



July 13, 2016

TO ALL UTILITY COMMISSION MEMBERS:

GERRY WARNER
BOB MULLEN
JERRY FREY
DAN CASEY
PAT BECKER

This is to inform you that there will be a Utility Commission Meeting on **July 13th at 7:30 a.m.** in the Administrator's office at the Civic Center.

AGENDA:

1. Call to order
2. Adoption of agenda
3. Approval of previous commission meeting minutes (June 1, 2016)
4. Approval of bills and disbursements – June 2016
5. Public Comment
6. Approval of CMAR Report and Resolution
7. Aug 2nd Customer Appreciation Lunch & National Night Out Update
8. Public Utility Box Art
10. Staff Reports
11. Communications and miscellaneous correspondence
12. Adjourn

Mike Darrow
Utility Manager

A majority of the members of the New Richmond City Council may be present at the above meeting.

Pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2nd 408 (1993) such attendance may be considered a meeting of the City Council and must be noticed as such, although the Council will not take action at this meeting.

New Richmond Utilities

JUNE 2016 Check Register

Check #	Date	Amount	Vendor Name	Description
001145	6/3/2016	10,148.36	US BANK CORPORATE PAYMENT SYSTEM	WWTP MAY PCARD STATEMENT
001146	6/9/2016	4,813.77	CITY OF NEW RICHMOND	INSURANCE
001147	6/9/2016	5,000.00	CITY OF NEW RICHMOND	OFFICE AND WATER TOWER RENT
001148	6/9/2016	7,519.38	CITY OF NEW RICHMOND	RECYCLING
001149	6/9/2016	22,629.36	CITY OF NEW RICHMOND	STORM WATER
001150	6/9/2016	2,444.54	CITY OF NEW RICHMOND	MAY MONTHLY BILL
001151	6/9/2016	379.36	DAKOTA SUPPLY GROUP INC	MILLERBERND NUT COVER
001152	6/9/2016	285.00	HYDRODESIGNS	CROSS CONNECT INSPECT SVC
001153	6/9/2016	5,812.51	NEW RICHMOND UTILITIES	MAY CTCOC COLLECTIONS
001154	6/9/2016	25.00	WISCONSIN STATE LAB OF HYGIENE	FLUORIDE
001155	6/10/2016	52,334.37	CITY OF NEW RICHMOND	PAYROLL 6/10/16
001156	6/28/2016	577,339.16	WISCONSIN PUBLIC POWER INC	MAY PURCHASED POWER
001157	6/15/2016	33,000.00	LOCAL GOVERNMENT INVESTMENT POOL	LGIP #5, 8, & 10 JUN16 INVEST
001158	6/15/2016	81,850.00	LOCAL GOVERNMENT INVESTMENT POOL	LGIP#7, 9 & 11 JUN16 INVESTMEN
001159	6/16/2016	10,668.00	LOCAL GOVERNMENT INVESTMENT POOL	WTR IMPACT FEES & SAC COLLECT
001160	6/19/2016	26,823.25	WI DEPT OF REVENUE	MAY16 SALES TAX
001161	6/23/2016	134.50	CITY OF NEW RICHMOND	BENEFIT EXTRAS FSA, HRA, COBRA
001162	6/23/2016	434.30	CITY OF NEW RICHMOND	DISABILITY INSURANCE
001163	6/23/2016	19,781.34	CITY OF NEW RICHMOND	HEALTH INSURANCE
001164	6/23/2016	39.65	CITY OF NEW RICHMOND	LIFE INSURANCE
001165	6/23/2016	42,401.00	CITY OF NEW RICHMOND	TAX EQUIVALENT
001166	6/23/2016	304.00	COMMERCIAL TESTING LABORATORY	COLIFORM BACT
001167	6/23/2016	189.99	GREG HERMANSEN	SAFETY TOE BOOTS
001168	6/23/2016	2,040.04	INFOSEND, INC	MAY BILLING & POSTAGE
001169	6/23/2016	1,157.48	TELEMETRY AND PROCESS CONTROLS	WELL#4 RADIO SYSTEM SERVICE
001170	6/24/2016	53,117.85	CITY OF NEW RICHMOND	PAYROLL 6/24/16
001171	6/29/2016	5,203.67	CITY OF NEW RICHMOND	NOAH WIEDENFELD 2ND QTR WAGE
001172	6/29/2016	20,035.21	CITY OF NEW RICHMOND	M DARROW 2ND QTR WAGE
001173	6/29/2016	7,206.34	CITY OF NEW RICHMOND	M BANNINK 2ND QTR WAGE
001174	6/29/2016	11,016.52	CITY OF NEW RICHMOND	K KRAFT 2ND QTR WAGE
001175	6/29/2016	21,919.27	CITY OF NEW RICHMOND	J WENDT 2ND QTR WAGE
001176	6/29/2016	2,589.05	CITY OF NEW RICHMOND	B THOMPSON 2ND QTR WAGE
001177	6/29/2016	9,232.24	CITY OF NEW RICHMOND	A LAMMERS 2ND QTR WAGE
001178	6/30/2016	1,134.00	WISCONSIN PUBLIC POWER INC	JUNE WALTER FALL SOLAR PANEL
034394	6/6/2016	182.54	BALDWIN TELCOMM	MAY PHONE BILL
034395	6/9/2016	630.72	AMERIPRIDE LINEN & UNIFORM SERVICES	UNIFORM SERVICE
034396	6/9/2016	3,410.00	BAKER TILLY VIRCHOW KRAUSE LLP	SVCS FINANCIAL STATEMENT AUDIT
034397	6/9/2016	289.60	BEAR GRAPHICS, INC.	UTILITY CHECKS
034398	6/9/2016	736.31	FLEET ONE LLC	MAY FUEL
034399	6/9/2016	84.49	FREEDOM VALU CENTERS	MAY FUEL BILL
034400	6/9/2016	409.00	GOODWILL	REFUND EMBEDDED COST
034401	6/9/2016	652.50	HD SUPPLY WATERWORKS, LTD	COUPLINGS, CURB BOX, VALVE BOX
034402	6/9/2016	61.52	STUART C IRBY CO	GLOVE TESTING
034403	6/9/2016	547.23	KWIK TRIP	MAY FUEL
034404	6/9/2016	860.98	MONARCH PAVING COMPANY	HOT MIX PIERSON, W 2ND ST
034405	6/9/2016	269.39	VERIZON WIRELESS	MAY CELL PHONE BILL
034406	6/9/2016	3,613.34	WESCO RECEIVABLES CORP	MILB UC7445-RL 20A
034407	6/9/2016	0.00	DNR	2016 WATER USE FEES

