

AGENDA FOR COUNCIL MEETING
CITY OF NEW RICHMOND, WISCONSIN

MONDAY, APRIL 11, 2016 - 7:00 P.M.

AGENDA:

1. Call to Order
2. Clerk's Roll Call
3. Pledge of Allegiance
4. Adoption of Agenda

PUBLIC COMMENT

CONSENT AGENDA:

1. Approval of the Minutes from the Previous Regular Council Meeting, March 14, 2016
2. Application for License to Serve from Liam D. Mehls, New Richmond; Gerald W. Frey, New Richmond; and Emily E. Shilts, River Falls
3. Application for a Direct Seller's Permit from James Jackson to Sell Hawaiian Coffee and Smoothies from May to December 2016 and request to waive the fees
4. Application for Run/Walk Permit from New Richmond Area Centre for May 21, 2016 at 8:00 a.m.
5. Application for Amplification Permit and Exemption from Sec. 50-87 Loud & Unnecessary Noise from Westfields Hospital & Clinic for May 14, 2016 from 11:00 a.m. to 1:00 p.m.
6. Application for Temporary Class B Beer License from New Richmond Miller's Baseball at Citizen's Field for May 1, 6, 15, 20, 21, 22, June 5, 10, 22, 24, 25, 26, 29, July 6, 8, 17, 20, 24, 27, 29, 30, and August 5, 2016
7. Skate Park Donations from the following:
Remington Law Offices \$500
New Richmond Insurance Agency: \$1,500
Culver's of New Richmond: \$500
Williamson & Siler S.C.: \$500
Car Wash & Bake Sale Donation: \$738.19
8. Payment of VO#59161 through VO#59250 totaling \$174,354.75 plus electronic fund transfers of \$633,031.81 for a grand total of \$807,386.56

DEPARTMENT REPORTS:

Administration
Public Works
Community Development
Library
Police
Fire
Airport
Student Representatives

UNFINISHED BUSINESS:

(Consideration and action on matters tabled, postponed or referred to a committee at a previous meeting)

NEW BUSINESS:

(Action on newly introduced motions, ordinances, resolutions or other matters)

1. Request from Jack Links Auto and RV Supercenter to have an RV Sale in New Richmond at 1470 South Knowles Avenue from June 1 – June 5, 2016
2. **Plan Commission Recommendations:**
 - a. Certified Survey Map from Dorset Investments LLC
 - b. Resolution #041601 - Preliminary Resolution Vacating Easement
3. Resolutions #041602 and #041603 Transportation Alternatives Program Resolutions
4. Richmond Crossing Landscape Plan
5. Paperjack Drive Relocation Order
6. North Shore Drive Relocation Order
7. North Shore Drive Nominal Payment Parcel Report
8. Cemetery Updates & Actions:
 - a. Resolution #041604 – Transfer of Assets from NR Cemetery Association to City
 - b. Audit
 - c. Establish a Cemetery Special Revenue Fund
 - d. Personnel
 - e. City Council to Serve as Cemetery Board
 - f. Legal Review
9. Skate Park Design and Construction Contract
10. CDBG Update
11. City of New Richmond Bike & Pedestrian Plan
12. Council Meeting on April 19, 2016 at 7:00 p.m. – Oaths of Office for Newly Elected Council Members
13. Work Session on April 25, 2016 at 5:00 p.m.
14. Communications & Miscellaneous
15. Closed Session per State Statute 19.85 (1)(e)(g) -
 - a. TIF#10
 - b. Dionisopoulos - Circuit Court Litigation
 - c. New Richmond News - Appeal
 - d. Johnson – Notice of Claim
 - e. Borst – Notice of Encroachment
16. Open Session – Action on Closed Session Agenda
17. Resolution #041605 – Sale of Land to ESR
18. Adjournment

Frederick Horne, Mayor

(THE ABOVE AGENDA IS NOT NECESSARILY IN ORDER OF PRESENTATION)

**Late Changes and Additions

Posted: Civic Center and Friday Memorial Library and City Website

Mailed: Council Members, City Attorney, Utility Commission Members, NR County Board Members, New Richmond News, Northwest Community Communications, City Website and New Richmond Chamber of Commerce.

If you need a sign language interpreter or other special accommodations, please contact the City Clerk at 246-4268 or Telecommunications Device for the Deaf (TDD) at 243-0453 at least 48 hours prior to the meeting so arrangements can be made.

REGULAR COUNCIL MEETING MARCH 14, 2016 7:00 P.M.

The meeting was opened by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, The New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Kittel, Ard, Jackson, Hansen, Volkert, Zajkowski, and Student Representative Jesse Stenske

Members Absent: Student Representative Victoria Johnson

The Pledge of Allegiance was recited.

Alderman Ard moved to adopt the agenda as presented with the addition of TIF #5 to the Closed Session Agenda, seconded by Alderman Zajkowski and carried.

Public Comment

None

Consent Agenda

1. Approval of the Minutes from the Previous Regular Council Meeting, February 8, 2016 and Special Council Meeting, February 22, 2016 and March 1, 2016
2. Application for Amplification Permit from Kristi Stener at Mary Park Shelter #1 on August 20, 2016 from 4:00 to 5:00 p.m.
3. Application for Run/Walk Permit for Corn Fest 5K Run and Cycle St. Croix Bike Tour on Saturday, August 27, 2016 7:30 a.m. to 11:00 a.m.
4. Application for Six Month Class B Beer License from Dave Mehls, Agent for New Richmond Softball Association for April 15, 2016 to October 15, 2016 at Hatfield Park
5. Application for Cigarette License from Radio Shack at 336 South Knowles Avenue
6. Application for Temporary Class B License from New Richmond Fire Department at 106 South Knowles Avenue on April 9, 2016 from 4:00 p.m. to 8:00 p.m.
7. Application for Street Use Permit from New Richmond Fire Department for Arch Avenue from First Street to Second Street on April 9, 2016 from 10:00 a.m. to 9:00 p.m.
8. Request from Wild Badger for Extension of Premise to include the sidewalk in front of their building on March 17, 2016 from 3:00 p.m. to 7:00 p.m.
9. Request from Bobcat's for Extension of Premise to include the sidewalk in front of their building on March 17, 2016 from 3:00 p.m. to 7:00 p.m.
10. Application for License to Serve from Svetlana P. Faragher, New Richmond; Casey L. Rubrecht, New Richmond; Hannah M. Elling, Deer Park; Samantha E. Sevelin, Somerset; Anne M. Iehl, Baldwin; and Connie A. Furchner, Somerset

11. Skate Park Donations from the following:

Isometric Tool and Design: \$1,000
Liquid Waste Technology: \$500
Royal Credit Union: \$5,000
New Richmond Utilities: \$500
Dowd Reliance Insurance Agency: \$250
Doar, Drill, & Skow: \$500
Lakeside Foods: \$200
New Richmond Area Centre: \$500
Michael & Misty Monette: \$500
Countryside Veterinary Clinic: \$100
Tony Hawk Foundation: \$10,000
Dadez Physical Therapy Inc: \$500
Bernard's Northtown: \$1,000
Doyle's Farm & Home: \$200
Guinn, Vinopal & Zahradka: \$500

12. Payment of VO#59046 through VO#559160 totaling \$4,886,418.21 plus electronic fund transfers of \$688,374.90 for a grand total of \$5,574,793.11

General Fund	\$ 669,221.17
Impact Fees Fund	5,563.27
Debt Service Fund	221,739.06
Capital Projects	24,732.28
Capital Replacement Fund	10,399.00
Landfill Cleanup Fund	9,816.51
TIF District #6	10,954.89
Storm Water Utility	20,224.51
Park Land Trust Fund	95.97
Tax Agency Fund	4,602,046.45

Alderman Hansen moved to approve the consent agenda except items 4, 8, and 9. Motion failed for lack of a second. Alderman Hansen moved to approve the consent agenda items except item 4, seconded by Alderman Ard and carried.

Alderman Hansen moved to approve the application for Six Month Class B Beer License from the New Richmond Softball Association without Dave Mehls as the agent, seconded by Alderman Jackson and carried. Nick Vivian, City Attorney, stated that the application can be approved subject to the association working with the City to name an agent.

Department Reports

Administration- Mike Darrow stated that the search has begun for a new Chief of Police. It was posted on Friday and applications will be accepted through April 11, 2016. A meeting was held with businesses along the HWY 64/65 corridor regarding the jug handle and possible alternative solutions for intersections and more community discussions will be held. On March 4, 2016, Mike Darrow, Mayor Horne, Beth Thompson, Jeremiah Wendt, Kim Hennings, and Mike Demulling spoke to a group of Chamber members and community members regarding the State of the City. The presentation included upcoming projects in each department. Mike also thanked Mayor Horne and Alderman Scottie Ard for their involvement in the Sunshine Courts issue.

Public Works – Jeremiah Wendt reported that bagged leaves will be picked up this year starting April 4, 2016 through April 22, 2016 along with brush and limbs. The Compost Site will also open on April 4, 2016. The Street Department is out patching pot holes. If you see a pot hole in need of repair, please contact Jeremiah Wendt.

Community Development – Beth Thompson stated that there have been three sign ordinance meetings for the public to attend and ask questions. Twelve people attended those meetings and 45 surveys have been completed so far. The housing study completed by UWRP students Brendan Weise and Bryan Heth is now available to view on the City's website. Beth thanked them for their work on this project. There was a ribbon cutting for Angela Olson Law Office. Comprehensive Plan interviews were held last Friday and one more will be tomorrow afternoon. The committee will make a recommendation to the Plan Commission and Council regarding the contract award.

Library - Kim Hennings stated that the first strategic planning meeting for the Library was on February 19, 2016 and the second meeting will be tomorrow. The fine dining program was successful in collecting 422 pounds of food and \$260 in gift cards which was matched by Family Fresh for a total of \$520. Upcoming events include a magician on March 16, 2016 at 3:00 p.m. Part 3 of the Dementia Series will be on March 18, 2016 at 1:00 p.m. The movie "Open Season: Scared Silly" will be played on March 22 at 1:00 p.m. and "Hunger Games, Mockingjay Part II" will be played 4:00 p.m. on March 22.

Police – Lieutenant Craig Yehlik stated that they received the two new 2015 squad cars on Thursday. They are painted exactly the same as the squads from last year so you can't tell them apart. The permits for the Loyalty Day Parade have been sent to the State. The St. Patrick's Day Parade detour will begin at 3:30 p.m. Please be patient with the officers to get things opened back up after the parade. Officers were at the Middle School career fair. Officers were also in classes reading for Dr. Suess Day. Officer Balow and Chevrier received an award for saving a life on December 17, 2015.

Fire - Jim VanderWyst stated the Fire Department is looking for firefighters. First interviews will be on May 4th and new hires will begin on June 4, 2016. The annual Chili Feed will be on April 9, 2016. With the snow melting so early, burning bans will be in effect three weeks early this year.

Airport – Mike Demulling, Airport Manager, stated that local sea plane owners have raised \$3,000 for a new dock. Construction will begin as soon as the ice is off Hatfield Lake. Mike is looking at burning just over 12 acres this spring to clear some of the overgrowth of weeds and small trees. He will be planting the entire area in milk weed for butterflies.

Student Representative Jesse Stenske – His project is to look at an orphan park South of Paperjack Drive for possible uses. Jesse gave an update on the status of this project.

Mayor Horne – The St. Patrick's Day Parade will be on Thursday at 4:00 p.m., please consider buying a button to support our local parade.

VFW – Freedom Park Update

Ken House, Quarter Master for the local VFW, gave an update on the proposed building project in Freedom Park. Ken thanked the City for their cooperation on the Moving Wall event last year and presented a plaque to the Mayor with flags from the event. Staff is working on the contract for the building project and will bring that to the council when it is finished.

Sunshine Courts Update

Mike Darrow thanked Mayor Horne and Alderman Ard for their help in talking with residents over the last month and attending meetings for the Housing Authority. It is not up to the City Council or City staff to mow the grass, or shovel snow, or fix light bulbs. The Council authorizes a commission to work with the director and the residents at Sunshine Courts. Good communication is key to resolving issues and it is important for all sides to be respectful.

Plan Commission Recommendations

The Plan Commission recommended approving the Certified Survey Map from Dorset Investments LLC with the following stipulations:

1. All public right-of-way, trail, sidewalk and drainage and utility easement are subject to review and approval of the Public Works Director.
2. All grading, drainage and erosion control issues are subject to review and approval of the Public Works Director.
3. All utility issues are subject to review and approval of the Public Works Director.
4. Installation of street trees required by Section 117-40.B of the Subdivision Ordinance shall be deferred and is to be made a condition of the site plan review approval.

Alderman Hansen moved to approve the CSM with the stipulations listed, seconded by Alderman Jackson and carried.

The Plan Commission recommended approving Ordinance #483 zoning ordinance amendments. Alderman Hansen moved to suspend the rules and adopt Ordinance #483 with the wording change for Section 12 to read that no garage, tent, accessory building or motor home shall at any time be used as living quarters; tents, playhouses or similar structures may be used for play or recreational purposes, seconded by Alderman Ard and carried.

Willow River Bluffs Conservation & Trail Easement

City Attorney, Nick Vivian, drafted the Willow River Bluffs Conservation & Trail Easement. If the Council approves this easement, it will be forwarded to the County attorney to see if it meets their needs. The County Administration Committee meeting will be on Wednesday, March 15, 2016 at 5:00 p.m. This item will be discussed at this meeting. We will post this meeting so Mayor Horne and any Council members can attend. Alderman Zajkowski moved to approve the easement as written, seconded by Alderman Hansen and carried.

St. Croix County Bike and Pedestrian Plan Update

The St. Croix Bike and Pedestrian Trails Coalition gave a presentation on the plan update they have been working on. The plan is to connect New Richmond and Somerset to the loop trail that is a part of the St. Croix River crossing. The proposal is for a Charter Committee to be created to help move this forward and prioritize connections. The Coalition is requesting the Council to act on the proposal in the next few months so they can get the trails mapped out and get easements.

Advertisement for Bids for 2016 Street Construction Projects

Jeremiah Wendt requested permission to advertise for bids for the 2016 Street Construction Projects. The bids will come back to Council at the April work session. Alderman Ard moved to approve advertising for bids, seconded by Alderman Jackson and carried.

Driveway Variance Request

Creative Homes has requested a variance to the City's ordinance 7039 requiring that private driveways shall be of such width and so located that all of such driveways and their appurtenances are within the limits of frontage abutting the street of the property served. They are requesting a shared driveway for two twin homes that will abut CTH K near the New Richmond Golf Course. Since this property abuts a County highway, the County has authority to permit driveways and in their requirements cannot be met with separate driveways from the two properties in question. Jeremiah recommended allowing the variance at this location with the condition that an easement be placed on the driveway area to allow for perpetual access to both properties. Alderman Zajkowski moved to approve the variance with the condition stated, seconded by Alderman Ard and carried.

2016 Sidewalk Repair/Replacement Plan

Jeremiah Wendt presented the 2016 Sidewalk Repair/Replacement Plan. Discussion followed. Spot repairs over \$100 will be split 50/50 with the abutting land owner. Some areas will be

removed all together. Alderman Ard moved to approve the plan as presented, seconded by Alderman Hansen and carried.

Skate Park RFP

Noah Wiedenfeld, Management Analyst, explained that \$92,250 has been committed to the skate park from a combination of private donors, local businesses, and grants. A formal RFP process would allow for a competitive selection process for an experienced and reputable skate park contractor. Alderman Zajkowski moved to proceed with the RFP process, seconded by Alderman Ard and carried.

Council Work Session on March 28, 2016 at 5:00 p.m.

Communications and Miscellaneous

The Fire Department Chili Feed is on April 9, 2016. The St. Patrick's Day Parade will be on March 17, 2016 at 4:00 p.m. The Loyalty Day Parade will be on April 30, 2016 at 2:00 p.m. and the theme this year will be honoring Vietnam veterans.

Closed Session

Alderman Ard moved to go into Closed Session per State Statute 19.85 (1)(e) to discuss TIF#5, TIF# 6, and TIF #10, seconded by Alderman Jackson and carried.

Open Session

Alderman Ard moved to approve the land agreement and parking cross-easement with Culver's, seconded by Alderman Jackson and carried.

Alderman Ard moved to approve the land agreement with Midwest Cable within TIF #5, seconded by Alderman Jackson and carried.

Alderman Ard moved to approve the construction of a street expansion project for the area within the southeastern quadrant of HWY 65 and East Richmond Way with funding through TIF #6 infrastructure expenses, seconded by Alderman Jackson and carried.

Alderman Ard moved to approve the land sale within TIF #10 for ESR with the condition that the PILOT agreement be negotiated with Beth Thompson on behalf of the City of New Richmond. The PILOT agreement will be subject to City Council approval at a later date. Motion was seconded by Alderman Jackson and carried.

Alderman Ard moved to approve the street project between Cernohouse and Madison Avenue from TIF #6 funds, seconded by Alderman Jackson and carried.

Alderman Ard moved to adjourn the meeting, seconded by Alderman Jackson and carried.

Meeting adjourned at 10:21 p.m.

