

AGENDA FOR COUNCIL MEETING
CITY OF NEW RICHMOND, WISCONSIN

MONDAY, JUNE 8, 2015 - 7:00 P.M.

AGENDA:

1. Call to Order
2. Clerk's Roll Call
3. Pledge of Allegiance
4. Adoption of Agenda

PUBLIC COMMENT

CONSENT AGENDA:

1. Approval of the Minutes from the Previous Regular Council Meeting, May 11, 2015 and May 27, 2015
2. Applications for License to Serve from Sherry R. Peters, New Richmond; Dedrie D. Swanson, New Richmond; Connor J. Larson, New Richmond; Lisa K. Walding, New Richmond; Chad J. Norberg, Emerald; Brent G. Norberg, Osceola; and Marcus L. Dalton, New Richmond
3. Applications for Run/Walk Permit:
 - a. From Hair Company & Spa Breast Cancer Run on October 11, 2015 at 1:00 p.m.
 - b. From Grace Place Shelter – Salvation Army Run/Walk on October 24, 2015 at 8:00 a.m.
4. Application for Street Use Permit for Arch Avenue from East First Street to Hughes Street for the Library Summer Reading –Big Truck Event on June 15, 2015 from 10:00 a.m. to Noon
5. Request for Extension of Premise and Permit for Amplifying Devices from Wild Badger at 240 South Knowles Avenue on June 12, 19, 26, July 10, 17, 24, 31, 2015 from 5:30 p.m. to 8:30 p.m. and June 14, 21, 28, 2015 from 3:00 p.m. to 7:00 p.m.
6. Applications for Amusement Device License from Champ's Sports Bar & Grill, Bobcat's Bar & Grill, McCabe's Shamrock Club, Wild Badger Saloon, AmericInn Motel, Huey's Bar, Gibby's Inc, and Brady's Brewhouse
7. Applications for Cigarette License from Champ's Sports Bar & Grill, Lowrey Hotel & Café LLC, McCabe's Shamrock Club, Family Fresh, Freedom Valu Center #17, Lumberjack Liquors, Inc, Super America, Amoco Express, Amoco Food Shop, Freedom Valu Center #83, Kwik Trip #337, New Richmond Golf Club, New Richmond Golf Club – Links, Walmart Supercenter #5432, Discount Smokes, Bobcat's Bar & Grill, and The Box Smoke Shop
8. Applications for Class B Beer License from Steve Montpetit, Agent for Pete's Pizza of New Richmond; Richard Coleman, Agent for the Old Gem, LLC; William Buell, Agent for The Space for Creativity, Inc; Robert Catlow-Price, Agent for Elements Café; Steven Meyer; Michael Klintworth, Agent for Next Door Café; and Xianyu Fu, Agent for Royal Buffet
9. Applications for Class C Wine License from William Buell, Agent for The Space for Creativity Inc; Robert Catlow-Price, Agent for Elements Café; Steven Meyer; and Michael Klintworth, Agent for Next Door Café
10. Applications for Class B Beer and Class B Liquor from Mark Kellahe; Linda Soifakis, Agent for Champ's Sports Bar & Grill; Mari Driscoll, Agent for McCabe's Shamrock Club; Ann Wychor-Hall, Agent for Table 65;

Robert Christensen, Agent for Bobcat's Bar & Grill; Joseph Skaar, Agent for Wild Badger Saloon; David Gillen, Agent for Huey's; Jill Miller; John Jerlow, Agent for Lumberjack Liquors; and Ross Johnson, Agent for New Richmond Golf Club

11. Applications for Reserve Class B Beer and Class B Liquor License from Ross Johnson, Agent for New Richmond Golf Club – Links; Jamie Gibson, Agent for Gibby's Inc; Dennis Hurtis, Agent for American Legion; Francisco Ballina, Agent for Garibaldi's; and Chris Polfus, Agent for Brady's Brewhouse
12. Applications for Class A Beer License and Class A Liquor License from Derrick Melland, Agent for Kwik Trip #337; John Jerlow, Agent for BP Amoco Express; Sarah Krugen, Agent for Freedom Valu Center #83; and Jake Davis, Agent for Family Fresh
13. Application for Mobile Home License from Arthur & Kim Miller at 1240 North Fourth Street
14. Applications for Refuse Collection License from Stephens Sanitation, Waste Management, River City Disposal, Olson Sanitation, Waterman Sanitation, and Advanced Disposal Services
15. Application for Taxi Cab License from New Richmond Public Transit
16. Payment of VO#58100 through VO#58251 totaling \$226,318.87 plus electronic fund transfers of \$611,294.02 for a grand total of \$837,612.89

DEPARTMENT REPORTS:

Administration
Public Works
Community Development
Library
Police
Fire

UNFINISHED BUSINESS:

(Consideration and action on matters tabled, postponed or referred to a committee at a previous meeting)

NEW BUSINESS:

(Action on newly introduced motions, ordinances, resolutions or other matters)

1. Mayor's Summer Reading Challenge
2. Contract for 2016 Street & Utility Improvements
3. Resolution #061501 – Declaring Intent to Reimburse Expenditures From Proceeds of Borrowing
4. Resolution #061502 – Authorize Application for Safe Drinking Water Fund
5. Community Commons/Library Presentation and Recommendation
6. Resolution #061503 – Joint Resolution to Further Evaluate the Desirability of a New Library and Commons Building on a Clean Middle School Site
7. Closed Session per State Statute 19.85 (1(g)) – Conferring With Legal Counsel With Respect to Litigation in Which the City is or is Likely to Become Involved – Slocum Litigation
8. Open Session – Action on Closed Session Agenda

9. Council Work Session on June 22, 2015
10. Communications & Miscellaneous
11. Adjournment

Frederick Horne, Mayor

(THE ABOVE AGENDA IS NOT NECESSARILY IN ORDER OF PRESENTATION)

**Late Changes and Additions

Posted: Civic Center and Friday Memorial Library and City Website

Mailed: Council Members, City Attorney, Utility Commission Members, NR County Board Members, New Richmond News, Northwest Community Communications, City Website and New Richmond Chamber of Commerce.

If you need a sign language interpreter or other special accommodations, please contact the City Clerk at 246-4268 or Telecommunications Device for the Deaf (TDD) at 243-0453 at least 48 hours prior to the meeting so arrangements can be made.

REGULAR COUNCIL MEETING MAY 11, 2015 7:00 P.M.

The meeting was opened by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, The New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Kittel, Ard, Jackson, Hansen, Volkert and Zajkowski.

Members Absent: Student Representatives Elliot Smallidge and Victoria Johnson

The Pledge of Allegiance was recited.

