

AGENDA FOR COUNCIL MEETING
CITY OF NEW RICHMOND, WISCONSIN
MONDAY, AUGUST 8, 2016 - 7:00 P.M.

AGENDA:

1. Call to Order
2. Clerk's Roll Call
3. Pledge of Allegiance
4. Adoption of Agenda

PUBLIC COMMENT

CONSENT AGENDA:

1. Approval of the Minutes from the Previous Regular Council Meeting, July 11, 2016
2. Application for License to Serve from Jennifer L. Peterson, New Richmond; Jacquelyn R. Tallarico, New Richmond; Rochelle M. Cole, New Richmond; Ross E. Johnson, New Richmond; and Cynthia L. Rice, New Richmond
3. An Application for an Amplification Permit and Exemption from Sec. 50-87 Loud & Unnecessary Noise from Westfields Hospital & Clinic for August 9, 2016 from 5:00 to 7:00 p.m. at 535 Hospital Road
4. Application for a Run/Walk Permit for the New Richmond Heritage Road Race on September 24, 2016 at 8:00 a.m.
5. Application for a Run/Walk Permit from The Deerfield for the Alzheimer's Walk on September 17, 2016 at 9:00 a.m.
6. Application for a Run/Walk Permit from Hair Company & Spa on October 2, 2016 at 1:00 p.m.
7. Application for a Direct Seller's Permit from Mark Dickerson to Sell Area Rugs at 575 North Knowles Avenue from August 26 to September 26, 2016
8. Skate Park Donations from the following:
Counter Family Trust: \$800
Bremer Bank: \$1,500
Fun Fest Fundraiser: \$1,030
Total Commitments to date: \$130,735.99
Total Collected to date: \$86,081.74
9. Payment of VO#59580 through VO#59688 totaling \$352,314.36 plus electronic fund transfers of \$565,448.53 for a grand total of \$917,762.89

DEPARTMENT REPORTS:

Administration
Community Development
Public Works
Library
Police
Fire
Airport
Student Representatives

UNFINISHED BUSINESS:

(Consideration and action on matters tabled, postponed or referred to a committee at a previous meeting)

NEW BUSINESS:

(Action on newly introduced motions, ordinances, resolutions or other matters)

1. Mayor Fred's Reading Challenge Medals
2. Farm, Feral & Stray Cat Program
3. Street Naming
4. 2016 Sidewalk Construction Bids
5. 2016 Civic Center Parking Lot Maintenance
6. Police Detective Vehicle Bids
7. Police Squad Car Bids
8. Work Session on August 29, 2016
9. Communications & Miscellaneous
10. Closed Session per State Statute 19.85 (1)(c)(e):
 - a. Police Chief Contract
 - b. Borst Agreement
11. Open Session – Action on Closed Session Agenda
12. Adjournment

Frederick Horne, Mayor

(THE ABOVE AGENDA IS NOT NECESSARILY IN ORDER OF PRESENTATION)

****Late Changes and Additions**

Posted: Civic Center and City Website

If you need a sign language interpreter or other special accommodations, please contact the City Clerk at 246-4268 or Telecommunications Device for the Deaf (TDD) at 243-0453 at least 48 hours prior to the meeting so arrangements can be made.

REGULAR COUNCIL MEETING JULY 11, 2016 7:00 P.M.

The meeting was opened by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, The New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Kittel, Ard, Jackson, Montello, Zajkowski , Volkert. Student Representative Jesse Stenske

Members Absent: Student Representative Victoria Johnson

The Pledge of Allegiance was recited.

Alderman Zajkowski moved to adopt the agenda as presented, seconded by Alderman Kittel and carried.

Public Comment

Donna Burger introduced herself and explained that she is running for St. Croix County District Attorney.

Consent Agenda

1. Approval of the Minutes from the Previous Regular Council Meeting, June 13, 2016 and Special Council Meeting, June 27, 2016
2. Application for License to Serve from Gerald Klasen, New Richmond; Lee A. Bostrom, New Richmond; Sara A. Krugen, New Richmond; Caleb R. Tate, New Richmond; Kayla M. Bair, New Richmond; Thomas H. Holland, New Richmond; Michelle R. Holland, New Richmond; Mary L. Bair, New Richmond; Joyce M. Torkelson, New Richmond; Sadie L. Krabbenhof, Emerald; LaRae A. Gustafson, New Richmond; Robert J. Rice, New Richmond; Shannon R. Luthe, New Richmond; and John T. Wright, New Richmond
3. An Application for Amplification Permit and Exemption from Sec. 50-87 Loud & Unnecessary Noise from Faith Community Church for August 4-6, 2016 from 5:00 p.m. to 9:00 p.m. and on August 7, 2016 from 9:00 a.m. to 5:00 p.m.
4. Skate Park Donations from the following:
RMF Auto Service: \$100
St. Croix Harley Davidson: \$200
St. Croix Power Sports: \$500
David Cramer: \$229.95
Fusion Metal Products: \$1,000
Family Fresh: \$500
TNT Metals: \$5,200
New Richmond Golf Club: \$100
Total Commitments to date: \$127,405.99
5. Payment of VO#59481 through VO#59579 totaling \$557,821.09 plus electronic fund transfers of \$685,329.27 for a grand total of \$1,243,150.36
General Fund \$ 773,588.75

Impact Fees Fund	51,731.10
Cemetery Fund	4,505.33
CDBG – Housing	243.75
Debt Service Fund	35,395.92
Capital Projects	159,517.32
Capital Replacement Fund	84,281.88
Landfill Cleanup Fund	7,646.44
TIF District #6	36,055.52
Storm Water Utility	88,110.60
Park Land Trust Fund	2,073.75

Alderman Montello moved to approve the consent agenda, seconded by Alderman Ard and carried.

