

156 East First Street  
New Richmond, WI 54017  
Ph 715-246-4268 Fax 715-246-7129  
www.newrichmondwi.gov

**August 17, 2015**

**TO ALL MEMBERS OF THE PUBLIC WORKS COMMITTEE:**

**Ron Volkert  
Jim Zajkowski  
Craig Kittel**

**There will be a meeting of the Public Works Committee on Wednesday, August 19, 2015, at 4:00 p.m. in the ED Lab of the Civic Center, 156 East First Street, New Richmond.**

**Agenda:**

- 1. Roll Call**
- 2. Adoption of Agenda**
- 3. Approval of minutes from the previous meeting, May 13, 2015**
- 4. Moving Wall Transportation Design Recommendations**
- 5. Street Naming – Hamilton to Culvers**
- 6. Street Naming – Extension of Hamilton to West**
- 7. Communications and Miscellaneous**
- 8. Adjournment**

**Jeremiah Wendt,  
Director of Public Works**

A majority of the members of the New Richmond City Council may be present at the above meeting.

Pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2<sup>nd</sup> 408 (1993) such attendance may be considered a meeting of the City Council and must be noticed as such, although the Council will not take action at this meeting.

**Copies:**

**Fred Horne**

**Jim VanderWyst**

**Northwest Community Communications**

**Mark Samelstad**

**The News**

**City of New Richmond Website**

PUBLIC WORKS COMMITTEE MEETING  
MAY 13, 2015

Members Present: Jim Zajkowski, Craig Kittel, and Ron Volkert

Members Absent: None

Others Present: Mike Darrow, Tom Rickard, Bryan Knudtson, Nate Fisher, Mike Foley, and Jeanne Bergman

Craig Kittel moved to adopt the agenda as presented, seconded by Ron Volkert, and carried.

Craig Kittel moved to approve the minutes from the April 8, 2015 meeting, seconded by Ron Volkert, and carried.

**Old Business**

**Sidewalk Construction/Repair Policy**

Staff is proposing an amendment to the Sidewalk Construction/Repair Ordinance. Key points include:

- Costs of new and replacement sidewalk would be split between the City and the adjacent property owner
- Assessments could be repaid in one lump sum, or over a set time period (up to ten years) with an interest rate to be determined by the City. (Interest rate is typically 1% above the City's borrowing rate.)
- A plan for sidewalk construction and replacement would be developed annually by the Public Works Committee and submitted to the Common Council for approval
- Multi-use trails are not included in the policy, as staff did not find this to be standard practice

Craig Kittel moved to approve the amendment to the ordinance, seconded by Jim Zajkowski, and carried. This recommendation will now go to the next City Council work session

**Dakota Avenue Bike Route**

Several business owners along North Dakota Avenue were in attendance with alternative suggestions to the "No Parking" currently proposed along this street. Discussion took place on the following topics:

- The amount of industrial truck traffic on North Dakota Avenue
- Allowing shared travel lanes for bikes and vehicles on North Dakota Avenue to North 5<sup>th</sup> Street
- Creating a dedicated bike lane from North 5<sup>th</sup> Street to West North Shore Drive
- Allowing parking on one side of the street vs "No Parking" on either side of the street
- Creating a dedicated bike lane on one side of street with parking on the other side of the street
- The possibility of a bike route in the location of the old railroad bed that runs parallel with North Knowles Avenue
- The possibility of using a portion of the *North 4<sup>th</sup> Improvement Project Grant* to help fund the bike route if it is placed in the old railroad bed

Committee members will walk the old railroad bed to see if this area is a viable option for the bike route. Jim Zajkowski moved to table this item and bring the entire plan back to the next meeting, seconded by Craig Kittel, and carried.

**New Business**

**Compost Site**

Last year was the first year the City went with an unstaffed compost site. Discussion followed on if we should continue with this practice, who commonly uses the site, and if we should charge businesses if they use the

site. The consensus of the committee was to continue operating the compost site as is and to charge only if we hire someone to staff the site.

### **Parking/Curb Modifications at Library**

Staff is recommending modifications to the sidewalks and curb/gutter which is adjacent to the library which would accomplish the following:

- Replace concrete panels at the existing handicapped parking space to maintain ADA compliance
- Create one additional handicapped parking space
- Replace the sidewalk to First Street with a handicapped parking space to maintain ADA compliance

Craig Kittel moved to approve the recommendation, seconded by Ron Volkert, and carried.