Alderman Ard moved to adopt the agenda as presented, seconded by Alderman Jackson and carried.

Public Comment

Michael Waterman, newly appointed Judge for St. Croix County, introduced himself to the citizens of New Richmond.

Consent Agenda

1. Approval of the Minutes from the Previous Regular Council Meetings, April 13, 2015 and April 14, 2015
2. Applications for License to Serve from Jennifer L. Rice, New Richmond; and Donald K. Schoenherr, New Richmond
3. Application for Run/Walk Permit from St. Mary's School for its annual Marathon It on October 3, 2015 from 10:00 a.m. to noon
4. Application for Fireworks Seller's Permit from Big Bam Boom Fireworks at 1470 South Knowles Avenue for June 1 to December 31, 2015
5. Application for Fireworks Seller's Permit from Jamie Gibson at 546 West North Shore Drive for June 1 to December 31, 2015
6. Application for Refuse Collection License from Steve Faacks from Gorilla Dumpster Bag
7. Permit for Amplification Devices and Exemption from Section 50-87 Loud & Unnecessary Noise from Don & Kathy Harer for August 15, 2015 4:00 p.m. to 9:00 p.m.
8. Payment of VO#57980 through VO#58099 totaling \$205,769.31 plus electronic fund transfers of \$486,888.85 for a grand total of \$692,658.16

General Fund	\$632,584.28
Impact Fees Fund	8,393.64
CDBG – Housing	611.30

Debt Service Fund	6,741.97
Capital Projects	2,804.11
Landfill Cleanup Fund	5,932.74
TIF District #10	150.00
TIF District #6	7,755.63
TIF District #7	150.00
TIF District #8	300.00
TIF District #9	150.00
Storm Water Utility	6,722.56
Park Land Trust Fund	20,361.93

Alderman Kittel moved to approve the consent agenda, seconded by Alderman Hansen and carried.

Department Reports

Administration- Mike Darrow stated that weekly trash pickup starts this Thursday at Jets.

Public Works – Jeremiah Wendt stated that they just finished an expansion at Hatfield Park Campground. The Electric, Water, Park, Street Departments all assisted with this project and Jeremiah thanked them for their hard work. The new sites will be used once the other sites fill up. Work is under way on the South Water Tower. The shroud is going up first, and the project will be completed in June. They are accepting applications for seasonal workers until May 14, 2015.

Community Development – Beth Thompson stated that they will be visiting the businesses in the community and they will take members of the EDC with on these visits. The EDC will meet at different businesses each month this year as well.

Police Department – Jake Sather stated all three of the CIP inmates that escaped were apprehended as of Saturday, May 9, 2015. Also, the Law Enforcement Memorial Service will be on May 14, 2015 at the New Richmond High School at 6:00 p.m.

2015 Loyalty Day Parade Awards

Alderman Ard dedicated the 2015 Loyalty Day to John Doar and presented awards for the following areas:

Patriotic Business Displays

Patriotic Home Displays

Tribute Car Medal – Gary Hamlin

Loyalty Day Theme “Veterans We Have Your Back” – Wisconsin National Guard

New Richmond High School Band - Medal

Patriotic Inspiration - New Richmond High School Band

Red White & Blue – The Rockman

Milestones – Knights of Columbus

Committee Award Above and Beyond – Baldwin/Woodville Chamber of Commerce

Dave Green, from the VFW, presented Scottie Ard with an award for all the work she put in for the 2015 Loyalty Day Parade.

Recognize Student Representative Victoria Johnson

Mayor Horne wanted to congratulate our Student Representative, Victoria Johnson, for getting all questions correct on the ACT exam. That is quite an accomplishment.

Resolution #051501 – PowerUp Proclamation

Steve Massey, from Westfields Hospital, requested the Mayor to sign the following proclamation:

Resolution #051501

PowerUp* and PowerUp 4Kids Week Proclamation

WHEREAS, the City of New Richmond wants to support its children, families and residents in leading healthy lives;

WHEREAS, the foods and beverages provided to children, and the lack of physical activity contribute to the rising rates of childhood obesity in recent years.

WHEREAS, if something is not done to reverse these trends, children will, for the first time in history, have shorter life and less healthy lives than their parents;

WHEREAS, we believe that we can work together to transform the places where children and families live, learn and play to do what's best for kids;

WHEREAS, we are in a position to provide, promote and support opportunities for recreation, physical activity and access to better food and beverages through our programs, events, partnerships, practices and policies;

WHEREAS, we also have the opportunity to support health for the whole community through supporting bike and pedestrian friendly streets, public transportation, access to healthy food and beverages, and easy access to parks, trails, and active spaces;

WHEREAS, PowerUp is a community-wide initiative, supported by Lakeview Hospital and HealthPartners, to make it easy, fun and popular for kids and families to eat better and be active so that kids in our communities reach their full potential.

THEREFORE BE IT RESOLVED that the City of New Richmond does hereby proclaim support and partnership with PowerUp and the shared goal of working together to create healthier community for our kids.

And we proclaim that May 9-16, 2015 is PowerUp 4 Kids Week in the City of New Richmond

Bids – Boiler Change-out at City Hall

Beth Thompson explained that one bid was received from Countryside Plumbing and Heating for Civic Center boiler replacement for \$54,322. We received a \$10,000 grant for this project provided it is completed by June 30, 2015. Alderman Kittel moved to accept the bid from Countryside Plumbing and Heating, seconded by Alderman Ard and carried.

Freedom Park Farm Lease Agreement

Jeremiah Wendt stated that improvements were approved last year by the Park Board and City Council for Freedom Park. A small amount (3 acres) of the area is leased to Roger Neumann and needs to be removed from the lease agreement. This results in a net decrease of \$600 in farm lease revenue. Alderman Hansen moved to approve the amended lease agreement, seconded by Alderman Ard and carried.

City-Wide Alerts

Mike Darrow explained that residents can sign up for City-wide alerts on the St. Croix County website. This is especially important for those who do not have a land line and only use a cell phone. In a couple months this alert process with the County will be changing, but you can sign up on the County website for now and more information will be placed on the City website to explain how to sign up after the changes are made on the County website.

Ordinance #476 Amending Section 2-137 City Plan Commission

Mike Darrow explained that he requested to be taken off the Plan Commission to avoid any conflicts of interest as Mike also serves on the Development Review Committee. This change will allow an additional citizen member to serve on the Plan Commission. Alderman Hansen moved to suspend the rules and adopt Ordinance #476, seconded by Alderman Ard and carried. Alderman Zajkowski voted no.