034408	6/9/2016	0.00	DNR	ENVIRONMENTAL FEES
034409	6/9/2016	0.00	WISCONSIN RURAL WATER ASSN	WTR PROFESSION MEMBER RENEWAL
034410	6/9/2016	375.00	DNR	2016 WATER USE FEES
034411	6/9/2016	4,717.71	DNR	ENVIRONMENTAL FEES
034412	6/9/2016	40.00	WISCONSIN RURAL WATER ASSN	WTR PROFESSION MEMBER RENEWAL
034413	6/9/2016	0.00	CHAPMAN METERING, LLC	VOIDED CHECK
034414	6/9/2016	793.25	CHAPMAN METERING	POLYPHASE FIELD TEST
034415	6/10/2016	575.00	WISCONSIN RURAL WATER ASSN	CROSS CONNECT SCHOOL- HOWELL
034416	6/13/2016	390.43	FRONTIER COMMUNICATIONS	MAY PHONE BILL
034417	6/23/2016	395.83	ADAM & TANIA STRAWN	CR REF ACCT# 1492000-20
034418	6/23/2016	25.05	ALLISON BITNEY	CR REF ACCT# 1630300-22
034419	6/23/2016	218.91	ALICIA & MARK SCHWARTZ	CR REF ACCT# 1384000-22
034420	6/23/2016	110.00	ANDREA R SHAKAL	CR REF ACCT# 411200-24
034421	6/23/2016	168.89	CHELSEA L DENISSEN	CR REF ACCT# 606300-21
034422	6/23/2016	1,125.00	DIVERSIFIED INSPECTIONS/INDEPENDENT TESTING	SAFETY INSPECTION, OIL SAMPLES
034423	6/23/2016	79.56	DOUG M WILBERG	CR REF ACCT# 339100-23
034424	6/23/2016	246.24	EVA GROTH	CR REF ACCT# 708400-27
034425	6/23/2016	59.15	EXPRESS EMPLOYMENT PROFESSIONALS	R JORSTAD WAGE
034426	6/23/2016	37,971.89	FRESCO INC	COVERS, POLE TOP CAPS
034427	6/23/2016	172.53	GERRI LEVERTY	CR REF ACCT#713300-21
034428	6/23/2016	221.40	GINA & JOHN CLEMMONS	CR REF ACCT# 215800-24
034429	6/23/2016	151.90	GRANT D NIELSEN	CR REF ACCT# 1291900-26
034430	6/23/2016	24.15	GREGORY R KIER	CR REF ACCT# 921400-21
034431	6/23/2016	90.89	HOLDEN C XAVIER	CR REF ACCT# 1520700-29
034432	6/23/2016	76.00	INDUSTRIAL SAFETY, INC.	RECHARGE FIRE EXTINGUISHER
034433	6/23/2016	3,212.50	STUART C IRBY CO	FAULT INDICATOR
034434	6/23/2016	37.73	JAY JEROME & JEN DUBOIS	CR REF ACCT# 600800-21
034435	6/23/2016	133.74	JIM MOE	CR REF ACCT# 409700-22
034436	6/23/2016	198.13	JOAN C & JOHN L UTECHT	CR REF ACCT# 1480300-21
034437	6/23/2016	159.14	JOHN W & DEANNA R HULME	CR REF ACCT# 1025600-22
034438	6/23/2016	195.37	KIM & DAMON BARTA	CR REF ACCT# 1806000-21
034439	6/23/2016	727.28	KIM & TOM KNUTSON	CR REF ACCT# 208200-26
034440	6/23/2016	31.12	MARY HILL	CR REF ACCT# 1480600-20
034441	6/23/2016	139.94	MARY R SERVIS	CR REF ACCT# 1300000-22
034442	6/23/2016	972.29	MUNICIPAL ENVIRONMENTAL GROUP	2016 MEMBERSHIP DUES
034443	6/23/2016	21.97	MELISSA A JOHNSON	CR REF ACCT# 1221500-26
034444	6/23/2016	207.88	MICHAEL KASTENS	CR REF ACCT# 567900-20
034445	6/23/2016	3,675.00	MSA PROFESSIONAL SERVICES INC	WWTP FACILITY PLAN UPDATE
034446	6/23/2016	99.26	MY RECEPTIONIST, INC	ANSWER SVC JUN1-JUN28
034447	6/23/2016	8,892.00	NARDINI FIRE EQUIP CO., INC.	FIRE SUPPRESSION SYSTEM
034448	6/23/2016	305.00	NATHAN MITCHELL	CR REF ACCT# 910200-21
034449	6/23/2016	15.87	PATRICE M SHIFRA	CR REF ACCT# 343000-29
034450	6/23/2016	194.62	PRIYANKA MURALIDHARAN	CR REF ACCT# 837400-32
034451	6/23/2016	126.78	ROBERT ELM	CR REF ACCT# 1085500-21
034452	6/23/2016	33.47	SHAWN P DOYLE	CR REF ACCT#609100-24
034453	6/23/2016	357.50	SKOGLUND OIL CO. INC.	OIL
034454	6/23/2016	70.91	TERY HOLME	CR REF ACCT# 208500-22
034455	6/23/2016	126.87	THOMAS H ALLISON	CR REF ACCT# 1005000-23
034456	6/23/2016	23,374.21	WEST CENTRAL WIS BIOSOLIDS FAC	MAY BIOLSOLIDS
034457	6/23/2016	230.29	WESTVIEW CONSTRUCTION INC	CR REF ACCT# 1840000-20
034458	6/23/2016	222.98	XCEL ENERGY	MAY GAS BILL
034459	6/29/2016	41.74	MICHAEL GREGOVICH	CR REF ACCT# 823700-21
034460	6/29/2016	75.07	WESTCONSIN TITLE SERVICES LLC	CR REF ACCT# 1083800-27