Department Reports

Administration – Mike Darrow thanked the public works staff for their help with fun fest as well as the police and emergency responders, Jeremiah Wendt for being the City representative on the chamber board, and the Mayor and City Council members that were involved in Fun Fest. Also, a thank you to Library staff for their hard work this summer including the Mayor’s reading challenge.

Community Development – Beth Thompson stated that ALDI had their ground breaking on June 24, 2016 and Senator Harsdorf spoke at the event. Backyard Paradise and Goodwill had ribbon cuttings on June 24 and June 25 respectively. Goodwill had over 50 people waiting at the door to get in. Backyard Paradise has a beautiful building. Markfortography is not new to town, but is new to photography and is located on Knowles Avenue and had a ribbon cutting on July 1, 2016. The developer R3 Sons will be building a retail building on the southeast corner of East Richmond Way and Dorset Lane. Taco Bell will be starting construction the end of July. Tomorrow is a WHEDA listening session in the Council Chambers of the Civic Center.

Public Works – Jeremiah Wendt explained that pavement markings are complete on Knowles Avenue, crack filling is complete and staff has been working on transplanting trees from the Farm to Table site to Freedom Park, North Side Park and Hatfield campground. The WI Department of Safety and Professional Services will be here tomorrow at 10:30 a.m. to discuss our role in the Highway 64 coalition and how mitigation funds are being spent. Preliminary concepts have been received from the DOT for options for the Jug Handle interchange. An open house will be held on Wednesday from 4:00 to 6:00 p.m. to discuss the preliminary concepts.

Police – Craig Yehlik, Police Chief, explained that he met with a group in Polk County about meth and opium use and how the government can help with this. Fun Fest went really well from a law enforcement standpoint. There were very few parade issues. Testing for the detective position has been completed and interviews will be held next week. The announcement is scheduled for August 1, 2016 for the person hired. There will be a meeting on Thursday at the high school about a sex offender who is moving into the area. A representative from the Department of Corrections will be present to answer questions. The Department of Corrections suggested having a public meeting, so the police department is following that suggestion. Craig presented the active shooter training for community members on June 28, 2016 and more people have requested this training. Craig thanked Noah for his help in submitting paperwork for the COPS grant. Craig commented that over the weekend the officers received many thank you’s for their work, most likely due to recent events with police officers.

Fire - Jim VanderWyst attended training with Xcel Energy at the Riverdale hydro dam. The new rescue truck is here and in service. The ladder truck had a catastrophic failure and Jim is waiting to hear whether insurance will cover the repairs. The new firefighters are on board and lots of training is planned for July. They are also looking forward to National Night Out.

Airport - Mike Demulling has received DOT approval for the farm-to-table project. Mike is working on the lease which will be given to the school board for their approval on June 20, 2016. There will be a fly in this Saturday with a mini open house at the airport. The Wisconsin DOT secretary is bringing his staff to the airport on Tuesday, July 12, 2016 and the focus of the visit will be on the farm-to-table project and EPS.

2015 City Financial Review

Kim Schult, from Baker Tilly, gave a review of the 2015 financial review.

Resolution #071601 – Awarding the Sale of \$4,640,000 General Obligation Corporate

Purpose Bonds

Sean Lentz, with Ehlers & Associates, explained the bond sale report for this bond issue. Discussion followed. Alderman Montello offered the following resolution and moved for its adoption:

RESOLUTION #071601
RESOLUTION AWARDING THE SALE OF
\$4,565,000 GENERAL OBLIGATION CORPORATE
PURPOSE BONDS, SERIES 2016A
(Complete copy on file in the Clerk's Office)

Motion was seconded by Alderman Ard and carried.

Resolution #071602 – Authorizing the Issuance and Sale of \$3,260,000 Water and Sewer Utility Revenue Bonds

Sean Lentz, with Ehlers & Associates, explained the bond sale report for this bond issue. Discussion followed. Alderman Montello offered the following resolution and moved for its adoption:

RESOLUTION #071602
RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF
\$3,260,000 WATER AND SEWER UTILITY REVENUE BONDS, SERIES 2016B
(Complete copy on file in the Clerk's Office)

Motion was seconded by Alderman Zajkowski and carried.

Hearings – Noxious Weeds/Nuisance

Mayor Horne stated that Mike Darrow and Jeremiah Wendt will meet with the owners of 766, 754, and 748 Brigetta Drive and discuss this issue prior to the Council hearing. Alderman Ard moved to table this item, seconded by Alderman Montello and carried.

Pollinator Pledge Presentation & Resolution #071603

Student Representative, Jesse Stenske, gave a presentation on pollinators and the need to support the declining population of pollinators including butterflies, bees and some birds and insects. Alderman Ard offered the following resolution and moved for its adoption:

RESOLUTION # 071603
POLLINATOR PLEDGE

The undersigned recognize the critical importance of pollinator habitat both restored and maintained on public and private lands, particularly found within the St. Croix River Watershed and adjacent counties within Minnesota and Wisconsin. Through collaboration and outreach resulting from this resolution, an interconnected mosaic of pollinator habitat with large core areas will be developed to stabilize and/or increase populations of pollinator species throughout this project area.

WHEREAS, Pollinators include butterflies, bees, some birds, bats, and other insects that play a crucial role in flowering plant reproduction and given the breadth, severity, and persistence of pollinator losses, it is critical to expand efforts to take new steps to reverse pollinator losses and help restore populations to healthy levels;

WHEREAS, Monarch butterfly populations declined to the lowest recorded level in 2013-14, and there is an imminent risk of failed migration.