### **Children at Play Sign**

A resident has requested a "Children at Play" sign on Cypress Trail. The DOT does not recommend using these types of signs as it gives a false sense of security to parents, the signs are not enforceable, and they create a liability issue for the City. Alternate ideas suggested included utilizing more police presence including the use of radar trailer and to encourage homeowners to purchase signs or devices sold at hardware stores that announce children are in the area. Craig Kittel moved to deny the request at this time, unless it pertains to a special needs child, seconded by Ron Volkert, and carried.

### **Alley Between Knowles and Minnesota**

The Electric Department recently removed 325 sq. ft. of pavement in the alley between Knowles and Minnesota Avenue. Staff is looking for direction to either patch the area at a cost of \$1,000 or to repave the City-owned portion of the alley at a cost of \$15,000. The committee is recommending to not repave the alley at this time because of the expense, the fact that maintenance was recently performed in this area, (spray patching done last fall), and because this project is not part of the Capital Improvement Plan. Jeremiah Wendt, Public Works Director, will be asked to look into the cost of a possible overlay.

### **Temporary Driveway to Access County/ESR Building**

There is a need for a temporary driveway to the ESR Building due to the construction of the new St. Croix County Nursing home. The temporary driveway will be removed once the construction period is finished. Jim Zajkowski moved to allow the temporary driveway, to the County ESR facility, seconded by Craig Kittel, and carried. This will now go to the City Council for their approval.

### **Downtown Wayfinding Proposal**

Two years ago, as part of the Small Area Study, a survey was done on downtown signage and parking. The City has 539 available parking spots and it was determined that most people do not know where these parking areas are. Mike Darrow presented a slide show of different sign options to direct people to these parking areas and to highlight awareness of these locations. Staff would like to move forward with the wayfinding signage by obtaining detailed examples, collecting costs, and determining locations. Jim Zajkowski moved to proceed with the signage concept, seconded by Craig Kittel and carried. The next steps will include presenting the concept to the EDC subcommittee and at the next City Council work session

### **Communication and Miscellaneous**

None

Craig Kittel moved to adjourn the meeting, seconded by Jim Zajkowski, and carried.

Minutes submitted by Jeanne Bergman



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**TO: Public Works Committee**

**FROM: Tanya Reigel, City Clerk**

**DATE: August 17, 2015**

**RE: Moving Wall Transportation Design Recommendations**

Glen Van Wormer, from Short-Elliott-Hendrickson, will be at the meeting to provide the status of the Moving Wall Traffic Control Plan.



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**TO: Public Works Committee**

**FROM: Sarah Skinner, Zoning Administrator**

**DATE: August 17, 2015**

**RE: New Street – Richmond Crossing Development – Culvers Access**

A new road is to be constructed in response to the new Culvers site within the Richmond Crossing Development. The short section of road will run east from Hamilton Avenue and end at the entrance to the Culvers parking lot.

Per Ord. 117-28 (N) the new road will need to be named with a suffix designation of "Drive", "Place" or "Way".

In July 2014, the Public Works Committee made a recommendation to the City Council that Grant Way be the name chosen for this street however City Council took no action. At this time, staff is requesting that the Public Works Committee finalize a name selection for this road.

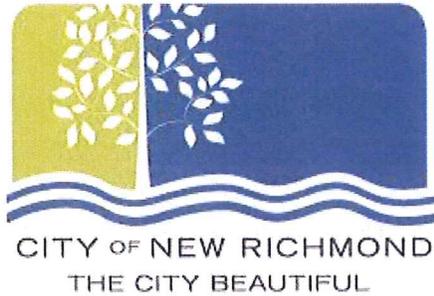
The following are some suggestions:

**Past Mayors**

Smith  
Davis  
Casey  
Hawkins  
Bell  
Powell  
Coulson

**Past Presidents**

Grant  
Roosevelt  
Hoover  
Truman  
Wilson  
Kennedy  
Monroe



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**TO: Public Works Committee**

**FROM: Sarah Skinner, Zoning Administrator**

**DATE: August 17, 2015**

**RE: New Street – Richmond Crossing Development – Connecting St. Croix Avenue and Hamilton Avenue**

A new road is proposed to be constructed in response to pending development within the Richmond Crossing Development. The short section of road will be constructed north of the Dollar Tree store and run west to east, from St. Croix Avenue to Hamilton Avenue. In the future it is possible the new road could continue west across St. Croix Avenue and terminate at Cernohous Avenue.

Per Ord. 117-28 (N) the new road will need to be named with a suffix designation of "Drive", "Place" or "Way".

Final determination of the new street name will be made by the City Council after the Public Works Committee makes a recommendation with potential names.

The following are some suggestions:

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