Total \$ **1,142,663.57**

Total Checks & Wires

June 1, 2016

The regular meeting of the New Richmond Utility Commission was held on June 1, 2016 at 7:30 a.m. at the Civic Center.

Pat Becker called the meeting to order at 7:30 a.m.

Members Present: Jerry Frey, Bob Mullen, Gerry Warner, Dan Casey, and Pat Becker.

Others Present: Sean Lentz, Ehlers & Associates

A motion was made by Bob Mullen to approve the agenda, seconded by Dan Casey, and carried.

A motion was made by Gerry Warner to approve the minutes of the May 4 and May 19, 2016 meetings, approve bills and disbursements, seconded by Jerry Frey, and carried.

Public Comment:

None

2016 Water/Sewer Revenue Bond – Ehlers and Associates:

Sean Lentz, Ehlers and Associates, presented debt planning options for the water and sewer projects, which included this year's projects and refinancing. Sean went over the exhibits with the Utility Commission, showing the savings possible by refinancing the old debt with the new debt. Sean explained the differences in the Deposit to Debt Service Reserve Fund, as well as the Revenue Debt Coverage, with the borrowing options. There was discussion to determine if rates would need to be raised to cover the debt coverage. Sean stated rates should not be raised for the debt coverage, but may need to be raised to cover future operating expenses. A motion was made by Dan Casey to approve Option No. 1, seconded by Gerry Warner, and carried.

