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New Richmond City Council Student Representative Application

Please sign and complete the form below. Applications should be mailed or dropped off at the Civic Center, or emailed to nwiedenfeld@newrichmondwi.gov, by Friday, September 18 at 5:00 pm.

First Name: _____ Last Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

*****Please Sign Below*****

Serving as a student representative on the New Richmond City Council is a great honor. Please sign and date below to confirm that you have read and agree to the eligibility criteria, selection process, expectations, and compensation for this position (found on the attached page).

Signature

Date (mm/dd/yyyy)

New Richmond City Council Student Representatives

The City Council shall have two student representatives. These positions are designed to be mutually beneficial to both the students and the City Council; the students shall gain a tremendous learning experience about the workings of local government and the policymaking process, while the City Council benefits by having the perspectives of younger members of the community. Student representatives do not have official voting privileges but may participate in all discussions, except for those taking place in closed session. Further details about the positions are specified below:

Eligibility: Eligible applicants must live in the City of New Richmond, and be in grades 9-12. Students who attend private school, public school, or home school are all welcome to apply. Applicants should demonstrate an interest in local government, a willingness to learn about complex issues, confidence in sharing their opinion and speaking in front of a large group, and a commitment to the New Richmond community.

Selection Process: The student representative positions shall be advertised in the fall of each year on the City's website and social media accounts, as well as in the New Richmond News. City staff shall interview all interested candidates and make a recommendation to the City Council for approval. Student representatives shall serve from the time of their selection to the regular August monthly meeting of the following year. At the conclusion of their term of service, student representatives interested in continuing in their role may choose to reapply for the position. In the event that a student representative does not fulfill the expectations of the position or chooses to no longer participate prior to the regular August monthly meeting, City staff shall either re-interview candidates or offer the position to the runner-up from the initial process, and again make a recommendation to the City Council for approval.

Expectations: The two student representatives are expected to attend each regular monthly meeting of the City Council, as well as any additional work session or committee meeting as requested by the Mayor. The monthly meetings are currently held on the second Monday of each month at 7:00 pm at the Civic Center. Each representative shall also be assigned to work on two special projects as determined by the City Council, with the first project being completed by the end of the first academic semester, and the second project being completed by the end of the academic year. The two student representatives will work on these projects under the supervision of the City's Management Analyst to ensure that the projects are of high quality and that they meet the goals of the City Council. The student representative shall have the opportunity to present their work to the City Council at a regular monthly meeting.

Compensation: The student representatives do not receive financial compensation. Upon fulfilling their responsibilities, a student representative may receive a letter of recommendation from City staff in recognition of their dedication and contributions to the City of New Richmond.