

**PARK BOARD MEETING  
WEDNESDAY, APRIL 6, 2016**

Chair Craig Kittel called the Park Board meeting to order at 6:15 p.m. on Wednesday, April 6, 2016.

**Members Present:** Craig Kittel, Jon Hailey, Brian Schroeder, Frank Norton, Tania Strawn, and Joe Ard (6:20)

**Student Representative:** James Elkin

**Members Absent:** Christine Melby

**Others Present:** Nicholas Schlicht, Anthony Kusters, Jordan Sanders, Noah Boyd, Rachel Sauvola, Barb Lau, Ken House, Dave Green, Noah Wiedenfeld, Michael Mroz, and Marie Bannink

Jon Hailey moved to adopt the agenda moving up Healthy Hatfield Habitat Project, and VFW Freedom Park, with the rest remaining the same, seconded by Brian Schroeder, motion carried.

Jon Hailey moved to approve the minutes of the February 17, 2016 meeting, seconded by Brian Schroeder, motion carried.

**Public Business Items**

None

**Unfinished Business**

**Skate Park RFP submission review:**

Noah Wiedenfeld updated the board on the fundraising the current donations at \$96,142.08. There were three responses to the RFP; all of them have built parks in Wisconsin. Noah reviewed what each company sent for design options. Some of the design options were rails and bowls. Background checks will be done, the question has also sent to Misiano if there would be a reduction in travel being they are in Nekossa doing another project. There was discussion on the design being usable to skaters and BMX. The question was asked why the Park Board was not recognized on the donations. Tania Strawn moved to accept the bid from Misiano contingent on the reference background checks, seconded by Brian Schroeder, motion carried.

**2016 Projects:**

The Pak Plan Project list was reviewed and comments made. See attached. There is approximately \$75,000.00 in funds available for projects during the 2016 construction season. Consensus was to divide the Freedom Park trail into 2 projects, one putting in the trail and the other finishing with the asphalt. The Centre would like to do some of the inexpensive items off this list, horseshoe pits would be one of the items they could do. There was discussion on where the bike racks are placed to contact Westfield's Hospital on putting in a bike repair station. Noah stated they can apply for Community Foundation grant for the bike racks. Motion was made by Joe Ard to recommend the following projects, irrigation of the two fields at Freedom, shelter at Greaton Park, and finish the path at Freedom with the crush concrete/class 5, seconded by Tania Strawn, motion carried.

**VFW Freedom Park:**

Ken House presented a proposal from the Engineering Unit from Hammond to come in and complete the trail connection. The Unit is available May 6, 7, and 8 as well as two days in June. Having this Unit come in will not cost the city anything for manpower, equipment, food, or fuel. The city would be responsible for the cost of the crushed concrete for the trail. The estimated cost is \$4.50 per ton with an estimation of 2,500 tons to finish the trail at a cost of \$11,250.00. Up until yesterday Ken thought they had the materials donated, but that is not going to happen. Joe Ard moved to accept the in-kind work from the Engineering Unit as much as they can get done, seconded by Jon Hailey, motion carried.

## PARK PLAN PROJECTS 2016

		Park	Estimated Cost	Funding	PARK BOARD SUGGESTIONS
1.	Connect Doar Prairie to Nature Center		\$ 100,000.00	DNR/DOT grants	Wish list - great idea
2.	Construct Skateboard Park	Hatfield Park	\$ 100,000.00	grants, donations	Off list - will be completed
3.	Splash Pad	Mary	\$ 200,000.00	donations	Wish list
4.	Irrigate 2 fields	Freedom	\$ 70,000.00		Leave on list - high in needs
5.	Add Grills	Hatfield Campground	\$ 3,200.00	campground revenue	Bottom of list -survey campers
6.	Replace Infant/Toddler Equipment	Paperjack	\$ 20,000.00		Safety issue
7.	Stabilize Hill	Monette	\$ 1,000.00		Maintenance
8.	Construct Shelter	Greaton	\$ 10,000.00	Greaton trust fund	Wash
9.	Install 2nd half of 10' bituminous path	Freedom	\$ 110,000.00	DNR/DOT grants	10,000 project Class 5 base
10.	Add picnic tables	Greaton	\$ 750.00	Greaton trust fund	
11.	Add baseball backstop	Greaton	\$ 10,000.00	Greaton trust fund	Later
12.	WI-FI	Hatfield Campground	\$ -	campground revenue	Survey campers
13.	Horseshoe Pits	Hatfield Campground	\$ 100.00	campground revenue	Survey campers
14.	Tennis Board	Woodland Creek	\$ 500.00		
15.	Trees and Landscaping	Woodland Creek	\$ 3,000.00	gravel bed nursery	trees from gravel bed / Westfield's project
16.	Add tables	Cherokee	\$ 500.00		
17.	John Doar Civil Rights Trail	Will Pond	TBD		
18.	Add benches and grills	Mary	\$ 1,000.00	estimate is for 1 grill & 1 bench	Rotary Bench?
19.	Add benches	Nature Center	\$ 800.00	est.is per bench (plastic coated)	
20.	9 or 18 hole frisbee golf course	Freedom	\$ 9,000.00		CO RD A project
21.	bike racks	Paperjack	\$ 1,000.00		possible WITC welding project
22.	Replace restroom soffit and roof	Mary	\$ 10,000.00		Maintenance
23.	Remove buckthorn	Nature Center	\$ -		General Maintenance
24.	Construct Hatfield Concession field 3	Hatfield Park	\$ 20,000.00		Soft Ball Association
25.	Sand volleyball court	Mary	\$ 3,000.00		Take off list
26.	Tennis Backboard	Mary	\$ 500.00		Maintenance/work with school
27.	Hatfield Canoe launch	Hatfield Park			Already there
28					
29					