Sewer Ordinance Changes:

Jeremiah Wendt stated staff is in the process of drafting the City of New Richmond's first Capacity Management, Operation and Maintenance (CMOM) program. One facet of this program is to review the existing sewer use ordinances, and make any recommended changes. After review by the water, wastewater and engineering staff, three changes were recommended. Those changes were shown on the proposed ordinance, and are summarized as follows:

- Define a sanitary sewer service and clarify that the property served owns the sewer lateral to the center of the sewer main.
- Expand the City's ability to require a monitoring manhole as part of a development project.
- Clarify the discharge volume that would require a user to obtain a permit from the City.

Motion was made by Jerry Frey to accept the changes as presented, seconded by Bob Mullen, and carried.

Department Reports:

Mike Darrow, Utility Manager:

Pat Becker, Jerry Frey, and Dan Casey attended the Board & Commission training, along with approximately 35 members. Pat Becker will be included in the hiring process for the Finance Director. Annexation is being discussed with Richmond Township. Once annexation has occurred, the township will continue receiving taxes for five years. To have the quiet zone designation for the railroad, there are two areas that would need crossings at the intersections. The cost for those

crossings, along with who would be responsible, will be researched and discussed. The beach at Mary Park will be closed, and aquatic plantings introduced to the area. The City and the school have finished the CDBG grant application for the raising of the commons building.

Bob Meyer, Water Superintendent:

Jeremiah Wendt gave Bob's report. The crew continues flushing mains. There have been a large number of locates due to the upcoming street projects, and residential/commercial developments. Lawn mowing is continuous. The cross connection reports are being put together for the large commercial and industrial facilities. Champs sprinkler project was completed.

Steve Skinner, Lead Wastewater Treatment Plant Operator:

Steve Skinner attended the West Central District Regional Meeting in Black River Falls on May 11, 2016. Steve stated there were issues with the Ultraviolet disinfection system touch screens this past week. The problem was fixed by replacing a bad part with spare parts on hand. There have been communication issues with the SCADA system. TPC was out, and antenna adjustments were made. Hopefully this will fix the poor communication issues. Jeremiah and Steve met with Crane Engineering to discuss recoating two of the clarifiers. This is scheduled to start the beginning of August.

Tom Rickard, Electric Superintendent

The electric department have been working on service installations, and service updates. A number of streets lights have been hit and damaged. The one by Wall-mart will be relocated to help eliminate the issue. There was a large power outage in the Industrial Park, and a portion of Counter's addition. This was caused by a porcelain switch failure. It will take the remainder of this week, and a portion of next week to complete the repair work. Discussion has taken place with Richmond Township regarding street lights along the east side of 140th with a cost estimate of \$100,000.00.

Jeremiah Wendt, Director of Public Works:

Jeremiah Wendt, the Water Department, Dave Pufall, along with SEH, had some training on the construction projects. This was to help make everyone aware of the construction process, what is expected, what needs to be tracked, etc. Dave will take the lead on the construction inspections for the street and utility projects. The street projects will begin on June 6 with the milling of Paperjack Drive and North Starr Avenue. Within a couple of weeks the water and sewer projects will begin as well. The projected start date for the North Shore project is mid July, following with the East and West River Drive projects the end of July.

Weston Arndt, WPPI Energy Services Rep:

High School Scholarship

At the New Richmond High School awards ceremony held on Friday, May 27, we awarded Benjamin Werner the \$1,000 Public Power Scholarship. Ben is one of three valedictorians, was a stand-out hockey and football player, and plans to attend the University of St. Thomas. A few years ago we changed from having our own scholarship application requiring an essay, to utilizing the local scholarship committee at the school. This change has worked out well as the committee knows the students, their achievements, and need, and can equitably distribute scholarship funds.

Home Energy/Business Energy Reports

The Home and Business Energy Reports were mailed the week of May 16th. We have received several inquiries with questions about usage history and energy efficiency programs. Overall the feedback has been positive.

Community Solar Update

Site work involving cleanup and final restoration is in progress and should be completed this week. We received a commitment from Bosch Packaging Technologies for 10 panels, as well as Phillips-Medisize, who will purchase one panel per month on their utility bill.

Customer work

Domain completed an LED lighting upgrade in their plant, warehouse, and office space. They are expected to receive about \$15,000 in Focus on Energy incentives, as well as \$9,262 from WPPI Energy's RFP for Energy Efficiency program. The project completion as well as the completion of work at Phillips Medisize offers photo opportunities with these customers.

