preventer, it is still being worked on. Packet will be out in a timelier manner next month. Jeremiah announced that since he will be spending a lot of time on street/utility projects, Michael will be taking over more responsibility with the Park Board. The March meeting will be March 30th. The May meeting will be held on May 25th.

Jon Hailey moved to adjourn the meeting, seconded by Brian Schroeder, motion carried.

The meeting of the Park Board was adjourned at 9:15 p.m.

Minutes Submitted by
Marie Bannink
City Secretary

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TO: Park Board Members

FROM: Noah Wiedenfeld, Michael Mroz; City of New Richmond

DATE: March 14, 2016

RE: Skate Park Proposal Reviews

Background: Following the March 14th City Council meeting, staff was directed to release a Request for Proposal (RFP) to companies who specialized in the development and construction of Skate Parks. A March 29th deadline was given for proposal completion. Park Board has been given the task of reviewing the completed proposals, selecting the best company for our project, and making a final recommendation to the City Council.

Staff Recommendation: A motion to approve the selected company proposal for construction of the New Richmond Skate Park.

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TO: Park Board Members

FROM: Jeremiah Wendt; Public Works Director

DATE: March 14, 2016

RE: 2016 Park Plan Itemization

Background: The City of New Richmond Park System Plan identified a number of projects that would enhance the overall quality of our parks. Park board members were asked to rank your top 10 projects on a scale of 1 to 10 with 1 being the most desirable to be completed, keeping in mind budget and timeline. Members were also given the opportunity to add projects to the list. After compiling the numbers, the following is a list of the top 10 projects the board would like to see accomplished during the 2016 construction season or in near future.

Staff Recommendation: A motion is needed to approve the aforementioned list so city staff can devote time and resources toward these projects.

Park Plan Projects 2016

	Park	Estimated Cost	Funding
1. Connect Doar Prairie to Nature Center		$ 100,000.00	DNR/DOT grants
2. Construct Skateboard Park	Hatfield Park	$ 100,000.00	grants, donations
3. Splash Pad	Mary	$ 200,000.00	donations
4. Irrigate 2 fields	Freedom	$ 70,000.00	
5. Add Grills	Hatfield Campground	$ 3,200.00	campground revenue
6. Replace Infant/Toddler Equipment	Paperjack	$ 20,000.00	
7. Stabilize Hill	Monette	$ 1,000.00	
8. Construct Shelter	Greaton	$ 10,000.00	Greaton trust fund
9. Install 2nd half of 10' bituminous path	Freedom	$ 110,000.00	DNR/DOT grants
10. Add picnic tables	Greaton	$ 750.00	Greaton trust fund
11. Add baseball backstop	Greaton	$ 10,000.00	Greaton trust fund
12. WI-FI	Hatfield Campground	$ -	campground revenue
13. Horshoe Pits	Hatfield Campground	$ 100.00	campground revenue
14. Tennis Board	Woodland Creek	$ 500.00	
15. Trees and Landscaping	Woodland Creek	$ 3,000.00	gravel bed nursery
16. Add tables	Cherokee	$ 500.00	
17. John Doar Civil Rights Trail	Mill Pond	TBD	
18. Add benches and grills	Mary	$ 1,000.00	estimate is for 1 grill & 1 bench
19. Add benches	Nature Center	$ 800.00	estimate is per bench (plastic coated)
20. 9 or 18 hole frisbee golf course	Freedom	$ 9,000.00	
21. bike racks	Paperjack	$ 1,000.00	
22. Replace restroom soffit and roof	Mary	$ 10,000.00	
23. Remove buckthorn	Nature Center	$ -	
24. Construct Hatfield Concession field 3	Hatfield Park	$ 20,000.00	
25. Sand volleyball court	Mary	$ 3,000.00	
26. Tennis Backboard	Mary	$ 500.00	
27. Hatfield Canoe launch	Hatfield Park		
28			
29			

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TO: Park Board Members

FROM: Jeremiah Wendt, Director of Public Works

DATE: March 24, 2016

RE: VFW

The VFW will give a update on the Freedom Park Project.

