

AGENDA FOR COUNCIL MEETING
CITY OF NEW RICHMOND, WISCONSIN
MONDAY, JANUARY 11, 2016 - 7:00 P.M.

AGENDA:

1. Call to Order
2. Clerk's Roll Call
3. Pledge of Allegiance
4. Adoption of Agenda

PUBLIC COMMENT

CONSENT AGENDA:

1. Approval of the Minutes from the Previous Regular Council Meeting, December 14, 2015, Special Council Meetings, December 7, 2015 at 6:00 and 7:00 p.m., and December 14, 2015 at 6:00 p.m.
2. Application for Parade Permit from Mari Driscoll for the St. Patrick's Day Parade on March 17, 2016
3. Application for License to Serve from Holly R. Lindsley, New Richmond
4. Payment of VO#58815 through VO#58933 totaling \$682,571.15 plus electronic fund transfers of \$2,249,741.64 for a grand total of \$3,195,278.84

DEPARTMENT REPORTS:

Administration
Public Works
Community Development
Library
Police
Fire

UNFINISHED BUSINESS:

(Consideration and action on matters tabled, postponed or referred to a committee at a previous meeting)

NEW BUSINESS:

(Action on newly introduced motions, ordinances, resolutions or other matters)

1. Community Garden/Farm to Table Update
2. Housing Study Presentation Part 2 - UWRF Student - Brendan Weise
3. Resolution - #011601 – Designation of Depository
4. Resolution - #011602 - Designation of Depository #2
5. WPPI Contract Extension
6. Farm Lease Amendment

7. North Shore Drive Design
8. Commons Update
9. No Council Work Session in January
10. Communications & Miscellaneous
11. Closed Session per State Statute 19.85 (1)(c)(e)(g) –
 - a. Litigation Updates
 - b. TIF #6
 - c. TIF #9
 - d. Employee Review
12. Open Session – Action on Closed Session Agenda
13. Adjournment

Frederick Horne, Mayor

(THE ABOVE AGENDA IS NOT NECESSARILY IN ORDER OF PRESENTATION)

**Late Changes and Additions

Posted: Civic Center and Friday Memorial Library and City Website

Mailed: Council Members, City Attorney, Utility Commission Members, NR County Board Members, New Richmond News, Northwest Community Communications, City Website and New Richmond Chamber of Commerce.

If you need a sign language interpreter or other special accommodations, please contact the City Clerk at 246-4268 or Telecommunications Device for the Deaf (TDD) at 243-0453 at least 48 hours prior to the meeting so arrangements can be made.

SPECIAL COUNCIL MEETING
DECEMBER 7, 2015 AT 6:00 PM

Mayor Horne opened the meeting by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, the New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Zajkowski, Volkert, Hansen, Kittel, Ard, and Jackson.

The Pledge of Allegiance was recited.

Alderman Zajkowski moved to adopt the agenda as presented, seconded by Alderman Kittel and carried.

Closed Session

Alderman Ard moved to go into Closed Session for Consideration of moving into closed session pursuant to sec. 19.85(1)(c) and (f), Stats., Consideration of moving into closed session pursuant to section 19.85 (1)(c)(f) to consider employment, promotion, compensation and/or performance evaluation as well as discussion related to negotiations related to Police Labor Negotiations

- a. Non-Union Salaries- In consideration of employment, promotion and/or performance evaluations
- b. Police Union Negotiations-In consideration of on-going contract negotiations

Motion was seconded by Alderman Jackson and carried.

Open Session

Alderman Zajkowski moved to approve the Non-Union Salaries as discussed in Closed Session, seconded by Alderman Ard and carried.

Alderman Ard moved to adjourn the meeting, seconded by Alderman Hansen and carried.

Meeting adjourned at 7:05 p.m.

Tanya Reigel
City Clerk

SPECIAL COUNCIL MEETING
DECEMBER 7, 2015 AT 7:00 PM

Mayor Horne opened the meeting by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, the New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Zajkowski, Volkert, Hansen, Kittel, Ard, and Jackson.

The Pledge of Allegiance was recited.

Alderman Zajkowski moved to adopt the agenda as presented, seconded by Alderman Hansen and carried.

2016 Budget Hearing

Mike Darrow thanked Noah, Bev, the Finance Committee and City Council for their work on the budget. The theme for this budget is Legacy Planning. The budget includes the following:

- 1) City Levy increase of 1.847%
- 2) Restores \$10,000 in administrative costs for the library
- 3) Allocates \$135,000 for capital replacements
- 4) Includes Civic Center remodeling for one central finance area and one City receptionist
- 5) Updates the comprehensive plan and strategic plan

Mayor Horne declared the Budget Hearing open. Discussion followed. Mayor Horne declared the Budget Hearing closed. The City's millrate for 2015 was .008318323 and for 2016 is .008405317.

Alderman Hansen moved to approve the 2016 Budget as presented, seconded by Alderman Zajkowski and carried.

	2015 ACTUAL & ESTIMATED	2015 APPROVED BUDGET	2016 ADOPTED BUDGET	
REVENUES				
General Property Taxes	2,923,902.87	2,923,900.90	2,969,350.32	1.554%
Taxes (other than property)	644,197.32	692,201.64	669,401.04	
Public Imp Revenue-Assessments	4,030.56	4,195.93	4,195.93	
Intergovernmental Revenues	1,603,689.10	1,488,841.57	1,446,243.88	
Licenses & Permits	343,027.08	303,500.00	335,615.00	
Public Charges for Service	297,749.08	320,174.00	348,012.00	
Miscellaneous Revenue	98,390.68	76,282.40	66,434.40	
Other Financing Sources	100,000.00	100,000.00	40,000.00	
TOTAL REVENUES	6,014,986.69	5,909,096.44	5,879,252.57	
EXPENDITURES				
General Government	1,228,932.14	1,287,017.36	1,284,105.49	
Protection - Person & Property	2,227,558.09	2,184,604.66	2,227,958.29	
Public Works - Streets	1,164,559.09	1,147,582.07	1,109,115.86	
Education & Recreation	1,093,701.59	1,106,595.89	1,108,115.85	
Health & Sanitation	11,921.62	12,250.00	12,250.00	
Conservation & Development	125,207.57	133,704.66	100,067.35	
Outlay	25,723.66	24,341.80	22,639.73	
Other Financing Uses / Transfers	15,466.66	13,000.00	15,000.00	
TOTAL EXPENDITURES	5,893,070.42	5,909,096.44	5,879,252.57	-0.505%

All Governmental & <u>Proprietary Funds Combined</u>	Estimated Fund Balance <u>1-Jan-16</u>	Total <u>Revenues</u>	Total <u>Expenditures</u>	Estimated Fund Balance <u>31-Dec-16</u>	Property Tax Contribution Plus <u>TIF Increments</u>
General Fund	1,930,886.27	5,879,252.57	(5,879,252.57)	1,930,886.27	2,969,350.32
Impact Fees Fund	360,847.61	70,000.00	(233,497.00)	197,350.61	
WDF/Revolving Loan/Housing Fund	9,386.38	15.00	(1,500.00)	7,901.38	
Debt Service Fund	1,927.62	2,398,492.63	(2,398,492.63)	1,927.62	1,532,420.24
Capital Projects Fund	102,284.12	3,895,000.00	(3,975,000.00)	22,284.12	
Capital Replacement Fund	5,709.50	135,000.00	(105,370.00)	35,339.50	135,000.00
Landfill Cleanup Fund - PRP	(12,905.19)	83,905.19	(71,000.00)	-	
Tax Increments	682,576.94	1,523,579.48	(1,847,866.73)	358,289.69	919,442.84
Storm Water Utility	490,121.57	268,490.93	(576,828.81)	181,783.69	
Parks Trust Fund	76,862.88	46,250.00	(42,500.00)	80,612.88	
Library Trust Fund	203,800.54	20,000.00	(10,000.00)	213,800.54	
Enterprise Funds	31,043,112.00	12,845,832.00	(12,730,115.00)	31,158,829.00	
Totals	34,894,610.24	27,165,817.80	(27,871,422.74)	34,189,005.30	5,556,213.40

Updated Receptionist Position and Job Description

Mike Darrow explained that this job description reflects the combination of the City and Utilities receptionist position as they will be merging to one location. Alderman Ard moved to approve the job description and updated receptionist position, seconded by Alderman Kittel and carried.

Financial Advisors

The Finance Committee interviewed Ehlers & Associates and Springstad financial advisors in November. The City has worked with both companies in the past. Alderman Hansen moved to sign a two year contract with Ehlers & Associates, seconded by Alderman Ard and carried. The Council would like Ehlers to come in January or February and give them a two year goal for the City.

Review of City Attorney

Nick Vivian, from Eckberg Lammers, started a year ago as the City Attorney. He gave a review of the past year and highlighted projects that he helped with during that time. Alderman Hansen moved to continue with the current terms of the contract, seconded by Alderman Ard and carried. Alderman Hansen asked Nick Vivian to provide a legislative update in January.

Communications and Miscellaneous

There will be an Economic Development Update at WITC on Tuesday at 5:00 p.m. with state representatives.

Alderman Ard moved to adjourn the meeting, seconded by Alderman Hansen and carried.

Meeting adjourned at 7:45 p.m.

Tanya Reigel
City Clerk

SPECIAL COUNCIL MEETING
DECEMBER 14, 2015 AT 6:00 PM

Mayor Horne opened the meeting by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, the New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Zajkowski, Volkert, Hansen, Kittel, Ard, and Jackson.

The Pledge of Allegiance was recited.

Alderman Zajkowski moved to adopt the agenda as presented, seconded by Alderman Jackson and carried.