New Construction Design Assistance has been presented to several new businesses: Aldi's, Cooper's, Taco Bell, ESR, as well as WITC for their expansion/remodel. We're trying to get in early to encourage energy efficient design and equipment from the beginning.

Noah Weindnfelt, Management Analyst:

Noah Weindnfelt updated the committee on the Strategic Plan Survey questions located on the City's Facebook. Come budget time, this will help determine where money should be allocated.

There being no further business, a motion was made by Gerry Warner to adjourn, seconded by Bob Mullen, and carried. The meeting adjourned at 8:35 a.m.

Pat Becker, President

Gerry Warner, Secretary



CMAR Report Year 2015

COMPLIANCE MAINTENANCE RESOLUTION

#07132016

Resolved that the **City of New Richmond** informs the Wisconsin Department of Natural Resources that the following actions were taken by the **Utility Commission**.

1. Review the Compliance Maintenance Annual Report, which is attached to this Resolution.
2. Set forth the following actions necessary to maintain effluent requirements contained in the WPDES Permit:
 - (a) No action was taken.

Passed by a unanimous vote of the Utility Commission on **July 13, 2016**.

Mike Darrow
Utility Manager

Tanya Reigel
Clerk

Compliance Maintenance Annual Report

New Richmond Wastewater Treatment Facility

Last Updated: Reporting For:

6/29/2016

2015

Influent Flow and Loading

1. Monthly Average Flows and (C)BOD Loadings

1.1 Verify the following monthly flows and (C)BOD loadings to your facility.

Outfall No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average (C)BOD Concentration mg/L	x	8.34	=	Influent Monthly Average (C)BOD Loading, lbs/day
January	0.6677	x	263	x	8.34	=	1,467
February	0.6557	x	254	x	8.34	=	1,387
March	0.6506	x	256	x	8.34	=	1,388
April	0.6395	x	218	x	8.34	=	1,161
May	0.6531	x	222	x	8.34	=	1,208
June	0.8688	x	222	x	8.34	=	1,608
July	0.7321	x	203	x	8.34	=	1,237
August	0.7246	x	220	x	8.34	=	1,328
September	0.7310	x	227	x	8.34	=	1,385
October	0.7047	x	233	x	8.34	=	1,371
November	0.7385	x	218	x	8.34	=	1,342
December	0.7502	x	291	x	8.34	=	1,818

2. Maximum Month Design Flow and Design (C)BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	.98	x	90	=	0.882
		x	100	=	.98
Design (C)BOD, lbs/day	2160	x	90	=	1944
		x	100	=	2160

2.2 Verify the number of times the flow and (C)BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times (C)BOD was greater than 90% of design	Number of times (C)BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0

Compliance Maintenance Annual Report

New Richmond Wastewater Treatment Facility

Last Updated: Reporting For:

6/29/2016

2015

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

Yes

Enter last calibration date (MM/DD/YYYY)

No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

Yes

No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

Yes

No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

Yes

Yes

Yes

No

No

No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

Yes

gallons

No

Holding Tanks

Yes

gallons

No

Grease Traps

Yes

gallons

No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

Yes

No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

Yes

Compliance Maintenance Annual Report

New Richmond Wastewater Treatment Facility

Last Updated: Reporting For:

6/29/2016

2015

- No

If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.

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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

New Richmond Wastewater Treatment Facility

Last Updated: Reporting For:

6/29/2016

2015

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	9	1	0	0
February	30	27	11	1	0	0
March	30	27	13	1	0	0
April	30	27	12	1	0	0
May	26	23.4	10	1	0	0
June	26	23.4	5	1	0	0
July	26	23.4	6	1	0	0
August	26	23.4	5	1	0	0
September	26	23.4	6	1	0	0
October	26	23.4	7	1	0	0
November	30	27	6	1	0	0
December	30	27	7	1	0	0

* Equals limit if limit is ≤ 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

Yes

Enter last calibration date (MM/DD/YYYY)

2016-04-18

No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

No issues that threatened treatment.

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

Yes

No

If Yes, please explain:

Compliance Maintenance Annual Report

New Richmond Wastewater Treatment Facility

Last Updated: Reporting For:
6/29/2016 2015

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?

- Yes
- No

If Yes, please explain:

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?