Mayor's Appointments

Mayor Horne made the following **Alderman appointments**:

Finance	Fred Horne, Jane Hansen, Jim Zajkowski
Public Safety	Jim Zajkowski, Ron Volkert, Craig Kittel

Plan Commission	Jane Hansen
Library Board	Scottie Ard
Park Board	Jim Zajkowski
Ethics Board	Ron Volkert and Scottie Ard
Airport Commission	Jim Jackson and Craig Kittel
Board of Review	Craig Kittel, Scottie Ard, Jim Jackson
Historic Preservation	Scottie Ard
EDC	Jim Zajkowski
CDA	Jim Jackson and Scottie Ard
Ambulance Board	Jane Hansen, Craig Kittel, Jim Jackson
Fire Board	Jane Hansen, Jim Zajkowski, Fred Horne
Housing Authority	Scottie Ard

Citizen Appointments

Utility Commission	Robert Mullen
Plan Commission	Ron Volkert and Rachel Greenwold
Library Board	Gordon Granroth and Jeff Peplau
Park Board	Tawnia Strawn and Joseph Ard
Ethics Board	Bob Larson and Nick Vivian
Police and Fire Com	David Levi
Historic Preservation	Esther Wentz
EDC – Chamber Member	Rob Kreibich
EDC – Business Tech Park	Scott Jones, Royal Credit Union
CDA	Jason Zahradka
Housing Authority	Delores Quinn
Board of Appeals	Sarah Mellerud

Alderman Hansen moved to approve all appointments except the alderman park board appointment, seconded by Alderman Ard and carried.

Alderman Kittel moved to approve the alderman park board appointment, seconded by Alderman Zajkowski. On voting, motion failed with Alderman Hansen, Volkert, Ard and Jackson voting no.

CDBG Grant Recommendation

Mike Darrow explained that the City received a CDBG grant for the Commons Building Project. Given the updated costs of the project, as outlined by Leo A. Daly report, as well as the uncertainty on the timing of the project, staff is recommending returning the funding to the DOA at this time. This will not prevent the City from reapplying for funds for the same or similar project in the future. Alderman Hansen moved to return the funds to the DOA, seconded by Alderman Ard and carried.

Water Tower Logo

Jeremiah Wendt stated that the South Water is currently being reconditioned, and an outside group has requested that the City consider placing a New Richmond Tigers logo on the southeast quadrant of the tower. The additional cost to replace the lettering for “New Richmond” at this location with the proposed logo is \$2,000. A group led by Warren Wood will raise these funds. The Utility Commission has recommended approving the development of a written agreement with the group providing funds that would ensure that the \$2,000 is transferred to the City/Utility. Alderman Ard moved to have staff move forward on the agreement for these funds, seconded by Alderman Kittel and carried.

Purchasing Card Program/Policy

Mike Darrow explained that the purchasing card or P-Card policy has been reviewed by the Finance Committee. Department Supervisors will be responsible for the safekeeping of the cards. All employees will need to obtain supervisor’s permission to use the P-Card and turn in all receipts

to supervisor for coding. Alderman Hansen moved to approve the P-Card Policy, seconded by Alderman Ard and carried.

2015-2016 Street & Utility Improvements Subsurface Exploration Contract

Jeremiah Wendt explained the contract with PSI for subsurface exploration. Four companies submitted proposals for this work and PSI is slightly higher than the lowest bid, but they have local experience which the lowest bidder does not. Alderman Hansen moved to approve the contract with PSI, seconded by Alderman Jackson and carried.

Dam Stairway/Ramp Access

Jeremiah Wendt stated that the Park Board discussed concepts and cost estimates for a ramp on the north side of the Mill Pond Dam to allow handicapped access, as well as bicycle access from West First Street to the Mill Pond Walk and the Doughboy Trail. The design that was developed could be constructed for approximately \$4,500. Staff could provide the labor necessary for detailed design and construction of the ramp. Alderman Zajkowski moved to construct the ramp not to exceed \$4,500 with the funds to be provided through Park Impact Fees, seconded by Alderman Kittel and carried.

Council Work Session

There will be a Council work session on May 27, 2015 at 5:00 p.m.

Closed Session

Alderman Ard moved to go into Closed Session per State Statute 19.85 (1)(e) TIF#6 and Employee Benefit Information and/or Wages in Which the City of New Richmond has Jurisdiction, seconded by Alderman Hansen and carried.

Open Session

Alderman Hansen moved to approve the vacation policy payout as discussed in Closed Session, seconded by Alderman Ard and carried.

Communications and Miscellaneous

None

Alderman Ard moved to adjourn the meeting, seconded by Alderman Jackson and carried.

Meeting adjourned at 8:15 p.m.

Tanya Reigel
City Clerk

SPECIAL COUNCIL MEETING
MAY 27, 2015 AT 5:00 PM

Mayor Horne opened the meeting by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, the New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Kittel, Ard, Jackson, Hansen, Volkert, and Zajkowski.

The Pledge of Allegiance was recited.

Alderman Hansen moved to adopt the agenda as presented, seconded by Alderman Ard, and carried.

Application for License to Serve

Alderman Ard moved to approve the application for License to Serve from Rob Kreibich, seconded by Alderman Zajkowski and carried.

Park Plan Amendment – Skate Park

Mike Darrow presented an amendment to the park plan to include a skate park. The Park Board had a meeting and many skateboarders were present to show their support of a skate park. Alderman Ard moved to amend the park plan to include a skateboard/BMX park, seconded by Alderman Zajkowski and carried.

Sick Time Overview – JA Counter

Mike Darrow reviewed the sick time policy. Jill, from JA Counter, gave an overview Phase I for the benefit plan process and purpose. Jill gave a comparison of benefit policies for surrounding areas. Discussion followed.

Freedom Park Improvements

Jeremiah Wendt explained that staff solicited bids from CBS Squared and Cedar Corporation for surveying services related to the proposed 2015 Freedom Park Improvements. Funds for this project were approved to come from the Park Impact Fees. Proposals included surveying and construction staking of the proposed parking lot and roadway so that City staff can construct the improvements as planned. The bid from CBS Squared is \$9,478.25 and staff is recommending approval of this bid. Alderman Ard moved to accept the bid from CBS Squared, seconded by Alderman Zajkowski and carried.

Bids for Crackfilling

Jeremiah Wendt received the following bids for crackfilling with the total cost to be \$25,000:

American Pavement Solutions	37,500 LF
Fahrner Asphalt Sealers	28,089 LF
Superior Sealers, LLC	38,500 LF

Staff recommended accepting the bid from Superior Sealers for 38,500 lineal feet. Alderman Zajkowski moved to accept the bid from Superior Sealers, seconded by Alderman Kittel and carried. Alderman Jackson voted no.

