

**CITY OF NEW RICHMOND
COMMUNITY DEVELOPMENT AUTHORITY
WEDNESDAY, FEBRUARY 20, 2019**

Pursuant to due call and notice thereof, Vice Chair MaryKay Rice called a meeting of the Board of Commissioners of the Community Development Authority to order at 8:00 a.m. on February 20, 2019.

Members Present: Ron Volkert, Larry Moore, Jessie Klopp, Jim Jackson, John Soderberg, and MaryKay Rice

Members Absent: Jason Zahradka

Others Present: Beth Thompson, Noah Wiedenfeld, and Marie Bannink

Jim Jackson moved to approve the agenda, seconded by Jessie Klopp, and carried.

Jim Jackson moved to approve the minutes of the February 5, 2019 meeting, seconded by John Soderberg, and carried.

Election of Chair:

Consensus of the group was to wait until after the April election and new appointment to vote in a new Chair.

Jim Jackson moved to go into Closed Session per State Statute 19.85 (1)(e) Deliberating Micro Loan Application – Moore Exceptional LLC, seconded by Larry Moore, and carried.

Closed Session.

Open Session.

Action on Closed Session:

Jim Jackson moved to deny the application from Moore Exceptional, LLC (dba You've got Maids), and have Beth or Noah contact Nicholas Moore to resubmit to SBA and if approved come back to the Regional Business Fund, seconded by Ron Volkert, roll call vote and unanimously carried.

Confidentiality Policy:

Beth informed the group of a training session for Roberts Rules of Order that this training will be conducted by the City Attorney. We are asking groups that go into closed session to sign a Confidentiality Policy. Any one going into closed session needs to keep in mind those items cannot be discussed once leaving closed session. Please review, sign and return the policy to Beth before the next meeting. If there are questions on the Confidentiality Policy, they can be asked of our attorney at the Roberts Rules training.

Announcements:

No announcements.

MaryKay Rice moved to adjourn the meeting, seconded by Ron Volkert, and carried.

Meeting adjourned at 8:23 a.m.

Minutes by Marie Bannink