

New Richmond Police and Fire Commission
September 10, 2015 Meeting Minutes

1. Call to Order

The meeting was called to order at 11:15 AM.

2. Roll Call

Present:

Mark Samelstad	msamelstad@newrichmondwi.gov
Pat Becker	becker41@frontiernet.net
Mike Montello	mmontello@bernardsnt.com
Don Schoenherr	dkschoenherr@gmail.com

Copy To:

Wendy Dadez	wdadez@hotmail.com
Fred Horne	mayorfred@frontier.com
Mike Darrow	mdarrow@newrichmondwi.gov
James VanderWyst	nrfire@frontiernet.net
Nicole Friendt	nrfireoffice@frontiernet.net
David Levi	dhlevi1@frontier.com

3. July 30, 2015 Commission Meeting Minutes

Motion made by Mike Montello and seconded by Pat Becker to waive the acceptance of the July 30, 2015 Commission Meeting Minutes.

4. Adoption of Agenda

Motion made by Pat Becker and seconded by Mike Montello to adopt the September 10, 2015 Agenda as written. The motion carried.

5. Sergeant Promotion Process

There was discussion on the Sergeant Promotion Process which consists of a Written Test, Interview Panel, and a Final Interview by the Police Chief. Mark Samelstad would like to replace the third sergeant that the department lost a while back. The cost for this replacement has been included in the NRPD 2016 Budget.

Motion made by Don Schoenherr and seconded by Mike Montello to keep the existing promotion process as is. The motion carried.

6. Closed Session

It was noted that two additional parties will be joining the closed session meeting. They are: Detective Craig Yehlik and Officer Andy Westmoreland.

Motion made by Mike Montello and seconded by Pat Becker to go into the closed session. The motion carried.

7. Open Session

Motion made by Pat Becker and seconded by Mike Montello to come out of closed session. The motion carried at 11:49 AM.

8. Police Candidates

Motion made by Mike Montello and seconded by Pat Becker to place four candidates on the eligibility list with offerings to the two candidates discussed in closed session. The motion carried.

9. Communications/Miscellaneous

Jerry Cody advised Chief Samelstad that he will be retiring effective October 2, 2015. He will be on the payroll until December 7 after factoring in his comp time, vacation, etc. Chief Samelstad will be meeting with the Council and Finance Committee to discuss the salary requirements for the Lieutenant position. The New Richmond Police and Fire Commission will need to discuss the promotional process and qualifications for this position at a later time. The Chief will be requesting that the hiring process stay within the department.

10. Next Meeting

The next Police and Fire Commission meeting has been scheduled for Wednesday, September 16, 2015 at 11:00 AM at the Police Department.

11. Adjournment

Motion made by Mike Montello and seconded by Pat Becker to adjourn the meeting at 12:09 PM. The motion carried.