Closed Session

Alderman Hansen moved to go into Closed Session for Consideration of moving into closed session per State Statute 19.85(1)(c) Consideration of moving into closed session pursuant to section 19.85 (1)(c) to consider employment, promotion, compensation and/or performance evaluation to discuss Performance Review for Police Chief and Fire Chief, seconded by Alderman Jackson and carried.

Open Session

Alderman Zajkowski moved to approve items as discussed in Closed Session, seconded by Alderman Ard and carried.

Alderman Ard moved to adjourn the meeting, seconded by Alderman Zajkowski and carried.

Meeting adjourned at 7:10 p.m.

Tanya Reigel
City Clerk

REGULAR COUNCIL MEETING DECEMBER 14, 2015 7:15 P.M.

The meeting was opened by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, The New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Kittel, Ard, Jackson, Hansen, Volkert
Zajkowski, Student Representative Victoria Johnson

Members Absent: Student Representative Jesse Stenske

The Pledge of Allegiance was recited.

Alderman Zajkowski moved to adopt the agenda as presented, seconded by Alderman Hansen and carried.

Public Comment

There was none.

Consent Agenda

1. Approval of the Minutes from the Previous Regular Council Meeting, November 9, 2015, Special Council Meetings, November 9, 2015, November 19, 2015 and November 30, 2015
2. Application for License to Serve from Crystal A. Kraft, Woodbury
3. Request from Champ's Sports Bar & Grill to extend their premise to include 224 South Knowles Avenue bar, storage area and rooftop through June 30, 2016
4. Application for Temporary Class B Beer and Wine License from Knights of Columbus at 155 East Fourth Street for January 3, 10, 17, 24, 29, 31, February 7, 14, 19, 21, 26, 28, March 4, 6, 11, 13, 18, 20, April 3, 10, 17, 24, 29, May 1, 8, 15, 20, 22 and July 8, 9, 2016

5. Payment of VO#58711 through VO#58814 totaling \$1,157,202.66 plus electronic fund transfers of \$773,968.22 for a grand total of \$1,931,170.88	
General Fund	\$ 747,060.63
Impact Fees Fund	33,686.07
CDBG – Housing	4,782.00
Debt Service Fund	217,867.32
Capital Projects	489,978.73
Capital Replacement Fund	166,231.00
Landfill Cleanup Fund	9,719.56
TIF District #6	150,512.06
TIF District #8	60.00
Storm Water Utility	109,553.51
Park Land Trust Fund	1,716.88
Library Trust Fund	3.12

Alderman Kittel moved to approve the consent agenda, seconded by Alderman Jackson and carried.

Department Reports

Administration- Mike Darrow stated that the Council approved the budget last week and anyone interested in seeing the budget should contact Mike. The official budget book will be coming out next week.

Public Works – Jeremiah Wendt gave a reminder about sidewalk snow removal; residents are required to remove snow within 24 hours of every snowfall. He is still looking for rink attendants for the Starr Elementary rink for 20 hours each week.

Community Development – Beth Thompson reported that the number of building permits for 2015 for new residential dwelling units is 44, which is up from 15 dwelling units in 2014. The value for those in 2014 was \$2.4 million and in 2015 the value was \$5.9 million. Commercial building value added in 2014 was \$2.6 million and in 2015 was \$21.7 million.

Housing Study Presentation

Bryan Heth, a student from UWRF, gave a presentation on the housing study that he recently completed.

Resolution #121501 – Treasurer’s Tax Bond Exemption

Alderman Kittel offered the following resolution and moved for its adoption:

RESOLUTION #121501
RESOLUTION ADOPTING CITY TREASURER’S
TAX BOND EXEMPTION

WHEREAS, under Section 70.67 of the Wisconsin Statutes, the treasurer of each town, city or village shall, unless exempt under subsection (2) of said section, execute and deliver to the county treasurer bond conditioned for the faithful performance of the duties of said office and that he or she will account for and pay over according to law all state and county taxes which shall come into his or her hands.

WHEREAS, under Section 70.67 of the Wisconsin Statutes, as amended, the treasurer of any municipality shall not be required to give such bond if the governing body thereof shall at any regular meeting by resolution obligate such municipality to pay, in case the treasurer thereof shall fail so to do, all state and county taxes required by law to be paid by such treasurer to the county treasurer.

NOW, THEREFORE, BE IT RESOLVED that Beverly Langenback, Treasurer of the City of New Richmond, shall not be required to give a bond to the County Treasurer(s) of the County of St. Croix, State of Wisconsin, as required under Section 70.67 of the Wisconsin Statutes, but the City of New Richmond shall be and is hereby obligated to pay, in case the above mentioned Treasurer of the City of New Richmond shall fail to do so, all state and county taxes levied in the tax roll of 2015 as required by law to be paid by such treasurer to the county treasurer.

Motion was seconded by Alderman Ard and carried.

Resolution #121502 – Authorizing Borrowing from WPPI for LED Street Lighting

Mike Darrow explained that the Council approved this project in November of 2014. Alderman Hansen offered the following resolution and moved for its adoption:

COMMON COUNCIL OF THE CITY OF NEW RICHMOND
RESOLUTION #121502

RESOLUTION AUTHORIZING BORROWING FROM WPPI ENERGY

WHEREAS, the City of New Richmond, WI (the “Municipality”) intends to install energy efficient LED Street Lighting (the “Project”);

WHEREAS, in order to fund all or a portion of the Project, the Municipality intends to borrow from WPPI Energy (“WPPI”) an amount not to exceed Fifty-five thousand seven-hundred ninety-one and 52/100 Dollars (\$55,791.52) at an interest rate of zero percent (0%) over a ten (10) year term (the “Loan”); and

WHEREAS, the Loan will be evidenced and secured by a promissory note from the Municipality to WPPI (the “Note”) and a loan agreement by and between the Municipality and WPPI (the “Loan Agreement”, and together with the Note, the “Loan Documents”); and

WHEREAS, the Common Council of the Municipality has determined that funding of the Project, in whole or in part, through the Loan and executing and delivering the Loan Documents in substantially the form presented is necessary and in the best interest of the Municipality.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the Municipality that:

1. The Loan Documents, as presented to the Common Council of the Municipality, and all of the terms and conditions therein are hereby approved. The Mayor and City Clerk of the Municipality, or officers authorized to act in their absence, are authorized on behalf of the Municipality. The Mayor and City Clerk and officers authorized to act in their absence are hereby authorized to prepare or to have prepared and to execute, file and deliver, as appropriate, all such other documents, affidavits, agreements or instruments as may be deemed necessary by those officials in order to effectuate the Loan as contemplated in this Resolution.

Motion was seconded by Alderman Ard and carried.

WPPI Member Loan Agreement Documents

Alderman Kittel moved to approve the loan agreement documents as presented, seconded by Alderman Jackson and carried.

Resolution #121503 – Extending the Time for Use of Impact Fees

Alderman Zajkowski offered the following resolution and moved for its adoption:

RESOLUTION #121503

A RESOLUTION EXTENDING THE TIME FOR USE OF IMPACT FEES

WHEREAS, the City of New Richmond has collected impact fees during the period Between April 11, 2006 and April 11, 2013; and

WHEREAS, impact fees collected pursuant to Ordinance No. 356 and Ordinance No. 363, which became effective on June 22, 2006 and January 4, 2007, respectively, are required to be used within seven (7) years of the date such fees were collected; and

WHEREAS, in accordance with Wis. Stat. §66.0617(9)(b) such seven (7) year period may be extended for three (3) additional years upon adoption by the City Council of a resolution stating that, due to extenuating circumstances or hardship, the City needs additional time to use the collected impact fees; and

WHEREAS, the City needs additional time to use such collected impact fees due to the following extenuating circumstances:

The City has not identified or purchased appropriate real estate for the facilities to be constructed or improved with the impact fees.

The City has not finalized a design for the facilities to be constructed or improved with the impact fees.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF NEW RICHMOND, WISCONSIN, that due to extenuating circumstances, an additional three (3) years are required to use the impact that fees that were collected pursuant to Ordinance Nos. 356 and 363, and hereby extends the period to use such impact fees for three additional years. This resolution shall be effective immediately.

Motion was seconded by Alderman Hansen and carried.

Mayor's Appointments – Republican and Democrat Election Workers

Lists were submitted by both parties for election workers for 2016-2017. Mayor Horne appointed the following election workers: Republican - Jean Pellegrino, Alice Heinbuch, Mary Lou Anderson, Carole Anderson, and Joann La Motte; Democrat – Robert Olson, Henri Olson, Sharon Fall, MaryJane Bridge, Earl Anderson, Rosemary Springer, and Tia Clark. Alderman Ard moved to confirm these appointments, seconded by Hansen and carried.

Plow Truck Financing Approval

Jeremiah Wendt, Public Works Director, explained that the Council approved the purchase of a new plow truck at the last Council meeting. Alderman Ard moved to approve financing \$85,000 from Bremer Bank at 2.625% interest for the remainder of the cost of the new plow truck, seconded by Alderman Zajkowski and carried.

Bids for 1½ Ton Duel Rear Wheel Pickup

Jeremiah Wendt explained that the following bids were received for a new 1½ Ton Duel Rear Wheel Pickup:

Equipment Price

Truck Utilities Inc	\$10,425
Monroe Truck Equipment	\$10,399
Universal Truck Equipment	\$13,985
Crysteel Truck Equipment1	\$10,640

<u>Truck Price (Including Equipment)</u>	<u>Price</u>	<u>Trade value</u>	<u>Total</u>
River Falley Ford	54,395	9,000	\$45,395
Bernard’s	59,257	12,500	\$46,757
Bernard’s Crew Cab	60,459	12,500	\$47,959
Scaffiddi Trucks	60,335	**	\$60,335
Boyer Trucks	59,015	**	\$59,015

** We would need to solicit bids for our 2003 Ford F550 if we accept this bid. Staff recommended accepting the bid from Monroe Truck Equipment and from Bernard’s for the chassis for total cost of \$46,757 after trade in. Alderman Hansen moved to accept this recommendation, seconded by Alderman Ard and carried.