Tanya Reigel
City Clerk

VOUCHERS PRESENTED TO THE COUNCIL APRIL 11, 2016

VO #	PAYMENT TO:	AMOUNT
	VOID - VO#55863	(60.00)
	VOID - VO#59112	(189.57)
59161	CITY UTILITIES - INVOICES	649.47
59162	CITY UTILITIES - SALES TAX	188.62
59163	DEPT OF CORRECTIONS	376.00
59164	ECKBERG LAMMERS BRIGGS WOLFF & VIERLING	6,265.36
59165	EXPRESS SERVICES, INC	285.19
59166	GURSTEL CHARGO, P.A.	118.26
59167	HAFFNER, RICHARD	867.00
59168	MUNICIPAL TREASURERS ASSN OF WI	185.00
59169	REGISTER OF DEEDS	60.00
59170	RUNNING, INC	8,897.60
59171	STEPHENS SANITATION - REFUSE	487.15
59172	WI CHIEFS OF POLICE ASSOCIATION INC	349.00
59173	WI DEPT OF JUSTICE - CRIME INFO BUREAU	35.00
59174	WI DEPT OF TRANS - TV & RP UNIT	30.00
59175	ZARNOTH BRUSH WORKS INC	1,212.00
59176	RECYCLE TECHNOLOGIES INC	25.93
59177	ST CROIX COUNTY HIGHWAY DEPT	972.65
59178	CITY UTILITIES - 2ND BILLING	30,078.23
59179	EXPRESS SERVICES, INC	691.60
59180	FRONTIER COMMUNICATIONS (2)	42.17
59181	WI DEPT OF TRANS - TV & RP UNIT	20.00
59182	ANDERSON, MARY LOU	130.32
59183	BALDWIN TELECOM, INC	573.42
59184	BIBEAU, BEVERLY	126.43
59185	BRIDGE, MARY JANE	136.15
59186	CITY OF NR - REVOLVING FUND	110.96
59187	FALL, SHARON	126.43
59188	GURSEL CHARGO, P.A.	118.26
59189	HEINBUCH, ALICE	138.69
59190	HOLTZ, DENNIS	130.32
59191	OLSON, HENDRENA	134.55
59192	OLSON, ROBERT	134.55
59193	PELLEGRINO, JEAN	171.81
59194	UTECHT, INEZ	161.44
59195	UTECHT, JAMES	138.10
59196	AMAZON (CITY)	686.73
59197	AMAZON (LIBRARY)	1,895.56
59198	ARREDONDO, NICK	50.00
59199	BAKER & TAYLOR BOOKS	35.72
59200	BAKER TILLY VIRCHOW KRAUSE, LLP	11,583.50
59201	BALDWIN PUBLIC LIBRARY	40.65
59202	BOARDMAN & CLARK LLP	399.00
59203	CEDAR CORPORATION	256.00
59204	CEMSTONE - READY MIX INC	49.29
59205	CITY UTILITIES - 1ST BILLING	1,281.27
59206	CITY UTILITIES - LANDFILL	410.37
59207	CITY UTILITIES - OTHER	271.38
59208	CITY UTILITIES - SAC CHARGES	7,112.00
59209	CITY UTILITIES - SALES TAX	96.28
59210	CITY UTILITIES - SRPS	645.00
	SUB - TOTAL	78,730.84

	SUB - TOTAL CARRIED FORWARD	78,730.84
59211	CITY UTILITIES - WATER IMPACT FEES	7,112.00
59212	DELL MARKETING LP	799.99
59213	DEPT OF NATURAL RESOURCES	22.00
59214	DWD - UNEMPLOYMENT INSURANCE	20.85
59215	EXPRESS SERVICES, INC	359.45
59216	FLEET ONE LLC	1,129.38
59217	FREEDOM VALU CENTERS	1,958.48
59218	FRONTIER COMMUNICATIONS	697.63
59219	FRONTIER COMMUNICATIONS (3)	56.74
59220	GALE / CENGAGE LEARNING	218.15
59221	GARDEN EXPRESSIONS	88.00
59222	GHD SERVICES INC	8,700.24
59223	GTI PARTS	19.99
59224	HOLLANDER, JEREMY	16.00
59225	IMPACT GROUP	654.00
59226	INDUSTRIAL HEALTH SERVICES NETWORK INC	67.40
59227	INDUSTRIAL SAFETY	5,490.61
59228	KWIK TRIP / KWIK STAR STORES	661.92
59229	L E PHILLIPS MEMORIAL PUBLIC LIBRARY	434.94
59230	LEAGUE OF MINNESOTA CITIES	150.00
59231	MINNESOTA LIFE INSURANCE CO	2,067.61
59232	RICE, CYNTHIA	900.00
59233	RIVERTOWN MULTIMEDIA	1,082.46
59234	RUNNING, INC	4,245.82
59235	SCHOOL DISTRICT OF NR - MOBILE HOME FEES	930.59
59236	SHORT-ELLIOTT-HENDRICKSON	38,644.97
59237	SIGN RESULTS LLC	120.00
59238	SOMMERFELD, JOSEPH	20.00
59239	ST CROIX COUNTY TREASURER - MUNICIPAL COURT	477.80
59240	STATE OF WI - COURT FINES & ASSESSMENTS	1,468.85
59241	STEPHENS SANITATION - RECYCLING	4,065.00
59242	THE PLANNING COMPANY LLC	1,662.50
59243	VERIZON WIRELESS (CITY)	212.26
59244	VILLAGE OF STAR PRAIRIE	135.54
59245	WASHINGTON NATIONAL INS CO	390.50
59246	WHIPLASH DESIGNS & GRAPHICS	1,070.00
59247	WI DEPT OF TRANSPORTATION (2)	3,485.05
59248	WI MUNICIPAL JUDGES ASSN	100.00
59249	WI PROFESSIONAL POLICE ASSN INC	581.00
59250	XCEL ENERGY	5,306.19

SUB - TOTAL

174,354.75

SUB - TOTAL CARRIED FORWARD 174,354.75

TOTAL VOUCHERS 174,354.75

ELECTRONIC FUND TRANSFERS	
PAYROLL (3/18 & 4/1)	213,734.18
DEFERRED COMP	10,040.00
ROTH - WI	250.00
FEDERAL W/H	84,685.32
STATE W/H	15,242.55
POSTAGE	-
LT DISABILITY PREMIUMS	1,498.78
MEDICAL PREMIUMS	86,927.25
RETIREMENT	56,025.38
VISA P-CARDS	33,942.41
HRA	2,063.52
WI - SCTF	1,804.56
FLEX SPENDING	4,910.68
HSA CONTRIBUTIONS ER	-
EMPLOYEE FUND	232.00
FIREMEN DUES DEDUCTIONS	360.00
LIBRARY - REST'D INVESTMENTS	2,500.00
AFLAC	1,490.43
DELQ STATE TAX - REMITTANCES	74.88
ASM TRANSFER	-
IMPACT FEE TRANSFERS	13,336.00
SPORTS CENTER LEASE	-
MISC - BILLINGS	-
MISC - RESTITUTIONS	-
TID FEES	-
WPPI LOAN PMTS	1,828.40
DEBT PMTS/BREMER LOAN PMTS	102,085.47

TOTAL ELECTRONIC FUNDS 633,031.81

GRAND TOTAL 807,386.56

CHAIRMAN OF FINANCE COMMITTEE
4/11/2016



156 East First Street
New Richmond, WI 54017
Ph 715-246-4268 Fax 715-246-7129
www.newrichmondwi.gov

TO: Mayor and City Council

FROM: Tanya Reigel, City Clerk

DATE: April 8, 2016

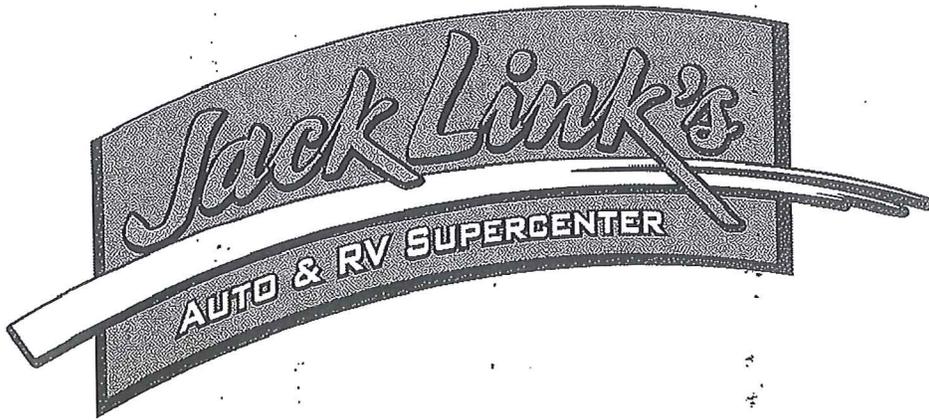
RE: Jack Links – Request for RV Sale

Background

In 2015, the City Council received a request from Jack Links to have an Auto/RV Sale. On September 14, 2015 the Council discussed this issue and made no motion. The consensus of the Council at that time was to support our local auto businesses. I received another request from Jack Links to do an RV Only Sale in the City of New Richmond at 1470 South Knowles Avenue from June 1-5, 2016.

Recommendation

The Council can decide if they want to approve the sale or not. If the Council approves the sale, this business will submit applications for direct seller's permits for each person who will be selling and those will be acted on at the May Council meeting. If the Council does not wish to support this sale, no further action is needed.



2031 South Prairie View Road
Chippewa Falls, Wisconsin 54729
Phone: 715-514-4370
Toll-free: 877-334-8514
Fax: 715-514-4371

City of New Richmond

April 6, 2016

This letter is to inform you that the Link RV Group would like to conduct an offsite RV sale June 1st, 2016 through June 5th, 2016 in your area. The location of the sale would be held at 1470 S. Knowles Avenue New Richmond, a facility owned by Federal Foam Technologies. There will be between ten and twelve sales staff, all employed by the Link RV Group with current Wisconsin sellers permits. I will have all of the direct sellers applications filled out and turned in by the May meeting as well as a check for the \$125.00 per person license fee and the \$7.00 police investigation fee.

The Link RV Group conducts ten to twelve of these sales events throughout the year. Approximately 40,000 flyers will be mailed out prior to our event that will bring many guests to New Richmond. The gas stations, restaurants, and retail outlets of New Richmond will see an increase of business during the five days of our sale. Attached is my application with business name, address, and Wisconsin Department of Transportation license number.

Thank you for your time,

A handwritten signature in black ink, appearing to read 'D.E. Breitzman', written in a cursive style.

Don Breitzman

Corporate Inventory Manager Link Auto/RV Group

715-226-7510



3601 Thurston Avenue N, Suite 100
Anoka, MN 55303
Phone: 763.231.5840
Facsimile: 763.427.0520
TPC@PlanningCo.com

MEMORANDUM

TO: Beth Thompson

FROM: Daniel Licht, AICP

DATE: 7 April 2016

RE: New Richmond – Dorset Investments II, LLC; Revised CSM

TPC FILE: 164.01

BACKGROUND

Dorset Investments II, LLC owns Lots 7 and 12 at the southeast corner of Knowles Avenue (TH 65) and East Richmond Way. The developer had submitted a certified survey map (CSM) to adjust the common lot line between the two parcels that included dedication of right-of-way for extension of Dorset Lane from existing Lot 12. The initial CSM provided 25 feet of right-of-way for the west half of Dorset Lane extended south of its current terminus. The east 25 feet of right-of-way for extension of Dorset Lane will need to be acquired from the abutting property owner and a public street constructed in place of what is currently a private driveway and parking lot.

After the proposed CSM was approved by the City Council at their meeting on 14 March 2016, the property owner identified that Lot 13 established by the CSM is not wide enough between Knowles Avenue and Dorset Lane to accommodate the planned principal building. The approved CSM has not yet been recorded and the property owner has submitted a revised CSM to address this issue. CSMs are processed in accordance with Section 117-20 of the Subdivision Ordinance and require review by the Plan Commission and approval of the City Council. The Planning Commission at a special meeting on 7 April 2016 approved the changes as presented.

To provide a wider building envelope to accommodate the planned principal building on proposed Lot 13, the right-of-way to be dedicated from the subject site for extension of Dorset Lane will be reduced to 23 feet; 27 feet of right-of-way will thus need to be acquired from the abutting parcel to provide the 50 feet width required for public streets. This change also has the effect of minimizing the "S" curve that would be constructed in extending Dorset Lane, which is positive from a design standpoint.

EXHIBITS

- A. Site Location
- B. Certified Survey Map

RECOMMENDATION

City staff recommends approval of the revised CSM submitted by Dorset Investments II, LLC, subject to the conditions outlined below.

POSSIBLE MOTIONS

- A. Motion to **approve** a CSM for Dorset Investments II, LLC subject to the following conditions:
 - 1. All public right-of-way, trail, sidewalk and drainage and utility easements are subject to review and approval of the Public Works Director.
 - 2. All grading, drainage and erosion control issues are subject to review and approval of the Public Works Director.
 - 3. All utility issues are subject to review and approval of the Public Works Director.
 - 4. Installation of street trees required by Section 117-40.B of the Subdivision Ordinance shall be deferred and is to be made a condition of the site plan review approval.
- B. Motion to **deny** the application based on a finding that the request is not consistent with the Comprehensive Plan and/or Subdivision Ordinance.
- C. Motion to **table** for further discussion.
- c. Mike Darrow, City Administrator
Tanya Reigel, City Clerk
Jeremiah Wendt, Public Works Director
Sarah Skinner, Building Inspector



SUBJECT SITE

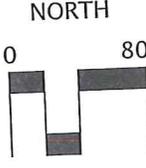
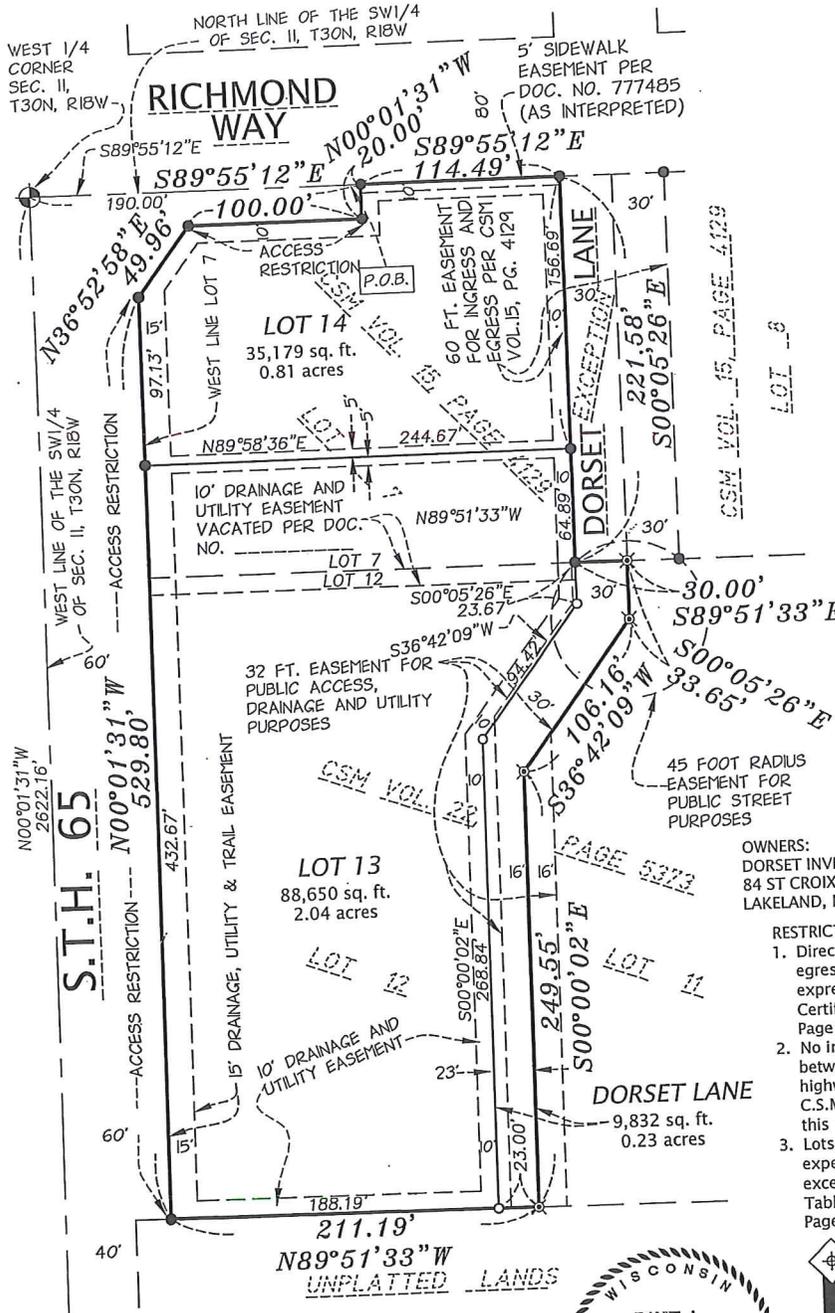
0 500 1000 1500 2000
feet

DISCLAIMER: This map is not guaranteed to be accurate, correct, or complete and the user assumes all responsibility of the user.

EXHIBIT A

CERTIFIED SURVEY MAP

Located in the Northwest Quarter of the Southwest Quarter of Section 11, Township 30 North, Range 18 West, City of New Richmond, St. Croix County, Wisconsin.



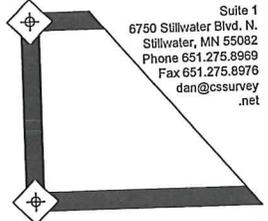
BEARINGS ARE REFERENCED TO THE WEST LINE OF LOT 7, CSM V. 15, P.4129 WHICH IS ASSUMED TO BEAR S00°01'31"E.

OWNERS:
DORSET INVESTMENTS, II, LLC
84 ST CROIX TRAIL S
LAKELAND, MN 55043

- RESTRICTIONS**
1. Direct vehicular ingress or egress to S.T.H. 65 is expressly restricted per Certified Survey Map, Vol. 15, Page 4129.
 2. No improvements allowed between right-of-way line and highway setback line per C.S.M., Vol. 15, Page 4129 and this map.
 3. Lots mapped herein may experience noise levels in excess of S. TRANS 405.04, Table 1 per C.S.M., Vol.15, Page 4129.



THIS INSTRUMENT WAS DRAFTED BY DANIEL L. THURMES



CORNERSTONE
LAND SURVEYING, INC
SHEET 1 OF 2 SHEETS

Suite 1
6750 Stillwater Blvd. N.
Stillwater, MN 55082
Phone 651.275.8969
Fax 651.275.8976
dan@cssurvey.net

CERTIFIED SURVEY MAP

Located in the Northwest Quarter of the Southwest Quarter of Section 11, Township 30 North, Range 18 West, City of New Richmond, St. Croix County, Wisconsin.

I, Daniel L. Thurmes, Professional Land Surveyor, hereby certify that I surveyed, divided and mapped part of Northwest Quarter of the Southwest Quarter of Section 11, Township 30 North, Range 18 West, City of New Richmond, St. Croix County, Wisconsin, described as follows:

That part of Lot 7 of Certified Survey Map, Volume 15, Page 4129 and Lot 12 of Certified Survey Map, Volume 22, Page 5373 the property is more particularly described as follows: COMMENCING at the West 1/4 corner of said Section 11; thence on an assumed bearing of South 89 degrees 55 minutes 12 seconds East along the north line of the SW1/4 of said Section 11 a distance of 190.00 feet to the POINT OF BEGINNING; thence continuing South 89 degrees 55 minutes 12 seconds East a distance of 114.49 feet; thence South 00 degrees 05 minutes 26 seconds East a distance of 221.58 feet; thence South 89 degrees 51 minutes 33 seconds East a distance of 30.00 feet; thence South 00 degrees 05 minutes 26 seconds East a distance of 33.65 feet; thence South 36 degrees 42 minutes 09 seconds West a distance of 106.16 feet; thence South 00 degrees 00 minutes 02 seconds East a distance of 249.55 feet; thence North 89 degrees 51 minutes 33 seconds West a distance of 529.80 feet; thence North 00 degrees 01 minutes 31 seconds West a distance of 211.19 feet; thence North 00 degrees 01 minutes 31 seconds West a distance of 20.00 feet to the POINT OF BEGINNING. Containing 133,661 square feet or 3.07 acres, more or less.

That I have made this Survey, Land Division and Map at the direction of Dorset Investments II LLC, a Wisconsin limited liability company, owners of said Land. That to the best of my knowledge and belief said map is a correct representation of the Survey and the Land Subdivision made. That to the best of knowledge and belief I have complied with the provisions of Chapter 236, Section 236.34 of the Wisconsin Statutes and the Subdivision Regulations of the City of New Richmond and St. Croix County in surveying, dividing and mapping of the above parcel of land.
Dated this ____ day of _____, 2016.

Daniel L. Thurmes, R.L.S. No. 2456-008
Professional Land Surveyor
Cornerstone Land Surveying, Inc.
6750 Stillwater Blvd. N. Suite #1
Stillwater, MN 55082

COUNTY TREASURER'S CERTIFICATE
I, _____, being the duly elected, qualified and acting treasurer of the county of St. Croix, State of Wisconsin, do hereby certify that the records in my office show no unredeemed tax sales and no unpaid taxes or special assessments as of _____, 2016 affecting the lands included in this Certified Survey Map.