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MEMORANDUM

TO: Park Board

FROM: Noah Wiedenfeld, Management Analyst

DATE: March 18, 2016

SUBJECT: John Doar Civil Rights History Trail

BACKGROUND

An architectural concept has been developed for the proposed John Doar Civil Rights History Trail, which would be located around the Mill Pond. The concept includes six interpretive panels mounted on limestone blocks with granite caps. The panels would tell the story of John Doar's life and career, beginning with his childhood and continuing in chronological order to when he received the Presidential Medal of Freedom. Six benches would be located opposite the interpretive signs on the west side of the existing sidewalk, and additional trees, shrubs, and perennials would also be planted.

Bill Sanders, Senior Landscape Architect with Loucks Inc, will be at the meeting to give a short presentation about the proposed project, including an estimated budget and timeline.

RENAMING THE MILL POND TRAIL

In addition to the proposed trail concept, the Park Board should consider whether or not to change the name of the existing "Mill Pond Trail" to "John Doar Civil Rights History Trail." The naming rights policy that was drafted in 2013 suggests that when considering the renaming of an existing trail, the Park Board should consider whether the proposed name recognizes an individual of historical and cultural significance, and whether the trail would recognize a person of enduring importance to the community and the nation.

POSSIBLE ACTION

The Park Board will be asked to consider approving the concept for the John Doar Civil Rights History Trail. If approved, the concept would then advance to the City Council in April.

LOUCKS

JOHN DOAR CIVIL RIGHTS HISTORY TRAIL

Phase 1 2016

1. INTREPRETIVE SIGNS (6) – describing the life and career of John Doar. Each sign will be 2' x 4' with text and color photos/graphics set into a steel frame and mounted on top of a limestone and granite pedestal.

2. BENCHES (6) – located opposite the interpretive signs on the west side of the existing walk.

3. LANDSCAPING – shade trees, flowering trees, shrubs and perennials would be planted to provide, shade, color and softness to the trail.

John Doar Civil Rights History Trail

First panel (to be placed on south side of Doughboy Dam just west of Mill Pond; illustration could be the baseball photo with his dad.)

John Doar was born on December 3, 1921 and lived just west of here at 510 West First Street with his parents, William Thomas Doar, Sr. and Mary Frances (May) Doar, and his older brother, William Thomas Doar, Jr. (Tom). As boys, John and Tom played football, basketball and baseball, explored the island in the Willow River and attended Immaculate Conception Church. During those years, the Doar boys were close to two cousins who were also New Richmond residents: John V. McNally, who was to be known as Johnny Blood, the Shakespeare-quoting halfback for the Green Bay Packers; and Warren P. Knowles Jr., who would grow up to become the Governor of Wisconsin in the 1960s.

Second Panel (To be on north side of dam – panels go around Mill Pond arching to the east ending near the main street entrance to the park, illustration could be Princeton graduation photo or air corps photo)

After going east for college and west for law school, and serving in the Army Air Corps in WW II, John came home to New Richmond in 1950 to practice law with his father, brother Tom and cousin Warren. In May 1960, John left New Richmond to move to Washington, DC to serve in the newly established Civil Rights Division of the United States Justice Department. Soon after starting in the Division, John travelled south to Fayette County, Tennessee and East Carroll Parish, Louisiana investigating voting rights cases. Those first efforts, and the countless cases that the Division brought throughout the south over the next five years, laid the legal foundation for the Voting Rights Act of 1965.

Third Panel (illustration: Map of the south with flags for Montgomery, Jackson, Oxford, Selma and Philadelphia, Fayette county and East Carroll Parish)

During his years in the Civil Rights Division, John was involved in many of the most important challenges of the civil rights struggle. As the lead person in the South for the federal government, he was called the "law-bringer south of the Mason Dixon line." In 1961, he was in Montgomery when the Freedom Riders arrived; in 1962, he escorted James Meredith as the first black to be admitted to the University of Mississippi; in 1963, he stopped a riot in Jackson, Mississippi after the funeral of slain civil rights leader Medgar Evers; in 1964, he helped to

draft the Civil Rights Act; and in 1965, he represented the federal government in Selma, Alabama in the days leading up to, and during, the historic Selma to Montgomery march.

Fourth Panel (Three boy's photo)

John prosecuted two important civil rights cases involving murder. In 1965, he led the successful prosecution of the members of Ku Klux Klan who had participated in the killing of Viola Liuzzo who was killed in the hours after the Selma march; and in 1967, he successfully prosecuted the Klan members in Neshoba County, Mississippi who had participated in the murder of three young civil rights workers – Michael Schwerner, Andrew Goodman and James Chaney. Convictions in those cases – before southern judges and southern juries -- were key turning points in the civil rights movement.