Paperjack Drive Reconstruction

Jeremiah Wendt explained that a second open house was held regarding the Paperjack Drive reconstruction project for 2016 with 20 people in attendance. Sidewalk locations were marked prior to the meeting. Six trees will be removed as part of this project and they were marked prior to the meeting as well. Several new trees will be planted along Paperjack Drive. The preference of those in attendance is to have a sidewalk installed on the North side of the street with a five foot green strip between the sidewalk and street. This is the area where the new trees will be planted. The City will come up with a plan to address residents who wish to repave their driveways while the road is torn up. The curb will be replaced with barrier curb. Jeremiah is working with Faith Community Church on a bike/pedestrian route through their property to link Paperjack Drive to 140th Street. Alderman Hansen moved to proceed with the design of the project at this time to ensure that the timeline to construct the project in 2016 is not delayed, seconded by Alderman Zajkowski and carried.

Resolution #121504 - Bike & Pedestrian Improvements

Alderman Hansen offered the following resolution and moved for its adoption:

RESOLUTION #121504
PAPERJACK DRIVE RECONSTRUCTION:
BIKE/PEDESTRIAN IMPROVEMENTS

Whereas, the City of New Richmond intends to reconstruct Paperjack Drive from Charleston Drive to the beginning of the Paperjack Creek Trail in 2015;

and

Whereas, no bike or pedestrian accommodations currently exist on

Paperjack Drive from Charleston Drive to the beginning of the Paperjack Creek Trail; and

Whereas, the City’s 2003 Bike and Pedestrian Comprehensive Plan identified this route as needing bike/pedestrian improvements; and,

Whereas, this route is used by many bicyclists and pedestrians to access homes and schools in the surrounding neighborhood;

Now, therefore, be it resolved that the City of New Richmond affirms that bike/pedestrian improvements will be constructed as part of the Paperjack Drive reconstruction project. Motion was seconded by Alderman Ard and carried.

Ordinance #481 Amending Section 70-3 Sidewalk Construction /Repair

Jeremiah Wendt explained the changes made to the ordinance since the last meeting. Staff recommended not having a hardship plan in the ordinance since the cost will be shared with the City. Also, if the owner decides to replace his own sidewalk, they will not be reimbursed. Alderman Zajkowski moved to suspend the rules and adopt Ordinance 481 as presented, seconded by Alderman Hansen and carried.

Park Board Recommendation – Rotary Proposal for Mary Park – Christmas 2016

The Rotary requested permission to use Mary Park to put up a free Christmas display. They will pay for the project and put a plan together. The display would be open from Thanksgiving to Christmas from 5:00 p.m. to 10:00 p.m. each night. There was concern regarding a traffic safety plan and traffic control. Alderman Zajkowski moved to allow the Rotary to proceed with this project, seconded by Alderman Jackson and carried. More information will come back to Council as it is available.

No Council Work Session in December

Communications and Miscellaneous

Alderman Ard urged Council members and the public to volunteer to ring bells for the Salvation Army because they are in desperate need right now. You can sign up by going to www.bellringer.org.

Closed Session

Alderman Ard moved to go into Closed Session per State Statute 19.85 (1)(c)(f) – “Consideration of moving into closed session pursuant to sec. 19.85(1)(c) and (f), Stats., to consider employment, promotion, compensation or performance evaluation as well as discussion related to Police Union Negotiations, seconded by Alderman Jackson and carried.

Open Session

Alderman Kittel moved to approve the Police Union Contract as discussed in Closed Session, seconded by Alderman Zajkowski and carried.

Alderman Ard moved to adjourn the meeting, seconded by Alderman Zajkowski and carried.

Meeting adjourned at 9:40 p.m.

Tanya Reigel
City Clerk

VOUCHERS PRESENTED TO THE COUNCIL JANUARY 11, 2016

VO #	PAYMENT TO:	AMOUNT
58815	FLEET ONE LLC	585.02
58816	BERNARD'S NORTH TOWN INC	57,311.50
58817	CITY OF NEW RICHMOND	375.00
58818	CITY OF NEW RICHMOND	100.00
58819	CITY UTILITIES - OTHER	325.00
58820	LEVERTY, TIMOTHY	239.00
58821	NEENAH FOUNDRY COMPANY	494.55
58822	NEW RICHMOND AREA COMMUNITY FOUNDATION	6,000.00
58823	PERSHING LLC	6,000.00
58824	VERIZON WIRELESS (CITY)	332.05
58825	EZ DOCK OF THE MIDWEST	285.00
58826	WI DEPT OF TRANS - TV & RP UNIT	35.00
58827	BENEFIT EXTRAS, INC	624.75
58828	BERENDS, ROBERT W.	65.33
58829	BOARDMAN & CLARK LLP	1,216.00
58830	EHLERS & ASSOCIATES INC	3,800.00
58831	GHD SERVICES INC	12,409.99
58832	VOID	-
58833	PETERSON, JAMES D.	279.16
58834	ST CROIX COUNTY TREASURER - TAXES	4,522.51
58835	ST CROIX POWER SPORTS	24,934.66
58836	STEPHENS SANITATION - REFUSE	642.15
58837	SWIGGUM, WADE & DENICE	493.26
58838	WI DEPT OF JUSTICE - CRIME INFO BUREAU	21.00
58839	MSA PROFESSIONAL SERVICES INC	5,307.75
58840	ABRAMSON, JESSICA	41.71
58841	CARPET CENTER INC	482.55
58842	CITY OF NR - LIBRARY	203.05
58843	CITY OF NR - POLICE	36.53
58844	CITY OF NR - REVOLVING FUND	123.32
58845	CITY UTILITIES - 2ND BILLING	27,106.04
58846	CITY UTILITIES - INVOICES	55,791.52
58847	CONFIDENTIAL RECORDS, INC	40.00
58848	DELL MARKETING LP	799.99
58849	DESIO, CHRIS	1,035.00
58850	FIRE SAFETY USA, INC	4,412.00
58851	FRONTIER COMMUNICATIONS (2)	40.89
58852	HOWELL RESCUE SYSTEMS INC	2,711.78
58853	INDUSTRIAL SAFETY	11,056.75
58854	LEO A. DALY	32,000.00
58855	MCQUILLEN, DAVID	112.62
58856	NR AMBULANCE SERVICE	300.00
58857	O'BRIEN, HEATHER	87.58
58858	SHORT-ELLIOTT-HENDRICKSON	3,949.01
58859	THE PLANNING COMPANY LLC	1,425.00
58860	WITC - NEW RICHMOND	615.90
58861	FIRST NATIONAL BANK- RIVER FALLS	2,461.34
58862	BONILLA, JOSE ALEJANDRO SALAZAR	232.84
58863	BREHEIM, WENDY	128.01
58864	DONATELLE, WILLIAM	125.32
58865	LEVASSEUR, ERIC	71.07
58866	ROYAL CREDIT UNION	2,922.37
	SUB - TOTAL	274,710.87

SUB - TOTAL CARRIED FORWARD

274,710.87

58867	ST CROIX COUNTY TREASURER	3,362.55
58868	STOCK, TAMMY	74.01
58869	TAYLOR, JUSTIN & ALENA	600.00
58870	AMAZON (CITY)	770.55
58871	AMAZON (LIBRARY)	990.78
58872	AMERICAN DIVERSITY BUSINESS SOLUTIONS	46.13
58873	AMERICAN PUBLIC WORKS ASSN	199.00
58874	ANCOM TECHNICAL CENTER	485.50
58875	ASSESSMENT TECHNOLOGIES, LLC	1,247.40
58876	BALDWIN TELECOM, INC	580.60
58877	BARKING DOG INTERPRETIVE DESIGN INC	3,620.16
58878	BP AMOCO	79.99
58879	CEDAR CORPORATION	160.00
58880	CITY UTILITIES - 1ST BILLING	956.96
58881	CITY UTILITIES - LANDFILL	435.59
58882	CITY UTILITIES - SAC CHARGES	11,200.00
58883	CITY UTILITIES - SRPS	600.00
58884	CITY UTILITIES - WATER IMPACT FEES	11,200.00
58885	CLERK OF COURT - ST CROIX CO	315.90
58886	COUNTRYSIDE PLBG & HTG	4,806.00
58887	ELECTION SYSTEMS & SOFTWARE	14,582.48
58888	FLEET ONE LLC	2,781.77
58889	FREEDOM VALU CENTERS	1,606.13
58890	FRONTIER AG & TURF	5,750.00
58891	FRONTIER COMMUNICATIONS (3)	40.75
58892	G & K SERVICES, INC	120.86
58893	GCS SOFTWARE	620.00
58894	GEISTER, DANIEL	12.00
58895	INDUSTRIAL HEALTH SERVICES NETWORK	44.40
58896	INTERNATIONAL CITY/COUNTY MGMT ASSN	944.00
58897	JOBSHQ	41.65
58898	KROLL'S EXCAVATING INC	750.00
58899	KWIK TRIP	1,470.29
58900	LEAGUE OF WI MUNICIPALITIES	2,153.57
58901	LEXIPOL LLC	4,450.00
58902	LINCOLN BENEFIT LIFE	12,031.95
58903	MCCABE CONSTRUCTION, INC	208,068.24
58904	MIDWEST TAPE	9.99
58905	MINNESOTA LIFE INSURANCE CO	2,026.71
58906	N W B I A	40.00
58907	NAT'L ELEVATOR INSPECTION SERVICES INC	83.00
58908	NECHVILLE EXCAVATING	750.00
58909	NEW RICHMOND EXECUTIVE AVIATION	1,050.00
58910	NR AMBULANCE SERVICE	85,065.39
58911	NW-WBIA	480.00
58912	PER MAR SECURITY SERVICES	385.56
58913	REGISTRATION FEE TRUST	10.00
58914	RICE, CYNTHIA	900.00
58915	RIVERTOWN MULTIMEDIA	851.62
58916	SAUVOLA, RACHEL	7.00
58917	SCHOOL DISTRICT OF NR - MOBILE HOME FEES	176.38
58918	SKOGLUND OIL COMPANY	627.43
58919	ST CROIX COUNTY INFORMATION TECHNOLOGY	1,526.97
58920	ST CROIX COUNTY TREASURER - MUNICIPAL COURT	570.60
	SUB - TOTAL	666,470.73