WHEREAS, three-Fourths of the world's flowering plants and about 35 percent of the world's food crops depend on animal pollination to reproduce.

WHEREAS, the endangered Karner Blue Butterfly population blinked out in eastern Minnesota and Canada, and the western edge of the national population is currently anchored within the St. Croix River Watershed.

WHEREAS, for migratory pollinators, such as bats, hummingbirds, and the monarch butterfly, we recognize the importance of identification and protection of our nectar corridor;

THEREFORE, we declare that it is our goal to collaboratively and strategically protect and enhance pollinator species and their habitat on public and private lands throughout the St. Croix River Watershed and adjacent counties within northwest Wisconsin and northeastern Minnesota by:

- Increase and Improve Pollinator Habitat: Identify existing pockets of pollinator habitat, and then develop a network of habitat on public and private lands to develop a nectar corridor for migratory and non-migratory pollinator species.
- Public-Private Partnerships: Develop strategic partnerships to improve or create habitat for pollinators as well as provide educational opportunities within the scope of the resolution.
- Education: Encouraging voluntary, collaborative, and locally-led conservation that has proven to be effective in maintaining and enhancing working landscapes, this may include but is not limited to planting pollinator gardens, building bee blocks, and avoiding or limiting pesticide use.
- Education: Provide educational opportunities (both government and non-government) to those interested in enhancing pollinators and pollinator habitat opportunities.
- Research: Develop and/or promote citizen science opportunities for tracking key populations of pollinator species and habitat.

Motion was seconded by Alderman Montello and carried

Resolution #071604 Highway 64 Corridor Trail Committee

Noah Wiedenfeld explained that this resolution was originally presented at the work session in June. As part of the St. Croix Bridge crossing, there will be a loop trail. The Highway 64 Corridor Trail Committee is citizen advisory group with the purpose of connecting the loop trail in Stillwater to New Richmond. If the resolution is approved, Mayor Horne can appoint a member in August. Alderman Montello offered the following resolution and moved for its adoption:

Resolution #071604
Highway 64 Corridor Trail Committee

Purpose

The Highway 64 Corridor Trail Committee (Committee) is hereby created by the St. Croix Bike and Pedestrian Trail Coalition (Coalition) to research and provide information to the Coalition regarding the following matter:

Collaboration between and among the Highway 64 corridor communities - specifically the Towns of Richmond, St. Joseph, Somerset and Star Prairie, the Village of Somerset and the City of New Richmond (Corridor Communities) - regarding trail connections along the Highway 64 corridor that ensure trails will ultimately connect from the Loop Trail being constructed as a part of the St. Croix River Crossing Project into the City of New Richmond.

Organization

The Committee shall be organized as follows:

1. The duration of the Committee shall be ongoing either as deemed necessary by the Board of Directors or until the trail connections are complete, and

2. The Committee shall meet at least semi-annually, and
3. Meetings may be called by the Chairperson of the Committee or a majority of the Coalition's Board of Directors (Directors), and
4. The Committee shall be an advisory body to the Directors. Actions taken by the Committee shall be at the request of the Directors only, and
5. Membership shall consist of at least one member appointed by each Corridor Community, a member of the Pathways organization, a member of the Coalition and not more than six members-at-large who must be either a resident of or merchant in one of the Corridor Communities. Membership on the Committee shall not exceed fourteen members, and
6. The Chairperson of the Committee may be either a Director or a member of the Coalition, and
7. A quorum shall be a majority of the membership, and
8. Meetings may be held at times and in public locations the committee may determine, coordinating with the Coalition Secretary, and
9. *Roberts Rules* shall be the basis for the Committees rules of procedure with more specific rules being adopted by the Committee as deemed necessary, and
10. Agendas for meetings shall be sent to the Coalition Secretary at least 10 days prior to the meeting for publication and distribution to members, and
11. Minutes from the meetings shall be sent to the Coalition Secretary at most 10 days following the meeting for publication and distribution to members, and
12. The Committee shall coordinate with the Coalition secretary regarding any further records required, and
13. A report shall be given to the Directors at each meeting in which the Committee met following the last Directors meeting, and
14. A written report shall be given to the Directors at least yearly before the annual meeting, anytime a significant action is requested or taken and whenever requested by the Directors. The report shall provide specific details needed for the Board to take action. These reports shall become a part of the public records of the Coalition.

Goals

The Committee should accomplish the following tasks as requested by the Coalition:

1. Designate an agreed upon, connected trail system along the Highway 64 corridor from the Loop Trail to New Richmond.
2. Assure Corridor Communities' trail plans are incorporated into St. Croix County's updated Bike & Pedestrian Plan. This task must be accomplished before the county's updated plan is finalized, optimally by September 2016.
3. Keep Committee members current with changes occurring in Corridor Communities' trail plans.
4. Research funding method (s) for designing, engineering and constructing the connected route through the Corridor Communities.
5. Set yearly construction and/or other priorities as deemed necessary for the Corridor Communities.
6. Provide united support for each community's planned design, engineering, and construction along the Hwy 64 Corridor as may be requested by the Corridor Communities for a variety of purposes.

Motion was seconded by Alderman Ard and carried.

Resolution #071605 Just Fix It

There was considerable discussion regarding this resolution. Alderman Montello moved to approve the resolution removing the paragraph referring to vehicle fees and removing the reference to the focus of the solution that references the gas tax and tollways. The correct resolution is listed below.

