



**CITY OF NEW RICHMOND
APPLICATION FOR EXCAVATION &
UTILITY PERMIT**

BUSINESS NAME _____

ADDRESS _____

TELEPHONE NUMBER _____

ADDRESS OF EXCAVATION _____

PURPOSE FOR EXCAVATION _____

DIMENSIONS OF EXCAVATION _____

All street work shall be performed in accordance with the current standard specifications for street openings found in Section 70-4 and 70-5. Any damaged road surface, curb and gutter, sidewalk or grass covered area shall be restored to the condition prior to damage.

Proof of public liability insurance of not less than \$500,000 per one (1) person, \$500,000 for one (1) accident and property damage coverage of not less than \$500,000 is required.

If private conduits are installed in public right-of-way, applicant assumes all responsibility and shall hold the City harmless. Applicant will be required to become a Digger's Hotline member and will be further responsible for marking their location when Digger's Hotline tickets are activated in that area.

Applicant will indemnify and save harmless the City of New Richmond and its officers from all liability or accidents and damage caused by any of the work covered by applicant's permit, and that applicant will fill up and place in good and safe condition all excavations and openings made in the street, and will replace and restore the pavement in kind over any opening, and keep and maintain the same in such condition, normal wear and tear excepted, to the satisfaction of the Common Council for a period of one (1) year, and that the applicant will pay all fines or forfeitures imposed upon him or any violation of any rule, regulation, ordinance, covering street openings or drain laying adopted by the Common Council and will repair any damage done to existing improvements during the progress of the

excavation in accordance with the ordinances, rules, and regulations of the City. Applicant shall provide a letter of credit, in an amount equal to 115% of project costs, or as determined by the City Engineer to remain in place for a period of time to be determined on a case by case basis. Upon project completion, letter of credit may be replaced or reduced to 15% of project contract costs for a period of 1 year for stabilization, surety, and performance. Applicant shall also guarantee that, if the City shall elect to make the street repair, the person opening the street will pay all costs of making such repair and of maintaining the same for one year. Applicant shall cover any and all accidents and injuries, or violation of law during the period of excavation for which the permit is given. Applicant is responsible for submission and implementation of traffic control plan.

Utility to be buried at a minimum depth of thirty-six inches (36”).
Property safety equipment must be utilized when working in the right-of-way.

Utility Location is

to cross right-of-way	overhead
parallel to right-of-way	underground

Proposed Method of Installation

directional bore	suspend on poles
pneumatic bore	suspend on towers
jack & bore tunnel	plow
open cut	trench

Will utility be placed in casing pipe? Yes No

Estimated Starting Date _____ Estimated Restoration Date _____

CALL DIGGERS HOTLINE – 1-800-242-8511

APPROVED: CITY STREET DEPT BY _____

I CERTIFY THAT I HAVE PAID THE \$400.00 FILING FEE THAT WAS RECEIPTED AS

RECEIPT # _____ DATED _____.

APPLICANT’S SIGNATURE