- Yes
- No
- N/A

Please explain unless not applicable:

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

New Richmond Wastewater Treatment Facility

Last Updated: Reporting For:
6/29/2016 2015

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	10	1	0	0
February	30	27	9	1	0	0
March	30	27	6	1	0	0
April	30	27	8	1	0	0
May	26	23.4	8	1	0	0
June	26	23.4	7	1	0	0
July	26	23.4	8	1	0	0
August	26	23.4	9	1	0	0
September	26	23.4	6	1	0	0
October	26	23.4	9	1	0	0
November	30	27	9	1	0	0
December	30	27	10	1	0	0

* Equals limit if limit is <= 10

Months of Discharge/yr	12		
Points per each exceedance with 12 months of discharge:		7	3
Exceedances		0	0
Points		0	0
Total Number of Points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

No problems.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

New Richmond Wastewater Treatment Facility

Last Updated: Reporting For:
6/29/2016 **2015**

Effluent Quality and Plant Performance (Ammonia - NH3)

1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for NH3

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceedance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceedance
January	16		.553	0					
February	16		.4875	0					
March	16		2.404347826	0					
April	17		.634545455	0					
May	17		.228571429	0					
June	18		.013636364	0					
July	18		4.213636364	0					
August	18		.022727273	0					
September	18		.013636364	0					
October	16		0	0					
November	16		.015	0					
December	16		.160434783	0					
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
Total Number of Points									0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to detect exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to detect exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

No violations occurred.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Last Updated: Reporting For:
6/29/2016 2015

Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.6	1	0
February	1	0.6	1	0
March	1	0.4	1	0
April	1	0.5	1	0
May	1	0.6	1	0
June	1	0.6	1	0
July	1	0.7	1	0
August	1	0.8	1	0
September	1	0.9	1	0
October	1	0.9	1	0
November	1	0.7	1	0
December	1	0.8	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- Land applied under your permit
- Publicly Distributed Exceptional Quality Biosolids
- Hauled to another permitted facility
- Landfilled
- Incinerated
- Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 002 - SLUDGE TO THE WCWBF

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic									1.68								0	0
Cadmium									<1.74								0	0
Copper									206								0	0
Lead									18.7								0	0
Mercury									.53								0	0
Molybdenum									10.9								0	0
Nickel									5.06								0	0
Selenium									4.18								0	0
Zinc									324								0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes
- No (10 points)
- N/A - Did not exceed limits or no HQ limit applies (0 points)
- N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)
- 1 (10 Points)
- > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

- Yes (20 Points)
- No (0 Points)

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<p>3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	0
<p>6. Biosolids Storage 6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <ul style="list-style-type: none"> <input checked="" type="radio"/> >= 180 days (0 Points) <input type="radio"/> 150 - 179 days (10 Points) <input type="radio"/> 120 - 149 days (20 Points) <input type="radio"/> 90 - 119 days (30 Points) <input type="radio"/> < 90 days (40 Points) <input type="radio"/> N/A (0 Points) <p>6.2 If you checked N/A above, explain why.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	0
<p>7. Issues 7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <div style="border: 1px solid black; padding: 5px;">No issues occurred.</div>	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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New Richmond Wastewater Treatment Facility

Last Updated: Reporting For:

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2015

Staffing and Preventative Maintenance (All Treatment Plants)

1. Plant Staffing

1.1 Was your wastewater treatment plant adequately staffed last year?

- Yes
- No

If No, please explain:

Could use more help/staff for:

1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?

- Yes
- No

If No, please explain:

2. Preventative Maintenance

2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?

- Yes (Continue with question 2)
- No (40 points)

If No, please explain, then go to question 3:

2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?

- Yes
- No (10 points)

2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?

- Yes
 - Paper file system
 - Computer system
 - Both paper and computer system
- No (10 points)

0

3. O&M Manual

3.1 Does your plant have a detailed O&M Manual that can be used as a reference when needed?

- Yes
- No

4. Overall Maintenance /Repairs

4.1 Rate the overall maintenance of your wastewater plant.

- Excellent
- Very good
- Good
- Fair
- Poor

Describe your rating:

Facility is well maintained through a plant maintenance program. When equipment is in need of repair they are preformed as soon as possible.

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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

Yes (0 points)

No (20 points)

Name:

Certification No:

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			
A2	Attached Growth Processes				
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			
C	Biological Solids/Sludges	X			
P	Total Phosphorus	X			
N	Total Nitrogen				
D	Disinfection	X			
L	Laboratory	X			
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	NA	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS, N and A5 not required in 2015 - 2016; subclass SS is basic level only.)

Yes (0 points)

No (20 points)

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

One or more additional certified operators on staff

An arrangement with another certified operator

An arrangement with another community with a certified operator

An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year

A consultant to serve as your certified operator

None of the above (20 points)

If "None of the above" is selected, please explain:

0

4. Continuing Education Credits

4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?