Resolution#071605
#JustFixItWI Transportation Funding Resolution
City of New Richmond, WI

WHEREAS, local government in Wisconsin is responsible for about 90% of the road miles in the state; and

WHEREAS, Wisconsin's diverse economy is dependent upon county and town roads as well as city and village streets and transit systems across the state; and

WHEREAS, high quality and fast transit systems are critical to attracting businesses and people to the state, yet state funding for transit is less today than it was five years ago; and

WHEREAS, levy limits do not allow local government to make up for the deterioration of state funding; and

WHEREAS, Wisconsin's over-reliance on borrowing eats away at the state's segregated funding sources – the state gas tax and vehicle registration fees – which increasingly pay debt service rather than fund transportation needs; and

WHEREAS, the City of New Richmond Common Council recognizes that our state highway and interstate system is the backbone of our surface transportation system and plays a vital role in the economy of Wisconsin. Both local *and* state roads need to be properly maintained in order for our economy to grow; and

WHEREAS, the Transportation Finance and Policy Commission, appointed by the Governor and Legislature clearly found that if Wisconsin does not address the situation, the condition of our state and local roads as well as local transit systems will deteriorate significantly over the next decade.

NOW, THEREFORE, BE IT RESOLVED the New Richmond City Council urges the Governor and Legislature to #JustFixItWI and agree upon a sustainable solution. Furthermore, the City Council directs the Clerk to send a copy of this resolution to our State Legislators, Governor Scott Walker and the League of Wisconsin Municipalities.

Motion was seconded by Alderman Zajkowski. After considerable discussion Alderman Montello called for the question. Motion carried with Alderman Volkert voting no.

Resolution # 071606 Amending Fee Schedule

Jeremiah Wendt explained that the natural lawn permit in our ordinances does not have a fee associated with it. No permits have been issued in the past, but a resident has requested information on this process. The permit is for two years and all properties within 300 feet need to be notified to give the opportunity for them to comment on the application. Staff recommends a fee of \$50.00 per lot. Alderman Montello offered the following resolution and moved for its adoption:

RESOLUTION #071606

RESOLUTION AMENDING THE SCHEDULE OF FEES

WHEREAS, the City of New Richmond hereby adopts the following Amendment to the Schedule of Fees:

Section	License/Fee Type	Fee
90-2	Natural Lawn Permit	\$50.00

Motion was seconded by Alderman Kittel and carried.

Freedom Park Irrigation Phase 2 Bids

Jeremiah Wendt received the following bids for this project:

Northway Irrigation \$39,842

Irrigation By Design \$48,900

Alderman Zajkowski moved to accept the low bid from Northway Irrigation with the money to come from park funds, seconded by Alderman Ard and carried.

Update on 2016 Street & Utility Projects

Jeremiah Wendt gave an update on the 2016 Street & Utility projects. All of the underground work on Paperjack Drive is complete. Curb and gutter will start this week and sidewalk will start next week. This project will be completed in August. North Starr Avenue is on schedule to have the underground work finished in two to three weeks. North Shore Drive just began today. The first step was to mill out the old asphalt and turn it into a gravel road. There is some underground work

on this street which will be complete before the August Council meeting and be ready for pavement again. We are on budget for the street projects as the change orders have been minimal.

North Shore Trail Easement

Jeremiah Wendt explained that there was some property along North Shore Drive that was shown on the County website as being owned by the City. Dan Casey thought he owned it, so we had a title search done and it turns out that Dan does in fact own the property. He is in favor of the trail going on the property. An agreement was drawn up for an easement to allow the trail. Conditions of the agreement follow:

- 1) Mr. Casey provides to the City a 30 foot wide trail easement across his property
- 2) Mr. Casey provides a deed to the City for the parcel on the corner of Hidden Lane and North Shore Drive
- 3) City provides 25 foot extension of water and sewer to two parcels owned by Mr. Casey at 775 and 811 North Shore Drive
- 4) City removes brush from upland areas on the parcel surrounding the trail.

Alderman Montello moved to approve the easement with the conditions listed above, seconded by Alderman Kittel and carried.

Rotary Lights Project –Memorandum of Understanding

The Rotary Club presented a concept plan for placing Christmas lights in the trees at Mary Park. They will provide all of the lights, labor and equipment storage. They will also collect food donations for Five Loaves food shelf or cash donations at the entrance to the park. The public will be able to walk or drive through the park to see the lights. The City will plow the snow and pay for the electric use up to \$350. Alderman Ard expressed concern regarding the lack of language addressing site restoration if there is damage to any trees. This language will be added to the MOU. Discussion followed. Alderman Ard moved to approve the agreement with the addition of language addressing site restoration if trees are damaged, seconded by Alderman Kittel and carried.

No Work Session in July

Communications and Miscellaneous

Construction on the skateboard park will begin next week. State officials will be in New Richmond tomorrow for several meetings:

Safety & Professional 10:30 a.m.

WHEDA at 11:00 a.m.

Airport 11:15 a.m.

Closed Session

Alderman Ard moved to go into Closed Session per State Statute 19.85 (1)(e) to discuss TIF #6, seconded by Alderman Montello and carried.

Open Session

No action was taken

Alderman Ard moved to adjourn the meeting, seconded by Alderman Montello and carried.

Meeting adjourned at 9:19 p.m.

