



156 East First Street
New Richmond, WI 54017
Ph 715-246-4268 Fax 715-246-7129
www.newrichmondwi.gov

October 2, 2015

TO ALL MEMBERS OF THE PUBLIC WORKS COMMITTEE:

**Ron Volkert
Jim Zajkowski
Craig Kittel**

There will be a meeting of the Public Works Committee on Wednesday, October 7, 2015, at 4:30 p.m. in the ED Lab of the Civic Center, 156 East First Street, New Richmond.

AGENDA:

- 1. Roll Call**
- 2. Adoption of Agenda**
- 3. Approval of minutes from the previous meeting, August 19, 2015**
- 4. Street Sign Inventory Update**
- 5. Stormwater Planning Update**
- 6. Sidewalk Stencil**
- 7. Evergreen Valley Stormwater Outlot**
- 8. Cemetery Trees**
- 9. Communications and Miscellaneous**
- 10. Adjournment**

**Jeremiah Wendt,
Director of Public Works**

A majority of the members of the New Richmond City Council may be present at the above meeting.

Pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2nd 408 (1993) such attendance may be considered a meeting of the City Council and must be noticed as such, although the Council will not take action at this meeting.

Copies:

Fred Horne

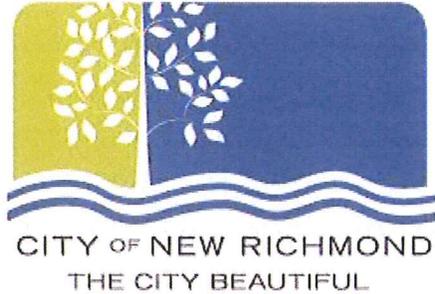
Jim VanderWyst

Northwest Community Communications

Mark Samelstad

The News

City of New Richmond Website



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TO: Public Works Committee

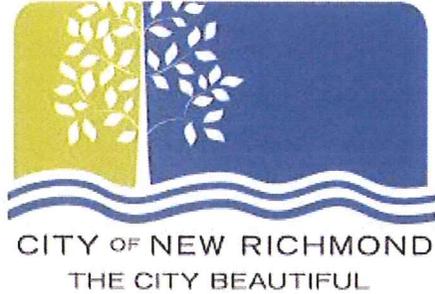
FROM: Jeremiah Wendt, Public Works Director

DATE: October 2, 2015

RE: Street Sign Inventory Update

Background

The City's Geographic Information Systems (GIS) Department has begun work on an inventory of the City's street signs as a step toward compliance with the Manual on Uniform Traffic Control Devices (MUTCD) retroreflectivity requirements. Staff will present a demonstration on this portion of our GIS to the Public Works Committee, and provide an update on traffic control plans/budgeting for 2016.



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TO: Public Works Committee

FROM: Jeremiah Wendt, Public Works Director

DATE: October 2, 2015

RE: Stormwater Planning Update

Background

Staff and consultant MSA have been working on an Urban Non-Point Source Planning project for the City over the course of 2015. Staff will provide an update on this project for the Public Works Committee, along with a demonstration of some of the work progress to date. The project is scheduled for completion by the end of 2015.



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TO: Public Works Committee

FROM: Jeremiah Wendt, Public Works Director

DATE: October 2, 2015

RE: Evergreen Valley Stormwater Outlot

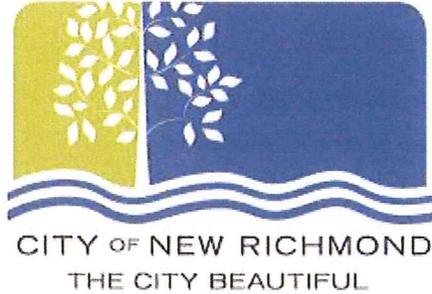
Background

Evergreen Valley 3rd Addition, Outlot 15 (shown on the attached map) contains a stormwater pond that was constructed as part of that development to treat stormwater runoff from City streets and private parcels. No easements were recorded on the parcel at that time for the City to maintain or repair the stormwater ponds, nor was the parcel dedicated to the public. The parcel remains in the name of the developer, but taxes have not been paid on it for several years. An adjacent property owner has expressed interest in purchasing the parcel. City staff feels that having this parcel privately owned without any easements is a potential risk to the City's stormwater infrastructure and the environment.

Recommendation

Staff is recommending that the City acquire an easement on the property to enter and maintain the pond and related stormwater infrastructure. As part of the stormwater planning efforts that will be wrapping up later in 2015, additional parcels of this nature will be identified, and recommendations made regarding easements, ownership, or other actions to pursue on those parcels.





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TO: Public Works Committee

FROM: Jeremiah Wendt, Public Works Director

DATE: October 2, 2015

RE: Sidewalk Stencil

Background

The New Richmond Police Department has requested that the Public Works Committee consider the addition of sidewalk stencils on Knowles Avenue similar to what is shown below. The applicable ordinance sections are included below. The NRPD has noted that these ordinances are difficult to enforce, and the stencil markings may aid in compliance with the ordinances:

Sec. 82-147. - Play vehicles.

- (a) *Regulations.* It shall be unlawful for any person to operate or ride a play vehicle in any of the following places:
 - (1) On any City streets.
 - (2) On any sidewalk in the downtown business district. For purposes of this section, the downtown business district shall be defined as the sidewalk area on Knowles Avenue (both sides of Knowles Avenue), from First Street to Fourth Street and one block to either side of Knowles Avenue on Second Street and Third Street.
 - (3) On private property, unless permission has been received from the owner, lessee or person in charge of that property.
- (b) Operators or riders of play vehicles shall yield the right-of-way to other pedestrians using City sidewalks, and shall not otherwise endanger or interfere with normal pedestrian traffic on those sidewalks.

Sec. 82-150. - Riding bicycle on sidewalks.

- (a) Individuals may operate a bicycle on a sidewalk, except in an area prohibited by City Ordinance.
- (b) Every person operating a bicycle upon a sidewalk shall yield the right-of-way to any pedestrian and shall exercise due care and give an audible signal when passing a bicycle rider or pedestrian in the same direction.
- (c) Operation of any bicycle on any sidewalk in the downtown business district is prohibited. For purposes of this section, the Downtown Business District shall be defined as the sidewalk area on

Knowles Avenue (both sides of Knowles Avenue), from First Street to Fourth Street and one block to either side of Knowles Avenue on Second and Third Street.





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TO: Public Works Committee

FROM: Jeremiah Wendt, Public Works Director

DATE: October 2, 2015

RE: Cemetery Trees

Background

John Helling from the Cemetery Board approached City staff to inquire about the possibility of planting additional trees in the cemetery near the intersection of South Starr Avenue and East Eighth Street. The proposed trees would be black hills spruce, spaced 50 feet apart and would extend in a line from near South Starr Avenue westward just south of the existing cemetery road. The Cemetery Board has approved this work, but wanted to make the City aware since there is involvement from both entities on this property. There would be no cost to the City.

Recommendation

Staff is recommending that we allow the planting of the trees as proposed.