----- Date
Treasurer

COMMON COUNCIL RESOLUTION
Resolved: that this Certified Survey Map is hereby approved by the Common Council of the City of New Richmond at a meeting held this ____ day of _____, 2016.

Date: _____ Approved _____, Mayor
Date: _____ Signed _____, Mayor

I hereby certify that the foregoing is a copy of a resolution adopted by the Common Council of the City of New Richmond, _____, City Clerk

OWNER'S CERTIFICATE
Dorset Investments, II, LLC, a Wisconsin limited liability company, owner, does hereby certify that said company caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on this Certified Survey Map.

WITNESS, the said Dorset Investments II, LLC, a Wisconsin limited liability company, has caused these presents to be signed by David R. Robson, president of Dorset Investments, II, LLC, a Wisconsin limited liability company, this ____ day of _____, 2016.

By: _____
David R. Robson, president

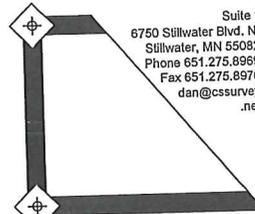
State of _____)
)ss.
____ County)

Personally came before me this ____ day of _____, 2016, the above named David R. Robson, president of Dorset Investments, II, LLC, a Wisconsin limited liability company to me known to be such person who executed the foregoing instrument and acknowledged the same.

Notary Public, _____ County,
My commission expires _____



THIS INSTRUMENT WAS DRAFTED BY DANIEL L. THURMES



Suite 1
6750 Stillwater Blvd. N.
Stillwater, MN 55082
Phone 651.275.8969
Fax 651.275.8976
dan@cssurvey.net

CORNERSTONE
LAND SURVEYING, INC
SHEET 2 OF 2 SHEETS

RESOLUTION#041601
PRELIMINARY RESOLUTION FOR
VACATING AN EASEMENT

WHEREAS, pursuant to Section 66.1003 of Wisconsin Statutes, the Plan Commission has received a request to vacate and discontinue a drainage and utility easement described below:

The vacation of that particular 10.00 foot wide drainage and utility easement lying southerly and adjacent to the north line of Lot 12 as shown on St. Croix County Certified Survey Map, Volume 22, Page 5373, Document Number 846611, recorded on March 16, 2007.

WHEREAS, the City of New Richmond supports the vacation of the easement as it serves no public purpose and will allow for development of the encumbered property in accordance with the Comprehensive Plan; and

WHEREAS the Plan Commission is recommending the Common Council call for a Public Hearing to consider the proposed vacation; and

NOW, THEREFORE, BE IT RESOLVED, that the Common Council shall call and hold such hearing at the Council Meeting on June 13, 2016, at 7:00 p.m. to vacate and discontinue the drainage and utility easement described above and depicted on attachment A; and

The City Clerk is instructed to publish a notice stating when and where this resolution will be acted upon and stating that drainage and utility easement to be vacated, and cause all the necessary notices be delivered to all the abutting land owners and those residing within 2,650 feet from the ends.

Passed and approved: April 11, 2016.

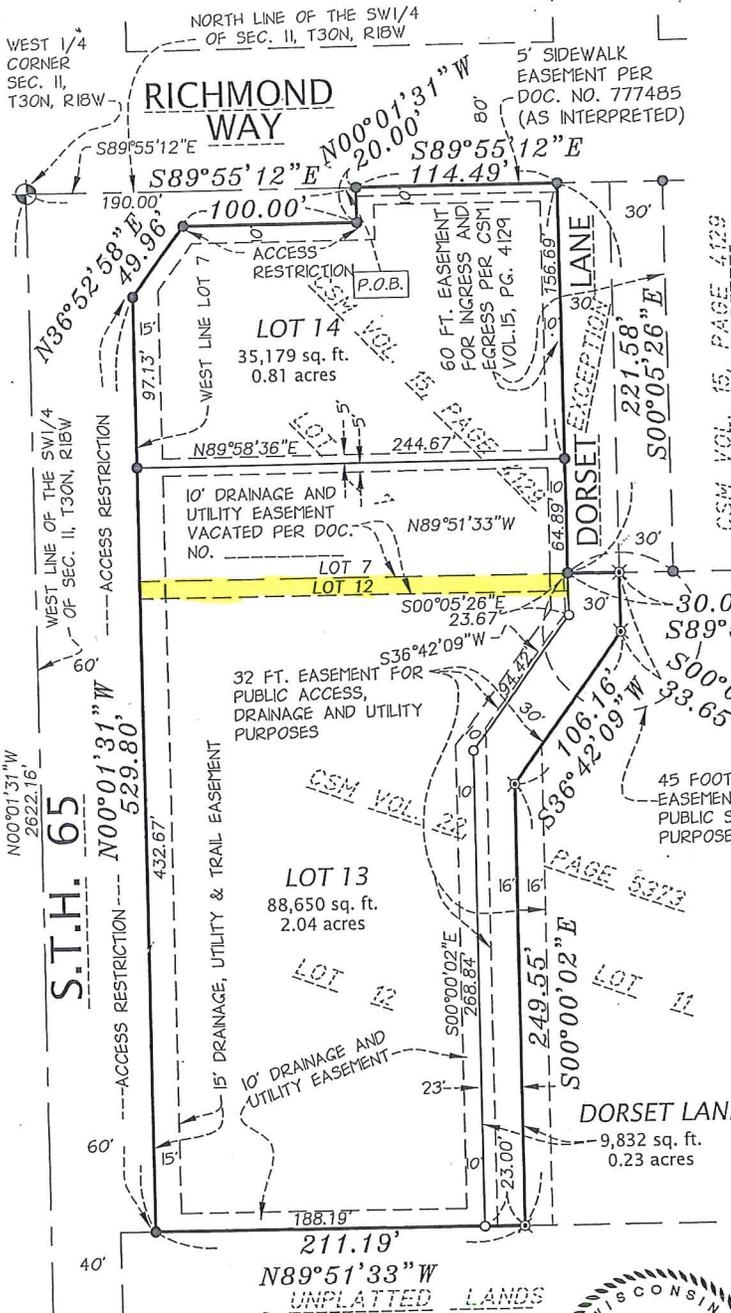
Frederick Horne, Mayor

ATTEST:

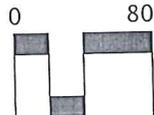
Tanya Reigel, Clerk

CERTIFIED SURVEY MAP

Located in the Northwest Quarter of the Southwest Quarter of Section 11, Township 30 North, Range 18 West, City of New Richmond, St. Croix County, Wisconsin.



NORTH



BEARINGS ARE REFERENCED TO THE WEST LINE OF LOT 7, CSM V. 15, P.4129 WHICH IS ASSUMED TO BEAR S00°01'31"E.

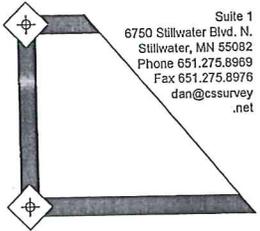
OWNERS:
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 3. Lots mapped herein may experience noise levels in excess of S. TRANS 405.04, Table 1 per C.S.M., Vol.15, Page 4129.

- LEGEND
- ⊕ DENOTES 3.25 INCH ALUMINUM ST. CROIX CO. MONUMENT UNLESS OTHERWISE INDICATED.
 - DENOTES FOUND 5/8" REBAR
 - DENOTES SET 1" O.D. X 24" IRON PIPE WEIGHING 1.68 LBS PER LINEAR FOOT
 - ⊗ DENOTES SET P.K. SURVEY NAIL
 - DENOTES 10 FOOT WIDE DRAINAGE AND UTILITY EASEMENT UNLESS OTHERWISE INDICATED



THIS INSTRUMENT WAS DRAFTED BY DANIEL L. THURMES



CORNERSTONE
LAND SURVEYING, INC
SHEET 1 OF 2 SHEETS

Suite 1
6750 Stillwater Blvd. N.
Stillwater, MN 55082
Phone 651.275.8969
Fax 651.275.8976
dan@cssurvey.net

SW CORNER
SEC. II,
T30N, R18W

UNPLATTED LANDS

RESOLUTION #041602

RESOLUTION IN SUPPORT OF GRANT REQUEST FROM WISDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP) FOR THE NORTH FOURTH STREET RECONSTRUCTION PROJECT

WHEREAS, the State of Wisconsin Department of Transportation makes grant funding available for the planning, design, and construction of bicycle and pedestrian facilities that will serve utilitarian trips that might otherwise be made by automobile; and

WHEREAS, the City of New Richmond plans to reconstruct North Fourth Street in 2017; and

WHEREAS, the receipt of a TAP grant would fund up to 80% of costs related to any future bicycle and pedestrian facilities that might be included with the project after receiving and incorporating feedback from residents through numerous open house meetings; and

WHEREAS, the State of Wisconsin Department of Transportation requires as part of the grant a process, a resolution from the City Council agreeing to commence the project by July of 2020 and complete the project by June 30, 2023.

THEREFORE, the New Richmond City Council resolves that the City of New Richmond, if awarded the funding from WisDot for the 2016-2020 TAP award cycle, is authorized to and agrees to accept the award and enter into the required agreements with WisDOT for this project; and

BE IT FURTHER RESOLVED that the City of New Richmond agrees to comply with the applicable laws, requirements, and regulations as outlined in the WisDOT 2016-2020 TAP application materials, the State-Municipal Agreement between WisDOT and the City of New Richmond, and the program and project documentation.

Passed and approved: April 11, 2016.

Frederick Horne, Mayor

ATTEST:

Tanya Reigel, Clerk

RESOLUTION #041603

RESOLUTION IN SUPPORT OF GRANT REQUEST FROM WISDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP) FOR THE EXTENSION OF THE DOUGHBOY TRAIL TO HATFIELD PARK

WHEREAS, the State of Wisconsin Department of Transportation makes grant funding available for the planning, design, and construction of bicycle and pedestrian facilities that will serve utilitarian trips that might otherwise be made by automobile; and

WHEREAS, the Public Works Committee has discussed an off-street trail from the Doughboy Trail to Hatfield Park as a preferred alternative to an on-street signed bike route; and

WHEREAS, Knowles Avenue averages over 16,000 vehicles per day; and

WHEREAS, Hatfield Park and Freedom Park are expected see an increased number of users in future years; and

WHEREAS, providing a safe off-street trail would provide a safe route for north-side residents to travel to the downtown; and

WHEREAS, the receipt of a TAP grant would fund up to 80% of costs related to a future off-street trail that would require feedback from residents and local business owners prior to construction; and

WHEREAS, the State of Wisconsin Department of Transportation requires as part of the grant a process, a resolution from the City Council agreeing to commence the project by July of 2020 and complete the project by June 30, 2023.

THEREFORE, the New Richmond City Council resolves that the City of New Richmond, if awarded the funding from WisDot for the 2016-2020 TAP award cycle, is authorized to and agrees to accept the award and enter into required agreements with WisDOT for this project; and

BE IT FURTHER RESOLVED that the City of New Richmond agrees to comply with the applicable laws, requirements, and regulations as outlined in the WisDOT 2016-2020 TAP application materials, the State-Municipal Agreement between WisDOT and the City of New Richmond, and the program and project documentation.

Passed and approved: April 11, 2016.

Frederick Horne, Mayor

ATTEST:

Tanya Reigel, Clerk



156 East First Street
New Richmond, WI 54017
Ph 715-246-4268 Fax 715-246-7129
www.newrichmondwi.gov

TO: Mayor and City Council

FROM: Jeremiah Wendt, Public Works Director

DATE: April 8, 2016

RE: Richmond Crossing Landscape Plan

Background

When the Richmond Crossing Phase 3 project was designed in 2015, the contract with Cedar Corporation included design of landscaping amenities in the stormwater ponds in this area. However, due to the shortened timeline required in order to get utilities and access to the Goodwill site, this portion of the project had to be put on hold, with the understanding that it would be revisited in 2016.

Cedar Corporation has developed preliminary plans for landscaping in three ponds in the Richmond Crossing area. These plans include a combination of trees supplied and planted by City staff from the City's gravel bed nursery and boulders excavated from the project area, along with plants, shrubs, trees and rip rap that will be supplied and installed by a contractor. The ponds that will be affected by this project are at the following locations: northeast quadrant of the intersection of Richmond Way and St. Croix Avenue, southeast quadrant of the intersection of Roosevelt Drive and St. Croix Avenue, and east of the intersection of Hamilton Avenue and Roosevelt Drive. The pond at the northeast quadrant of Roosevelt Drive and St. Croix Avenue will not be included in this project, as potential future development may dictate the specifics of that pond's landscaping and configuration.

The estimated cost of this project is approximately \$75,000, with the costs to be partially offset by the \$25,000 escrow received from Goodwill for this purpose. The remaining funds would be spent from TIF 6. Preliminary plans are attached to this memo for reference

Recommendation

Staff recommends approval to bid the construction of the Richmond Crossing Pond Landscaping. If approved, an Advertisement for Bids would be published April 21st and 28th, bids opened on May 5th, and award of the contract considered by the City Council at the May 9th meeting.

CITY OF NEW RICHMOND

RICHMOND CROSSING, POND LANDSCAPING ST. CROIX COUNTY, WISCONSIN

JOB NO. N1530-045
BOOK NO. NEW RICHMOND 8
DRAWN BY D B
CHECKED BY R K
DATE APRIL 2016
REVISIONS
REFERENCE FILE 00base_*.dwg
DRAWING FILE 010101_ti_*.dwg

SHEET INDEX

SHEET	SHEET DESCRIPTION
1	TITLE SHEET
2	OVERALL
3	POND 1
4	POND 2
5	POND 3
6	DETAILS

STANDARD SYMBOLS

<ul style="list-style-type: none"> ⊗ EXISTING WATER VALVE ⊗ PROPOSED WATER VALVE ⊗ EXISTING CURBSTOP ⊗ PROPOSED CURBSTOP ⊗ EXISTING GRINDER PUMP ⊗ PROPOSED GRINDER PUMP ⊗ PROPOSED MANHOLE ⊗ EX. SAN. MANHOLE ⊗ EX. STORM MANHOLE ⊗ EXISTING CATCH BASIN OR INLET ⊗ EXISTING HYDRANT ⊗ CLEANOUT ⊗ TELEPHONE PED ⊗ SILT FENCE (SLOPE TOE) ⊗ SILT FENCE (DITCH CHECK) ⊗ UTILITY POLE ⊗ GUY WIRE ANCHOR ⊗ ELECTRIC PEDESTAL ⊗ LIGHT POLE ⊗ CABLE TV PEDESTAL ⊗ CONIFEROUS TREE ⊗ DECIDUOUS TREE ⊗ ANY STUMP ⊗ SHRUB ⊗ TREE LINE 	<ul style="list-style-type: none"> ⊗ EQUATION STATION — EXISTING ROAD SURFACE — EXISTING CULVERT — PROPOSED CULVERT ⊗ CEMETERY — 1-POST SIGN — 2-POST SIGN ⊗ TRAFFIC SIGNAL ⊗ IRON ROD ⊗ BENCHMARK OR SECTION CORNER LOCATION ⊗ SECTION CORNER ID — BRIDGE ⊗ IRON PIPE ⊗ CONTROL POINT — ROW — EXISTING RIGHT OF WAY — PROPOSED RIGHT OF WAY ⊗ TEST PIT ⊗ PIEZOMETER ⊗ MONITORING/WATER WELL ⊗ 800 EXISTING CONTOURS ⊗ 800 PROPOSED CONTOURS 	<ul style="list-style-type: none"> → TRAFFIC FLOW ⊗ CENTERLINE — SURVEY LINE ⊗ CONTROL CABINET ⊗ HANDICAP ⊗ MAILBOX ⊗ R/W MONUMENT ⊗ COMBUSTIBLE FLUID ⊗ ABOVEGROUND STORAGE TANK ⊗ MARSH/WETLAND ⊗ RAILROAD TRACKS ⊗ BARBED WIRE FENCE ⊗ CHAINLINK FENCE ⊗ WOODEN FENCE — SHORELINE ⊗ STONEWALL — GUARDRAIL — TEXT — UTILITY LINE WITH TEXT (SIZE) STM=STORM SEWER (SIZE) SAN=SANITARY SEWER (SIZE) TV=CABLE TELEVISION E=ELECTRIC T=TELEPHONE G=GAS (SIZE) W=WATER — SAN PROPOSED SANITARY SEWER — STM PROPOSED STORM SEWER — WTR PROPOSED WATERMAIN — FM PROPOSED FORCEMAIN
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CITY OF NEW RICHMOND, WI



UTILITIES

<p>CITY OF NEW RICHMOND PUBLIC WORKS DEPT. 156 E FIRST STREET NEW RICHMOND, WI 54017 ATTN: JEREMIAH WENDT 715-246-4268 jwendt@newrichmondwi.gov</p>	<p>XCEL ENERGY PO BOX 8 EAU CLAIRE, WI 54702 ATTN: DAWN SCHULTZ 715-7372482 down.schultz@xcelenergy.com</p>	<p>NORTHWEST COMMUNICATIONS 116 HARRIMAN AVE N AMERY, WI 54001 ATTN: GREG CARDINAL 715-268-7100 gregcardinal@amerytel.net</p>
<p>BALDWIN TELECOM INC. 930 MAPLE ST. P.O. BOX 420 BALDWIN, WI 54002 ATTN: KEN CARLSRUD 715-688-1039 ken.carlsrud@baldwin-telcom.net</p>	<p>FRONTIER COMMUNICATIONS 154 E SECOND ST. P.O. BOX 446 NEW RICHMOND, WI 54017 ATTN: TERRY DORR 715-243-7014 terry.dorr@ftr.com</p>	

DIGGERS HOTLINE
Dial 811 or (800) 242-8511
www.DiggersHotline.com



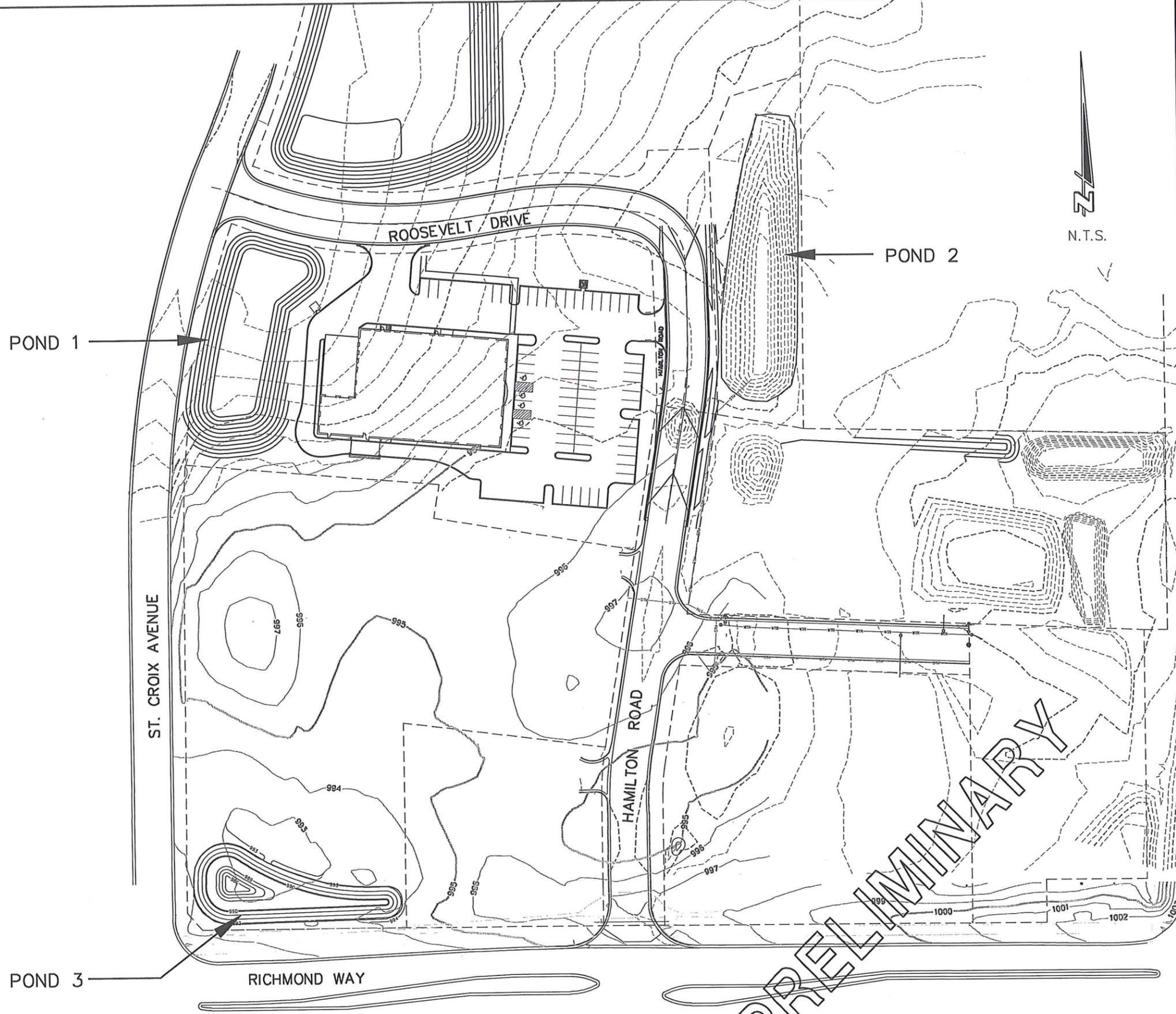
PRELIMINARY

CITY OF NEW RICHMOND
RICHMOND CROSSING, POND LANDSCAPING
ST. CROIX COUNTY, WISCONSIN
TITLE SHEET

SHEET NO.
1 of 6

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY PERSONAL DIRECTION AND CONTROL AND THAT I AM A DULY REGISTERED PROFESSIONAL UNDER THE LAWS OF THE STATE OF WISCONSIN.