Ordinance Amendment – Section 70-3 Sidewalk

Jeremiah Wendt presented the ordinance amendment for Section 70-3 Sidewalk Construction and Repair. This was the first reading for the ordinance amendment. In this amendment it states that new sidewalk will be split by the City and the property owner 50/50. Mayor Horne suggested that in areas where no sidewalks currently exist, he would like to see the cost as part of the project construction costs. Alderman

Zajkowski suggested if one side of a street is required to install sidewalk, that the homeowner and the neighbor on the other side of the street each pay 25%. It was also discussed to give 20 to 60 days notification to the homeowner so they have the opportunity to install the sidewalk themselves or hire someone to do it for them.

Temporary Driveway to Access County/ESR Building

Jeremiah Wendt explained that St. Croix County is constructing a new facility at their property on CTH K. During construction, they need to access the existing ESR building and would like to keep traffic that is accessing this building separate from the construction-related traffic, which necessitates a temporary driveway. City ordinance requires Council approval of this temporary driveway. Alderman Zajkowski moved to approve the temporary driveway access, seconded by Alderman Jackson and carried.

St. Croix Powersports – Landscaping Plan

Mike Darrow presented a map of the landscaping plan for St. Croix Powersports. Landform has reviewed this plan and feels comfortable recommending approval. Alderman Kittel moved to approve the landscaping plan for St. Croix Powersports, seconded by Alderman Zajkowski and carried.

Resolution #051502 Support Continued Defederalization of the Regional Consolidated Revolving Loan Fund

Mike Darrow presented this resolution. Alderman Hansen moved to table this issue, seconded by Alderman Ard. Alderman Zajkowski, Volkert, and Kittel voted no and Alderman Hansen, Ard and Jackson voted yes. Mayor Horne vote no, so motion failed. Discussion followed. Mayor Horne requested to strike entire fifth paragraph. Nick Vivian suggested that “indicated it” be inserted before followed in the second paragraph. Alderman Hansen offered the following amended resolution and moved for its adoption:

Resolution #051502 Supporting Continued Defederalization of the Regional Consolidated Revolving Loan Fund

WHEREAS, the City of New Richmond voluntarily transferred the assets of its CDBG funded Revolving Loan Fund to Regional Business Fund, Inc. (RBF) in April of 2007 to allow the businesses in the municipality greater access to a more flexible source of business financing and enhance economic development in the region; and

WHEREAS, staff of the West Central Wisconsin Regional Planning Commission indicated it followed the direction provided by the Wisconsin Department of Commerce (DOC) and the Department of Housing and Urban Development (HUD) in developing the process to consolidate and defederalize the municipal revolving loan funds into the RBF, Inc. as outlined in the Investment Strategy and Memorandum of Understanding with DOC; and

WHEREAS, starting in 2011, administration of the CDBG program at the state level was transferred from DOC to the Wisconsin Economic Development Corporation (WEDC), and then to the Wisconsin Department of Administration (DOA) in July, 2013; and

WHEREAS, on April 1, 2015 DOA notified the RBF that HUD has determined that the proper defederalization process was not followed and that all existing cash and future consolidated loan fund repayments thereby must be considered federal and must adhere to all accompanying federal rules and requirements; and

WHEREAS, having to administer the Consolidated Revolving Loan Fund with the federal restrictions will minimize the funds usefulness to businesses in that the federal requirements are restrictive and burdensome; and

NOW, THEREFORE, BE IT RESOLVED, that the City of New Richmond encourages DOA and HUD to reconsider their ruling and allow the Consolidated Revolving Loan Fund proceeds to continue in their defederalized status. This defederalization is necessary and vital to west Central Wisconsin businesses as they seek to add jobs and investment to the regional economy.

Motion was seconded by Alderman Ard and carried.

Capital Improvements Plan – Project Approval

Jeremiah Wendt presented the Capital Improvements Plan. The 2015 design & construction projects were reviewed, these will include 115th, 175th, High/Pierce and City portion of 170th – project to be billed thru

the Town of Stanton. The 2016 street construction projects were discussed and Jeremiah is to approach the Town of Richmond on funding proposal for 125th reconstruction, as the consensus was that this street is a public safety issue and should be addressed. Alderman Hansen moved to approve the 2015 Capital Improvement Projects as discussed and the 2015 street construction design contract with Short-Elliott-Hendrickson totaling \$35,550, seconded by Alderman Kittel and carried.

Council Overview Presentation by Nick Vivian

Nick Vivian, City Attorney, gave a presentation on Wisconsin Open Meeting Law including walking quorums and email conversations.

Council Work Session – Summer Schedule

Mike Darrow presented a proposed summer schedule for Council Work Sessions.

Closed Session

Alderman Hansen moved to go into Closed Session per State Statute 19.85 (1)(e) TIF#6 and Competitive or Bargaining Reasons – Donations and Advertisements, seconded by Alderman Kittel and carried.

Open Session

Alderman Zajkowski moved to accept Park Board donations received to date and create a road map/policy and contracts with donors for each project, seconded by Alderman Kittel and carried.

Communications & Miscellaneous

Alderman Ard stated that the City is now a 50th Memorial partner.

Alderman Zajkowski moved to adjourn the meeting, seconded by Alderman Ard and carried.

Meeting adjourned at 8:40 p.m.