	SUB - TOTAL CARRIED FORWARD	666,470.73
58921	STATE OF WI - COURT FINES & ASSESSMENTS	1,071.68
58922	STEPHENS SANITATION - RECYCLING	3,991.00
58923	TITAN PUBLIC SAFETY SOLUTIONS LLC	3,813.00
58924	VERIZON WIRELESS (CITY)	307.96
58925	VFIS	1,025.00
58926	VILLAGE OF STAR PRAIRIE	142.30
58927	WAL-MART (OTHER PMTS)	108.99
58928	WASHINGTON NATIONAL INS CO	247.70
58929	WHIPLASH DESIGNS & GRAPHICS	60.00
58930	WI DEPT OF TRANSPORTATION (SIGNS)	35.00
58931	WI PROFESSIONAL POLICE ASSN, INC	539.50
58932	WORKHORSE SOFTWARE SERVICES, INC	1,475.00
58933	XCEL ENERGY	3,283.29

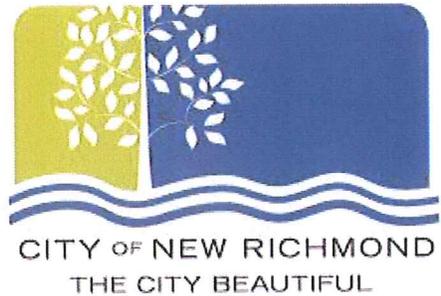
TOTAL VOUCHERS 682,571.15

	ELECTRONIC FUND TRANSFERS	
	PAYROLL (12/11, 12/24, 1/8)	262,966.05
	DEFERRED COMP	8,030.00
	ROTH - WI	250.00
	FEDERAL W/H	78,226.43
	STATE W/H	14,850.88
	POSTAGE	2,000.00
	LT DISABILITY PREMIUMS	1,433.40
	MEDICAL PREMIUMS	87,990.95
	RETIREMENT	48,874.29
	VISA P-CARDS	24,660.28
	HRA	4,220.38
	WI - SCTF	1,804.56
	FLEX SPENDING	3,084.96
	EMPLOYEE FUND	186.00
	FIREMEN DUES DEDUCTIONS	360.00
	INVESTMENT TRANSFER	1,700,000.00
	AFLAC	1,490.43
	ASM TRANSFER	-
	IMPACT FEE TRANSFERS	21,000.00
	SPORTS CENTER LEASE	-
	MISC - BILLINGS	4,686.59
	MISC - RESTITUTIONS	570.52
	TID FEES	-
	WPPI LOAN PMTS	1,363.47
	DEBT PAYMENTS/LEASE PMTS	244,658.50

TOTAL ELECTRONIC FUNDS 2,512,707.69

GRAND TOTAL 3,195,278.84

CHAIRMAN OF FINANCE COMMITTEE
1/11/2016



156 East First Street
New Richmond, WI 54017
Ph 715-246-4268 Fax 715-246-7129
www.newrichmondwi.gov

MEMORANDUM

TO: Mayor Horne and City Council

FROM: Mike Darrow, City Administrator

DATE: January 5, 2016

SUBJECT: City/School Community Farm Legacy Partnership Project

BACKGROUND

As part of the New Richmond Airport litigation findings, the City has roughly 20+ acres of land in its control (see attached map). Under the findings of the case, this land must remain as farmland or passive space, in perpetuity. As briefly discussed with the City Council during a work session meeting in the fall of 2015, an idea for this land is to convert it into a legacy partnership project whereby the New Richmond School District would create a working farm-to-table project led by students and teachers of the District.

During the January Council meeting, we have invited students from New Richmond High School to present their ideas on this project. Over the next several months, City staff will provide the Council and Airport Commission with details on the project as well as a development agreement between the City and the District for this land.

The student leaders for this project that will be presenting on Monday evening include Sophia Thommes and Max Emerson, along with instructor Rachel Sauvola. Max and Sophie are talking an Independent Study with Rachel Sauvola to work on advancing our agriscience program. One of the criteria of an Independent Study course that they leave a legacy where other students can learn from the work that they do. They are working to develop an Advanced Animal Science curriculum. They are two of the students who are rooted in traditional production agriculture - Sophie and her family raise goats, sheep, vegetables, honey bees and more, with a focus on producing products from the things they raise and educating others in the process. Max and his family raise a variety of crops, horses and beef cattle, while also being mechanically minded maintaining and fixing equipment. Max has also worked for a few different farmers in the area.

Max and Sophie have helped to survey all the agriscience students for their ideas as well. Now they are ready to share with the City Council and School Board. They are also collecting information from Karen Brummer, Supervisor of School Nutrition for the New Richmond School District to assess the food needs of the school lunch program. A draft five-year plan has been created as well.

If approved by the City Council, this may be one of the nation's first such programs which would enable students in generations to come work and manage a farm site with produce being generated to assist and support nutritional programs and food services within the school system.

ACTION

No formal action is requested on this item.

City-Owned Land Near Airport





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www.newrichmondwi.gov

MEMORANDUM

TO: Mayor Horne and City Council

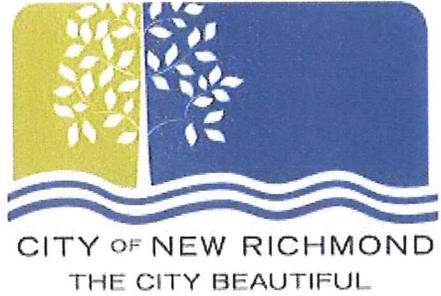
FROM: Beth Thompson, Community Development Director
Noah Wiedenfeld, Management Analyst

DATE: January 7, 2016

SUBJECT: Housing Study Part 2

This fall, the City of New Richmond partnered with the UW-River Falls Center for Innovation and Business Development (CIBD) to have two graduate students conduct a comprehensive housing study and needs analysis for the City. As this is part of the students' course work, there is no financial cost to the City. The students have had the opportunity to apply their coursework to a real world situation, while the City will receive a quality report that will help formulate housing policies and identify priorities and best practices for upcoming years.

At the December City Council meeting, MBA graduate student Bryan Heth delivered a presentation that examined the impact that large bridge projects had on three Minnesota communities, and what they might suggest for New Richmond as it relates to housing needs. At Monday night's meeting, MBA graduate student Brendan Weise will present his portion of the study, which focuses more specifically on New Richmond. Brendan's presentation will cover topics such as types of housing needed in the future, population projections, and expected changes in the age distribution of residents.



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TO: Mayor and City Council

FROM: Tanya Reigel, City Clerk

DATE: January 8, 2016

RE: Resolutions for Designation of Depository

Background

These resolutions are adopted each year designating the financial institutions where City monies can be deposited.

Recommendation

Staff recommends approval of these resolutions.

**RESOLUTION #011601
RESOLUTION DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING
WITHDRAWAL OF COUNTY, CITY, VILLAGE, TOWN OR
SCHOOL DISTRICT MONEYS**

CITY OF NEW RICHMOND, WISCONSIN

RESOLVED, that First National Bank Community Bank, Bremer Bank, Westconsin Credit Union, JA Counter & Associates, Morgan Stanley, Wisconsin Investment Trust, State of Wisconsin Local Government Pooled Investment Fund (the "Bank"), qualified as a public depository under Chapter 34, Wisconsin Statutes, is hereby designated as a depository in which the funds of this Municipality may from time to time be deposited; that the following described accounts be opened and maintained in the name of this Municipality with the Bank subject to the rules and regulations of the Bank from time to time effect; that the person(s) and the number thereof designated by title opposite the following designation of account(s) is hereby authorized for and on behalf of this Municipality, to sign order checks as provided in s. 66.042, Wisconsin Statutes, for payment or withdrawal of money from said account(s) and to issue instructions regarding the same and to endorse for deposit, negotiation, collection or discount by Bank any and all checks, drafts, certificates of deposit or other instruments or orders for the payment of money owed or held by said Municipality; that the endorsement for deposit be in writing by stamp or otherwise, with or without designation of signature of the person so endorsing; and that any officer, agent or employee of this Municipality is hereby authorized to make oral or written requests of the Bank for the transfer of funds or money between accounts maintained by this Municipality at the Bank.

NAME	SIGNATURES REQUIRED	TITLE OF AUTHORIZED PERSONS
1) CITY OF NEW RICHMOND GENERAL ACCOUNT	(ONE)	TANYA N. REIGEL, CLERK BEVERLY L. LANGENBACK, TREASURER
CITY OF NEW RICHMOND PAYROLL ACCOUNT	(ONE)	
CITY OF NEW RICHMOND MONEY MARKET	(ONE)	
CITY OF NEW RICHMOND CERTIFICATES OF DEPOSIT	(ONE)	
2) CITY UTILITIES ELECTRIC ACCOUNT		
WATER & SEWER ACCOUNT (CHECKING)	(ONE)	MIKE DARROW, UTILITIES MANAGER NANCY PETERSEN, FINANCE DIRECTOR
CITY UTILITIES CERTIFICATE OF DEPOSITS		

FURTHER RESOLVED, that the Bank be and is hereby authorized and directed to honor, certify, pay and charge to any of the accounts of this Municipality, all order checks for the payment, withdrawal or transfer of funds or money deposited in these accounts or to the credit of this Municipality for whatever purpose or to whomever payable, including requests for conversion of such instruments into cash as well as for deduction from and payment of cash out of any deposit, and whether or not payable to, endorsed or negotiated by or for the credit of any persons signing such instrument or payable to or for the credit of any other officer, agent or employee of this Municipality, when signed, accepted, endorsed or approved as evidenced by original or facsimile signature by the person(s), and the number thereof, designated by title opposite the designation of the accounts described in the foregoing resolution, and to honor any request(s) made in accordance with the foregoing resolution, whether written or oral, and including but not limited to, request(s) made by telephone or other electronic means, for the transfer of funds or money between accounts maintained by this Municipality at the Bank, and the Bank shall not be required or under any duty to inquire as to the circumstances of the issuance or use of any such instrument or request or the application or use of proceeds thereof.