\\Clients\N1530 New Richmond City of\045 Richmond Crossing Phs 2 & 3 Street & Utility Improvements\00 Cad\dwg\Landscape\NDSC2_pp_1530045.dwg 04/08/16 9:13:19 AM



N.T.S.

PRELIMINARY

JOB NO.	N1530-045
BOOK NO.	NEW RICHMOND 8
DRAWN BY	D B
CHECKED BY	R K
DATE	APRIL 2016
REVISIONS	
REFERENCE FILE	00base_*.dwg
DRAWING FILE	NDSC2_pp_1530045.dwg

Cedar corporation
 engineers • architects • planners • environmental scientists
 civil • surveyors • landscape architects • interior designers

2820 Walton Commons West 1486 Bellevue Street
 Suite 502 W. 54311
 Menomonee, WI 54751 Madison, WI 53718
 800-472-7372 FAX 920-481-9081
 www.cedarcorp.com FAX 715-232-2727 FAX 608-249-5624

CITY OF NEW RICHMOND
 RICHMOND CROSSING, POND LANDSCAPING
 ST. CROIX COUNTY, WISCONSIN
 OVERALL

I:\Clients\151530 New Richmond City of\045 Richmond Crossing Phs 2 & 3 Street & Utility Improvements\100 Cad\vwg\landscape\1530045.dwg 04/06/16 9:13:43 AM

TREE & SHRUB PLANTING SCHEDULE

KEY	QTY.	COMMON NAME	BOTANIC NAME	SIZE	ROOT	REMARKS
ABM	1	AUTUMN BLAZE MAPLE	ACER x FREEMANII JEFFERSRED'	2" DIA.	B&B	FULL
HB	1	HACKBERRY	CELTIS OCCIDENTALIS	2" DIA.	B&B	FULL
JTL	3	JAPANESE TREE LILAC	SYRINGA RETICULATA	-	-	BY CITY
MF	3	MOUNTAIN FROST PEAR	PYRUS USSURIENSIS 'BAIFROST'	-	-	BY CITY
RC	3	ROYALTY CRAB	MALUS 'ROYALTY'	-	-	BY CITY
RT	7	RED TWIGGED DOGWOOD	CORNUS 'BAILEY'	2' HT.	#3 CONT	FULL
BC	10	GLOSSY BLACK CHOKEBERRY	AROMIA MELANOCARPA VAR. ELATA	18" HT.	#3 CONT.	FULL
WB	11	WINTERBERRY	ILEX VERTICILLA	18" HT.	#3 CONT	FULL

PERENNIAL, GRASS, SEDGE PLANTING SCHEDULE

KEY	QTY.	COMMON NAME	BOTANIC NAME	SIZE	ROOT	REMARKS
FS	88	FOX SEDGE	CAREX VULPINOIDEA	3"	FLAT	30" OC
SW	77	SWITCHGRASS	PANICUM VIRGATUM	3"	FLAT	30" OC
LB	110	LITTLE BLUESTEM	SCHIZACHYRIUM NEES	4" POT	POT	36" OC
MM	66	MARSH MILKWEED	ASCLEPIAS INCARNATA	3"	FLAT	30" OC
BS	48	PRAIRIE BLAZINGSTAR	LIATRIS PYCNOSTACHYA	3"	FLAT	30" OC
BL	83	BLUE LOBELIA	LOBELIA SIPHILITICA	3"	FLAT	24" OC
OP	67	OBEDIENT PLANT	PHYSOSTEGIA VIRGINIANA	3"	FLAT	24" OC
NA	86	NEW ENGLAND ASTER	ASTER NOVAE-ANGLIAE	3"	FLAT	30" OC
GA	94	GOLDEN ALEXANDER	ZIZIA AUREA	3"	FLAT	30" OC
BF	38	BLUE FLAG IRIS	IRIS VERSICOLOR	3"	FLAT	24" OC

LEGEND



DENOTES STONE CHANNEL. STONE SHALL BE 8" TO 14" DIAMETER, RIVER ROCK, CLEAN, & FREE FROM DELETERIOUS MATERIALS, STICKS, STONES, NOXIOUS WEEDS, SALT & FINE SILTS, CLAYS OR TOPSOIL, 18" DEEP.



DENOTES SHREDDED BARK MULCH 3" DEPTH. BARK MULCH SHALL BE FRESHLY SHREDDED HARDWOOD BARK FREE FROM DELETERIOUS MATERIALS, STICKS, STONES, NOXIOUS WEEDS, SALT & OTHER MATERIALS HARMFUL TO PLANT GROWTH.

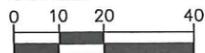


DENOTES ACCENT BOULDER

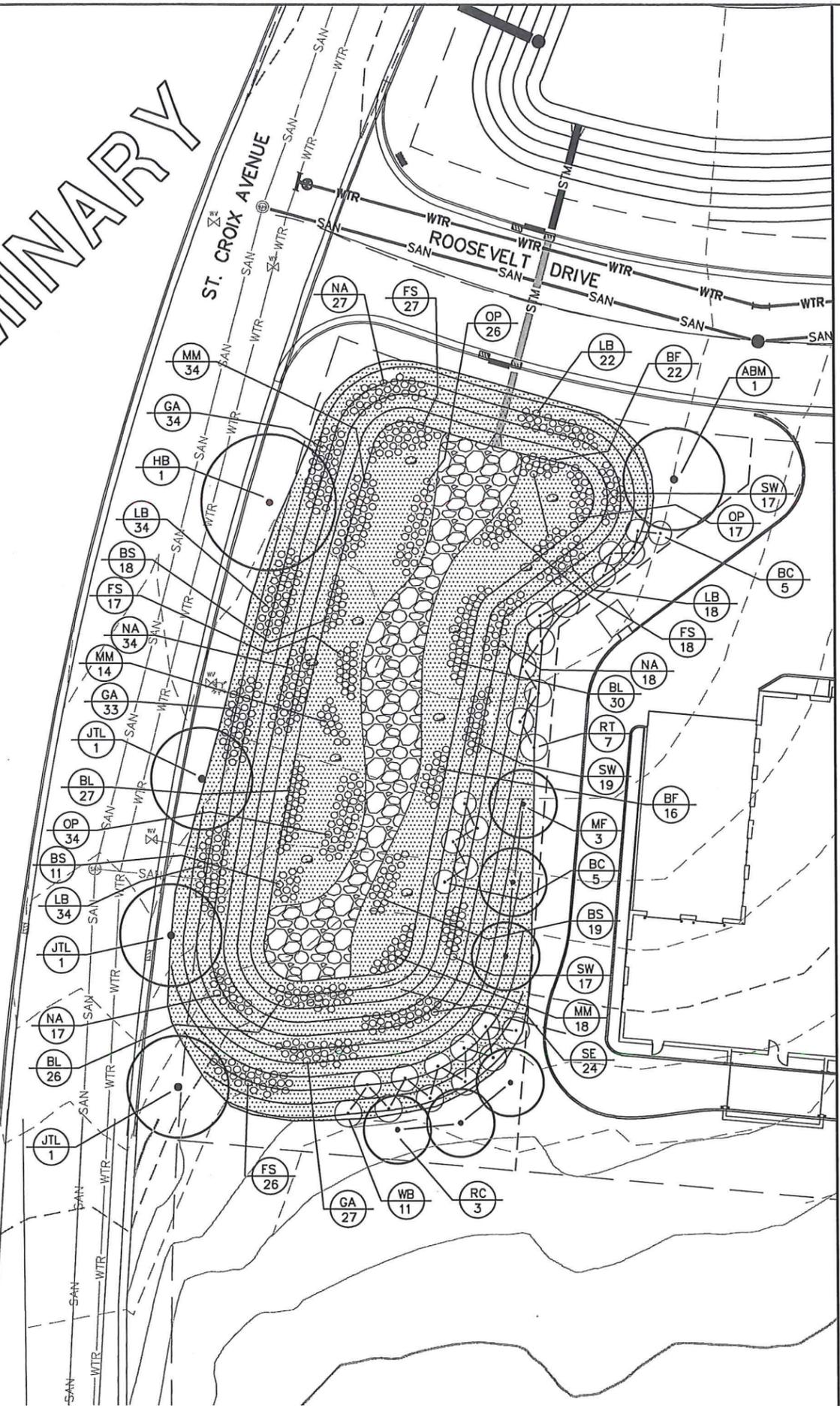
NOTES:

- JAPANESE TREE LILAC, MOUNTAIN FROST PEAR, & ROYALTY CRAB SHALL BE SUPPLIED BY THE CITY AND INSTALLED UNDER THIS CONTRACT. COORDINATE WITH THE CITY.
- KILL EXISTING GRASS IN PROPOSED PLANTING AREAS WITH A 24 HOUR HERBICIDE. CONTRACTOR SHALL CHECK WEATHER AND VERIFY NO RAIN IS PREDICTED FOR THE AREA FOR A MINIMUM OF 48 HOURS AFTER HERBICIDE IS APPLIED.
- SEE SHEET 6 of 6 FOR ADDITIONAL NOTES AND DETAILS.

SCALE:



PRELIMINARY



JOB NO.	N1530-045
BOOK NO.	NEW RICHMOND 8
DRAWN BY	D B
CHECKED BY	R K
DATE	APRIL 2016
REVISIONS	
REFERENCE FILE	00base_*.dwg
DRAWING FILE	NDSC2_pp_1530045.dwg

Cedar Corporation
 engineers • architects • planners • environmental specialists
 and surveys • landscape architects • interior designers

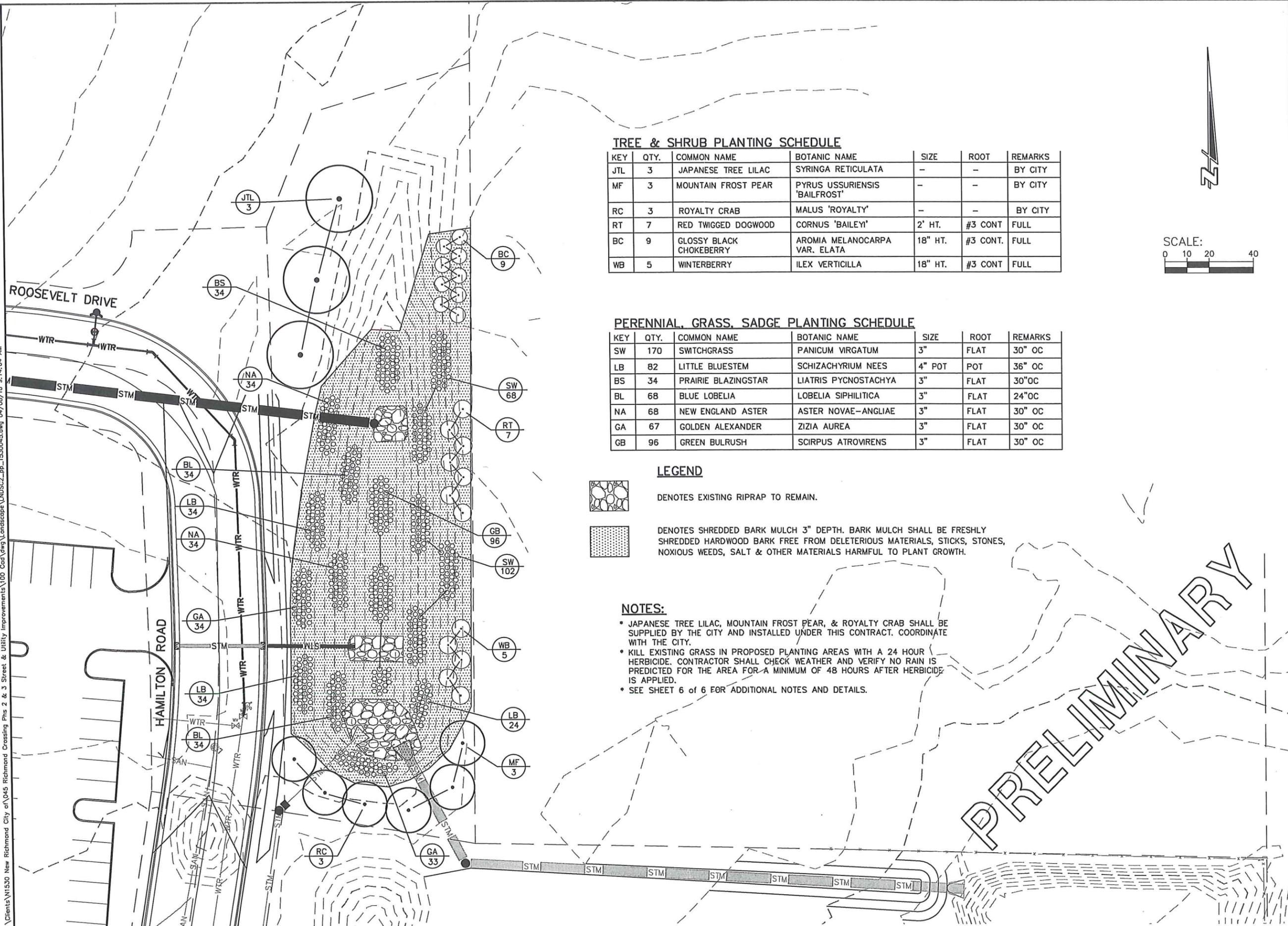
2820 Nelson Commons West
 Suite 142
 Madison, WI 53718
 800-472-7372
 www.cedarcorp.com

1496 Bellevue Street
 Suite 502
 Green Bay, WI 54311
 920-491-9020
 608-249-5024

CITY OF NEW RICHMOND
 RICHMOND CROSSING, POND LANDSCAPING
 ST. CROIX COUNTY, WISCONSIN
 POND 1

SHEET NO.	3 OF 6
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C:\Clients\N1530 New Richmond City of\045 Richmond Crossing Pks 2 & 3 Street & Utility Improvements\100 Ccd\dwg\landscape\NDSC2_pp_1530045.dwg 04/08/16 9:14:04 AM



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PERENNIAL, GRASS, SEDGE PLANTING SCHEDULE

KEY	QTY.	COMMON NAME	BOTANIC NAME	SIZE	ROOT	REMARKS
SW	170	SWTCHGRASS	PANICUM VIRGATUM	3"	FLAT	30" OC
LB	82	LITTLE BLUESTEM	SCHIZACHYRIUM NEES	4" POT	POT	36" OC
BS	34	PRAIRIE BLAZINGSTAR	LIATRIS PYCNOSTACHYA	3"	FLAT	30"OC
BL	68	BLUE LOBELIA	LOBELIA SIPHILITICA	3"	FLAT	24"OC
NA	68	NEW ENGLAND ASTER	ASTER NOVAE-ANGLIAE	3"	FLAT	30" OC
GA	67	GOLDEN ALEXANDER	ZIZIA AUREA	3"	FLAT	30" OC
GB	96	GREEN BULRUSH	SCIRPUS ATROVIRENS	3"	FLAT	30" OC

LEGEND



DENOTES EXISTING RIPRAP TO REMAIN.



DENOTES SHREDDED BARK MULCH 3" DEPTH. BARK MULCH SHALL BE FRESHLY SHREDDED HARDWOOD BARK FREE FROM DELETERIOUS MATERIALS, STICKS, STONES, NOXIOUS WEEDS, SALT & OTHER MATERIALS HARMFUL TO PLANT GROWTH.

NOTES:

- JAPANESE TREE LILAC, MOUNTAIN FROST PEAR, & ROYALTY CRAB SHALL BE SUPPLIED BY THE CITY AND INSTALLED UNDER THIS CONTRACT. COORDINATE WITH THE CITY.
- KILL EXISTING GRASS IN PROPOSED PLANTING AREAS WITH A 24 HOUR HERBICIDE. CONTRACTOR SHALL CHECK WEATHER AND VERIFY NO RAIN IS PREDICTED FOR THE AREA FOR A MINIMUM OF 48 HOURS AFTER HERBICIDE IS APPLIED.
- SEE SHEET 6 OF 6 FOR ADDITIONAL NOTES AND DETAILS.