Tanya Reigel
City Clerk

VOUCHERS PRESENTED TO THE COUNCIL JUNE 8, 2015

VO #	PAYMENT TO:	AMOUNT
58100	ARMED SERVICES MEMORIAL	339.36
58101	BALDWIN TELECOM, INC	849.06
58102	BENEFIT EXTRAS, INC	370.00
58103	CHIPPEWA VALLEY TECHNICAL COLLEGE	143.84
58104	CITY UTILITIES - OTHER	329.30
58105	DOAR DRILL & SKOW S.C.	2,339.89
58106	E O JOHNSON COMPANY	991.24
58107	ECKBERG LAMMERS BRIGGS WOLFF & VIERLING	2,092.30
58108	FREEDOM VALU CENTERS	2,763.27
58109	FRONTIER COMMUNIATIONS	771.75
58110	KWIK TRIP	18.40
58111	LANDFORM PROFESSIONAL SERVICES LLC	345.00
58112	LEO A DALY	1,331.78
58113	MUNICIPAL CODE CORPORATION	2,187.85
58114	NEW RICHMOND GRANITE WORKS	6,400.00
58115	RUNNING, INC	8,996.18
58116	STATE BAR OF WISCONSIN	72.35
58117	SWEENY, HOLLY MAY	60.00
58118	WAL-MART (OTHER PMTS)	15.91
58119	WI DEPT OF TRANS - TV & RP UNIT	15.00
58120	WI SCTF - R & D FEES	130.00
58121	CBS SQUARED, INC	800.00
58122	COX MOTOR SALES INC	3,509.46
58123	PRO-BUILD	1,571.40
58124	DEPT OF NATURAL RESOURCES (2)	350.00
58125	MOMENTUM WEST	2,500.00
58126	CLERK OF COURT - ST CROIX CO	250.00
58127	BLUE RIBBON FEED	211.50
58128	CITY UTILITIES - 2ND BILLING	25,209.57
58129	DERRICK HOMES, LLC	1,000.00
58130	FRONTIER COMMUNICATIONS (2)	42.64
58131	GRAHM, MELISSA	4.50
58132	HERRICK, KELLY	418.00
58133	JOHN DEERE FINANCIAL	481.99
58134	KISHISH, DAN	22.00
58135	SPRINT	144.98
58136	STEPHENS SANITATION - REFUSE	487.15
58137	TRUE, EMILY JANE	20.00
58138	WAL-MART (OTHER PMTS)	48.91
58139	WANLESS, ALEXA MAY	4.00
58140	WENTZ ASSOCIATES INC	1,500.00
58141	WI DEPT OF JUSTICE - CRIME INFO BUREAU	28.00
58142	WILLIAMSON & SILER S.C.	1,353.36
58143	CITY OF NR - REVOLVING FUND	176.39
58144	COUNTRYSIDE PLBG & HTG	40,000.00
58145	NEVCO, INC	18,930.00
58146	WI CITY/COUNTY MANAGEMENT ASSN	465.00
58147	AMAZON (CITY)	626.53
58148	AMAZON (LIBRARY)	1,400.35
58149	AMERIPRIDE LINEN & APPAREL SERVICES	265.07
58150	ANDERSEN, DAVID	1,000.00
58151	AUTO VALUE	44.98
	SUB - TOTAL	133,428.26

	SUB - TOTAL CARRIED FORWARD	133,428.26
58152	BAKER & TAYLOR BOOKS	3,336.07
58153	BAKER TILLY VIRCHOW KRAUSE, LLP	3,095.00
58154	BALDWIN TELECOM, INC	578.24
58155	BERNARD'S NORTHTOWN INC	2,374.94
58156	BOARDMAN & CLARK LLP	744.06
58157	CBA LIGHTING & CONTROLS, INC	330.76
58158	CDW GOVERNMENT, INC	1,344.53
58159	CENTER POINT LARGE PRINT	150.32
58160	CHAMBER OF COMMERCE	20.00
58161	CITY UTILITIES - 1ST BILLING	912.15
58162	CITY UTILITIES - INVOICES	601.03
58163	CITY UTILITIES - LANDFILL	877.35
58164	CITY UTILITIES - SAC CHARGES	800.00
58165	CITY UTILITIES - SALES AX	324.65
58166	CITY UTILITIES - WATER IMPACT FEES	800.00
58167	CLEAR CHOICE PRINTING INC	39.00
58168	CLEAR LAKE PUBLIC LIBRARY	8.00
58169	CONESTOGA-ROVERS & ASSOCIATES INC	4,843.93
58170	COUNTRYSIDE PLBG & HTG	4,625.56
58171	CROIX CRYSTAL WATER TREATMENT	13.50
58172	DELL MARKETING LP	350.98
58173	DEMCO COMPANY	375.06
58174	DEPT OF ADMINISTRATION (2)	600.00
58175	DEPT OF CORRECTIONS	80.00
58176	DWD - UNEMPLOYMENT INSURANCE	20.85
58177	E O JOHNSON COMPANY	181.00
58178	E O JOHNSON COMPANY (3)	72.00
58179	E O JOHNSON COMPANY (4)	125.00
58180	EDER FLAG CO INC	235.00
58181	FAMILY FRESH	30.60
58182	FARM & HOME SUPPLY	1,068.24
58183	FASTENAL COMPANY	56.33
58184	FLEET ONE LLC	2,322.35
58185	FLEETPRIDE	2,170.56
58186	FREEDOM VALU CENTERS	2,611.02
58187	GALE / CENGAGE LEARNING	159.94
58188	GAMETIME	57.10
58189	GILLEN'S LIME QUARRY	4,827.53
58190	HILLYARD, INC - MINNEAPOLIS	62.65
58191	INDUSTRIAL SAFETY	2,272.74
58192	J H LARSON COMPANY	49.84
58193	J W CONSTRUCTION	5,900.00
58194	JIM SCHIFFMAN	325.00
58195	JOBSEQ	137.95
58196	K O CONSTRUCTION	1,034.00
58197	KWIK TRIP / KWIK STAR STORES	717.71
58198	MARTY, WILLIAM	44.00
58199	MENARD'S	696.92
58200	MIDWEST TAPE	9.99
58201	MINNESOTA LIFE INSURANCE CO	2,393.42
58202	MISTY MEADOWS WOOD PRODUCTS INC	1,485.00
58203	NEUMANN, CHRISTIAN	69.99
58204	NEW RICHMOND COMMUNITY EDUCATION	100.00
58205	NEW RICHMOND OUTLET	127.65
58206	NOBLE'S TIRE SERVICE INC	262.20
	SUB - TOTAL	190,279.97

	SUB - TOTAL CARRIED FORWARD	190,279.97
58207	O'REILLY AUTOMOTIVE INC	23.54
58208	OFFICE MAX CONTRACT INC	249.69
58209	PAULSEN, JUNEAU	10.00
58210	POWERS LIQUID WASTE MANAGEMENT INC	105.00
58211	PRO-BUILD	951.55
58212	RADDATZ, DENNIS	144.00
58213	RAY O'HERRON CO INC	402.31
58214	REIGEL, TANYA	20.00
58215	RICE LAKE PUBLIC LIBRARY	16.95
58216	RICE, CYNTHIA	900.00
58217	RIVERTOWN MULTIMEDIA	103.45
58218	ROSENBAUER MINNESOTA, LLC	143.50
58219	RUNNING, INC	8,271.60
58220	RUSSELL, STEVE	400.00
58221	SCHOOL DISTRICT OF NR - MOBILE HOME FEES	179.55
58222	SHOOTS & STEMS FLORAL	45.00
58223	SIRCHIE	884.15
58224	SMITH MICRO TECHNOLOGIES INC	852.92
58225	ST CROIX COUNTY - PUBLIC HEALTH	200.29
58226	ST CROIX COUNTY CLERK	455.54
58227	ST CROIX COUNTY HIGHWAY DEPT	3,561.43
58228	ST CROIX COUNTY SHERIFF'S DEPT	60.00
58229	ST CROIX COUNTY TREASURER - MUNICIPAL COURT	529.01
58230	ST PATRICK'S DAY COMMITTEE	1,500.00
58231	STATE OF WI - COURT FINES & ASSESSMENTS	1,209.28
58232	STEPHENS SANITATION - RECYCLING	3,991.00
58233	STEPHENS, LORI	749.32
58234	STRAWSON, ROBB	110.00
58235	SUNRISE LAWNS	85.00
58236	THE PLANNING COMPANY LLC	2,528.00
58237	THE TESSMAN COMPANY	592.32
58238	TRUE, EMILY JANE	30.00
58239	UP-RITE DOOR CO	626.04
58240	VARIETY OFFICE PRODUCTS	661.30
58241	VERIZON WIRELESS (CITY)	261.99
58242	VERIZON WIRELESS (POLICE)	235.07
58243	VIKING AUTOMATIC SPRINKLER CO	750.00
58244	VILLAGE OF STAR PRAIRIE	87.66
58245	WAL-MART (OTHER PMTS)	230.28
58246	WASHINGTON NATIONAL INS CO	409.90
58247	WHIPLASH DESIGNS & GRAPHICS	710.00
58248	WI PROFESSIONAL POLICE ASSN, INC	529.75
58249	WI STATE FIREFIGHTER'S ASSN	950.00
58250	WISCONSIN DNR - ENVIRONMENTAL FEES	130.00
58251	XCEL ENERGY	1,152.51