Fifth Panel (Not sure)

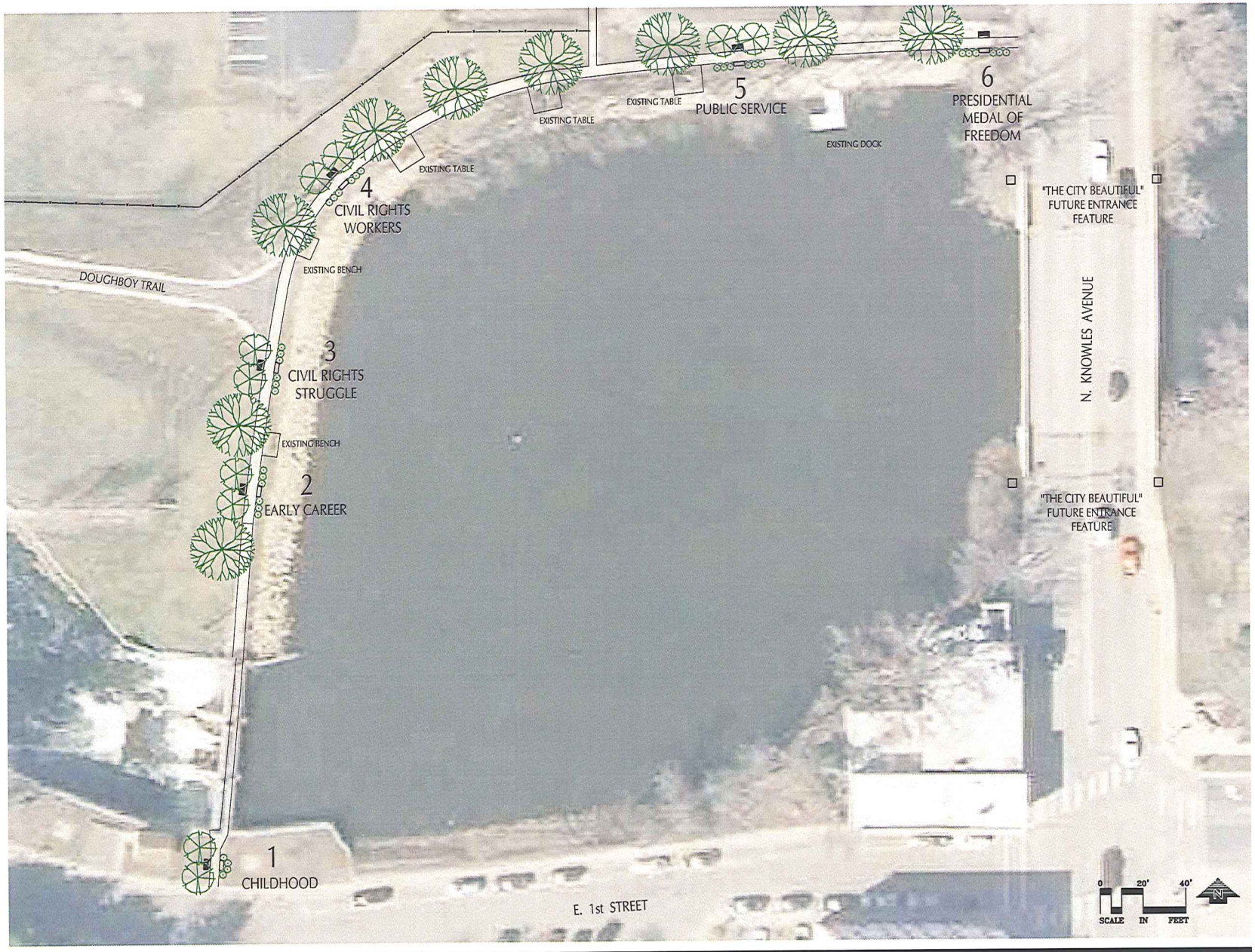
In 1967, John left the Civil Rights Division to move to New York to lead an anti-poverty program begun by Sen. Robert Kennedy in Bedford Stuyvesant, a poor neighborhood in the center of Brooklyn. During his first years in Brooklyn, he also served as the President of the New York City Board of Education. In December 1973, John was called back to Washington to serve as the Special Counsel to the House Judiciary Committee's

impeachment inquiry into the conduct of President Richard Nixon.