SCALE:



PRELIMINARY

JOB NO. N1530-045
BOOK NO. NEW RICHMOND 8
DRAWN BY D B
CHECKED BY R K
DATE APRIL 2016
REVISIONS
REFERENCE FILE 00base_*.dwg
DRAWING FILE NDSC2_pp_1530045.dwg

engineers - architects - planners - environmental scientists
 landscape architects - interior designers

Cedar corporation

2820 Walton Commons West
 Suite 502
 Madison, WI 53718
 800-472-7372 FAX 608-249-9881
 604 Wilson Ave.
 Suite 142
 Menomonie, WI 54751
 800-472-7372 FAX 715-235-2727
 www.cedarcorp.com

CITY OF NEW RICHMOND
 RICHMOND CROSSING, POND LANDSCAPING
 ST. CROIX COUNTY, WISCONSIN
 POND 2

SHEET NO. 4 OF 6

C:\clients\N1530 New Richmond City of\045 Richmond Crossing Pls 2 & 3 Street & Utility Improvements\100 Cad.dwg\Landscaping\1530045.dwg 04/08/16 9:14:23 AM

TREE & SHRUB PLANTING SCHEDULE

KEY	QTY.	COMMON NAME	BOTANIC NAME	SIZE	ROOT	REMARKS
JTL	3	JAPANESE TREE LILAC	SYRINGA RETICULATA	-	-	BY CITY
MF	3	MOUNTAIN FROST PEAR	PYRUS USSURIENSIS 'BAILFROST'	-	-	BY CITY
RC	3	ROYALTY CRAB	MALUS 'ROYALTY'	-	-	BY CITY
RT	4	RED TWIGGED DOGWOOD	CORNUS 'BAILEY'	2' HT.	#3 CONT	FULL
BC	10	GLOSSY BLACK CHOKEBERRY	AROMIA MELANOCARPA VAR. ELATA	18" HT.	#3 CONT.	FULL

PERENNIAL, GRASS, SEDGE PLANTING SCHEDULE

KEY	QTY.	COMMON NAME	BOTANIC NAME	SIZE	ROOT	REMARKS
SW	81	SWITCHGRASS	PANICUM VIRGATUM	3"	FLAT	30" OC
LB	80	LITTLE BLUESTEM	SCHIZACHYRIUM NEES	4"	POT	36" OC
MM	80	MARSH MILKWEED	ASCLEPIAS INCARNATA	3"	FLAT	30" OC
BS	79	PRAIRIE BLAZINGSTAR	LIATRIS PYCNOSTACHYA	3"	FLAT	30" OC
BL	94	BLUE LOBELIA	LOBELIA SIPHILITICA	3"	FLAT	24" OC
NA	94	NEW ENGLAND ASTER	ASTER NOVAE-ANGLIAE	3"	FLAT	30" OC
OP	67	OBEDIENT PLANT	PHYSOSTEGIA VIRGINIANA	3"	FLAT	24" OC
GA	40	GOLDEN ALEXANDER	ZIZIA AUREA	3"	FLAT	30" OC
BF	19	BLUE FLAG IRIS	IRIS VERSICOLOR	3"	FLAT	24" OC
GB	23	GREEN BULRUSH	SCIRPUS ATROVIRENS	3"	FLAT	30" OC

LEGEND



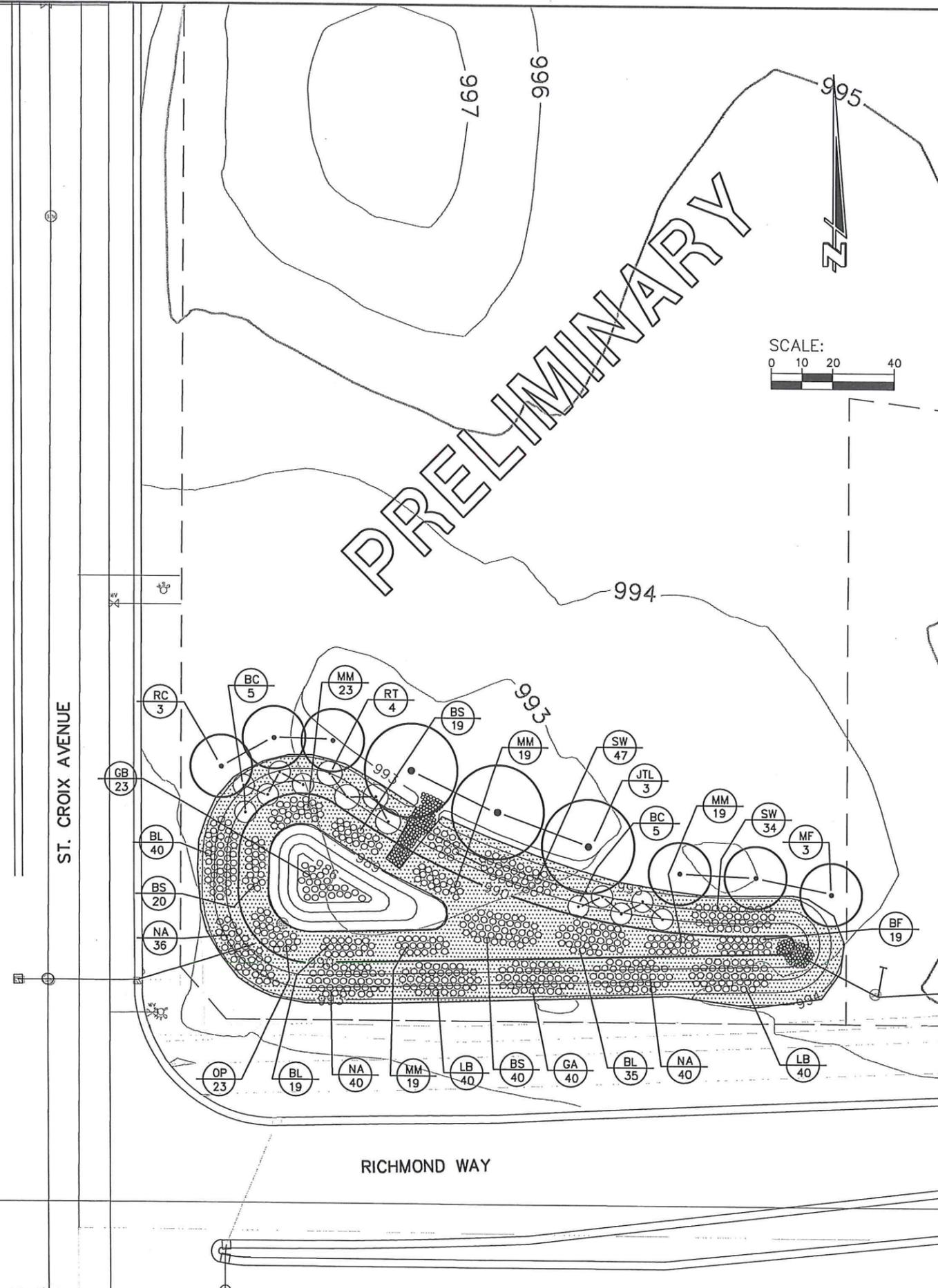
DENOTES EXISTING RIPRAP TO REMAIN.



DENOTES SHREDDED BARK MULCH 3" DEPTH. BARK MULCH SHALL BE FRESHLY SHREDDED HARDWOOD BARK FREE FROM DELETERIOUS MATERIALS, STICKS, STONES, NOXIOUS WEEDS, SALT & OTHER MATERIALS HARMFUL TO PLANT GROWTH.

NOTES:

- * JAPANESE TREE LILAC, MOUNTAIN FROST PEAR, & ROYALTY CRAB SHALL BE SUPPLIED BY THE CITY AND INSTALLED UNDER THIS CONTRACT. COORDINATE WITH THE CITY.
- * KILL EXISTING GRASS IN PROPOSED PLANTING AREAS WITH A 24 HOUR HERBICIDE. CONTRACTOR SHALL CHECK WEATHER AND VERIFY NO RAIN IS PREDICTED FOR THE AREA FOR A MINIMUM OF 48 HOURS AFTER HERBICIDE IS APPLIED.
- * SEE SHEET 6 OF 6 FOR ADDITIONAL NOTES AND DETAILS.



JOB NO. N1530-045
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 548 Bellevue Street
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604 Wilson Ave.
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 920-354-0037
 15-235-0081
 FAX: 715-252-2727

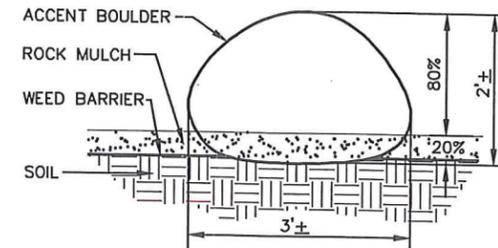
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CITY OF NEW RICHMOND
RICHMOND CROSSING, POND LANDSCAPING
ST. CROIX COUNTY, WISCONSIN
POND 3

\\clients\N1530 New Richmond City of\045 Richmond Crossing Phs 2 & 3 Street & Utility Improvements\100 Cad\dwg\Landscaping\NDSC2_pp-1530045.dwg 04/08/16 9:14:44 AM

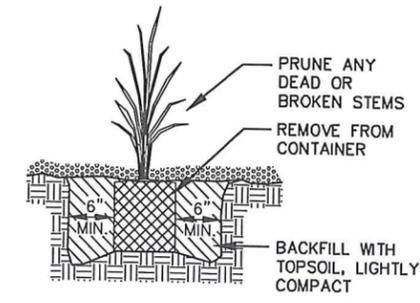
NOTES:

- * THE CONTRACTOR SHALL VERIFY ALL EXIST. CONDITIONS.
- * THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING LOCATIONS OF EXIST. UTILITIES.
- * USE SHREDDED BARK MULCH AT ALL SINGULARLY PLANTED TREES, MIN. 3" DEPTH, 4' DIA.
- * TOP OF MULCH IN PLANTING BEDS SHALL BE EVEN W/ TOP OF SURROUNDING SURFACES.
- * IF DISCREPANCIES OCCUR, PLANT QUANTITIES SHOWN ON PLAN TAKE PRECEDENCE OVER PLANTING SCHEDULE.
- * ALL PLANT MATERIAL SHALL HAVE A ONE YEAR WARRANTY AGAINST DEATH & UNHEALTHY CONDITION, EXCEPT AS A RESULT OF NEGLIGENCE BY OWNER, DAMAGE BY OTHERS & UNUSUAL PHENOMENA BEYOND CONTRACTOR'S CONTROL. PLANT WARRANTY SHALL BEGIN ON THE DATE OF FINAL ACCEPTANCE OF THE PROJECT.
- * ALL PLANTS SHALL CONFORM TO THE VARIETIES SPECIFIED IN THE PLANT LIST & SHALL BE TRUE TO BOTANICAL NAME AS IN HORTUS THIRDS.
- * ALL PLANTS INCLUDING THEIR ROOTS SHALL BE FREE FROM DISEASE INSECTS & OTHER INJURIOUS QUALITIES & SHALL BE WELL FORMED, FULL, IN A HEALTHY VIGOROUS GROWING CONDITION, REAR OR AT SPECIMEN QUALITY.
- * ALL PLANTS SHALL BE SUBJECT TO INSPECTION BY THE OWNERS REPRESENTATIVE UPON DELIVERY. ANY PLANTS DEEMED NOT ACCEPTABLE BY THE OWNERS REPRESENTATIVE SHALL BE REMOVED FROM THE SITE & REPLACED WITH ACCEPTABLE MATERIAL.
- * ANY ADDITIONAL TOPSOIL NEEDED FOR INSTALLING THE TREES & SHRUBS AS PER THE PLANTING DETAIL SHALL BE CONSIDERED INCIDENTAL TO THE PLANT MATERIAL PRICE.
- * TOPSOIL SHALL CONSIST OF A HUMUS-BEARING LOAM ADAPTED TO SUSTAIN VIGOROUS GRASS GROWTH FREE FROM DELETERIOUS MATERIALS W/ A PH RANGE OF 6.0 TO 7.0. TOPSOIL NOT MEETING THESE REQUIREMENTS SHALL BE AMENDED AT NO ADDITIONAL COST.
- * SHREDDED BARK MULCH SHALL BE FRESHLY SHREDDED HARDWOOD BARK FREE FROM DELETERIOUS MATERIALS, STICKS, STONES, NOXIOUS WEEDS, SALT & OTHER MATERIALS HARMFUL TO PLANT GROWTH. SHREDDED BARK MULCH SHALL BE EITHER COMPOSTED OR TREATED WITH NITROGEN TO COMPENSATE FOR SUCH LOSS IN DECOMPOSITION.
- * ANY PLANTS DELIVERED TO THE PROJECT SITE THAT ARE NOT INSTALLED THE SAME DAY SHALL BE "HEALED IN" W/ TOPSOIL, WOOD CHIPS, SHREDDED BARK, OR SAWDUST & ADEQUATELY WATERED UNTIL SUCH TIME THE PLANTS CAN BE INSTALLED.
- * CONTRACTOR SHALL BE RESPONSIBLE FOR WATERING ALL PLANT MATERIAL INCLUDING GRASS OR SOD FOR TWO WEEKS AFTER FINAL ACCEPTANCE OF PROJECT. WATER SHALL BE PROVIDED IN AN ADEQUATE AMOUNT TO SUSTAIN VIGOROUS PLANT GROWTH.

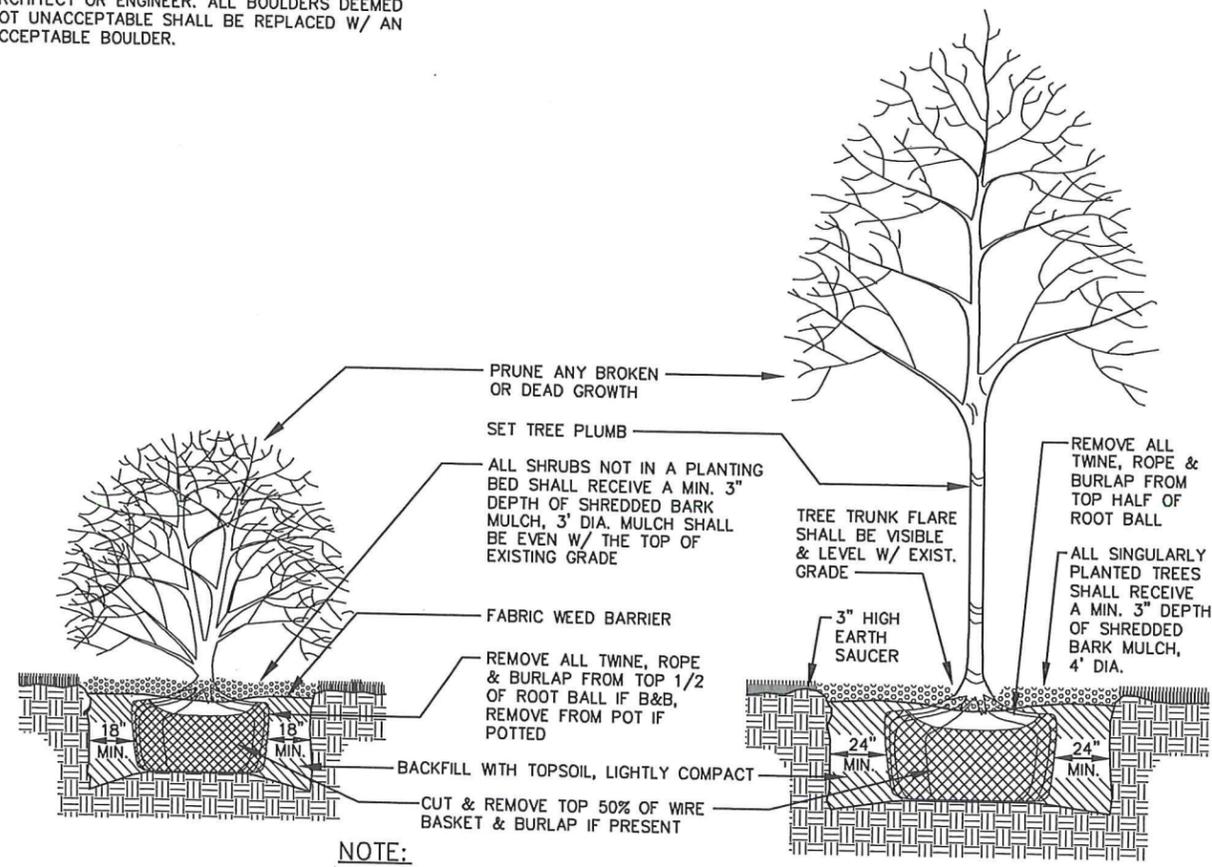


ACCENT BOULDER INSTALLATION DETAIL
NO SCALE

- NOTES:**
- * BURY APPROX. 20% OF ACCENT BOULDER.
 - * THE BOULDERS SHALL BE NATIVE TO THE REGION & FREE FROM BREAKS, CRACKS & SCARS FROM HANDLING EQUIPMENT.
 - * ALL BOULDERS SHALL BE APPROVED BY LANDSCAPE ARCHITECT OR ENGINEER. ALL BOULDERS DEEMED NOT UNACCEPTABLE SHALL BE REPLACED W/ AN ACCEPTABLE BOULDER.



PERENNIAL, GRASS & SEDGE PLANTING DETAIL
NO SCALE



NOTE:
ALL PLANT MATERIAL SHALL BE IN ACCORDANCE WITH ANSI Z60.1, LATEST ADDITION.
TREE & SHRUB PLANTING DETAIL
NO SCALE

JOB NO. N1530-045
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CITY OF NEW RICHMOND
RICHMOND CROSSING, POND LANDSCAPING
ST. CROIX COUNTY, WISCONSIN
POND 3



156 East First Street
New Richmond, WI 54017
Ph 715-246-4268 Fax 715-246-7129
www.newrichmondwi.gov

TO: Mayor and City Council

FROM: Jeremiah Wendt, Public Works Director

DATE: April 8, 2016

RE: Paperjack Drive Relocation Order

Background

In order to construct the Paperjack Drive project as designed, certain lands and easements need to be acquired. The attached relocation order and plat show and describe these lands. Passage of this Relocation Order is the first step in the legal process of the City acquiring the necessary lands and interests.

A Nominal Payment Parcel Report has not yet been developed for this parcel because the initial sales study was not considered adequate for this property due to its commercial nature. As such, a more in-depth appraisal is currently in progress for the easement required on the parcel.

Recommendation

Staff recommends passage of the Relocation Order.

RELOCATION ORDER

lpa1708 08/2011 (Replaces LPA3006)

Project	Road name Paperjack Drive	Highway Local	County St. Croix
Right of way plat date 3-30-16	Plat sheet number(s) 1-2	Previously approved Relocation Order date N/A	

Description of termini of project: Beginning at a point 1285.15 feet south and 8.62 feet west of the NW corner of Section 11, T30N, R18W; Thence easterly 0.062 miles to a point 1299.71 feet south and 340.72 feet east of the NW corner of Section 11, T30N, R18W.

To properly establish, lay out, widen, enlarge, extend, construct, reconstruct, improve, or maintain a portion of the highway designated above, it is necessary to relocate or change and acquire certain lands or interests in lands as shown on the right of way plat for the above project.