TOTAL VOUCHERS

226,318.87

TOTAL VOUCHERS

226,318.87

ELECTRONIC FUND TRANSFERS

PAYROLL (5/15, 5/29)	230,020.48
DEFERRED COMP	17,145.00
ROTH - WI	300.00
FEDERAL W/H	130,055.10
STATE W/H	22,913.00
POSTAGE	-
LT DISABILITY PREMIUMS	1,441.49
MEDICAL PREMIUMS	87,781.34
RETIREMENT	48,633.71
VISA	5,644.21
HRA	2,356.92
WI - SCTF	1,200.00
FLEX SPENDING	4,593.63
EMPLOYEE FUND	330.00
FIREMEN DUES DEDUCTIONS	390.00
INVESTMENT TRANSFER	-
AFLAC	1,564.03
ASM TRANSFER	-
IMPACT FEE TRANSFERS	1,500.00
SPORTS CENTER LEASE	-
MISC - BILLINGS	-
MISC - RESTITUTIONS	225.00
TID FEES	-
WPPI LOAN PMTS	1,363.47
DEBT PAYMENTS	53,836.64

TOTAL ELECTRONIC FUNDS

611,294.02

GRAND TOTAL

837,612.89

CHAIRMAN OF FINANCE COMMITTEE

6/8/2015



155 East 1st Street
New Richmond, WI 54017
Phone: 715.243-0431
Fax: 715.246-2691

info@newrichmondlibrary.org
www.newrichmondlibrary.org

TO: Mayor and City Council

FROM: Kim Hennings, Library Director

DATE: June 3, 2015

RE: Library & Mayor Fred Announce 1st Summer Reading Challenge

This year we are very excited that one of New Richmond's own heroes, Mayor Fred Horne, has a reading challenge for the children of New Richmond.

Mayor Fred's reading challenge is designed to encourage more kids to participate and provide an additional opportunity for kids to grow and learn. The challenge will be a cornerstone of this year's Summer Reading Program, "Every Hero Has a Story". Last year, over 500 people were registered for Summer Reading at Friday Memorial Library. This year, we are aiming for 550.

Studies show that children can lose up to 3 months of learning during the summer months. By offering fun learning activities, like Mayor Fred's Reading Challenge, we hope to encourage reading for fun over the summer and help prevent the summer learning slide. Our goal is to make sure families stay engaged and help kids start school even more prepared for success.

For the challenge, kids age 4 through 5th grade, must read eight different types of books throughout the summer reading program. If the children complete all eight, they will be presented a special award at the August 11th City Council meeting.

The types of books are:

- A book where at least one character is animal
- A funny or humorous book
- A non-fiction book
- A book that has won a national award (Caldecott or Newberry)
- Re-read one of your favorite books
- A fairy or Folktale



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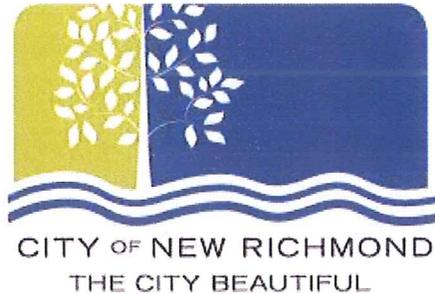
info@newrichmondlibrary.org
www.newrichmondlibrary.org

-Listen to a book (audiobook on CD or MP3 audiobook)

-A graphic novel, comic, or wordless picture book

Does your family accept the challenge?

The Friday Memorial Library Summer Reading program officially begins on June 8, 2015. The kickoff carnival will be held on June 10, at 1:00. The carnival is free and includes a bounce house, cotton candy, and lots of other family activities. Children must be registered for the Summer Reading Program to enter the carnival. Children may pre-register for the Summer Reading Program at www.newrichmondlibrary.org, and pick up their summer reading passports in the library starting June 8th.



156 East First Street
New Richmond, WI 54017
Ph 715-246-4268 Fax 715-246-7129
www.newrichmondwi.gov

TO: Mayor and City Council

FROM: Jeremiah Wendt, Public Works Director

DATE: June 5, 2015

RE: Contract for 2016 Street and Utility Improvements

Background

As discussed at the May 27, 2015 City Council meeting, staff have worked with SEH to develop a design contract for the Street & Utility Improvements that the Council has preliminarily identified for construction in 2016. These projects include:

- North Starr Avenue/Hughes Street
- Paperjack Drive
- East and West River Drive/Fairfield Road/Summit Road
- North Shore Drive

The total cost to design these projects is \$190,000. We have also included an optional item to design 125th Street for a cost of \$25,800. Staff has again discussed this project with Richmond Township officials, but the Town has not had a meeting to discuss the City's proposal to finance the project in 2016 and have the Town pay the City back in 2018. We will provide more information as we are able to get feedback from the Town on this project.

Recommendation

Staff is recommending approval of the contract with SEH in the amount of \$190,000.

Supplemental Letter Agreement

In accordance with the Master Agreement for Professional Services between City of New Richmond ("Client"), and Short Elliott Hendrickson Inc. (Consultant), effective November 1, 2000, this Supplemental Letter Agreement dated June 2, 2015 authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: **Provide consulting engineering services for preliminary and final design of the streets contained within the 2016 City of New Richmond Street and Utilities Improvements Projects.**

Client's Authorized Representative: Fred Horne, Mayor

Address: 156 East First Street
New Richmond, WI 54017

Telephone: 715.246.4268 **e-mail:** mayorfred@frontier.com

Project Manager: David F. Simons, P.E.