Sixth Panel (Medal of Freedom photo with tom in it)

John's leadership of the impeachment inquiry staff led to the Judiciary Committee voting with overwhelming bipartisan majorities to recommend three articles of impeachment of President Nixon. Soon after those votes, President Nixon resigned from office. In the years following the impeachment inquiry, John practiced law in New York and around the country. He frequently returned to New Richmond and along with his brother Tom, contributed to the life of New Richmond in countless ways. In May of 2012, President Barack Obama awarded John the Presidential Medal of Freedom for his service to his country.

John Doar died on November 11, 2014. He always loved New Richmond.



MEMORIAL CONCEPT

JOHN DOAR CIVIL RIGHTS HISTORY TRAIL
NEW RICHMOND, WI

CITY OF NEW RICHMOND
156 Star First Street
New Richmond, WI 54017

LOUCKS
PLANNING
CIVIL ENGINEERING
LAND SURVEYING
LANDSCAPE ARCHITECTURE
ENVIRONMENTAL
7200 Hemlock Lane, Suite 300
Maple Grove, MN 55369
763.424.5505
www.loucksinc.com

CADD QUALIFICATION

CADD files prepared for the Consultant for the project are compatible with the Consultant's software and systems for use solely with respect to the project. These CADD files shall not be used by the Consultant on other projects or for additions to this project by others without written approval of the Consultant. With the Consultant's approval, others may be permitted to obtain copies of the CADD drawing files for information and reference only. All electronic or computerized revisions, additions or deletions to these CADD files shall be made at the sole risk of the party making such revisions and the Consultant hereby disclaims any responsibility for such revisions. Consultant hereby disclaims all warranties, both implied and written.

SUBMITTAL/REVISIONS

DATE

PROFESSIONAL SIGNATURE

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Landscape Architect under the laws of the State of Minnesota.

License No. William D. Sievers - LA 12335
Date

QUALITY CONTROL

Loucks Project No.	15380.04
Project Lead	WS
Drawn By	GJ
Checked By	WS
Review Date	03/22/16

SHEET INDEX

C1-1 MEMORIAL CONCEPT
C1-2 INTERPRETIVE PANELS

MEMORIAL CONCEPT
C1-1

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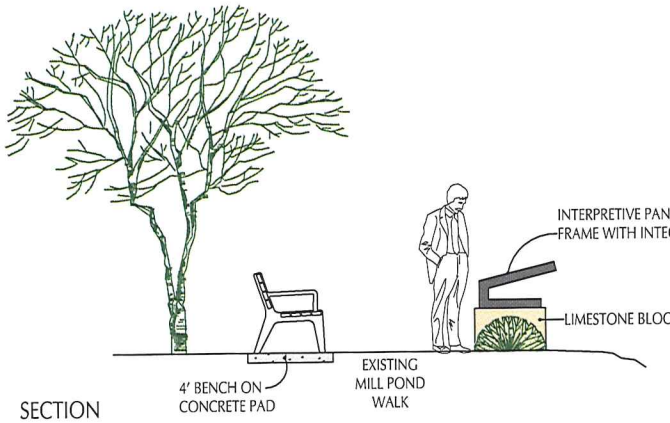

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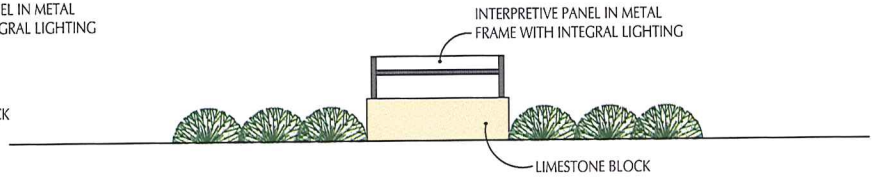

