

January 28, 2015

The regular meeting of the New Richmond Utility Commission was held on January 28, 2015 at 7:30 a.m. at the Civic Center.

Jerry Frey called the meeting to order at 7:30 a.m.

Members Present: Jerry Frey, Bob Mullen, Gerry Warner, and Pat Becker.

Members Absent: Dan Casey

A motion was made by Gerry Warner to approve the agenda, seconded by Pat Becker, and carried.

A motion was made by Gerry Warner to approve the minutes of the January 21, 2015 meeting, and approve bills and disbursements, seconded by Bob Mullen, and carried.

Public Comment – None

Shared Savings Funding Agreement for WPPI – Weston Arndt gave a brief update on the Shared Savings Funding Agreement with Salvation Army for lighting upgrades at Grace Place. Signatures were required on the documents to finalize the agreement. A motion was made by Pat Becker to approve the Shared Savings Funding Agreement for \$8,000.00 between New Richmond Utilities, WPPI and Salvation Army, seconded by Bob Mullen, and carried.

South Water Tower Reconditioning RFP for design services – Jeremiah Wendt solicited proposals for design services of the South Water Tower Reconditioning RFP from SEH and MSA. SEH submitted a bid of \$36,840.00 and MSA \$37,781.00. These bids included design services, construction inspection, and a two year warranty inspection. A motion to approve the proposal from SEH, not to exceed \$36,840.00, was made by Bob Mullen, seconded by Gerry Warner, and carried.

T-Mobile Lease agreement – Jeremiah Wendt presented some information pertaining to the lease agreement with T-Mobile. T-Mobile proposed an upgrade to the telecommunication facility located on the north water tower. As part of the upgrade process, an amendment to the current lease agreement was drafted, providing better protection for the City of New Richmond and New Richmond Utilities. The new lease agreement also provides a rate increase from \$1,893.29 per month to \$2,188.00 per month. A motion was made by Pat Becker to approve the T-Mobile lease agreement, contingent on confirmation that the City (and not the utility) is the appropriate party to have on the lease agreement, seconded by Gerry Warner, and carried.

Closed session per State Statute 19.85 (1)(e)

- a. Staffing plan and staffing recommendations for New Richmond Utilities office staff, and New Richmond Wastewater Treatment Plant

A motion was made to go into closed session by Pat Becker, seconded by Gerry Warner, and carried.

Open Session – Action on Closed Session agenda – A motion was made by Pat Becker to approve the staffing plan and staffing recommendations for New Richmond Utilities office staff, and New Richmond Wastewater Treatment Plant, seconded by Bob Mullen, and carried.

Communications and miscellaneous correspondence – The approval of the Cross Connection Control Ordinance will be on the March agenda. There will be no Utility Commission meeting scheduled for February. New Richmond Utility Commission meetings will be moved from the first Tuesday of every month to the first Wednesday of every month, beginning in March. Next meeting will be on Wednesday, March 4, 2015 at 7:30 a.m.

There being no further business, a motion was made by Bob Mullen to adjourn, seconded by Gerry Warner, and carried. The meeting adjourned at 8:20 a.m.

Jerry Frey, President

Bob Mullen, Secretary