Address: 156 High Street, Suite 300
New Richmond, WI 54017

Telephone: 715.861.4870 **e-mail:** dsimons@sehinc.com

Scope: The Basic Services to be provided by Consultant as set forth herein is provided subject to the General Conditions and Exhibits attached to this Agreement. General design tasks for each street include project management, utility locates, topographic survey, soil borings coordination, preliminary and final design, project specifications, quantities, cost estimates, bidding documents, bid advertising and opening, project meetings, permit applications as listed, and preparation of construction plans including: Title Sheet, Detail Sheets, Plan and Profile sheets, and Cross-Section Sheets. Specific scopes of work and assumptions for each street are listed below.

2016 Streets, Design Services

1. **North Starr Avenue (north of East 1st St) and Hughes Street (between Starr and Green):** Proposed design includes approximately 1,150 lineal feet of street and utility replacement including replacing curb & gutter and utilities (storm sewer, sanitary sewer, and water main). The existing sidewalk on North Starr is proposed to be replaced, and a new sidewalk is proposed to be added on one side of Hughes Street. **Estimated Cost (SEH labor and expenses) - \$34,000**
2. **Paperjack Drive (Charleston Drive to Bridge over Paperjack Creek):** Proposed design includes approximately 3,000 lineal feet of street and utility replacement including new curb & gutter and new storm sewer. The existing water main will stay in place except for the existing hydrants, which will be replaced with new hydrants. The existing sanitary sewer will stay in place except for the segment currently located in the north boulevard between Charleston Drive and 850 feet east of Charleston Drive, which will be replaced with new sewer. A multi-use trail is proposed to be added on one side of the street, as well as replacing the existing street lights with new lights, and adding some landscaping trees along the boulevard for beautification. The multi-use trail will also be extended between Doman Dr. and Hwy 65. **Estimated Cost (SEH labor and expenses) - \$37,300**
3. **East & West River Drive, Fairfield Road, Summit Road:** Proposed design includes approximately 3,400 lineal feet of street and utility replacement including replacing curb & gutter and all utilities (storm sewer, sanitary sewer, and water main). No sidewalk is proposed. **Estimated Cost (SEH labor and expenses) - \$39,700**

4. **North Shore Drive (Deere Drive to Brady Lane):** Due to the possibility that the North 4th Street project could obtain partial grant funding under the WisDOT STP Urban Grant Program, it is proposed that the North 4th Street project be delayed to allow time to prepare and submit the grant application. As a result, the North Shore Drive project is being proposed to replace the North 4th Street project for the 2016 construction season. The North Shore Drive proposed design includes approximately 4,500 lineal feet of street replacement and new curb & gutter, storm sewer, storm sewer features, and either a sidewalk or multi-use trail on one side of the some sections of the street. The existing rural section would be converted to an urban section as part of the project. The project also involves wetland delineation and permitting. No sanitary sewer or water main replacement is proposed. **Estimated Cost (SEH labor and expenses) - \$79,000**

Optional Item

1. **125th Street (8th Street West to Chestnut Drive):** Proposed design includes approximately 1,500 lineal feet of street replacement including new curb and gutter on the east side. The new curb and gutter will require new curb inlets and the associated storm sewer piping and storm water features. This project will also include the addition of a multi-use trail to the east side of the street, and full replacement of the existing metal culverts with new concrete culverts. Culvert replacement will include hydrology, hydraulic design of existing and new pipes, drainage and floodplain evaluation and cross-sections. A wetland delineation and report will be required as well as permit applications for wetland and waterways (DNR Chapter 30 Permit and Storm Water Permit). Right-of-way services (i.e., easements, acquisition, etc.) are not included in the estimated costs, because it is not known at this time what additional right-of-way may be necessary with this option, if any. No other utilities are proposed. **Estimated Cost (SEH labor and expenses) - \$25,800**

Further Assumptions and list of tasks not included:

- Assumes streets are designed and constructed concurrently, and within the times as specified on the project schedule in SEH's original proposal.
- Does not include permit fees (City to pay permit fees directly)
- Does not include cost of soil borings (does include coordination of the borings)
- Advertising costs not included (City to pay directly)
- No land acquisition or easement preparation included
- No boundary surveys included
- Local utility companies will design and construct modifications to their facilities
- Construction materials testing not included
- Fire flows to be performed by City staff and provided to SEH for design purposes
- Assessment services, if needed, are not part of scope

Schedule: Work will begin immediately upon receipt of a signed contract. Final schedule to be developed jointly with the City, in general conformance with the schedule shown in SEH's proposal. It is assumed that all engineering and construction work will be completed by the end of 2016.

The estimated fee for the specific scope of work listed herein is subject to a not-to-exceed amount of **\$190,000**, including expenses and equipment. The optional additional design cost of **\$25,800** for 125th Street from 8th Street West to Chestnut Drive would be in addition to this fee, if this street is added to the list for 2016 construction.

The payment method, basis, frequency and other special conditions are set forth in attached Exhibit A-1.

Other Terms and Conditions: Other or additional terms contrary to the General Conditions that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein: None.

Short Elliott Hendrickson Inc.

City of New Richmond

By: David F. Simons
David F. Simons, PE
Title: Office Manager | Principal

By: _____
Title: _____

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156 East First Street
New Richmond, WI 54017
Ph 715-246-4268 Fax 715-246-7129
www.newrichmondwi.gov

TO: Mayor and City Council

FROM: Jeremiah Wendt, Public Works Director

DATE: June 5, 2015

RE: Resolutions for Safe Drinking Water Fund Loan

Background

The Utility Commission approved borrowing funds through the Safe Drinking Water Fund Loan Program for the water tower reconditioning project. This allows us to borrow funds at a subsidized interest rate of 1.65%. In order to apply for these funds, the attached resolutions need Council approval.

Recommendation

Staff is recommending approval of both resolutions.

**RESOLUTION #061501
CITY OF NEW RICHMOND**

**RESOLUTION DECLARING OFFICIAL INTENT
TO REIMBURSE EXPENDITURES
FROM PROCEEDS OF BORROWING**

WHEREAS, the City of New Richmond, St. Croix County, Wisconsin (“the City”) plans to undertake construction of Water Tower Improvements (“Project”); and

WHEREAS, the City expects to finance the Project on a long-term basis by issuing tax-exempt bonds or promissory notes (“Bonds”); and

WHEREAS, because the Bonds will not be issued prior to April of 2015, the City must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, it is necessary and desirable, and in the best interests of the City to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE BE IT RESOLVED by the Common Council of the City of New Richmond, that:

Section 1. Expenditures of Funds. The City shall make expenditures as needed from its funds on hand or interim borrowing to pay the costs of the Project until Bond proceeds become available.