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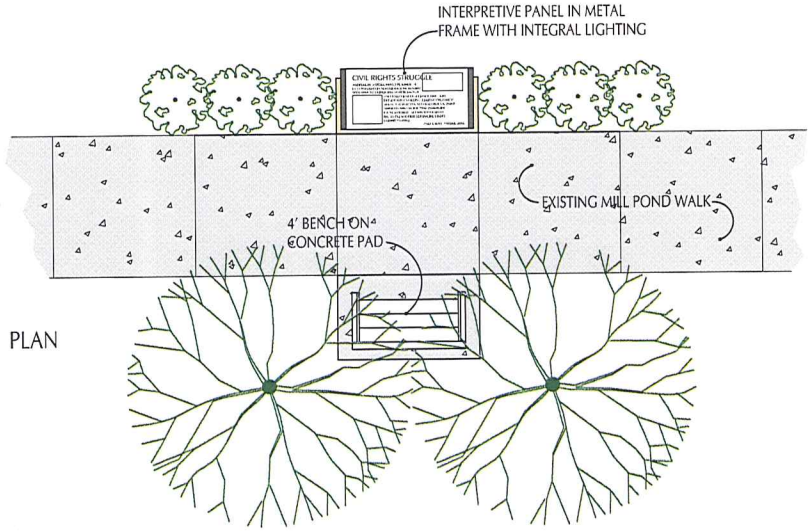

PLAN

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SCALE IN FEET

INTERPRETIVE PANELS

JOHN DOAR CIVIL RIGHTS HISTORY TRAIL

NEW RICHMOND, WI

CITY OF NEW RICHMOND

156 East First Street
New Richmond, WI 54017

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SUBMITTAL/REVISIONS

DATE

PROFESSIONAL SIGNATURE

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly licensed Landscape Architect under the laws of the State of Minnesota.

William D. Sanders - LA

License No. 12335
Date

QUALITY CONTROL

Loucks Project No.	15383.0A
Project Lead	WS
Drawn By	GJ
Checked By	WS
Review Date	03/22/16

SHEET INDEX

C1-1	MEMORIAL CONCEPT
C1-2	INTERPRETIVE PANELS

INTERPRETIVE PANELS
C1-2

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TO: Park Board Members

FROM: Noah Wiedenfeld, Management Analyst

DATE: March 14, 2016

RE: Healthy Hatfield Habitat Project

Background: In the fall of 2015, the City of New Richmond received two grants totaling $1,500 to be used towards pollinator friendly plants and birdhouses to be constructed around Hatfield Lake at Hatfield Park and Freedom Park. The grants came from the Natural Resources Foundation of Wisconsin, and Star Prairie Fish and Game. New Richmond High School students enrolled in Rachel Sauvola's agriscience classes will be conducting the background research and labor (constructing the houses, transplanting plants, etc.) as part of their coursework.

Four high school students (Anthony Kastens, Noah Boyd, Nic Schlicht, and Jordan Saunders) will deliver a short presentation to the Park Board about their preliminary research, as well as the locations and plant types that they are proposing. If approved by the Park Board, the project will be completed this spring.

Staff Recommendation: Discuss and approve student-presented locations for pollinator beds and birdhouses near Hatfield Park and Freedom Park.

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TO: Park Board Members

FROM: Michael Mroz; Operations Manager

DATE: March 14, 2016

RE: New Richmond Baseball Association Shed

Background: The City of New Richmond has received a request from the New Richmond Baseball Association to place an 11x14' shed in Hatfield Park. The portable shed would be used primarily for equipment storage and field prep materials. The proposed location will be located near the playground on the northwest side of the parking lot.

Staff Recommendation: To approve the suggested location of storage shed for the New Richmond Baseball Association at Hatfield Park.

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TO: Park Board Members

FROM: Michael Mroz; Operations Manager

DATE: March 14, 2016

RE: Wisconsin DNR dragonfly study

Background: The City has been approached by a volunteer, Joe Sommerfeld, representing the Wisconsin DNR to perform a dragonfly study in throughout the City of New Richmond Park system. The goal of the survey is to gain more knowledge about the distribution and habitat requirements of dragonflies and damselflies in Wisconsin. What he would be doing is walking along the shores of ponds, lakes, rivers, and streams, taking photos, catching (studying and releasing) adult specimens, and catching and collecting specimens of underwater nymphs (baby dragonflies) to study. The places he would like to look are Hatfield Park, Mary Park and the Nature Center along the Willow River and the parks along Paperjack Creek.

Staff Recommendation: A motion to approve the request made by Joe Sommerfeld to utilize the City of New Richmond Park system to conduct a dragonfly survey for the Wisconsin DNR.

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TO: Park Board Members

FROM: Michael Mroz; Operations Manager

DATE: March 14, 2016

RE: Relay for Life 5K & 1 mile Kiddy Run

Background: The City has been approached by a Relay for Life team from Westfield Hospital who is interested in using Mary Park to host a fundraising event for Relay for Life. The event would be a 5K run as well as a 1 mile kiddy run. The date which they are requesting to use Mary Park is May 15, 2016 at 11:00 am. The group would need to fill out the necessary forms and pay the required fees to reserve the large picnic shelter for registration. Race details including signage, barricade locations, and traffic controls will be coordinated with the Operations Manager as the event date approaches.