Tanya Reigel
City Clerk

VOUCHERS PRESENTED TO THE COUNCIL AUGUST 8, 2016

VO #	PAYMENT TO:	AMOUNT
59096	VOIDED	(222.57)
	VOIDED	
59580	VILLAGE OF SOMERSET	210.20
59581	BALDWIN TELECOM	570.35
59582	CITY UTILITIES	399.39
59583	SKY'S THE LIMIT COACHING & CONSULTING	3,816.00
59584	CHAD ANGUS	66.00
59585	BENEFIT EXTRAS, INC.	368.75
59586	AARON CLAY	1,000.00
59587	CLERK OF COURT - ST CROIX CO	310.00
59588	EDKBERG LAMMERS BRIGGS WOLFF & VIERLING	6,287.87
59589	FIRST BAPTIST CHURCH OF NEW RICHMOND	5,425.00
59590	FOREMAN FIRE SERVICE & REPAIR	4,677.98
59591	FRONTIER COMMUNICATIONS	923.08
59592	GURSTEL CHARGO, P.A.	118.26
59593	MUNICIPAL CODE CORPORATION	7,827.31
59594	NORTHERN BUSINESS PRODUCTS	598.23
59595	ROTARY CLUB OF NEW RICHMOND	240.00
59596	ST CROIX PRESS	25.00
59597	STEPHENS SANITATION - REFUSE	487.15
59598	AARNOLD TJELTA	25.00
59599	W S DARLEY & CO	2,875.04
59600	WI SCTF - R & D FEES	65.00
59601	WI TAXPAYERS ALLIANCE	160.00
59602	WILLIAMSON & SILER S.C.	1,172.50
59603	XCEL ENERGY (2)	39.98
59604	CITY UTILITIES - 2ND BILLING	27,633.04
59605	DORSET INVESTMENTS, II, LLC	937.50
59606	E O JOHNSON COMPANY	259.00
59607	FRONTIER COMMUNICATIONS (2)	43.12
59608	KTJ 272, LLC / OPPIDAN	312.50
59609	SKOGLUND PROPERTIES	1,125.00
59610	ST CROIX COUNTY	75.00
59611	TANNER WISEMILLER	30.00
59612	WITC - NEW RICHMOND	822.50
59613	CITY UTILITIES - OTHER	458.10
59614	CLERK OF COURT - ST CROIX CO	66.00
59615	JERRY'S TRUCK & TRAILER REPAIR	37,690.98
59616	WI DEPT OF TRANS - TV & RP UNIT	15.00
59617	AMAZON (CITY)	1,729.07
59618	AMAZON (LIBRARY)	992.72
59619	ARD, SCOTTIE	50.00
59620	BAKER TILLY VIRCHOW KRAUSE, LLP	89.00
59621	BALDWIN PUBLIC LIBRARY	11.75
59622	BALDWIN TELECOM, INC	566.36
59623	BRINKMAN, DENISE	44.00
59624	CEMSTONE - READY MIX INC	357.00
59625	CENTURY FENCE COMPANY	38,278.00
59626	CHIPPEWA FALLS PUBLIC LIBRARY	19.95
59627	CITY COTTAGES	1,000.00
59628	CITY UTILITIES - 1ST BILLING	1,067.85
59629	CITY UTILITIES - INVOICES	33.94
	SUB - TOTAL	151,172.90

	SUB - TOTAL CARRIED FORWARD	151,172.90
59630	CITY UTILITIES - LANDFILL	559.79
59631	CITY UTILITIES - OTHER	7.59
59632	CITY UTILITIES - SAC CHARGES	5,334.00
59633	CITY UTILITIES - SALES TAX	412.85
59634	CITY UTILITIES - WATER IMPACT FEES	5,334.00
59635	CLAY, AARON	1,000.00
59636	CONFIDENTIAL RECORDS, INC	45.00
59637	COUNTY MATERIALS CORP	1,208.30
59638	DELL MARKETING LP	1,422.00
59639	DIONNE, RODNEY	7.82
59640	FLEET ONE LLC	2,808.97
59641	FRONTIER COMMUNICATIONS (3)	54.80
59642	G & K SERVICES, INC	133.28
59643	GHD SERVICES INC	5,176.01
59644	GILLEN'S LIME QUARRY	345.29
59645	HORNE, FRED	50.00
59646	HOWELL, PAT	1,987.50
59647	HURTIS LOCKSMITH SHOP	50.00
59648	IMPACT GROUP	103.75
59649	INDIANHEAD FEDERATED LIBRARY	13,843.55
59650	INDUSTRIAL SAFETY	5,750.30
59651	INDUSTRIAL SAFETY - ANNUAL SERVICE	2,592.00
59652	IVERSON CARPENTRY & CONSTRUCTION, INC	840.00
59653	JOHN LEMMON FILDS	2,367.00
59654	KWIK TRIP/KWIK STAR STORES	2,999.44
59655	MIDWEST TAPE	19.00
59656	MILLER, MEGHAN	7.00
59657	MISIANO CONSTRUCTION & REMODELING	28,750.00
59658	MONARCH PAVING COMPANY	95.47
59659	MONTELLO, MIKE	50.00
59660	MSA PROFESSIONAL SERVICES INC	2,495.75
59661	OWEN ASSESSING LLC	6,200.00
59662	PEDERSON, JOEL	975.00
59663	POPULAR SUBSCRIPTION SERVICE	58.72
59664	PROFESSIONAL SERVICE INDUSTRIES, INC	360.37
59665	REHRIG PACIFIC COMPANY	3,464.38
59666	RICE, CYNTHIA	900.00
59667	RIVERTOWN MULTIMEDIA	1,549.96
59668	SCHOOL DISTRICT OF NR - MOBILE HOME FEES	148.54
59669	SECURIAN FINANCIAL GROUP INC	2,038.37
59670	SHORT - ELLIOTT - HENDRICKSON	30,753.97
59671	SKOGLUND OIL COMPANY	1,357.15
59672	ST CROIX COUNTY SHERIFF'S DEPT	240.00
59673	ST CROIX COUNTY TREASURER	49,847.45
59674	ST CROIX COUNTY TREASURER - MUNICIPAL COURT	650.80
59675	ST CROIX FALLS PUBLIC LIBRARY	50.00
59676	STATE OF WI - COURT FINES & ASSESSMENTS	1,480.78
59677	STEPHENS SANITATION - RECYCLING	4,065.00
59678	THE PLANNING OMPANY LLC	2,416.40
59679	TOP NOTCH TROPHIES	385.00
59680	VERIZON WIRELESS (CITY)	310.17
59681	VILLAGE OF STAR PRAIRIE	65.91
59682	VOLKERT, RON	50.00
59683	WASHINGTON NATIONAL INS CO	368.70
59684	WHIPLASH DESIGNS & GRAPHICS	580.00
	SUB - TOTAL	345,340.03