OIT and Basic Certification:

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- Averaging 6 or more CECs per year.
 - Averaging less than 6 CECs per year.
- Advanced Certification:
- Averaging 8 or more CECs per year.
 - Averaging less than 8 CECs per year.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input style="width: 150px;" type="text" value="Nancy Peterson"/></p> <p>Telephone: <input style="width: 150px;" type="text" value="(715) 246 0489"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 150px;" type="text"/></p>																									
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p>● Yes (0 points)</p> <p>○ No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?</p> <p>Year: <input style="width: 80px;" type="text" value="2015"/></p> <p>● 0-2 years ago (0 points)</p> <p>○ 3 or more years ago (20 points)</p> <p>○ N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CWF required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p>● Yes (0 points)</p> <p>○ No (40 points)</p>	0																								
<p>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</p>																									
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised?</p> <p>Year: <input style="width: 80px;" type="text" value="2015"/></p> <p>● 1-2 years ago (0 points)</p> <p>○ 3 or more years ago (20 points)</p> <p>○ N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>																									
<p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">3.2.1 Ending Balance Reported on Last Year's CMAR</td> <td style="width: 5%;"></td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 30%; text-align: right;"><input style="width: 100%;" type="text" value="350,405.63"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="0.00"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="350,405.63"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: center;">+</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="45,219.65"/></td> </tr> <tr> <td>3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)</td> <td style="text-align: center;">-</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="0.00"/></td> </tr> <tr> <td>3.2.6 Ending Balance as of December 31st for CMAR Reporting Year</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="395,625.28"/></td> </tr> </table>	3.2.1 Ending Balance Reported on Last Year's CMAR		\$	<input style="width: 100%;" type="text" value="350,405.63"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)		\$	<input style="width: 100%;" type="text" value="0.00"/>	3.2.3 Adjusted January 1st Beginning Balance		\$	<input style="width: 100%;" type="text" value="350,405.63"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$	<input style="width: 100%;" type="text" value="45,219.65"/>	3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)	-	\$	<input style="width: 100%;" type="text" value="0.00"/>	3.2.6 Ending Balance as of December 31st for CMAR Reporting Year		\$	<input style="width: 100%;" type="text" value="395,625.28"/>	
3.2.1 Ending Balance Reported on Last Year's CMAR		\$	<input style="width: 100%;" type="text" value="350,405.63"/>																						
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)		\$	<input style="width: 100%;" type="text" value="0.00"/>																						
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All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

zero adjustment

3.3 What amount should be in your Replacement Fund? \$ 42,000.00

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the HELP link under Info in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

0

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Main Lift Station upgrade possible pump replacement	200000	2020
2	Main lift station, replace the wear rings and brushes on the Huber fine screen	15000	2016
3	Thickener/Clarifier Equipment	200000	2016

5. Financial Management General Comments

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Last Updated: Reporting For:

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2015

Sanitary Sewer Collection Systems

1. CMOM Program

1.1 Do you have a Capacity, Management, Operation & Maintenance (CMOM) requirement in your WPDES permit?

Yes

No

1.2 Did you have a documented (written records/files, computer files, video tapes, etc.) sanitary sewer collection system operation & maintenance (O&M) or CMOM program last calendar year?

Yes (Continue with question 1)

No (30 points) (Go to question 2)

1.3 Check the elements listed below that are included in your O&M or CMOM program.

Goals

Describe the specific goals you have for your collection system:

To continue cleaning all lines and have zero backups. Keep all lift stations maintained, updated, and televising 20% every year.

Organization

Do you have the following written organizational elements (check only those that apply)?

Ownership and governing body description

Organizational chart

Personnel and position descriptions

Internal communication procedures

Public information and education program

Legal Authority

Do you have the legal authority for the following (check only those that apply)?

Sewer use ordinance Last Revised Date (MM/DD/YYYY) 2016-06-13

Pretreatment/industrial control Programs

Fat, oil and grease control

Illicit discharges (commercial, industrial)

Private property clear water (sump pumps, roof or foundation drains, etc.)

Private lateral inspections/repairs

Service and management agreements

Maintenance Activities (provide details in question 2)

Design and Performance Provisions

How do you ensure that your sewer system is designed and constructed properly?

State plumbing code

DNR NR 110 standards

Local municipal code requirements

Construction, inspection, and testing

Others:

Overflow Emergency Response Plan:

Does your emergency response capability include (check only those that apply)?

Alarm system and routine testing

Emergency equipment

Emergency procedures

Communications/notifications (DNR, internal, public, media, etc.)