Staff Recommendation: A motion to approve the request made by Westfield Hospital Relay for Life team to utilize Mary Park for the purpose of raising funds for cancer research.

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TO: Park Board Members

FROM: Noah Wiedenfeld; Management Analyst

DATE: March 14, 2016

RE: Earley Property Development Park Trust Fund

Background: The Earley Property Trust Fund was created to aid any park development on the donated land, which is located on the south side of GG near Peninsula Road. However, Rose Earley has requested that the donated funds be reassigned and put forth as a donation toward the New Richmond Skate Park.

Staff Recommendation: A motion to approve the request made by Rose Earley to use the donated $1094.45 towards the New Richmond Skate Park.

3/8/16

New Richmond Park Board & City Council

I would like the money donated for the Earley Property Development in the Park Land Trust fund to be transfered to the skatepark fund.

Thank You

Rose K Earley

Rose Earley

660 North 4th Street

New Richmond,Wi. 54017

715-246-4939

PARK LAND TRUST FUND #800

	Beginning Balance 2/1/2016	Revenue	Expenditures	Ending Balance 2/29/2016
Park Land Dedication Funds	22,658.20	958.36	(2,772.57)	20,843.99
Hatfield Campgrounds	13,818.20	834.12	(52.57)	14,599.75
Freedom Park	21,224.65	-	(538.00)	20,686.65
Dog Park	4,877.60	510.00	-	5,387.60
Doar Restoration Funds	-	-	-	-
Rich River Trails/Greaton Park	10,000.00	-	-	10,000.00
Skate Park	43,000.00	2,000.00	-	45,000.00
Mary Park Boat Launch	111.84	-	-	111.84
Earley Property Development	1,094.45	-	-	1,094.45
Totals	$ 116,784.94	4,302.48	(3,363.14)	$ **117,724.28** 117,724.28

IMPACT FEES FUND #210

	Beginning Balance 2/1/2016	Revenue	Expenditures	Ending Balance 2/29/2016
Impact Fees - Parks	18,526.60	-	-	18,526.60
Freedom Park - Development	(844.82)	-	-	(844.82)
Skate Park	-	-	-	-
Totals	$ 17,681.78	-	-	$ **17,681.78** 17,681.78

Total Park Funds	***135,406.06***
Restricted Park Funds	***96,035.47***
Net Available Funds*	**39,370.59**

* - The Park Department has an annual assessment of 2,772.57 due each February through 2018 for Utility improvements on Bluebill Ave. Total remaining commitment for 2017-2018 is $5,545.14

Projects approved by Park Board

Citizens Field - Bathrooms

3/27/13 - Park Board Meeting $ 8,000 Loan to Friend of Citizens Field

Erica Kufus moved to borrow $8,000.00 to Citizens Field from the Park Fund to redo the bathrooms, to be paid back five years from the time the money is borrowed, seconded by James Jackson, motion carried.

Citizens Field - Scoreboard

10/01/14 - Park Board Meeting

Commitments

JA Counter Associates	$ 1,500	Scoreboard	to be paid in 2016

Citizens Field - Scoreboard - future balance Replenish Park Funds used

Freedom Park - 2015 Development

10/29/14 - Park Board Meeting

06/24/15 - Park Board Meeting - Approved $4,485 for turf establishment

Commitments		Spent to date	Balance	
Park Impact Fees	$ 50,885	(51,729.82)	$ (844.82)	
2014 Farm Lease Revenues	$ 10,000	(1,225.34)	$ 8,774.66	
Donation - VFW Turf Repairs	$ 2,162	(2,180.00)	$ (18.00)	
New Richmond Youth Soccer	$ 5,000	-		to be rec'd in 2015
New Richmond Youth Football	$ 1,000	-		to be rec'd in 2015
Homecoming Football Fundraiser	$ 2,000	-		to be rec'd in 2015
	$ 71,047			

Skate Park - 2015 Development

1/19/15 - Park Board Meeting

Commitments		Spent to date	Balance
Park Impact Fees	$ 2,500	(2,500.00)	$ -
Donations	$ 45,000		$ 45,000.00
	$ 47,500		$ 45,000.00