	SUB - TOTAL CARRIED FORWARD	345,340.03
59685	WI DEPT OF JUSTICE - TIME	307.50
59686	WI PROFESSIONAL POLICE ASSN INC	539.50
59687	WITC - CABLE	5,815.84
59688	XCEL ENERGY	311.49
	TOTAL VOUCHERS	352,314.36

	ELECTRONIC FUND TRANSFERS	
	PAYROLL (7/22 & 8/5)	238,409.90
	DEFERRED COMP	10,310.00
	ROTH - WI	250.00
	FEDERAL W/H	90,574.44
	STATE W/H	16,248.54
	POSTAGE	-
	LT DISABILITY PREMIUMS	1,396.01
	MEDICAL PREMIUMS	86,490.64
	RETIREMENT	48,311.73
	VISA P-CARDS	29,318.43
	HRA	7,973.44
	WI - SCTF	1,804.56
	FLEX SPENDING	5,625.54
	HSA CONTRIBUTIONS ER	9,500.00
	EMPLOYEE FUND	236.00
	FIREMEN DUES DEDUCTIONS	400.00
	CAPITAL PROJECTS TRANSFER	2,000.00
	AFLAC	1,387.73
	DELQ STATE TAX - REMITTANCES	69.53
	LIBRARY - REST'D INVESTMENTS	-
	IMPACT FEE TRANSFERS	10,557.00
	SPORTS CENTER LEASE	-
	MISC - REFUNDS THRU PSN	222.57
	MISC - RESTITUTIONS	107.80
	TID FEES	
	WPPI LOAN PMTS	1,828.40
	DEBT PMTS/BREMER LOAN PMTS	2,426.27
	TOTAL ELECTRONIC FUNDS	565,448.53

	GRAND TOTAL	917,762.89
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CHAIRMAN OF FINANCE COMMITTEE
8/8/2016

TO: Mayor and City Council

FROM: Kim Hennings, Library Director

DATE: August 8, 2016

RE: 2nd Annual Mayor Fred's Reading Challenge

Mayor Fred is at it again! This year we are very excited to recognize the 2nd annual Mayor Fred's Reading Challenge recipients. These all-star readers completed the challenge as part of the 2016 "On Your Mark...Get Set...Read" Summer Reading Program.

Summer reading programs are designed to encourage elementary-aged children to keep reading during summer vacation. Preventing the "summer slide" continues to be the main objective. For many families with elementary-aged children, the public library is the only community space available during the summer months where they can access free educational and cultural enrichment activities and programs.

- Children are motivated to read
- Children develop positive attitudes about reading, books, and the library
- Children maintain their reading skills during summer vacation
- Children have access to experiences that further their sense of discovery
- Children have access to experiences through which they can learn to work cooperatively

For the challenge, kids age 4 through 5th grade, must complete 2 special reading BINGOs throughout the summer.

This year, 940 children and adults participated in the summer reading program, a 6% increase from 2015! New books were given away to children who completed all 8 weeks as well as weekly prizes which included a scoop of custard from Culvers, a cookie from Family Fresh, a 7" personal pizza from Pete's Pizza, a coloring book from the

R	E	A	D	!
Read a book where one character is an animal.	Read a funny or humorous book.	Read a non-fiction (true story) book.	Read a book that has won a national award (Caldecott or Newberry).	Re-read a favorite book.
Read a fairy or folk tale.	Listen to a book: eAudio, book on CD, Book & CD.	Read a graphic novel, comic, or wordless picture book.	Read under a tree.	Read to a sibling or parent.
Read on a weekend.	Read before breakfast		Read a poem.	Read a new author.
Read in an empty bathtub.	Read on a Tuesday.	Read the instructions for a game.	Read with a flashlight.	Read a magazine.
Read a recipe.	Read the lyrics of a song.	Read a sports book.	Read after brushing your teeth.	Read at the library.

MAYOR FRED'S SUMMER READING CHALLENGE

This year we are very excited that one of New Richmond's own champions, Mayor Fred Horne, has a reading challenge for the children of New Richmond.

Dear Reader,

I want to give you an extra challenge this summer. Using the library BINGO sheet, read to complete two (2) BINGOs throughout the summer reading program. If you complete the challenge, you will be presented a special medal and a certificate at the City Council meeting on August 8th.

I can't wait to see how many New Richmond kids are reading this summer! All summer readers are champions in my book!

Mayor Fred

DO YOU ACCEPT THE CHALLENGE?
 sponsored by:

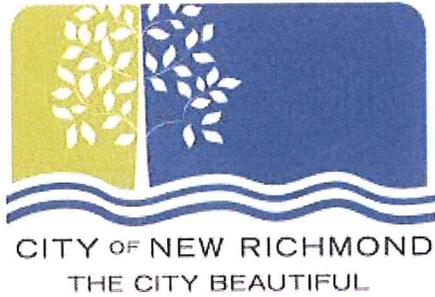


New Richmond Airport, a coupon from McDonalds, and a \$1.00 coin from Bremer Bank and a “Reading Champion” yard sign from First National Community Bank. Adults were entered into a weekly raffle for prizes, including a grand prize iPad mini sponsored by the Friends of the Library.