To effect this change, pursuant to authority granted under Sections 62.22 and _____, Wisconsin Statutes, the City of New Richmond orders that:

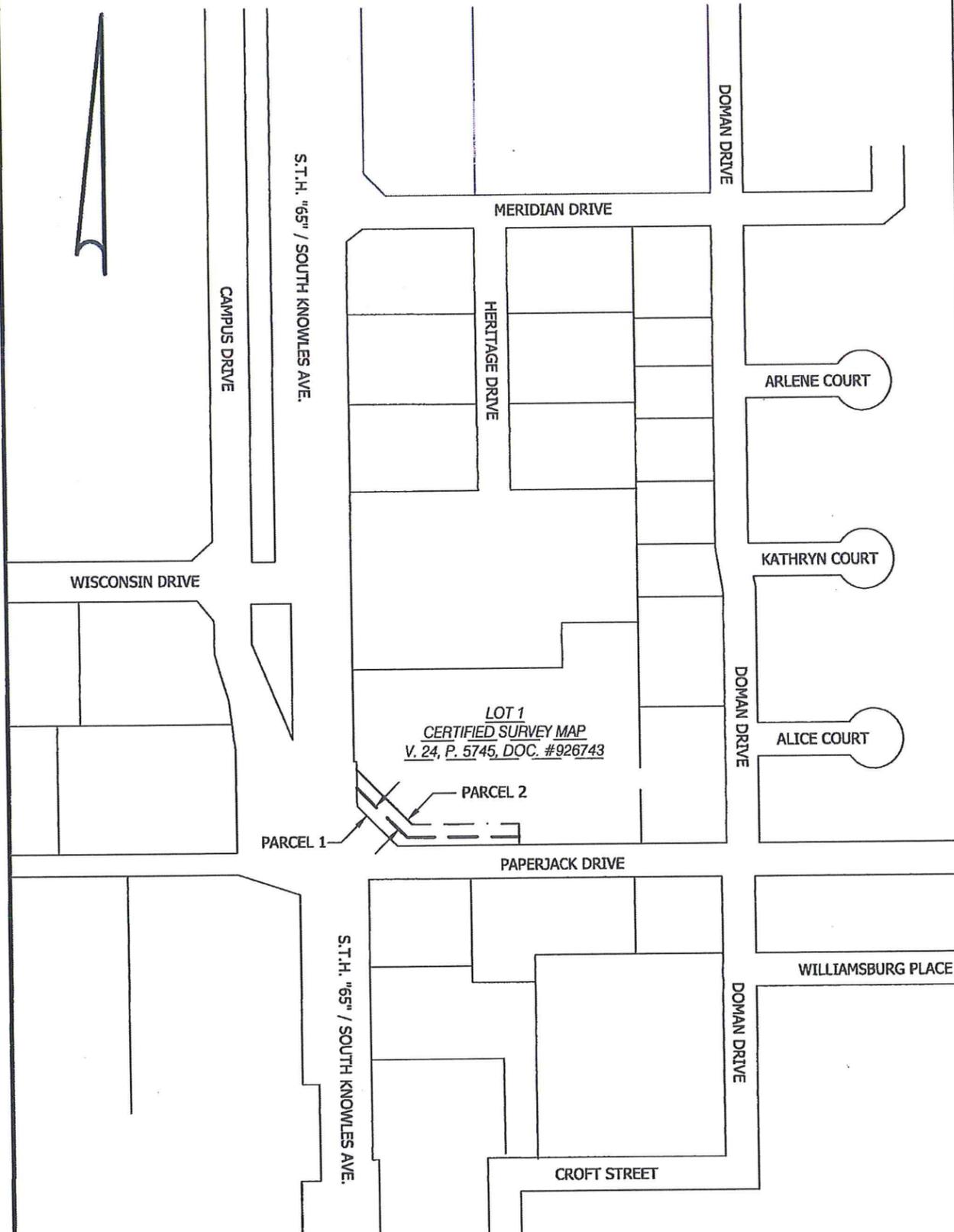
1. The said road is laid out and established to the lines and widths as shown on the plat.
2. The required lands or interests in lands as shown on the plat shall be acquired by: the City of New Richmond
3. This order supersedes and amends any previous order issued by the: City of New Richmond

Name and Title

Date

N

LOCATION SKETCH
(NOT TO SCALE)



PARCEL 1 - PERMANENT EASEMENT DESCRIPTION

Located in part of the NW1/4 of the NW1/4 of Section 11, T30N, R18W, City of New Richmond, St. Croix County, Wisconsin; described as follows:

Commencing at the W1/4 Corner of Section 11; thence N00°14'08"E, along the west line of the NW1/4 of Section 11, 1352.58 feet to the westerly extension of the monumented south line of Lot 1 of Certified Survey Map recorded in volume 24, Page 5745, Document Number 926743; thence S89°52'15"E, along said westerly extension, 75.17 feet to an found iron rebar being the southwest corner of said Lot 1 and being the point of beginning; thence N61°21'39"E, along a northwesterly line of said Lot 1, 3.95 to the southwesterly line of said Lot 1; thence N45°16'20"W, along said southwesterly line, 56.25 feet to the westerly line of said Lot 1; thence N00°08'27"W, along said westerly line, 21.16 feet; thence S45°16'20"E 74.85 feet; thence S89°52'15"E 207.72 feet; thence S00°07'45"W 10.00 feet to previously said south line of Lot 1; thence N89°52'15"W, along said south line, 224.33 feet to the point of beginning.

Described easement contains 3,142 Sq. Ft.

PARCEL 2 - TEMPORARY EASEMENT DESCRIPTION

Located in part of the NW1/4 of the NW1/4 of Section 11, T30N, R18W, City of New Richmond, St. Croix County, Wisconsin; described as follows:

Commencing at the W1/4 Corner of Section 11; thence N00°14'08"E, along the west line of the NW1/4 of Section 11, 1352.58 feet to the westerly extension of the monumented south line of Lot 1 of Certified Survey Map recorded in volume 24, Page 5745, Document Number 926743; thence S89°52'15"E, along said westerly extension, 75.17 feet to an found iron rebar being the southwest corner of said Lot 1; thence N61°21'39"E, along a northwesterly line of said Lot 1, 3.95 to the southwesterly line of said Lot 1; thence N45°16'20"W, along said southwesterly line, 56.25 feet to the westerly line of said Lot 1; thence N00°08'27"W, along said westerly line, 21.16 feet to the point of beginning; thence continuing N00°08'27"W, along said westerly line, 21.16 feet; thence S45°16'20"E 83.63 feet; thence S89°52'15"E 201.57 feet; thence S00°07'45"W 15.00 feet; thence N89°52'15"W, along said south line, 207.72 feet; N45°16'20"W 74.85 feet to the point of beginning.

Described easement contains 4,258 Sq. Ft.

SCHEDULE OF LANDS & INTERESTS REQUIRED

PARCEL NUMBER	OWNERS	INTEREST REQUIRED	RIGHT-OF-WAY SQUARE FEET
1	FEDERAL FOAM TECHNOLOGIES INC	PLE	3,142
2	FEDERAL FOAM TECHNOLOGIES INC	TLE	4,258

SHEET NUMBER - 1 TOTAL SHEETS - 2

R/W PROJECT NUMBER -

R/W PROJECT NUMBER -

PLAT OF RIGHT-OF-WAY REQUIRED FOR
PAPERJACK DRIVE - S.T.H. "65"
CITY OF NEW RICHMOND, ST. CROIX COUNTY

ACQUISITION OF EASEMENTS

REVISIONS -

BEARINGS ARE REFERENCED TO THE
WEST LINE OF THE NW1/4, SECTION 11.
BEARING N00°14'08"E. ST. CROIX
COUNTY COORDINATE SYSTEM.

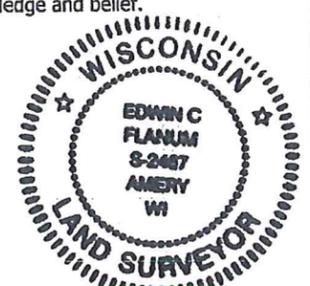
APPROVED FOR THE CITY OF NEW RICHMOND

CITY ADMINISTRATOR

DATE

Survey is prepared at the request of the City of New Richmond, St. Croix County, WI.

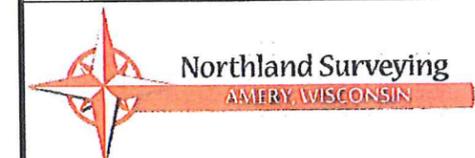
I, Edwin C. Flanum, Professional Wisconsin Land Surveyor, hereby certify that the described and mapped property was surveyed by me or under my direct supervision and that this map is a correct representation to scale of the boundaries to the best of my knowledge and belief.



Edwin C. Flanum
EDWIN C. FLANUM, P.L.S. #2487

3/24/16
DATE

PREPARED BY EDWIN FLANUM
JOB #16-09





156 East First Street
New Richmond, WI 54017
Ph 715-246-4268 Fax 715-246-7129
www.newrichmondwi.gov

TO: Mayor and City Council

FROM: Jeremiah Wendt, Public Works Director

DATE: April 8, 2016

RE: North Shore Drive Relocation Order

Background

In order to construct the North Shore Drive project as designed, certain lands and easements need to be acquired. The attached relocation order and plat show and describe these lands. Passage of this Relocation Order is the first step in the legal process of the City acquiring the necessary lands and interests.

Recommendation

Staff recommends passage of the Relocation Order.

RELOCATION ORDER

lpa1708 08/2011 (Replaces LPA3006)

Project	Road name North Shore Drive	Highway Local	County St. Croix
Right of way plat date 3-31-16	Plat sheet number(s) 1-3	Previously approved Relocation Order date N/A	

Description of termini of project: Beginning at a point 807.72 feet north and 1231.39 feet west of the East 1/4 corner of Section 36, T31N, R18W; Thence easterly 0.801 miles to a point 187.93 feet north and 1461.44 feet east of the West 1/4 corner of Section 31, T31N, R17W.

To properly establish, lay out, widen, enlarge, extend, construct, reconstruct, improve, or maintain a portion of the highway designated above, it is necessary to relocate or change and acquire certain lands or interests in lands as shown on the right of way plat for the above project.

To effect this change, pursuant to authority granted under Sections 62.22 and _____, Wisconsin Statutes, the City of New Richmond orders that:

1. The said road is laid out and established to the lines and widths as shown on the plat.
2. The required lands or interests in lands as shown on the plat shall be acquired by: the City of New Richmond
3. This order supersedes and amends any previous order issued by the: City of New Richmond

Name and Title

Date

SCHEDULE OF LANDS & INTERESTS REQUIRED

PARCEL NUMBER	OWNERS	INTEREST REQUIRED	RIGHT-OF-WAY SQUARE FEET
1	FRANCOIS FAMILY FARM LLC	FEE	6,964
2	UNKNOWN OWNER	FEE	1,009
3	EDWARD & MARILYN ZIMMERMAN	FEE	217
4	BAPTIST CHURCH OF NEW RICHMOND	PLE	5,422

PARCEL 1 - FEE TITLE

Located in part of the SE1/4 of the NW1/4 of Section 31, T31N, R17W, City of New Richmond, St. Croix County, Wisconsin; described as follows:

Commencing at the E1/4 Corner of Section 31; thence S89°43'43"W, along the east - west 1/4 line, 3926.06 feet to the point of beginning; thence continuing S89°43'43"W, along said east - west 1/4 line, 33.00 feet to the west line of the SE1/4 of the NW1/4; thence N00°29'50"W, along said west line, 211.52 feet to the easterly extension of the north line of a public street (Brady Lane); thence S88°31'07"E, along said easterly extension, 33.02 feet; thence S00°29'50"E 210.51 feet to the point of beginning.

Described easement contains 6,964 Sq. Ft.

PARCEL 2 - FEE TITLE

Located in part of the NE1/4 of the SW1/4 of Section 31, T31N, R17W, City of New Richmond, St. Croix County, Wisconsin; described as follows:

Commencing at the E1/4 Corner of Section 31; thence S89°43'43"W, along the east - west 1/4 line, 3926.06 feet to the point of beginning; thence continuing S89°43'43"W, along said east - west 1/4 line, 33.00 feet to the east line of the Plat of North Shore Addition; thence S00°30'02"E, along said east line, 30.26 feet to the north line of a public street (Dormar Street); thence S89°11'58"E, along said north line, 33.01 feet; thence N00°30'02"W 31.17 feet to the point of beginning.

Described easement contains 1,009 Sq. Ft.

PARCEL 3 - FEE TITLE

Located in part of the NW1/4 of the SW1/4 of Section 31, T31N, R17W, City of New Richmond, St. Croix County, Wisconsin; described as follows:

Commencing at the E1/4 Corner of Section 31; thence S89°43'43"W, along the east - west 1/4 line, 3992.06 feet to the east line of a 10 foot wide strip of land dedicated to the City of New Richmond on the Plat of North Shore Addition; thence S00°30'02"E, along said east line, the east line of Lot 19 of said Plat and the southerly extension of last said east line, 66.84 feet to the point of beginning; thence continuing S00°30'02"E, along said southerly extension, 22.82 feet to the south line of previously vacated public street (Dormar Street); thence N89°11'58"W, along said south line, 19.05 feet to the northwesterly line of a public street (North Shore Drive); thence N39°53'31"E, along the northeasterly extension of said northwesterly line, 29.39 feet to the point of beginning.

Described easement contains 217 Sq. Ft.

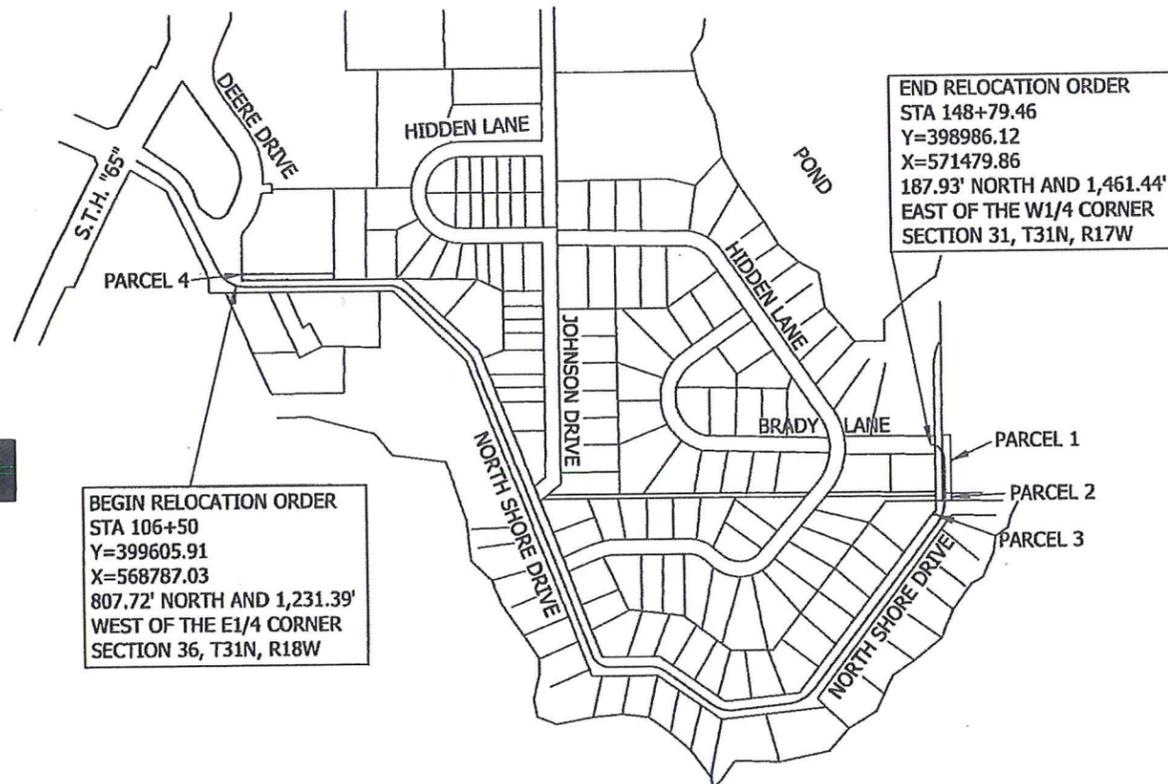
PARCEL 4 - PERMANENT EASEMENT

Located in part of the SE1/4 of the NE1/4 of Section 36, T31N, R18W, City of New Richmond, St. Croix County, Wisconsin; being part of Lot 1 of Certified Survey Map recorded in Volume 1, Page 59, Document Number 315887; described as follows:

Beginning at the Southwest corner of Lot 1 recorded in Volume 1, Page 59, document Number 315887; thence N00°00'14"E, along the west line of said Lot 1, 15.00 feet; thence S89°30'00"E 361.48 feet to the east line of said Lot 1; thence S00°03'25"E, along said east line, 15.00 feet to the south line of said Lot 1; thence N89°30'00"W, along said south line, 361.50 feet to the point of beginning.

Described easement contains 5,422 Sq. Ft.

LOCATION SKETCH
(NOT TO SCALE)



SHEET NUMBER - 1 TOTAL SHEETS - 3

R/W PROJECT NUMBER -

R/W PROJECT NUMBER -

PLAT OF RIGHT-OF-WAY REQUIRED FOR
BRADY LAND - NORTH SHORE DRIVE
CITY OF NEW RICHMOND, ST. CROIX COUNTY

REVISIONS -

3/30/16 - UPDATE COORDINATES
3/31/16 - REVISE SEC. 31 RANGE NUMBER

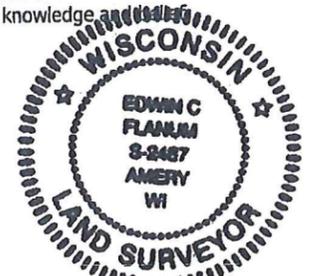
APPROVED FOR THE CITY OF NEW RICHMOND

CITY ADMINISTRATOR

DATE

Survey is prepared at the request of the City of New Richmond, St. Croix County, WI.

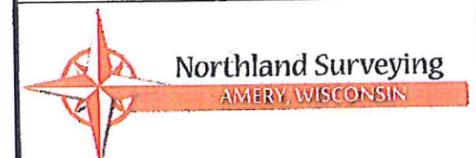
I, Edwin C. Flanum, Professional Wisconsin Land Surveyor, hereby certify that the described and mapped property was surveyed by me or under my direct supervision and that this map is a correct representation to scale of the boundaries to the best of my knowledge.