FURTHER RESOLVED, that the Bank be and is hereby authorized to comply with any process, summons, order, injunction, execution, distraint, levy, lien, or notice of any kind (hereafter called "Process") received by or served upon the Bank, by which, in the Bank's opinion, another person or entity claims an interest in any of these accounts and Bank may, at its option and without

liability, thereupon refuse to honor orders to pay or withdraw sums from these accounts and may hold the balance therein until Process is disposed of to Bank's satisfaction.

FURTHER RESOLVED, that any one of the persons holding the offices of this Municipality designated above is hereby authorized (1) to receive for and on behalf of this Municipality, securities, currency or any other property of whatever nature held by, sent to, consigned to or delivered to the Bank for the account of or for delivery to this Municipality, and to give receipt therefore, and the Bank is hereby authorized to make delivery of such property in accordance herewith, (2) to sell, transfer, endorse for sale or otherwise authorize the sale or transfer of securities or any other property of whatever nature held by, sent to, consigned to or delivered to the Bank for the account of or for delivery to this Municipality, and to receive and/or apply the proceeds of any such sale to the credit of this Municipality in any such manner as he/she/they deem(s) proper, and the Bank is hereby authorized to make a sale or transfer of any of the aforementioned property in accordance herewith, and (3) pursuant to s. 34.07, Wisconsin Statutes, to accept such security and to execute such documents as said officer deems proper and necessary to secure the funds of this Municipality and to issue instructions regarding the same.

FURTHER RESOLVED, that this Municipality assumes full responsibility for any and all payments made or any other actions taken by the Bank in reliance upon the signatures, including facsimiles thereof, of any person or persons holding the offices of this Municipality designated above regardless of whether or not the use of a facsimile signature was unlawful or unauthorized and regardless of by whom or by what means the purported signature or facsimile signature may have been affixed to any instrument if such signatures resemble the specimen or facsimile signatures provided to the Bank, for refusing to honor any signatures not provided to the Bank for honoring any requests for the transfer of funds or money between accounts or for the instructions from the persons designated in the foregoing, resolutions regarding security for the accounts notwithstanding any inconsistent requirements of this Municipality not expressed in the foregoing resolutions, and that this Municipality agrees to indemnify and hold harmless the Bank against any and all claims, demands, losses, costs, damages or expenses suffered or incurred by the Bank resulting from or arising out of any such payment or other action.

FURTHER RESOLVED, that the Clerk of this Municipality be and hereby is authorized and directed to certify to the Bank the foregoing resolutions, that the provisions thereof are in conformity with law, the names, incumbencies and specimen or facsimile signatures on signature cards of the officer or officers named therein, and that the foregoing resolutions and signature cards and the authority thereby conferred shall remain in full force and effect until this Municipality notifies the Cashier of Bank to the contrary in writing; and the Bank may conclusively presume that such resolutions and signature cards are in effect and that the persons identified therein from time to time as officers of the Municipality have been duly elected or appointed to and continue to hold such offices.

This is to certify, that the foregoing is a true and correct copy of resolutions duly and legally adopted by the governing body of the Municipality at an open legal meeting held on the 12th of January, 2015 and said resolutions are now in full force and effect.

Signed and sealed this 11th day of January, 2016

Tanya Reigel, City Clerk

The undersigned member of the governing body not authorized to sign order checks certifies that the foregoing is a correct copy of a resolution passed as therein set forth.

Fred Horne, Mayor

IMPORTANT

This form, together with Signature Card WBA 101, applies to all counties, cities, villages, towns and school districts except the County of Milwaukee. For Milwaukee County, see Wisconsin Statute 66.0607(2) and for the City of Milwaukee, see Wisconsin Statute 66.0607(5).

Use Forms WBA 102 and 103 for Public Depository Accounts of all other public entities.

Facsimile signatures are permitted on checks drawn against these accounts, in accordance with State Statute 66.0607(3).

The original and one copy of this resolution is for the depository bank, and, if the treasurer is under Corporate Surety, one copy is for the Surety Company, with a copy to be retained by the local clerk.

To be countersigned by the Chief Executive Officer (County Board Chairman, City Mayor or Manager, Town Chairman, Village President, School District President).

The counter-signature on checks of the Chief Executive Officer of the county, city, village or town may be eliminated by ordinance. In such case, a copy of the ordinance, certified by the clerk, should be attached hereto.

School district order checks must carry all the signatures of the clerk, treasurer and president. In school districts having 5 or more school board members, the actual signature of any board member other than the clerk or treasurer may be used in place of the president's signature.

**RESOLUTION #011602
RESOLUTION DESIGNATING PUBLIC DEPOSITORY FOR
MISCELLANEOUS PUBLIC ACCOUNTS AND AUTHORIZING
WITHDRAWAL OF PUBLIC MONEYS
CITY OF NEW RICHMOND, WISCONSIN**

RESOLVED, that First National Bank Community Bank, Bremer Bank, Westconsin Credit Union, JA Counter & Associates, Edward D Jones & Company, Wisconsin Investment Trust, State of Wisconsin Local Government Pooled Investment Fund (the "Bank"), qualified as a public depository under Chapter 34, Wisconsin Statutes, is hereby designated as a depository in which the funds of this Municipality may from time to time be deposited; that the following described accounts be opened and maintained in the name of this Municipality with the Bank subject to the rules and regulations of the Bank from time to time effect; that the person(s) and the number thereof designated by title opposite the following designation of account(s) is hereby authorized for and on behalf of this Municipality, to sign order checks as provided in s. 66.042, Wisconsin Statutes, for payment or withdrawal of money from said account(s) and to issue instructions regarding the same and to endorse for deposit, negotiation, collection or discount by Bank any and all checks, drafts, certificates of deposit or other instruments or orders for the payment of money owed or held by said Municipality; that the endorsement for deposit be in writing by stamp or otherwise, with or without designation of signature of the person so endorsing; and that any officer, agent or employee of this Municipality is hereby authorized to make oral or written requests of the Bank for the transfer of funds or money between accounts maintained by this Municipality at the Bank.

NAME	SIGNATURES REQUIRED	TITLE OF AUTHORIZED PERSONS
1) LIBRARY	(ONE)	TANYA N. REIGEL, CLERK BEVERLY L. LANGENBACK, TREASURER

FURTHER RESOLVED, that the Bank be and is hereby authorized and directed to honor, certify, pay and charge to any of the accounts of this Municipality, all order checks for the payment, withdrawal or transfer of funds or money deposited in these accounts or to the credit of this Municipality for whatever purpose or to whomever payable, including requests for conversion of such instruments into cash as well as for deduction from and payment of cash out of any deposit, and whether or not payable to, endorsed or negotiated by or for the credit of any persons signing such instrument or payable to or for the credit of any other officer, agent or employee of this Municipality, when signed, accepted, endorsed or approved as evidenced by original or facsimile signature by the person(s), and the number thereof, designated by title opposite the designation of the accounts described in the foregoing resolution, and to honor any request(s) made in accordance with the foregoing resolution, whether written or oral, and including but not limited to, request(s) made by telephone or other electronic means, for the transfer of funds or money between accounts maintained by this Municipality at the Bank, and the Bank shall not be required or under any duty to inquire as to the circumstances of the issuance or use of any such instrument or request or the application or use of proceeds thereof.

FURTHER RESOLVED, that the Bank be and is hereby authorized to comply with any process, summons, order, injunction, execution, distraint, levy, lien, or notice of any kind (hereafter called "Process") received by or served upon the Bank, by which, in the Bank's opinion, another person or entity claims an interest in any of these accounts and Bank may, at its option and without liability, thereupon refuse to honor orders to pay or withdraw sums from these accounts and may hold the balance therein until Process is disposed of to Bank's satisfaction.

FURTHER RESOLVED, that any one of the persons holding the offices of this Municipality designated above is hereby authorized (1) to receive for and on behalf of this Municipality,

securities, currency or any other property of whatever nature held by, sent to, consigned to or delivered to the Bank for the account of or for delivery to this Municipality, and to give receipt therefore, and the Bank is hereby authorized to make delivery of such property in accordance herewith, (2) to sell, transfer, endorse for sale or otherwise authorize the sale or transfer of securities or any other property of whatever nature held by, sent to, consigned to or delivered to the Bank for the account of or for delivery to this Municipality, and to receive and/or apply the proceeds of any such sale to the credit of this Municipality in any such manner as he/she/they deem(s) proper, and the Bank is hereby authorized to make a sale or transfer of any of the aforementioned property in accordance herewith, and (3) pursuant to s. 34.07, Wisconsin Statutes, to accept such security and to execute such documents as said officer deems proper and necessary to secure the funds of this Municipality and to issue instructions regarding the same.

