

**Minutes of the C.A. Friday Memorial Library Board of Trustees
Tuesday, June 30, 2015 6:00 p.m.**

Trustees Attending: Jeff Peplau, Scottie Ard, Gordon Granroth, William Ruyle, Keith Steudemann

Trustees Absent: Liz Kilibarda, Vicki Gjovik

Also attending: Kim Hennings, Library Director, Mark Devereux Financial Advisor

Call to order: Peplau called the meeting to order at 6:06p.m. Quorum was established and the meeting was properly noticed under the Wisconsin Open Meeting Law.

Approve Agenda: (Granroth/Ruyle) MOTION to approve the agenda; PASSED by voice.

Financial Report: Moved up on agenda to #4. Mark Devereux from Pinnacle Wealth Advisory updated the board on the state of the library's portfolio. He recommends keeping the risk tolerance low because with uncertainties of the building project. Devereux discussed the portfolio snapshot against a custom benchmark.

Approve Minutes: (Granroth/Ruyle) MOTION to approve minutes from May 26; PASSED by voice.

Approval of monthly expenditures: (Ruyle/Peplau) MOTION to approve the monthly bills; PASSED by voice.

Director's report:

Summer Reading

Summer reading registrations are up from last year. 865 total registrations so far which is up from last year.

Over the coming months Hennings would like to review and revise the technology, guest pass, and computer time limit policies/procedures. Discussion on time limits/residency requirements for guest passes.

Hennings attended ad hoc county library subcommittee meeting on June 16th in River Falls to discuss proposed changes to the county library service plan 2015-2018. The committee discussed ways the county board can assist libraries.

Community Commons/Library Update: The city/library are waiting while the school board determines what to do with the commons property. Hennings, Peplau, and Ard met with members of the school board on June 17th. The school board is going to get bids on the cost of demolition and discuss options for property transfer.

Hiring Update: Samantha Brandt was hired as circulation assistant, Victoria Neitzke and Morgan Ehlenfeldt

Circulation Coordinator job description/start date: It was approved in the budget to hire Maureen LeVesque at full-time in July as she acts as a supervisor for the circulation department.

(Ard/Ruyle) MOTION to approve job description as presented and start date of July 6th; PASSED by voice.

Communications:

Hennings would like to thank Steudemann for his years of service.

Granroth shared that the Friends of the Library made about \$1250 at their book sale. All of the leftover books went to the Heritage Center.

Adjourn: (Peplau/Ard) MOTION to adjourn; PASSED by voice. Meeting adjourned at 7:40 p.m.