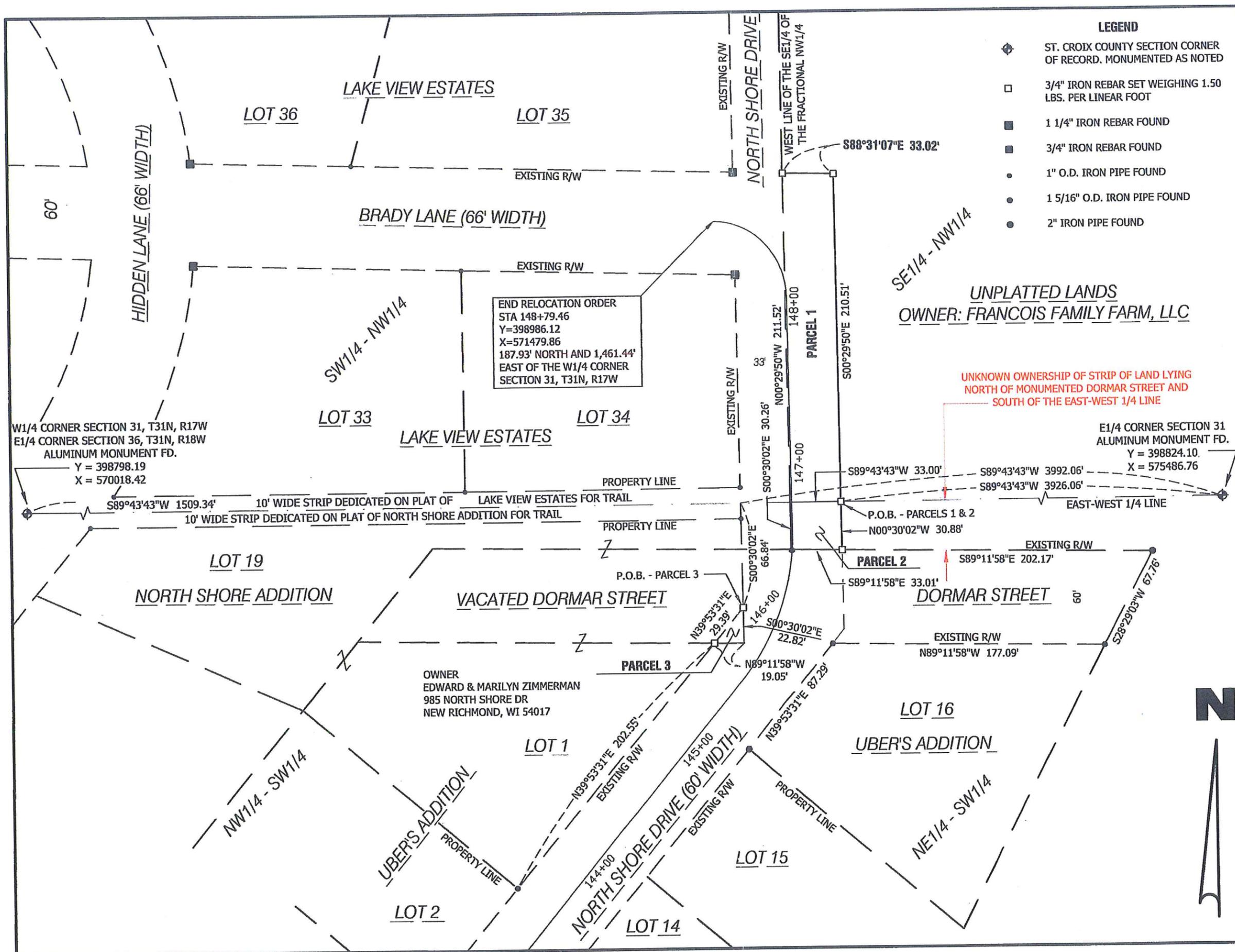


Edwin C. Flanum
EDWIN C. FLANUM, P.L.S. #2487

3/31/16
DATE

PREPARED BY EDWIN FLANUM
JOB #16-09





SHEET NUMBER - 2 TOTAL SHEETS - 3

R/W PROJECT NUMBER -

R/W PROJECT NUMBER -

PLAT OF RIGHT-OF-WAY REQUIRED FOR
 BRADY LANE - NORTH SHORE DRIVE
 CITY OF NEW RICHMOND, ST. CROIX COUNTY
 ACQUISITION OF FEE TITLE

REVISIONS -
 3/30/16 - UPDATE COORDINATES
 3/31/16 - REVISE SEC. 31 RANGE NUMBER

BEARINGS ARE REFERENCED TO THE
 EAST-WEST 1/4 LINE, SECTION 31.
 BEARING S89°43'43"W. ST. CROIX
 COUNTY COORD NATE SYSTEM.

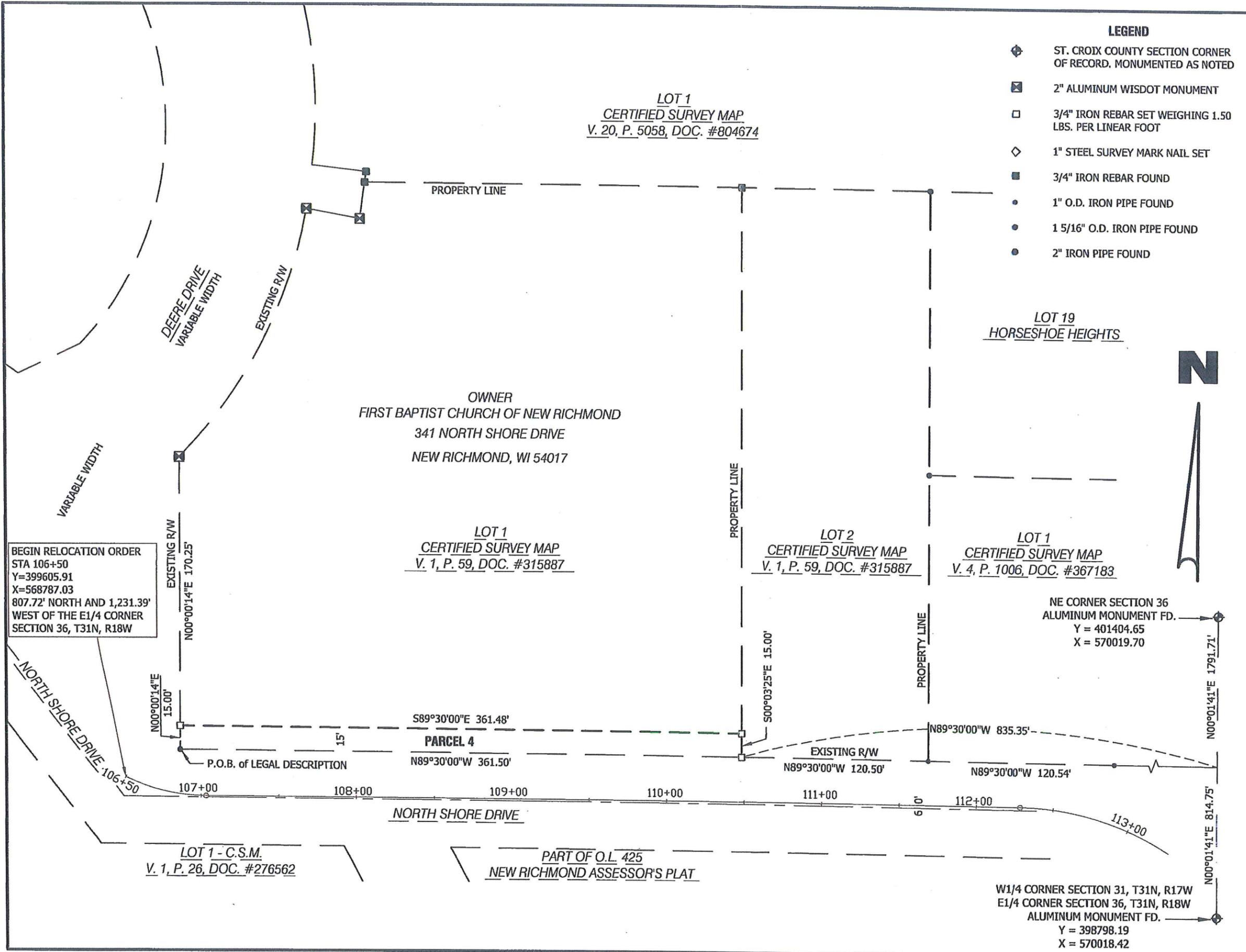
SCALE IN FEET 1" = 60'

0 30 60

WISCONSIN
 EDWIN C. FLANUM
 8-2487
 AMERY
 WI
LAND SURVEYOR

Edwin C. Flanum
 EDWIN C. FLANUM, P.L.S. #2487
 3/31/16
 DATE

Northland Surveying
 AMERY, WISCONSIN



- LEGEND**
- ⊕ ST. CROIX COUNTY SECTION CORNER OF RECORD. MONUMENTED AS NOTED
 - ⊠ 2" ALUMINUM WISDOT MONUMENT
 - 3/4" IRON REBAR SET WEIGHING 1.50 LBS. PER LINEAR FOOT
 - ◇ 1" STEEL SURVEY MARK NAIL SET
 - 3/4" IRON REBAR FOUND
 - 1" O.D. IRON PIPE FOUND
 - 1 5/16" O.D. IRON PIPE FOUND
 - 2" IRON PIPE FOUND

SHEET NUMBER - 3 TOTAL SHEETS - 3

R/W PROJECT NUMBER -

R/W PROJECT NUMBER -

PLAT OF RIGHT-OF-WAY REQUIRED FOR
BRADY LAND - NORTH SHORE DRIVE
CITY OF NEW RICHMOND, ST. CROIX COUNTY

ACQUISITION OF EASEMENT

REVISIONS -
3/30/16 - UPDATE COORDINATES

BEARINGS ARE REFERENCED TO THE
SOUTH LINE OF LOT 1 OF C.S.M. V. 1, P. 59.
BEARING N89°30'00"W. ST. CROIX COUNTY
COORDINATE SYSTEM.

SCALE IN FEET 1" = 60'

0 30 60

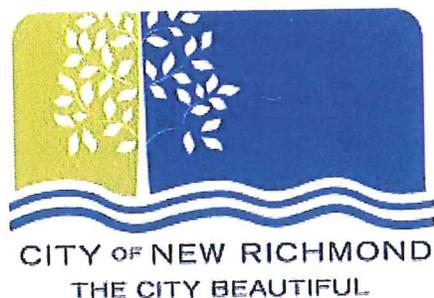
BEGIN RELOCATION ORDER
STA 106+50
Y=399605.91
X=568787.03
807.72' NORTH AND 1,231.39'
WEST OF THE E1/4 CORNER
SECTION 36, T31N, R18W

WISCONSIN
EDWIN C. FLANUM
8-2487
AMERY
WI
LAND SURVEYOR

Edwin C. Flanum
EDWIN C. FLANUM, P.L.S. #2487

3/21/16
DATE

Northland Surveying
AMERY, WISCONSIN



156 East First Street
New Richmond, WI 54017
Ph 715-246-4268 Fax 715-246-7129
www.newrichmondwi.gov

TO: Mayor and City Council

FROM: Jeremiah Wendt, Public Works Director

DATE: April 8, 2016

RE: North Shore Drive Nominal Payment Parcel Report

Background

City Staff and Consultants have completed a sales study for the land and interests along North Shore Drive that the City needs to acquire in order to complete the project as designed. The sales study is attached to this memo, along with a Nominal Payment Parcel Report detailing the proposed offer price for parcels 1, 3 and 4.

Parcel 2 is not included in this report because the owner of the parcel is unknown. As such, a more in-depth appraisal process is required, and is currently underway.

For parcels 1, 3 and 4, the following payments are proposed:

- Parcel 1 (acquire 6,964 sf agricultural land owned by Francois Family Farms, LLC): \$1,125
- Parcel 3 (acquire 217 sf residential land owned by Edward and Marilyn Zimmerman): \$275
- Parcel 4 (permanent easement on 5,422 sf residential land owned by First Baptist Church): \$5,425

Recommendation

Staff recommends approval of the Nominal Payment Parcel Report. If approved, staff will proceed with the offers to purchase outlined in that report.

NOMINAL PAYMENT PARCEL REPORT

LPA1889 06/2010 (Replaces LPA3045)

Project ID City of New Richmond	Prepared By Dave Selissen Timbers-Selissen-Rudolph Land Specialists, Inc.
Project Name Northshore Drive Extension	City of New Richmond Approval: _____ Date _____
County St. Croix	

PARCEL	LAND TYPE	LAND ACQ FEE	UNIT PRICE	ITEMS ACQUIRED/DOLLARS PER	LAND \$	ITEMS \$	TOTAL	ROUNDED
1	Ag.	6,964 sf	\$0.16/sf	N/A	\$1,114	\$0	\$1,114	\$1,125
3	Res.	217 sf	\$1.20/sf	N/A	\$260	\$0	\$260	\$275
4	Res.	N/A	\$1.00/sf	5,422 PLE x \$1.00/SF=\$5,422	\$0	\$5,422	\$5,422	\$5,425

SALES STUDY

**Brady Lane – North Shore Drive
Paperjack Drive – STH 65
City of New Richmond
St. Croix County, Wisconsin**

Prepared for:

THE CITY OF NEW RICHMOND

Prepared by:

TIMBERS-SELISSEN-RUDOLPH LAND SPECIALISTS, INC.

1030 Oak Ridge Drive, Suite 2
Eau Claire, WI 54701

April, 2016

COMPARABLE SALES ANALYSIS

Commercial Sales

Sale #	Sale Price	Sale Date	Size/Acre	Price/SF	Price/Acre	Type
City of New Richmond - 8	\$375,000	6/29/2014	3.602	\$2.39	\$104,109	Commercial
City of New Richmond - 9	\$211,747	7/24/2015	1.013	\$4.80	\$209,030	Commercial
City of New Richmond - 10	\$187,000	8/19/2013	0.91	\$4.72	\$205,495	Commercial
City of New Richmond - 11	\$207,000	5/22/2015	0.72	\$6.60	\$287,500	Commercial
Averages	\$245,187		1.56	\$3.61	\$201,533	

The sales range from \$2.39 to \$6.60 per square foot and indicate an average of \$3.61 per square foot. The Federal Foam Technologies parcel is the only property that is affected by the project. This property is being initially appraised by Mr. Fred Radichel.

Residential Sales

Sale #	Sale Price	Sale Date	Size/Acre	Price/SF	Price/Acre	Type
City of New Richmond - 4	\$20,000	7/1/2015	0.38	\$1.21	\$52,632	Residential
City of New Richmond - 5	\$28,000	2/25/2015	0.64	\$1.00	\$43,750	Residential
City of New Richmond - 13	\$30,000	6/2/2015	0.69	\$1.00	\$43,732	Residential
City of New Richmond - 14	\$30,000	5/14/2015	0.89	\$0.77	\$33,595	Residential
City of New Richmond - 15	\$10,750	12/24/2014	0.30	\$0.82	\$35,714	Residential
City of New Richmond - 16	\$310,000	3/27/2014	10.09	\$0.70	\$30,723	Residential
Averages	\$71,458		2.17	\$0.76	\$40,024	

The sales range from \$0.70 to \$1.21 per square foot and indicate an average of \$0.76 per square foot. Parcels 3 & 4 are nominal residential parcels affected by the project. Parcel 3 is .536 acre tract of land improved with a home and Parcel 4 is a much larger parcel improved with a church and home. Sale 4 (\$1.21/SF) and Sale 5 (\$1.00/SF) are located on Brady Ln. very near the subject property and are considered to be most comparable. Since parcel 3 is a smaller tract of land a \$1.20/SF value is considered reasonable. Parcel 4 is much larger and as a result, a per square foot value of \$1.00 is considered reasonable.

Agricultural Sales

Sale #	Sale Price	Sale Date	Size/Acre	Price/SF	Price/Acre	Type
City of New Richmond - 6	\$686,950	12/18/2014	114.49	\$0.14	\$6,000	Agricultural
Town of Richmond - 7	\$808,500	12/17/2012	114.10	\$0.16	\$7,086	Agricultural
Town of Star Prairie - 12	\$345,000	4/10/2013	49.63	\$0.16	\$6,951	Agricultural
Averages	\$613,483		92.74	\$0.15	\$6,679	

The sales range from \$6,000 to \$7,068 per acre and indicate an average of \$6,679 per acre. Parcel 1 is the only nominal agricultural property affected by the project. The above sales are considered to be representative of the subject property and as a result a per square foot value of \$0.16 was considered reasonable.

RESOLUTION NO. 041604

**A RESOLUTION OF THE CITY OF NEW RICHMOND, WISCONSIN
ACCEPTING THE TRANSFER AND CONVEYANCE OF ALL ASSETS OF
THE NEW RICHMOND CEMETERY ASSOCIATION**

WHEREAS, in accordance with Section 157.062 of the Wisconsin Statutes, the New Richmond Cemetery Association owns and operates the New Richmond Cemetery;

WHEREAS, on April 5, 2016, the Board of Directors for the New Richmond Cemetery Association notified the City of New Richmond of its intention to “cease and desist as an Association as of 4-5-2016 and transfer all assets, records, operational functions, and liabilities for future function to the City of New Richmond”;

WHEREAS, the New Richmond Cemetery Association’s Notice to the City and the Minutes of its April 5, 2016 meeting are attached as **Exhibit A**;

WHEREAS, the Board of Directors for the New Richmond Cemetery Association, in accordance with Section 157.064(5) of the Wisconsin Statutes has the authority to convey cemetery property and all trust funds pertaining to the property to the City of New Richmond;

WHEREAS, the City of New Richmond recognizes the value of maintaining a public cemetery within the City’s corporate jurisdiction;

WHEREAS, the City of New Richmond desires to accept the transfer of the New Richmond Cemetery, and all associated personal property, from the New Richmond Cemetery Association in accordance with Section 157.064(5) of the Wisconsin Statutes.

NOW THEREFORE BE IT RESOLVED, in accordance with Wisconsin law, the City of New Richmond does hereby accept from the New Richmond Cemetery Association, the transfer and conveyance of all assets, records and operational functions related to the New Richmond Cemetery.

BE IT FURTHER RESOLVED, the City of New Richmond hereby authorizes its City Administrator and City Attorney to complete the transfer of the cemetery property and all of the all New Richmond Cemetery personal property to the City of New Richmond in accordance with the Quit Claim Deed and the Bill of Sale attached at **Exhibits B** and **C**, respectively.

The foregoing resolution was passed and adopted by the Common Council of the City of New Richmond, Wisconsin this 11th day of April, 2016.

Fred Horne, Mayor

Attest:

Tanya Reigel, City Clerk

EXHIBIT A

NOTICE AND MINUTES OF APRIL 5, 2016 MEETING

NEW RICHMOND CEMETERY ASSOCIATION

An Association of the Lot Owners of the New Richmond Cemetery
for the Upkeep of the Cemetery Grounds

P.O. BOX 193
NEW RICHMOND, WISCONSIN 54017

To:

4-5-2016

City of New Richmond
Frederick Horne, Mayor
Mike Darrow, Administrator
Members of the City Council

Persuant to the actions taken and described in the attached minutes of the New Richmond Cemetery Association, dated 4-5-2016, we submit the following proposal. We believe this avenue is provided when Cemetery Associations are no longer sustainable.

PROPOSAL:

The New Richmond Cemetery Association will cease and desist as an Association as of 4-5-2016 and transfer all assets, records, operational functions, and liabilities for future function to the City of New Richmond.

We solicit your acceptance.

Sincerely,

Joe Langer, President
Steve Meyer, V.P.
Jerry Larson, Board Member
John Helling, Board Member
Wayne Tubbs, Board Member

NEW RICHMOND CEMETERY ASSOCIATION

An Association of the Lot Owners of the New Richmond Cemetery
for the Upkeep of the Cemetery Grounds

P.O. BOX 193
NEW RICHMOND, WISCONSIN 54017

NR Cemetery Assoc. Special Meeting April 5, 2016, 3 p.m., Civic Center

Meeting called to order by President Joe Langer. Quorum present.

In absence of elected Secretary Mary McGee, President appointed Wayne Tubbs as acting secretary.

Subject of meeting , future of N.R. Cemetery Association, presented by President Langer.

Discussion of same.

Motion by Jerry Larson, The N.,R. Cemetery Association shall suspend activities, cease, and desist, and relinquish all cemetery functions to the City Of New Richmond as of this date. All records, moneys, and equipment to be delivered to the City of New Richmond.

Motion second by John Helling.

Discussion. Vote.

Roll call: Ayes, unanimous. Motion carried.

Motion by John Helling, second by Steve Meyer, to close the RCU checking account as soon as possible.

Discussion. Vote.

Roll call: Ayes, unanimous. Motion carried

President Langer directed that Steve Meyer and John Helling take possession of all Association records, maps, equipment, and supplies from Mary McGee and deliver e same to the N.R. City offices at the earliest possible date.