Donations and support have enabled us to have a record breaking summer, and more importantly, ensuring our kids are motivated to read all summer long. Studies show that children who read during the summer are better prepared for school when it resumes in the fall. This is the ultimate goal of the Summer Reading Program – to ensure that children have the necessary tools to succeed in school and life.

Thank you to Williamson and Siler for sponsoring the Mayor Fred’s Reading Challenge medals.

Congratulations to the 2016 recipients of Mayor Fred’s Reading Challenge



156 East First Street
New Richmond, WI 54017
Ph 715-246-4268 Fax 715-246-7129
www.newrichmondwi.gov

TO: Mayor and City Council

FROM: Tanya Reigel, City Clerk

DATE: August 5, 2016

RE: Farm, Feral and Stray Cat Program

Background

Tanya Borg, from Farm, Feral and Stray, Inc, explained this program to the Council in September of 2014. She would like to take a few minutes to remind residents about this program. They trap, neuter or spay, and then return the cats to their current location. There is no charge to the City for this service.



Farm, Feral & Stray



Helping Cats in Need

Farm, Feral & Stray is an all volunteer, non-profit organization. We are dedicated to humanely reduce and stabilize the population of free-roaming cats with Trap-Neuter-Return services for Burnett, Washburn, Polk, Barron and St. Croix counties.

Cats are masters of survival, even when abandoned by their human families, or pushed out of their farm colonies. Unfortunately, they are also prolific breeders. There are an estimated 13,000 to 14,000 free-roaming cats in each of the counties we work with.

Whenever there is an overpopulation of a species, conflict occurs. Trap-Neuter-Return can resolve those problems.

Fundraising to provide TNR services comes directly from our member's donations, local fundraising events organized by our volunteers, and from national animal welfare organizations through grant proposals.



Low cost spay neuter services are provided by local veterinary clinics.

The average cost for the services provided (spay/neuter, rabies and distemper vaccination, post operative pain injection and a left ear tip is \$65 per cat.

Effective management of cat colonies requires a commitment from our citizens, community businesses, and local government. Farm, Feral & Stray works in cooperation with these groups and local animal welfare organizations to provide education, offer spay/neuter services, and protect public health through our TNR program.

Farm, Feral & Stray
Tanya Borg-Program Director
tanyaffs@outlook.com
715-501-8488



156 East First Street
New Richmond, WI 54017
Ph 715-246-4268 Fax 715-246-7129
www.newrichmondwi.gov

MEMORANDUM

TO: Mayor Horne and City Council
FROM: Jeremiah Wendt, Director of Public Works
DATE: August 4, 2016
SUBJECT: Street Naming

BACKGROUND

The City Council has approved construction of a new street that will connect Madison Avenue with Cernohous Avenue, approximately 350 feet north of West Richmond Way. The Public Works Committee is charged with recommending a name for this new street, with the City Council to provide formal approval.

Subdivision Ordinance Section 117-28.N.1.d states: "Any name which is assigned to any street, which is not presently a through street, shall be assigned to any intermittent section of street located in the immediate area on the same plane."

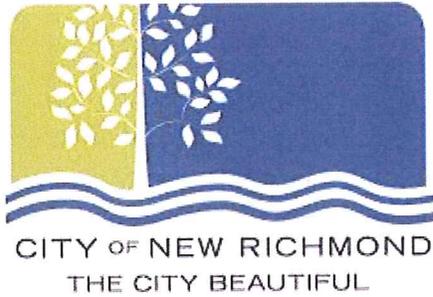
While the proposed street aligns somewhat closely with the plane on which Grant Way lies, Grant Way is not expected to extend to the west, so naming the new street Grant Way may cause more confusion.

The street runs east and west, and the connections to Madison and Cernohous provide continuity on both ends. As such, the suffix should be "Street"

The theme for streets in this area has been US presidents and New Richmond mayors. The Public Works Committee has made a recommendation of Harrison Street for this future street.

ACTION REQUESTED

The Public Works Committee recommends approval of Harrison Street as the name for the proposed new street.



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MEMORANDUM

TO: Mayor Horne and City Council
FROM: Jeremiah Wendt, Director of Public Works
DATE: August 4, 2016
SUBJECT: 2016 Sidewalk Construction Bids

BACKGROUND

On Wednesday, August 3rd, 2016, sealed bids were received for the 2016 Sidewalk Construction project. This project includes replacement of approximately 1,392 lineal feet of existing sidewalk, as well as construction of 730 lineal feet of new sidewalk along St. Croix Avenue from Richmond Way to Roosevelt Drive.

Two bids were received for the project. The low bid was submitted by J&S General Contracting of Osceola, WI in the amount of \$64,707.50. The other bid was received from Universal Services, Inc. of Hastings, MN in the amount of \$207,555.00.

J&S General Contracting has performed work in the City of New Richmond in the past, including the recent reconstruction of sidewalk and curb as part of the new Champs sprinkler line project earlier this year. Based on our experience and review, it is our opinion that J&S General Contracting has the required equipment and expertise to perform the work as outlined in the contract documents.

The estimated contract amount of \$64,707.50 would be funded as follows:

- \$7,781.25 billed to current/future owners of parcels along St. Croix Avenue.
- \$11,502.25 paid for by TIF 6 for sidewalks adjacent to stormwater ponds along St. Croix Avenue.
- \$15,312.00 in sidewalk assessments to adjacent property owners (based on \$11/LF cost share established earlier this year).
- \$30,112 paid for from 2016 Operating Budget line item for Sidewalks. Note that budgeted amount was \$20,000, but the overage will be covered by significant budget surplus in Gas/Oil and Snow/Ice.