FURTHER RESOLVED, that this Municipality assumes full responsibility for any and all payments made or any other actions taken by the Bank in reliance upon the signatures, including facsimiles thereof, of any person or persons holding the offices of this Municipality designated above regardless of whether or not the use of a facsimile signature was unlawful or unauthorized and regardless of by whom or by what means the purported signature or facsimile signature may have been affixed to any instrument if such signatures resemble the specimen or facsimile signatures provided to the Bank, for refusing to honor any signatures not provided to the Bank for honoring any requests for the transfer of funds or money between accounts or for the instructions from the persons designated in the foregoing, resolutions regarding security for the accounts notwithstanding any inconsistent requirements of this Municipality not expressed in the foregoing resolutions, and that this Municipality agrees to indemnify and hold harmless the Bank against any and all claims, demands, losses, costs, damages or expenses suffered or incurred by the Bank resulting from or arising out of any such payment or other action.

FURTHER RESOLVED, that the Clerk of this Municipality be and hereby is authorized and directed to certify to the Bank the foregoing resolutions, that the provisions thereof are in conformity with law, the names, incumbencies and specimen or facsimile signatures on signature cards of the officer or officers named therein, and that the foregoing resolutions and signature cards and the authority thereby conferred shall remain in full force and effect until this Municipality notifies the Cashier of Bank to the contrary in writing; and the Bank may conclusively presume that such resolutions and signature cards are in effect and that the persons identified therein from time to time as officers of the Municipality have been duly elected or appointed to and continue to hold such offices.

This is to certify, that the foregoing is a true and correct copy of resolutions duly and legally adopted by the governing body of the Municipality at an open legal meeting held on the 12th of January, 2015 and said resolutions are now in full force and effect.

Signed and sealed this 11th day of January, 2016

Tanya Reigel
City Clerk

The undersigned member of the governing body not authorized to sign order checks certifies that the foregoing is a correct copy of a resolution passed as therein set forth.

Fred Horne, Mayor

IMPORTANT

This form, together with Signature Card WBA 101, applies to all counties, cities, villages, towns and school districts except the County of Milwaukee. For Milwaukee County, see Wisconsin Statute 66.0607(2) and for the City of Milwaukee, see Wisconsin Statute 66.0607(5).

Use Forms WBA 102 and 103 for Public Depository Accounts of all other public entities.

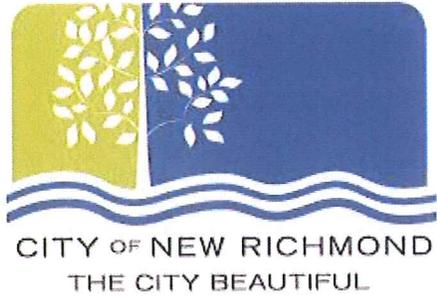
Facsimile signatures are permitted on checks drawn against these accounts, in accordance with State Statute 66.0607(3).

The original and one copy of this resolution is for the depository bank, and, if the treasurer is under Corporate Surety, one copy is for the Surety Company, with a copy to be retained by the local clerk.

To be countersigned by the Chief Executive Officer (County Board Chairman, City Mayor or Manager, Town Chairman, Village President, School District President).

The counter-signature on checks of the Chief Executive Officer of the county, city, village or town may be eliminated by ordinance. In such case, a copy of the ordinance, certified by the clerk, should be attached hereto.

School district order checks must carry all the signatures of the clerk, treasurer and president. In school districts having 5 or more school board members, the actual signature of any board member other than the clerk or treasurer may be used in place of the president's signature.



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MEMORANDUM

TO: Mayor Horne and City Council

FROM: Mike Darrow, City Administrator

DATE: January 5, 2016

SUBJECT: WPPI Energy Extension Contract

BACKGROUND

On October 12th, 2015, WPPI Energy CEO Mike Peters provided an overview of a request by WPPI Energy to extend the current contract (currently through 2037) to December 2055. The rationale for this extension, as outlined in the proposed contract agreement, is primarily to enable WPPI Energy to plan for, obtain contracts for, purchase, and finance new long-term power supply resources.

Staff will provide a brief overview of the contract during the regularly scheduled meeting in January. At this time, the attached contract will be provided to the Council for review. A formal decision on the contract will be recommended in February.

ACTION

No action on this item will be required in January.

**AMENDMENT NO. 2 TO LONG TERM POWER SUPPLY CONTRACT
FOR PARTICIPATING MEMBERS**

This Amendment No. 2 to Long Term Power Supply Contract for Participating Members (this “Amendment”), dated as of _____, 20__ (the “Effective Date”), is made by and between WPPI Energy, a municipal electric company formerly known as Wisconsin Public Power Inc. (“WPPI”), and the City of New Richmond (the “Member”). WPPI and the Member are sometimes referred to in this Amendment individually as a “Party” and collectively as the “Parties”.

RECITALS

A. The Member is a member of WPPI and, like all other Participating Members, takes long-term all-requirements electric service from WPPI pursuant to a long term power supply contract (each, a “Long Term Contract”).

B. In this Amendment, the term “the Member’s Contract” refers to the Long Term Power Supply Contract for Participating Members between WPPI and the Member dated as of April 18, 1989, as amended by that certain Amendment No. 1 to Long Term Power Supply Contract for Participating Members between WPPI and the Member dated as of October 14, 2002.

C. The current term of the Member’s Contract and each other Long Term Contract will expire immediately following December 31, 2037.

D. WPPI’s revenues under the Long Term Contracts have been pledged to secure the bonds issued by WPPI to finance ownership of WPPI’s generating units and transmission assets, including Boswell 4, South Fond du Lac Units 1 and 4, the Elm Road Generating Station and the CapX2020 La Crosse Transmission Project.

E. It is necessary that Participating Members extend the existing terms of the Long Term Contracts in order to enable WPPI to plan for, obtain, contract for, purchase and finance new long term power supply resources, including, but not limited to, new generating plants.

F. The Member desires that WPPI be able to secure and finance new long term power supply resources so that WPPI is able to continue serving the Member and all other Participating Members reliably and at competitive and stable rates under the Long Term Contracts over the long term, and WPPI wishes to be able to make new long term commitments in order to be able to do so.

G. The Parties desire to further amend the Member’s Contract on the terms and conditions set forth in this Amendment, to, among other things, extend the term of the Member’s Contract.

AGREEMENT

NOW THEREFORE, in consideration of the foregoing recitals that are incorporated into and made a part of this Amendment, the promises contained in this Amendment and the Member’s Contract and other good and valuable consideration, the receipt and sufficiency of which is acknowledged, the Parties agree as follows:

1. Definitions. All capitalized definitional terms used but not otherwise defined in this Amendment shall have the meanings given to those terms in the Member’s Contract.

2. Name; References.

(a) The name “Wisconsin Public Power Inc.” in the introductory paragraph of the Member’s Contract is hereby changed to “WPPI Energy”.

(b) Section 1 of the Member’s Contract is hereby amended so that the definition of “WPPI” is deleted and replaced in its entirety with the following:

“WPPI” shall have the meaning given to this term in the introductory paragraph of this Contract.

3. Initial Term and Termination. The first sentence of Section 9(a) of the Member’s Contract is hereby deleted and replaced in its entirety with the following:

This Contract shall take effect upon the date first written above and shall remain in effect for an initial term that ends at midnight on December 31, 2055, and thereafter until terminated by notice as provided in this subsection (a).

4. Rates and Charges. The second sentence of the third paragraph of Section 3 of the Member’s Contract is hereby deleted and replaced in its entirety with the following:

With the exception of different rates and charges for a new Participating Member under its specific Long Term Power Supply Contract for Participating Members, as permitted by the Contract for the Establishment and Operation of WPPI, WPPI’s rates and charges shall be set on a uniform postage stamp basis as to all production and transmission costs for all Participating Members; provided, however, that the rates and charges may vary between Participating Members to reflect differences in delivery voltage level and delivery facilities costs and may contain ratchets, load factor requirements and other provisions which affect all Participating Members or only Participating Members which obtain a portion of their requirements from any other source.

5. Effective Date. This Amendment, upon execution by the Parties, shall take effect as of the Effective Date, provided however, that if, by March 31, 2016, less than thirty-four (34) Participating Members have executed an amendment extending the terms of their respective Long Term Contracts to midnight on December 31, 2055, this Amendment shall be null and void and shall have no force and effect. Prior to May 1, 2016, WPPI shall certify in writing to each Participating Member that has executed such an amendment (including the Member) whether this threshold has been met.

6. Conflict. In the event of conflict between the provisions of the Member’s Contract and the provisions of this Amendment, the provisions of this Amendment shall control.

7. Full Force and Effect. Except as specifically set forth herein, no other amendments to the Member’s Contract are being made between the Parties, and all other provisions of the Member’s Contract remain in full force and effect.

8. Execution and Delivery. This Amendment may be executed in two or more counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

IN WITNESS WHEREOF, WPPI and the Member have duly approved and executed this Amendment as of the Effective Date.

WPPI ENERGY

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

CITY OF NEW RICHMOND

By: _____
Mayor

By: _____
City Clerk/Treasurer

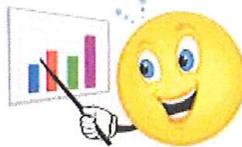
By: _____
President, City of New Richmond Utilities Commission



**WPPI Energy Contract Extension
and
Wholesale Power Supply Options for
Non-Renewal**

Prepared by: Nancy Petersen, Utility Finance Director

Presentation



- WPPI membership history
- Contract extension information
- Benefits as a member of WPPI
- Options if we do not extend
- Options Summary

History and Background

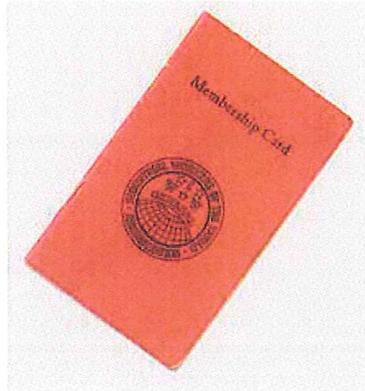
- ❑ Formation Purpose: Prior to Joint Action legislation, municipal electric utilities were captives of IOU's & considered a detriment. In 1980, NRU was 1 of 23 municipalities to establish WPPI Energy as WI's 1st municipal joint action electric company
- ❑ Today, 51 member communities
- ❑ Decision-making ability on the BOD
- ❑ NRU currently owns ~ 2% of WPPI's generation resources/transmission assets. If WPPI dissolves, NRU would be distributed its net ownership %

Contract Extension Details

- Seeking to extend contract from 2037 to 2055
- Deadline to renew is March 31, 2016
- As of November 24, 40 of the 51 members approved the amendment extending the contract to 2055



WHAT DOES WPPI OFFER US AS A MEMBER?