## **New Business**

### **Healthy Hatfield Habitat Project:**

Noah Wiedenfeld gave background information on this project. There has been a \$500.00 and \$1,000.00 grant received to assist in making this project happen. Students Nicholas Schlicht, Anthony Kusters, Jordan Sanders, and Noah Boyd gave a presentation on what plantings would be done at the park. They also have butterfly, bird, and bat houses to build and place in the park. The Star Prairie Fish & Game will be supplying the wood for the houses and will be assisting the students in this project. The Rotary Club is also interested in helping these students. There was discussion on who would take care of these planting after these students have moved on. This project will be continued with future classes of Rachel Sauvola. There are some local businesses offering to help with discounts on items and the use of a greenhouse. Jon Hailey approved of the locations of the houses and plantings, seconded by Bryan Schroeder, motion carried.

### **John Doar Civil Rights History Trail:**

Noah gave background information on the John Doar History trail. These would be done with limestone, with backlit placards with Mr. Doar's history. The project will be funded by the Doar family. There was discussion on staying away from the dam area if this would be widened in the future. There was concern on the location of the trees disrupting the sidewalk, and drive through by Subway. This project would be done this summer. Jon Hailey moved to approve the concept as presented, seconded by Brian Schroeder, motion carried.

### **New Richmond Baseball Association Request:**

The New Richmond Baseball Association would like to put up a portable storage shed for the ball season. Motion was made by Jon Hailey to allow the New Richmond Baseball Association to put up a portable storage shed, seconded by Brian Schroeder, motion carried.

### **Wisconsin DNR Dragonfly Study:**

Jon Hailey moved to allow the DNR do their Dragonfly Study and sharing their results with us, seconded by Tania Strawn, motion carried.

### **Mary Park – Relay for Life Request:**

Michael Mroz had been contacted by a group at Westfield Hospital on using Mary Park on May 15 for a 5K run and a one mile Kiddy run, any funds collected will go towards the Relay for Life event. Motion was made by Craig Kittel to allow the group from Westfield to have their 5K and 1 mile Kiddy run at Mary Park on May 15, seconded by Brian Schroeder, motion carried.

### **Early Property Development Park Trust Fund:**

Craig Kittel moved to use the funds in the Early Property Trust Fund to transfer to the Skate Park, seconded by Jon Hailey, motion carried.

### **Park Land Trust Report:**

**Park Land Trust Fund - \$116,784.94**

**Impact Fee Fund - \$17,681.78**

### **Announcements:**

Michael Mroz updated the board on things happening at Mary Park. City staff will be doing the following projects:

- Replacing the border by the play ground equipment, the front space will be a retaining wall with seating space.
- Removing the mulch by the dragon
- Pouring a concrete slab at Freedom Park for the portable restroom and the fencing is being put up
- Working on the plans for finishing the road at Freedom Park

The Rec Plan has been meeting those include, Mike Darrow, Darian Blattner from the Center, Patrick Olsen from the school, Tim O'Brien, and Craig Kittel. Everyone has had input in the proposed RFP. The RFP will be put out and when we get the respondents selected to five, a group will do the interviewing. The next step will be to finalized the RFP and distribute to consultants that specialize in Recreation. The facilitator will help with the questions on do we need master scheduling for the whole city, what facility upgrades should we plan to achieve over the next five years, and just a general oversight of area wide recreation. Community Education has an 80 page brochure for recreation in the city, they could be involved. The Centre wants to get more involved with the City. These are all questions that a city wide recreation plan will solve. It will ultimately give everyone a roadmap to be a more efficient unit. The budget has been taken care of for the RFP; we are also working on getting the funding together for the implementation of it.

Michael had a scheduling meeting Tuesday evening with the Baseball, Softball, and Soccer Association with great results.

The next meeting will be Wednesday, April 27<sup>th</sup>.

Jon Hailey moved to adjourn the meeting, seconded by Brian Schroeder, motion carried.

The meeting of the Park Board was adjourned at 8:27 p.m.

Minutes Submitted by  
Marie Bannink  
City Secretary