No further business, meeting adjourned by President Joe Langer

Board members present and voting: Joe Langer, John Helling, Jerry Larson, Wayne Tubbs, and Steve Meyer

Respectfully submitted, Wayne Tubbs, acting secretary

EXHIBIT B
QUIT CLAIM DEED

EXHIBIT C

BILL OF SALE

FOR VALUABLE CONSIDERATION, the New Richmond Cemetery Association (“Seller”), hereby sells, bargains, assigns, transfers and conveys to the City of New Richmond, (“Buyer”), all of Seller’s right, title, and interest in and to the following described personal property (“Personal Property):

All personal property associated with the operation of the New Richmond Cemetery

Seller represents and warrants Seller is the owner of the Personal Property and Seller has the right to sell, bargain, assign, transfer and convey the Personal Property to Buyer. Seller is in possession and control of the Personal Property conveyed by this Bill of Sale as a result of purchasing the Personal Property from an auction and the Personal Property is without a title. The Personal Property is sold in AS IS, WHERE IS condition and Seller makes no further representations or warranties regarding the condition of the Personal Property.

Dated: April 11, 2016

SELLER:

**NEW RICHMOND CEMETERY
ASSOCIATION**

By:
Its:



156 East First Street
New Richmond, WI 54017
Ph 715-246-4268 Fax 715-246-7129
www.newrichmondwi.gov

MEMORANDUM

TO: Mayor Horne and City Council
FROM: Mike Darrow, City Administrator
DATE: April 8, 2016
SUBJECT: Cemetery Updates and Proposed Action

BACKGROUND

On Tuesday, April 5th, the Cemetery Association of New Richmond officially disbanded. Due to this formal action, the authority of the cemetery is now at the discretion of the City Council. Below are proposed steps for moving forward to ensure that the cemetery continues to function and meets the needs of our growing community. In summary, I am recommending a comprehensive 90-day review within the following core areas:

Legal Review: I have asked our City Attorney to review all relevant State Statutes as well as existing contracts, plot transitions, and internal processes and report back findings and recommendations within the next two months. As there are several decades worth of files, agreements, and internal policies, this process will require additional time from our attorney and project team.

Financial Review and Insurance: On April 7th, the Cemetery Association drew down funds from their association account and wrote a check to the City of New Richmond. We are in the process of freezing accounts, collecting checkbooks, and ensuring that all past transactions meet our accounting standards. Additionally, I am recommending an audit of records. This practice will allow us to confidently set up a new special revenue fund for disbursements and financial transactions. The financial audit, bookkeeping, and records should be completed within the next 45 days. The cemetery now falls under the city's liability insurance portfolio.

Day-to-Day Operations: I am proposing that day-to-day operations within the cemetery, including existing burial practices, continue over the next 90 days. In the interim, I am proposing that the two individuals that assisted the association with maintenance and burials

be retained as city employees during the next 90 days. These individuals will need to be hired as city employees within the Public Works Department. We will provide a formal recommendation on future staffing needs after our 90-day operation review.

Long-Range Plans: In addition to day-to-day operations, we have begun to look at long-term cemetery needs and capital projects. This will include a review of existing road conditions, wayfinding signs, monument conditions, and building conditions as well.

Mapping and Transactions: We are in the process of reviewing existing mapping, plot locations, and markers. These are in hard-copy form. We'll be looking at various software providers to assist in transferring hard-copy maps into a digital format.

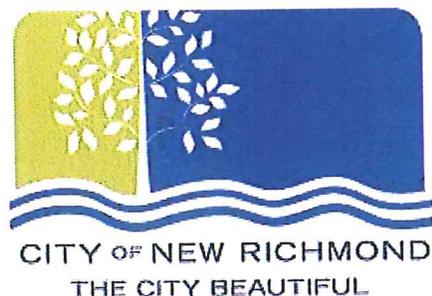
Community Outreach: We have begun to let community members know of this transfer. This has included updates to the New Richmond Ministerial Community, local churches, and funeral homes. We are in the process of updating our website and providing press releases through print media and our social media services. The cemetery phone number (which will connect you to the city) is 715-243-0445.

Association Board: The function of the cemetery now falls under the purview of the City Council. My recommendation is that the Council assume "control" as the advisory board and financial agent for the next 90 days. In July, we'll provide our findings to the City Council on long-term recommendations, which could include the possible establishment of a Cemetery Board for future consideration.

RECOMMENDATIONS

I offer the following recommendations for Council consideration and immediate action:

1. Motion to move forward with an independent audit of the Cemetery Association and establishment of a Cemetery special revenue fund within the FY2016 budget.
2. Motion to hire, as part of the Public Works department, two personnel needed for maintenance and burials. We'll update specific job descriptions at the April 25th City Council Work Session. These positions will be deemed short-term positions, which will allow our staff and City Council to review long-term needs. An official recommendation on employment status would occur in July 2016.
3. Motion to allow the City Council to act as the designated board for the NR Cemetery. The Council would serve as the "board" during the next 90 days. In July, after formal review, the Council can then provide recommendations as to the potential establishment of a Cemetery Board.
4. Motion to proceed with additional legal review and recommendations. Funds for this legal review will come out of existing cemetery funds.



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MEMORANDUM

TO: Mayor Horne and City Council

FROM: Noah Wiedenfeld, Management Analyst
Michael Mroz, Public Works Operations Manager

DATE: April 7, 2016

SUBJECT: Skate Park - Design and Construction Contract

BACKGROUND

A request for proposals (RFP) for the design and construction of the skateboard and BMX park was published on March 15. Three highly-respected and experienced companies submitted responses. As part of the RFP, companies submitted references, warranty information, budget, possible designs, project timeline, etc. All three companies would do a fantastic job. However, the Park Board and City staff feel that Misiano Skateparks is the best selection.

COMPANY INFORMATION

Misiano Skateparks from New Smyrna Beach, Florida has designed and constructed over fifty poured in place concrete skateboard and BMX parks in nine states over the past decade. Given the company's small size (about 20 employees), Misiano Skateparks is able to work more closely with city staff as compared to larger companies. The owner of the company is a lifelong skateboarder and licensed contractor, and typically serves as the onsite project manager.

TIMELINE

Misiano Skateparks could begin construction in New Richmond in late May, with the skate park being completed by the third or fourth week of June.

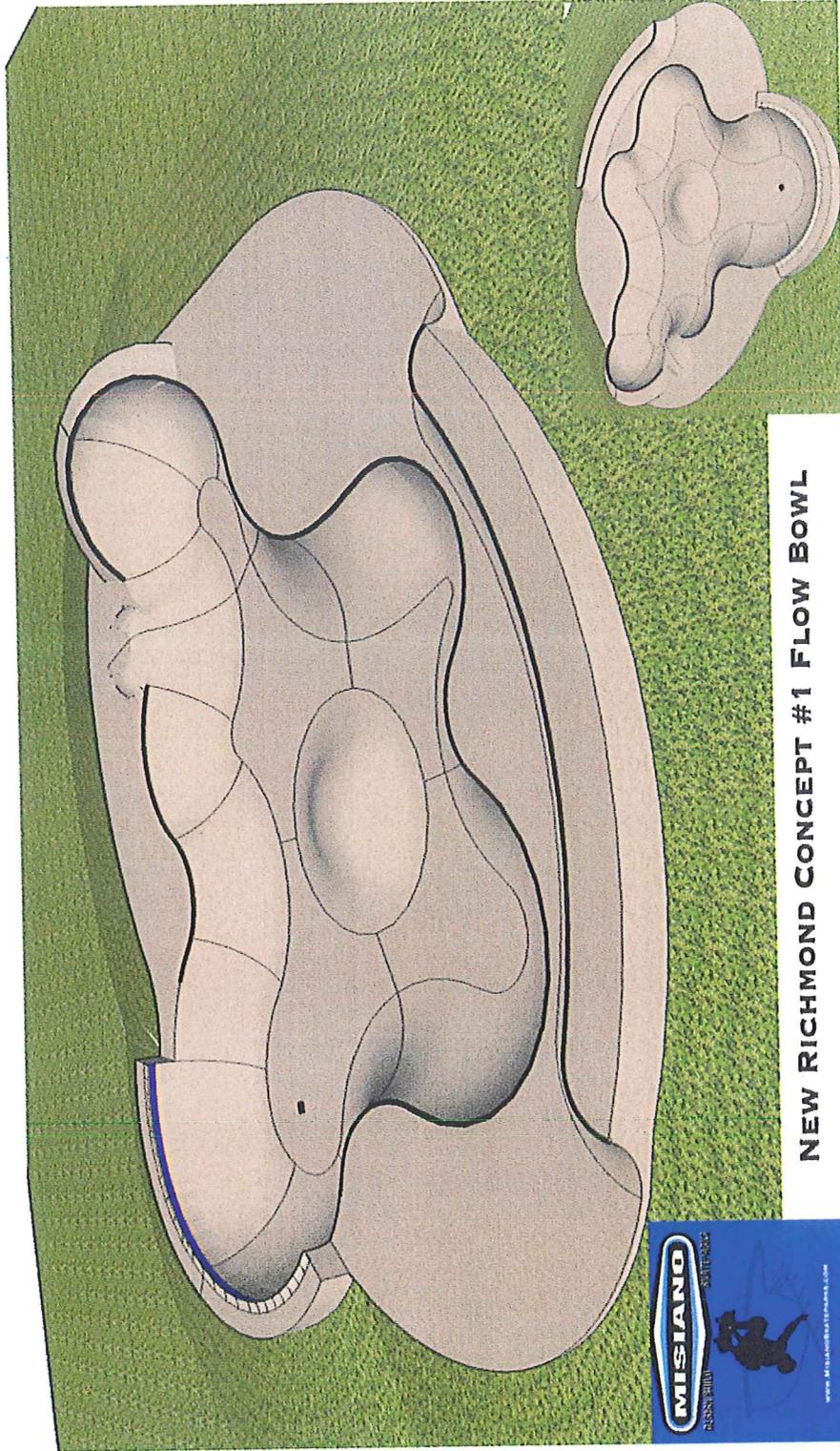
In the meantime, the company would begin working with City staff immediately on the final design and dimensions for the skate park. The final design would allow for skateboarders and BMX riders of all ages and abilities to use and enjoy the skate park, and would incorporate the elements (rails, quarter pipes, etc.) that have been most frequently requested by local youth.

BUDGET

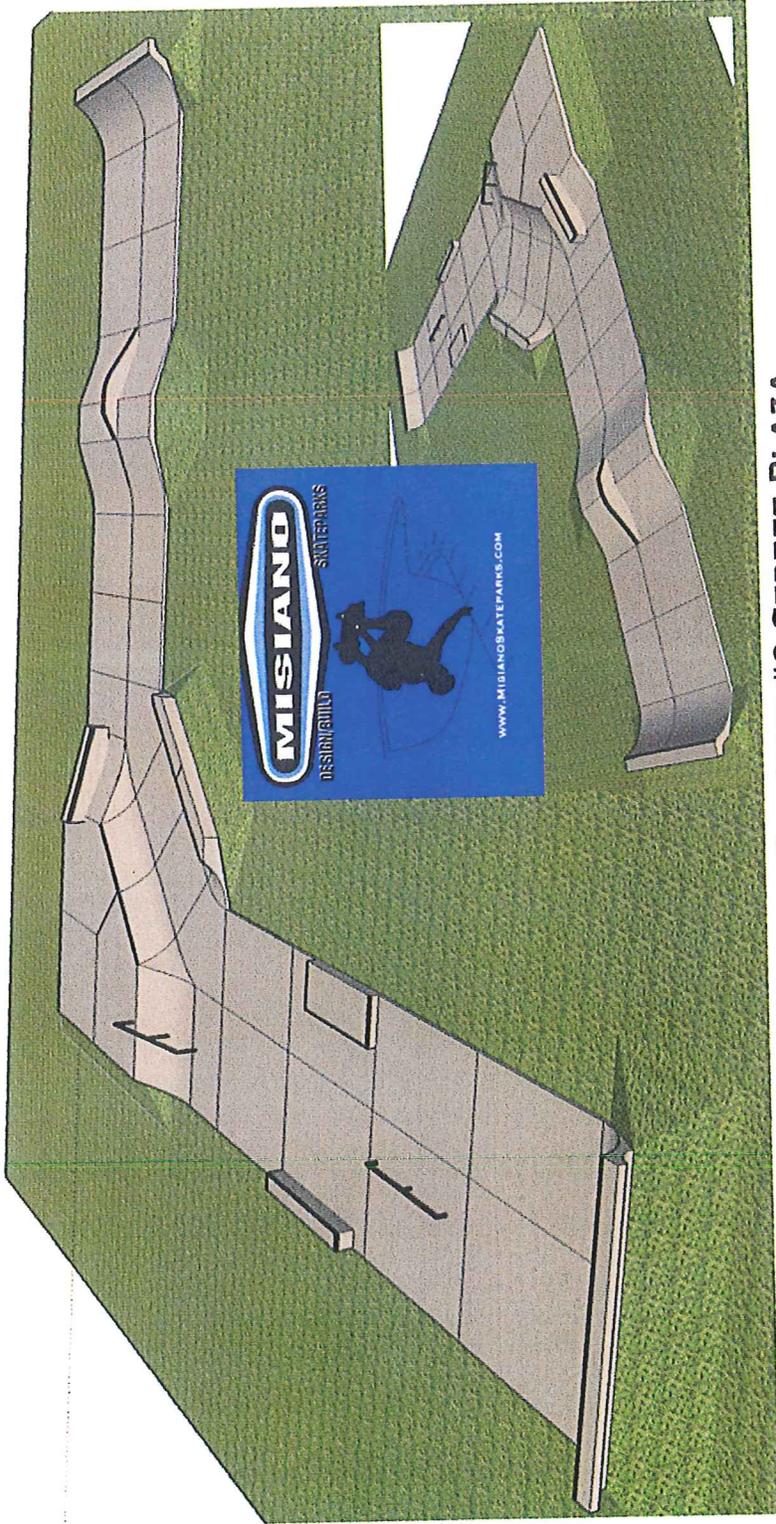
At this time, about \$95,000 is available for the design and construction of the skate park. Funds have been raised through generous donations from local businesses, community members, and charitable foundations. Only funds raised prior to the start of construction will be used.

RECOMMENDATION

The Park Board and City staff recommend approving a contract with Misiano Skateparks for the final design and construction of the skateboard and BMX park, pending a final review of the contract by the City attorney.



NEW RICHMOND CONCEPT #1 FLOW BOWL



NEW RICHMOND CONCEPT #2 STREET PLAZA



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www.newrichmondwi.gov

MEMORANDUM

TO: Mayor Horne and City Council
FROM: Mike Darrow, City Administrator
DATE: April 8, 2016
SUBJECT: CDBG Update

BACKGROUND

The Community Development Block Grant (CDBG) program is administered by the Department of Administration - Bureau of Community Development. Eligible communities may be awarded grants of up to \$500,000 to support infrastructure and facility projects. Between \$4.9 million and \$9 million is available for the 2016 grant cycle, and will be awarded through a competitive process. Projects must meet at least one of three national objectives: benefit to low to moderate income persons, elimination of slum and blight, or response to an urgent local need.

COMMUNITY COMMONS SITE

The City of New Richmond is eligible to apply for CDBG funds towards the cost of demolishing the existing Community Commons building under the prevention/elimination of slum and blight - spot basis criteria, given the poor documented conditions of the existing building.

COST

The West Central Wisconsin Regional Planning Commission (WCWRPC) could complete the application, with the assistance of city staff for a cost not to exceed \$5,000. WCWRPC has a proven track record and extensive experience in grant administration, and has previously helped many other communities receive CDBG funds.

COMMUNITY MEETING

City staff will be organizing a community meeting in the coming weeks for the residents and business owners located in the surrounding neighborhood of the Community Commons site. The purpose of the meeting is to discuss the "spot-blight" qualification, and what is next with the project.

TIMELINE

Applications for the CDBG program are due May 27, 2016. Awards will be announced during the week of August 5, 2016.



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www.newrichmondwi.gov

MEMORANDUM

TO: Mayor Horne and City Council
FROM: Noah Wiedenfeld, Management Analyst
DATE: April 8, 2016
SUBJECT: Bicycle and Pedestrian Master Plan

BACKGROUND

This past fall, City staff assembled a small focus group to help provide input to be incorporated into an updated Bicycle and Pedestrian Master Plan. An online survey was also shared with the community via social media to allow for additional feedback, and was completed by nearly one hundred people. City staff presented draft recommendations to the Plan Commission and Park Board at their respective February meetings as an opportunity to provide additional feedback. The final draft was presented to and discussed by the City Council at the March work session meeting.

RECOMMENDATION

City staff recommend the formal adoption of the 2016 Bicycle and Pedestrian Master Plan.

RESOLUTION #041605
RESOLUTION AUTHORIZING SALE OF REAL ESTATE

WHEREAS, the City of New Richmond is the owner of real estate described as:

SEC 10 T30N R18W PT NW NE NR BUSINESS & TECHNICAL
PARK LOT 26/NKA CSM 13/3729 LT 26 (2.770AC) EXC S 93.18FT

WHEREAS, the City has entered into an Offer to Purchase and Sale Agreement with East Suburban Resources, Whereby the City would sell this parcel to East Suburban Resources; and

WHEREAS, all necessary contingencies have been met and the transaction is ready to be closed.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of New Richmond as follows:

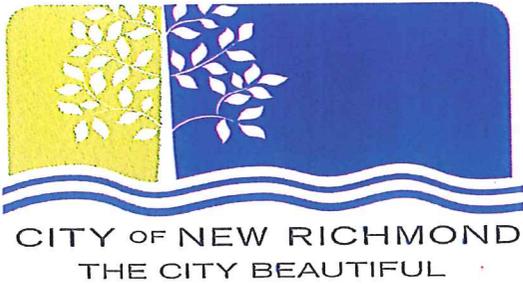
1. That the City shall proceed with the sale of the real estate to East Suburban Resources
2. That Mayor, Frederick Horne, and City Clerk, Tanya Reigel, are authorized to execute all documents necessary to complete the sale of the property.

Passed and approved this 11th day of April, 2016.

Fred Horne, Mayor

ATTEST:

Tanya Reigel, City Clerk



Building Inspection Department 1st Quarter Summary 2016

	January - March	Year To Date
Permits Issued	46	46
Dwelling Units	12	12
 Construction Value		
Commercial	574,827.00	574,827.00
Residential	2,063,710.00	2,063,710.00
*Multi Family	-	-
Total Value	2,638,537.00	2,638,537.00
 Fees Collected		
Building Permit Fee	24,783.63	24,783.63
Assessor Fees	2,050.00	2,050.00
Site Stabilization Deposit	10,000.00	10,000.00
Total Fees	36,833.63	36,833.63
<i>Sewer Access Charge</i>	10,668.00	10,668.00
<i>Water Impact Fee</i>	-	-
<i>Impact Fee</i>	-	-
<i>Park Fee</i>	4,575.00	4,575.00
<i>Municipal Facilities</i>	8,004.00	8,004.00
<i>Transportation</i>	12,000.00	12,000.00
<i>Water Facilities</i>	10,668.00	10,668.00
<i>Park Facilities</i>	-	-
Total Impact Fees	45,915.00	45,915.00
 Total All Fees Collected	82,748.63	82,748.63

*3 or more units