WPPI Energy's Offerings to Members



WPPI's Mission is to provide reliable, low-cost wholesale electricity to its members with its objective to be the lowest-cost supplier for the long term. WPPI's mission allows NRU to focus on maintaining and enhancing local distribution reliability and in providing first class customer service.

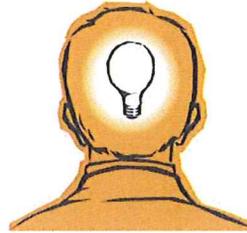
WPPI was established as a non-profit to serve non-profit municipalities.

WPPI Energy's Offerings to Members

Philosophy

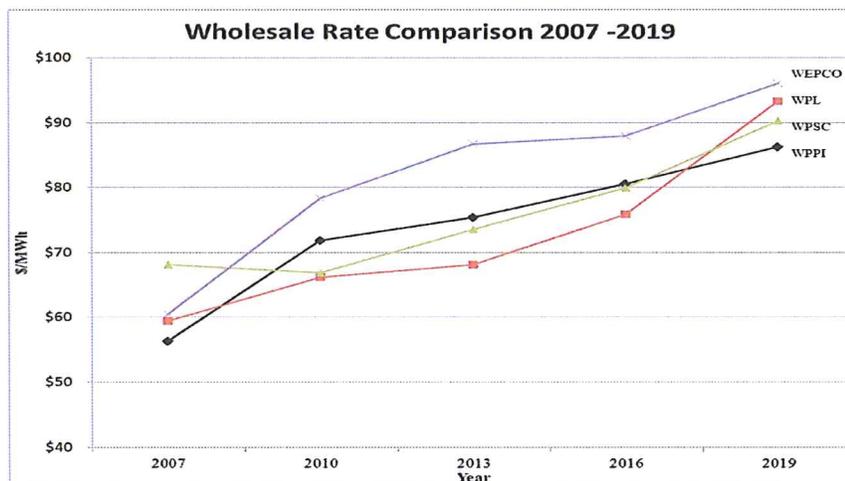
WPPI's philosophy for acquiring new power supply resources is to purchase the lower of:

- ✓ Market
- ✓ IOU formula rate
- ✓ WPPI Ownership



WPPI Energy's Offerings to Members

Wholesale Cost Comparisons



WPPI Energy's Offerings to Members

Payments

- ❖ Payments, made directly to retail customers:
 - ❖ Interruptible payments
 - ❖ Capacity program payments
 - ❖ Load stability payments
 - ❖ Solar buyback rates

Currently, we do not have any customers utilizing these services. These allow NRU to offer retail rate structures that are competitive with the IOU's

WPPI Energy's Offerings to Members

Incentives and Contributions

- ❖ Energy efficiency
 - Loans (shared savings (2%), member loans (1%))
 - Incentives

- ❖ Renewable Energy
 - Community Solar Garden

- ❖ Marketing and Outreach
 - Cooperative Ads

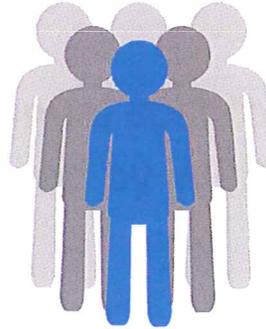
- ❖ Community Relations (community contributions \$1,500, economic development \$1,000, high school scholarship \$1,000, value of public power (picnic) \$1,500)



WPPI Energy's Offerings to Members

Staff

- ❖ Energy Services Representative (Wes ☺)
- ❖ Rates staff
- ❖ Engineers
- ❖ Marketing staff
- ❖ Communications staff
- ❖ Advocacy staff
- ❖ Attorneys



WPPI Energy's Offerings to Members

Technology and Support

- ❖ Northstar utility billing software and support
- ❖ Dynamics accounting software and support
- ❖ E-mail hosting for the City and Utility



What Happens if We do Not Sign?

If we do not sign to extend to 2055:

1. Obligated to purchase thru 2037
2. WPPI will not plan to serve us after 2037
3. We will need to seek power supply in 2033-35 for power supply that begins in 2038
4. WPPI BOD must approve extending the contract after March 31, 2016



Options for Power Supply

Purchase from:

- Another Joint Action Provider
- Own our Own Generation
- An IOU
- A Third-Party – Short Term Market
- WPPI by extending contract

Options if No Extension

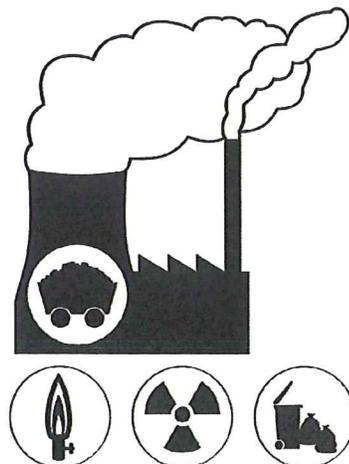
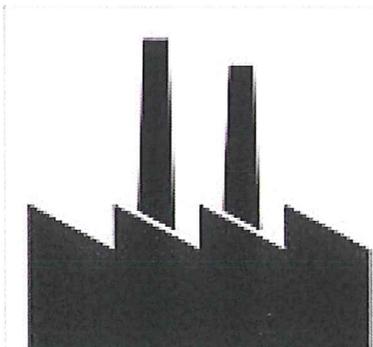
Purchase from Another Joint Action Provider

- Likely a 25-30 year contract
- GLU – Ten in WI. Combines all requirements/partial requirements agency.
 1. Members have customized contract arrangements
 2. GLU owns no generation facilities and services offered to members are limited
- UMMEG – Ten small municipals in western WI own older diesel generating units negotiate power supply contracts with Dairyland. No staff and offer few/no services.

Options if No Extension

Own our Own Generation

- We do not currently own generation facilities
- Local ownership would be very challenging (diversity, economies of scale, cost)



Options if No Extension

Purchase from an IOU

- Likely a 10 year contract (formula based rate structure – provide to us at their costs – every year costs change) (guaranteed supplier)
- WPSC, WPL and WEPCO offer wholesale rates
- NSP does not currently serve any WI wholesale load
- Some capacity and interruptible services, but different structure – obligation on member, not the customer
- Goal is profit for the shareholders

Options if No Extension

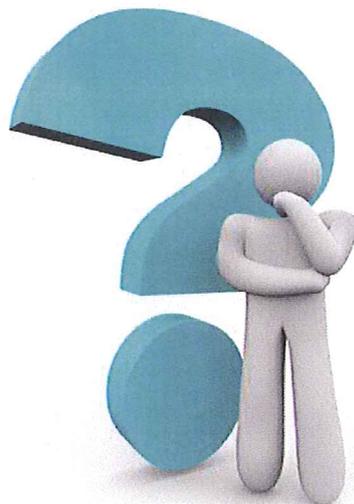
Purchase from Third Party – Short Term Market

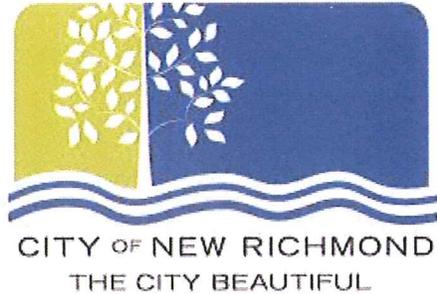
- Could likely arrange a 3-5 year contracts
- Contracts with – AEP or Next Era - These are available now – may be more available in later years
- Ongoing pressures of high risk of year over year price fluctuations
- Several WPPI Energy members were on short-term contracts that were looking at 60-120% increases before they joined WPPI Energy

Options Summary

Own our Own Generation	Economies of scale, lack of diversity, EPA regulations, operational risks.
Purchase from an IOU – WPSC, WPL and WEPCO	Goals of an IOU is to make a profit. Contract only locks in the wholesale supply, not the rates. No knowledge of IOU's available for supply to us in 2037.
Purchase from a Third Party – Short Term Market Supplier	Shorter term contracts currently with AEP or Next ERA – unknown for 2037. Risky when market conditions change. Contract locks in the wholesale supply and rates for contract term.
Purchase from Another Joint Action Provider	Longer term member customized contracts. No staff and offer few/no services.
Extend WPPI Energy Contract to 2055 (Joint Action – All Requirements Model)	Non-profit mission aligns with non-profit utility. Seat on the BOD. Share in ownership of WPPI.
Note: Of the 82 WI municipal utilities, 80% purchase from a Joint Action Model	Provides value added staff and technology. Ability to offer innovative rates.

QUESTIONS?





156 East First Street
New Richmond, WI 54017
Ph 715-246-4268 Fax 715-246-7129
www.newrichmondwi.gov

MEMORANDUM

TO: Mayor Horne and City Council

FROM: Jeremiah Wendt, Director of Public Works
Beth Thompson, Community Development Director

DATE: January 8, 2016

SUBJECT: First Amendment to Farm Lease

BACKGROUND

The City of New Richmond entered into a farm lease in 2014 with Roger Neumann with respect to 78.75 acres of land in the City's Business and Technical Park. With the sale of land and ongoing construction of the Goodwill retail store, City staff propose removing approximately 4.7 acres of land from the original farm lease (see attached map). Under this amendment, the City would now lease a total of 74.05 acres. The cost would remain the same, at \$200 per acre.