ACTION REQUESTED

City staff recommends awarding the 2016 Sidewalk Construction project to J&S General Contracting with the low bid amount of \$64,707.50, with funding as outlined above.



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MEMORANDUM

TO: Mayor Horne and City Council
FROM: Jeremiah Wendt, Director of Public Works
DATE: August 4, 2016
SUBJECT: 2016 Civic Center Parking Lot Maintenance

BACKGROUND

City staff, in cooperation with First National Community Bank, Remington Law, and Indianhead Glass, have solicited quotes for repairing and seal-coating the parking lot and alley adjacent to the Civic Center. While many firms performing this work are overbooked for 2016, we did obtain quotes from two companies capable of performing the work. Because the contract amount was not expected to exceed \$25,000, a formal bidding process was not required.

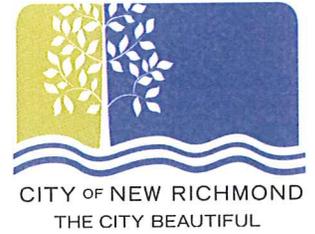
Superior Sealers, Inc. provided a quote of \$12,405 for the work, and could perform it in 2016. Fahrner Asphalt Sealers provided a quote of \$11,166.80, but could not perform the work until 2017.

ACTION REQUESTED

City staff recommends contracting with Superior Sealers to perform this work in 2016. The City's share of the cost would be \$9,192, split between City and Utilities so the net amount paid for from the City's 2016 operating budget would be \$4,596.



New Richmond Police Department
1443 Campus Drive
New Richmond Wisconsin 54017
(715) 246-6667 Office (715) 246-4370 Fax



Craig Yehlik
Chief of Police

Veronica Koehler
Lieutenant

TO: City Council
From: Chief Craig Yehlik
Rae Ann Ailts
Date: August 8, 2016
Subject: Squad car bid proposal

Background

In years past, the New Richmond Police Department has placed an RFQ (request for Quote) for vehicles in quarter four of the current year, which need to be replaced the following year. This has resulted in the replacement squad cars coming in after the first quarter of the new budget year, around mid April. In review of this year's maintenance cost it was observed that the two retired vehicles, both 2014 Dodge Durango's, incurred approximately \$5,300 worth of maintenance and repair expenses from December 2015 thru March of 2016. This accounts for nearly 45% of the annual maintenance budget for the year.

Proposal

1. Move the RFQ date to mid August
2. Bids due by mid September
3. Council approval in October
4. Delivery after January 1, 2017

Benefits

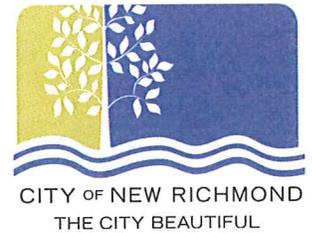
Officer safety - the patrol vehicles would be put into service closer to the first of the year, during the most dangerous months of the year. Additionally the first quarter of the year expenses would be limited to those of normal maintenance requirements (i.e. oil changes) and more time for patrol officers to be available for public needs due to reduction of man hours attributed to vehicle preparation for repair/maintenance.

Recommendation

City staff recommends squad car bids be placed in the time line as indicated above.



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Craig Yehlik
Chief of Police

Veronica Koehler
Lieutenant

To: City Council
From: Chief Craig Yehlik
Rae Ann Ailts
Date: August 8, 2016
Subject: Drug detective squad/workstation

Background

City staff recommended and received City Council approval to re-allocate resources from a patrol sergeant to a third detective position. It was decided that the position would be a drug detective working within New Richmond and also be the contact for the St. Croix Valley Drug Task Force and the County Crime Suppression unit. Due to staffing issues, this position had not been filled until now; the promotional process is complete. The agency has now backfilled the Lieutenants position and the full-time detective position. The drug detective position has a tentative start date of October 1st 2016.

Proposal

We are requesting approval to proceed with a RFQ (request for quote) for one unmarked vehicle. Due to the nature of the position, the vehicle will need to be regularly retired in order to avoid detection within the community. We anticipate vehicle retirement on a regular basis of 18-24 months, because of this, an operating lease may be the most effective method in which to pursue.

Operating leases provide the following benefits:

- Avoids incurring additional debt or depleting of capital reserves
- Lessor retains ownership of the asset
- Lease payments are treated as operating expenses (i.e. rental expense)

We will conduct due diligence on additional financing options as well during the RFQ process.

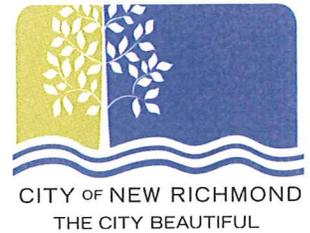
We are also requesting to go outside the budget to have Andrew Lamers provide a quote for computer work station not to exceed \$1,000.00

Recommendation

City staff recommends council approval of the RFQ of vehicle and workstation purchase for the Detective position, as these expenses are outside of the 2016 budget.



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Craig Yehlik
Chief of Police

Veronica Koehler
Lieutenant

TO: City Council
From: Chief Craig Yehlik
Rae Ann Ailts
Date: August 8, 2016
Subject: Squad car bid proposal

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Proposal

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Benefits

Officer safety - the patrol vehicles would be put into service closer to the first of the year, during the most dangerous months of the year. Additionally the first quarter of the year expenses would be limited to those of normal maintenance requirements (i.e. oil changes) and more time for patrol officers to be available for public needs due to reduction of man hours attributed to vehicle preparation for repair/maintenance.

Recommendation

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