Section 2. Declaration of Official Intent. The City hereby officially declares its intent under Treas. Regs. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$450,000.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than Bonds are, or are reasonably expected to be, reserved, allocated on a long term basis, or otherwise set aside by the City pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. This Resolution shall be made available for public inspection at the City Hall within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted this 8th day of June 2015.

CITY OF NEW RICHMOND
ST. CROIX COUNTY, WISCONSIN

Fred Horne, Mayor

ATTEST:

Tanya Reigel, City Clerk

**RESOLUTION #061502
CITY OF NEW RICHMOND
AUTHORIZED REPRESENTATIVE TO FILE APPLICATIONS FOR
FINANCIAL ASSISTANCE FROM
STATE OF WISCONSIN SAFE DRINKING WATER FUND PROGRAM**

WHEREAS, it is the desire of the City of New Richmond, Wisconsin, a local government unit under Wis. Stats. 281.61, to file applications for state financial assistance for Water Tower Improvements under the Wisconsin Safe Drinking Water Fund Program; and

WHEREAS, it is necessary to designate a representative for filing said applications;

BE IT THEREFORE RESOLVED by the Common Council of the City of New Richmond that the City Administrator or the Public Works Director are hereby appointed as the authorized representatives for the City of New Richmond for the purpose of filing these applications, and that the representatives are further authorized and empowered to do all necessary things and take all necessary steps in connection with said applications.

Adopted the 8th day of June, 2015.

CITY OF NEW RICHMOND
ST. CROIX COUNTY, WISCONSIN

Fred Horne, Mayor

ATTEST:

Tanya Reigel, City Clerk



156 East First Street
New Richmond, WI 54017
Ph 715-246-4268 Fax 715-246-7129
www.newrichmondwi.gov

TO: Mayor and City Council

FROM: Mike Darrow, City Administrator

DATE: June 5, 2015

RE: Community Commons Project Update and Next Steps

Background

Earlier this spring, Leo A Daly submitted conceptual cost estimates for rehabilitating all, or portions of, the Commons building. Renovation estimates for the existing building were developed with a cost range, with an escalation cost for the year 2020 to be over 22 million dollars for just the Commons building. This cost did not include the construction of a new library.

Information on the executive summary was presented to the Commons Partners working group as well as to the larger Government Entities Network (GEN) in March.

Due to the collaboration of the New Richmond School Board, GEN group, Commons Partners, Library Board and City, a lot of due diligence as been put into determining if the rehabilitation of the Commons building can be sustainable. Due to significant cost constraints needed to rehab the building (without a library); we are proposing the following option and timeline for Council consideration:

If the City Council and Library Board feel that the Commons site is still a realistic option for the Library, we are recommending the following:

Step 1. Staff overview of the process and Community Commons overview to date. City Council will be asked on June 8th, 2015 for staff to draft a joint resolution with the school to further evaluate the desirability of a new library/commons on a clean middle school site to be voted on at a joint meeting on June 22nd.

Step 2. Staff is recommending that the City Council, School Board, GEN representatives, Commons Partners and Library Board have a joint meeting on Monday, June 22nd. During that

meeting, a joint resolution will be presented to proceed with an alternative option. The resolution, if approved, would be for the City to begin design work for a new community library (phase 1) as well as community space for existing Commons Partners.

Step 3. If a resolution is approved during the joint meeting, a design committee would be formed to begin the design process. A formal scope of work would be presented to the Library Board and approved by the City Council in July. The design committee would include members of the library and City Council.

Step 4. Contingent on Commons Partner participation in the project, we are recommending that a design group be developed for the Community Commons. This group would include members of the School Board, Library, City Council, GEN group and Commons Partners.

Step 5. Finally, beyond the design committees, we are recommending that a Commons 2020 Committee be formed to include members of the following:

- School District
- GEN Group
- Community Commons Partners
- City of New Richmond
- New Richmond Chamber of Commerce
- New Richmond Area Foundation
- New Richmond Rotary
- Friday Memorial Library
- Business Community Members
- Vision 20/20 Group
- VFW
- Seniors
- Community Education
- Head Start
- Food Shelf

The purpose of this committee would be to coordinate the potential capital campaign, including comprehensive branding, marketing, fundraising and development road map.

**RESOLUTION #061503
JOINT DRAFT RESOLUTION
CITY OF NEW RICHMOND
&
NEW RICHMOND SCHOOL BOARD**

**RESOLUTION TO FURTHER EVALUATE THE DESIRABILITY OF A NEW LIBRARY AND COMMONS
BUILDING ON A CLEAN MIDDLE SCHOOL SITE**

WHEREAS, the City of New Richmond, along with the New Richmond Area School District and Friday Memorial Library, undertook a comprehensive analysis of the existing Middle School Building related to preserving it for future use as a community commons and/or library site

WHEREAS, the City and School Board hired Leo A Daly to assist in this analysis and work with a subcommittee made up of members of the Commons Community, Government Entities Network, School Board, City and Library;

WHEREAS, the City of New Richmond, in partnership with the School District, received a Community Development Block Grant for the project on May 29, 2014;

WHEREAS, community meetings were held to present this information to the public and engage in public comment.

WHEREAS, through this process, it was further solidified that the groups making up the Commons Partners play a vital and active role in our community and that ensuring a long-term plan for these groups is a responsibility of the New Richmond Area Community.

WHEREAS, as a result of this analysis, it has been determined that the costs associated with the project are prohibitive;

NOW, THEREFORE BE IT RESOLVED by the Common Council of the City of New Richmond and New Richmond School Board that:

This joint body evaluate the desirability of a new library and Commons Building on a clean Middle Schools Site subject to the following steps:

A design committee would be formed to begin the design process. A formal scope of work would be presented to the Library Board and approved by the City Council in July. The design committee would include members of the library and City Council.

Contingent on the Commons Partner's participation in the project, a design group would be developed for the Community Commons. This group would include members of the School Board, Library, City Council, GEN group and Commons Partners.

A Commons 2020 Committee would be formed to include members of the following:
School District

GEN Group
Community Commons Partners
City of New Richmond
New Richmond Chamber of Commerce
New Richmond Area Foundation
New Richmond Rotary
Friday Memorial Library
Business Community Members
Vision 20/20 Group
VFW
Seniors
Community Education
Head Start
Food Shelf

The purpose of this committee would be to coordinate the potential capital campaign, including comprehensive branding, marketing, fundraising and development road map.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted this ____ day of June 2015.

ST. CROIX COUNTY, WISCONSIN