RECOMMENDATION

City staff recommend proceeding with the proposed amendment to the farm lease.

FIRST AMENDMENT TO FARM LEASE

THIS FIRST AMENDMENT TO FARM LEASE ("Amendment") is made and entered into effective as of the date of execution by the last party to sign (the "Effective Date") by and between the City of New Richmond, ("Landlord") and Roger Neumann ("Tenant").

Recitals

The parties hereto recite, declare and agree as follows:

A. Landlord and Tenant entered into a FARM LEASE dated April 14, 2014 (the "Lease") with respect to Leased Real Estate Located in the City of New Richmond's Business and Technical Park, being approximately 78.75 acres as shown on attached map.

B. The Lease authorizes the Tenant to use the Leased Premises for cropland.

C. Owner and Tenant desire to enter into this Amendment in order to modify and amend the Lease.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Owner and Tenant covenant and agree as follows:

PREMISES. The real estate leased is hereby modified to the following:

Located in the City of New Richmond's Business and Technical Park, being approximately 74.05 acres as shown on attached map.

("Premises") 74.05 acres @ \$200.00 per acre = \$14,810.00

RENT. The rent shall be 74.05 acres @ \$200.00 per acre for land used.

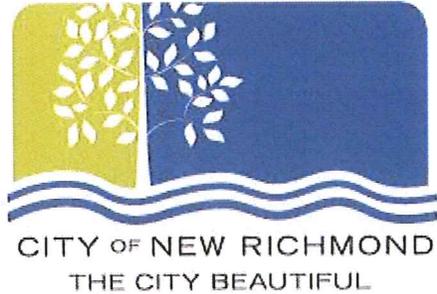
LANDLORD

TENANT

By: Frederick Horne
Mayor

By: Roger Neumann

And by: Tanya Reigel
City Clerk



156 East First Street
New Richmond, WI 54017
Ph 715-246-4268 Fax 715-246-7129
www.newrichmondwi.gov

TO: Mayor and City Council
FROM: Jeremiah Wendt, Public Works Director
DATE: January 8, 2016
RE: North Shore Drive Design

Background

On December 10, 2015, City and SEH staff hosted a public meeting, as requested by the City Council, to discuss the upcoming improvements on North Shore Drive. We presented several options for cross-sections of the future road, heard concerns from local residents, and allowed them to tell us their preferred alternative. Written and verbal comments received are summarized in the attached document.

The cross-section options presented were as follows for the west portion of the project (Deere Drive to Johnson Drive):

- Urban Section with 10' travel lanes, 6' parking lanes, 8' multi-use path on one side of the street
- Rural Section with 12' travel lanes, 4' gravel shoulder, 8' multi-use path on one side of the street

The cross-section options presented were as follows for the east portion of the project (Johnson Drive to Brady Lane):

- Urban Section with 10' travel lanes, 6' parking lanes, 5' sidewalk on one side of the street
- Rural Section with 10' travel lanes, 4' bike lanes, 4' gravel shoulder
- Rural Section with 12' travel lanes, 4' gravel shoulder

Staff and SEH have discussed several design considerations, many of which were brought up at the open house. Those design considerations, and our recommendations, are summarized below:

- Cross-Section: In determining the appropriate cross-section to recommend, staff and SEH have weighed options with an eye to three primary factors: public preference, cost, and environmental impact.
 - Public Preference
The City's standard cross-section is an urban section, which includes curb and gutter on each end of the roadway. Input from the public weighed in favor of an urban section, primarily because of the finished look, and worries over gravel from a road shoulder washing into lawns and causing maintenance issues.
 - Cost

The principal difficulty that became apparent with this option is with conveying and treating the stormwater that is collected on the roadway. Because the existing roadway is very near the elevation of the groundwater in the area, it becomes very difficult to convey stormwater by gravity, and the stormwater conveyance system would require a system of pump stations. Due primarily to the stormwater system, preliminary cost estimates show that the cost to reconstruct North Shore Drive as a conventional urban section would be approximately \$2.3 million versus approximately \$1.3 million for a rural section.

- Environmental Impact

Staff has been working with MSA Professional Services over the course of 2015 on a stormwater master plan for the City of New Richmond. While the final deliverables of this effort are not yet available, one of the recommendations that will come out of the study is that roads should be constructed with a rural section where possible because of the environmental benefits. The stormwater that falls on the roadway flows to a ditch (or “grassed swale”) where it starts the process of infiltration as well as removal of solids and nutrients. Much of the stormwater treatment required by the City’s ordinance and the DNR can be attained simply using the ditches alongside a rural section road.

With all of these factors in mind, staff recommends the use of a hybrid rural section on North Shore Drive. This hybrid would utilize a paved shoulder, possibly with a flat “ribbon curb” to address residents’ concerns about the aesthetics and maintenance issues associated with a gravel shoulder. The hybrid approach would save approximately \$1 million in construction costs, and would best protect the environment in this sensitive area near the impoundment of the Willow River.

- Bike/Pedestrian Accommodations: North Shore Drive is a local street within the City of New Richmond's transportation system. Currently, there are no bike/pedestrian facilities on this street. However, there is a multi-use path on Knowles Avenue east of the project and a multi-use path that runs behind some of the homes on the street between Hidden Lane and Brady Lane. This path could ultimately be part of a multi-use path connection to the Fox Run and Whispering Prairie developments. Staff feels that it is important to make a multi-use trail connection along North Shore Drive as part of the overall transportation plan within the City. We propose to do this with a paved path that would run along the north side of North Shore Drive on the far western segment before crossing the street and proceeding through a wooded area between North Shore Drive and the impoundment of the Willow River. The proposed route minimizes the impact on wetlands, and provides a scenic alternative to on-street accommodations. The multi-use path would end at the intersection with the existing path on Johnson Drive. Bike and pedestrian accommodations east of Johnson Drive would be limited to the proposed paved shoulder because of the difficulty of locating a sidewalk and ditch directly adjacent to the roadway. The paved shoulder should provide an adequate space for bike and pedestrian travel in this area as vehicular traffic is very limited.
- Roadway Width: With the existing rural section on North Shore Drive, on-street parking facilities are not provided. The public was asked for input on this subject and only two residents indicated that they might use on-street parking, and that only during holiday gatherings. Considering the additional expense and environmental impact of adding parking lanes, staff is not recommending that on-street parking accommodations be added at this time. The recommended road width is 28 feet (compared to 23 feet existing), which includes 2-10-foot

travel lanes (in compliance with the City's subdivision ordinance), and two 4-foot paved shoulders. The street would be signed as "No Parking" on both sides.

- **Trees:** Because of the existing rural section of the street, and the minimal widening proposed, there is minimal impact on existing trees from the proposed project. Tree removal will likely be limited to 1 or 2, with the exception of the clearing and grubbing required along the proposed route of the off-street trail. The trees removed will be replaced, but additional tree planting along this street is not recommended. Because a ditch is proposed adjacent to the roadway, which is part of a stormwater conveyance and treatment system, the addition of trees in the same area is not possible. However, the proposed ditch/swale will be enhanced with rain gardens where feasible to improve aesthetics as well as water quality.
- **Project Extents:** The existing North Shore Drive dead-ends on the east without a cul-de-sac. This dead end is within approximately 300 feet of the dead-end of Brady Lane (also without a cul-de-sac). Staff recommends that the North Shore Drive project extend to Brady Lane, eliminating the need for a cul-de-sac and providing access for emergency services and school buses on both of these streets. This extension will require the acquisition of a 33 foot wide right-of-way (half of a typical street ROW) in this area as half of the ROW already exists.

Recommendation

Staff recommends authorization to proceed with the design based on the parameters outlined above. We feel the hybrid section addresses the concerns raised by the public to date, while providing a cost-effective and environmentally conscious solution. Approval to proceed with design at this time will allow us to remain on schedule for 2016 construction of this project.



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MEMORANDUM

TO: Mayor Horne and City Council

FROM: Mike Darrow, City Administrator

DATE: January 6, 2016

SUBJECT: Community Commons Update

BACKGROUND

City staff will provide an update on the Community Commons project. As you are aware, the New Richmond School District is developing a plan to raze the building. Staff will provide an overview of the steps required for City involvement on this project as well as a timeline for the possible development of a community library on the site.



**Building Inspection Department
2015 Year End Summary & Comparison**

	October - December	2015 Year to Date	2014 Year to Date
Permits Issued	74	287	231
Dwelling Units	21	56	71
 Construction Value			
Commercial	846,605.00	24,603,631.00	16,599,449.00
Residential	2,884,432.00	8,888,830.00	3,675,808.00
Multi-Family (Croft)			4,000,000.00
Total Value	3,731,037.00	33,492,461.00	24,275,257.00
 Fees Collected			
Building Permit Fee	36,863.50	193,241.75	137,803.00
Assessor Fees	2,775.00	10,400.00	8,700.00
Site Stabilization Deposit	14,500.00	57,500.00	21,500.00
Total Fees	54,138.50	261,141.75	168,003.00
 <i>Sewer Access Charge</i>	16,000.00	61,400.00	236,340.00
<i>Water Impact Fee</i>	-	9,240.00	76,230.00
<i>Impact Fee</i>	-	4,275.00	63,843.00
<i>Park Fee</i>	8,025.00	21,921.50	62,902.00
<i>Municipal Facilities</i>	12,000.00	45,900.00	
<i>Tranportation</i>	18,000.00	68,850.00	
<i>Water Facilities</i>	16,000.00	48,400.00	
<i>Park Facilities</i>	-	12,250.00	
Total Impact Fees	70,025.00	272,236.50	439,315.00
 Total All Fees Collected	124,163.50	533,378.25	607,318.00