Capacity Assurance:

How well do you know your sewer system? Do you have the following?

Current and up-to-date sewer map

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- Sewer system plans and specifications
- Manhole location map
- Lift station pump and wet well capacity information
- Lift station O&M manuals

Within your sewer system have you identified the following?

- Areas with flat sewers
- Areas with surcharging
- Areas with bottlenecks or constrictions
- Areas with chronic basement backups or SSOs
- Areas with excess debris, solids, or grease accumulation
- Areas with heavy root growth
- Areas with excessive infiltration/inflow (I/I)
- Sewers with severe defects that affect flow capacity
- Adequacy of capacity for new connections
- Lift station capacity and/or pumping problems
- Annual Self-Auditing of your O&M/CMOM Program to ensure above components are being implemented, evaluated, and re-prioritized as needed
- Special Studies Last Year (check only those that apply):
 - Infiltration/Inflow (I/I) Analysis
 - Sewer System Evaluation Survey (SSES)
 - Sewer Evaluation and Capacity Management Plan (SECAP)
 - Lift Station Evaluation Report
 - Others:

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	98	% of system/year
Root removal	100	% of system/year
Flow monitoring	1	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	20	% of system/year
Manhole inspections	90	% of system/year
Lift station O&M	16	# per L.S./year
Manhole rehabilitation	0	% of manholes rehabbed
Mainline rehabilitation	0	% of sewer lines rehabbed
Private sewer inspections	2	% of system/year
Private sewer I/I removal	2	% of private services

Please include additional comments about your sanitary sewer collection system below:

Working on replacing an area of bad I/I with new pipe and laterals.

3. Performance Indicators

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2015

3.1 Provide the following collection system and flow information for the past year.

39.5	Total actual amount of precipitation last year in inches
38.6	Annual average precipitation (for your location)
70	Miles of sanitary sewer
16	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
0	Number of basement backup occurrences
0	Number of complaints
.746	Average daily flow in MGD (if available)
	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.00	Basement backups (number/sewer mile)
0.00	Complaints (number/sewer mile)
0.0	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OFERFLOWS REPORTED **			
Date	Location	Cause	Estimated Volume (MG)
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

Yes

No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

Yes

No

If Yes, please describe:

Deteriorating ex clay pipe being replaced will alleviate large share of issue.

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

Less snow and spring rains.

5.4 What is being done to address infiltration/inflow in your collection system?

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Last Updated: Reporting For:

6/29/2016

2015

2016 reconstruction projects.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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6/29/2016 2015

Grading Summary

WPDES No: 0021245

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			37	148
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

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Last Updated: Reporting For:
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Resolution or Owner's Statement

Name of Governing
Body or Owner:

City of New Richmond

Date of Resolution or
Action Taken:

2016-07-13

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A
(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00



156 East First Street
New Richmond, WI 54017
Ph 715-246-4268 Fax 715-246-7129
www.newrichmondwi.gov

MEMORANDUM

TO: Utilities Commission

FROM: Beth Thompson, Community Development Director
Noah Wiedenfeld, Management Analyst

DATE: July 6, 2016

SUBJECT: Utility Box Artwork

BACKGROUND

Local artist and New Richmond High School alumnus Taylor Berman contacted City staff this spring about the possibility of adding public artwork to the downtown. Taylor graduated in 2015 from UW-River Falls with degrees in Art Education and Printmaking, and he has painted murals and other public art projects in the area. The 2013 Downtown Plan recommends adding public artwork to the downtown.

PROPOSAL

Many other communities (Minneapolis, Edina, River Falls, Menomonie, Mankato, Richfield) have partnered with local artists to paint murals on transformer cabinets located within the downtown. The artwork can add unique and beautiful artwork to surfaces that otherwise look very plain and in some cases have issues with graffiti or posting signs. At the meeting, City staff will show three possible designs from Taylor Berman for a downtown utility box (located at the intersection of 4th Street and Knowles Avenue). If approved, this project would be completed this summer. Examples from other communities are included in the packet.



COSTS & FUNDING SOURCE

The cost to paint the utility box is approximately \$700, which includes labor, paint, and supplies. If approved, funds for the project would come from the WPPI Community Contribution Fund (\$1,000 is available in this fund, so there would now be \$300 remaining if this project was approved).

ACTION

The Utilities Commission should discuss and consider a motion in favor of the utility box art project as presented. If the Commission supports the concept of the utility box artwork, they should then review the proposed designs from the artist and choose which design is most preferable.

Utility Box Artwork Examples from Other Cities

