



156 East First Street
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September 29, 2017

CALL OF MEETING TO THE MEMBERS OF THE COUNCIL OF THE CITY OF NEW RICHMOND

Notice is hereby given there will be a Special Session of the Council of the City of New Richmond on Monday, October 2, 2017 at 5:00 p.m. in Lower Level Conference Room #1 of the Civic Center, 156 East First Street, New Richmond, WI 54017.

AGENDA:

1. Call to Order
2. Clerk's Roll Call
3. Pledge of Allegiance
4. Adoption of Agenda
5. 2018 Budget Review
6. Capital Improvement Plan
7. Dairy Queen Building Update and Action
8. Communications and Miscellaneous
9. Closed Session per State Statute 19.85 (1)(c) – Union Wages and Salaries
10. Open Session – Action on Closed Session Agenda
11. Adjournment

Fred Horne, Mayor

cc: The New Richmond News
Northwest Communications
City Website



TO: Mayor Fred Horne and City Council

FROM: Mike Darrow, City Administrator
Rae Ann Ailts, Finance Director

DATE: September 29, 2017

RE: 2018 Budget and Capital Improvement Plan

2018 Budget

The City has maintained relatively consistent operating costs, with 2017 budgeted operating expenditures being lower than those in 2012. Additionally, in recent years the City has aggressively restructured the repayment of debt over fifteen years instead of twenty. These cost controlling measures and accelerated debt payments have been taken to ensure the fiscal sustainability of our community into the future. However, as our community experiences continued growth planning for our future is imperative to ensure the vibrancy of the “City Beautiful”.

During our meeting on Monday we will discuss the idea of setting aside funds on an annual basis to reduce future borrowing. These funds would be used for specific projects to lessen the costs of borrowing. Additionally, 2018 proposed department budgets will be reviewed and include: general government, community development, police, library and airport. Public works and fire previously presented during the August 28th work session.

To ensure that the 2018 budget process is meeting the needs of our taxpayers, staff is recommending there be three to four levy scenarios presented to the public during the next 30-days. This will allow for staff and the Council to “tell the story” of existing and future needs within our community prior to a public hearing. Staff will report back on these findings during the meeting in November.

5 year Capital Improvement Plan

During the August 28th work session, themes were established to aid in the prioritization of projects as we move through the capital improvement planning process. The themes which were established aside from Safety, Health and General Welfare included:

- Economic Development
- Preserving the Past
- Engaging the Present
- Ensuring the Future
- Fiscal Responsibility
- Public / Private Partnerships

On Monday evening, we will begin reviewing of the individual projects and begin prioritizing based upon on themes established. Additionally, during October and November we will be engaging the community in providing project feedback and associated priority.



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MEMORANDUM

TO: Mayor and City Council

FROM: Jeremiah Wendt, Director of Public Works

DATE: September 29, 2017

SUBJECT: Old Dairy Queen Building Update

BACKGROUND

City staff have been working on plans for the demolition of the old Dairy Queen building on N Knowles Avenue over the last few months. Progress made to date includes analysis and removal of all asbestos from the existing building, and analysis of alternatives for demolition of the building.

After reviewing the process, and the options before us, it seems that the most cost-effective solution is to have the public works department demolish the building over the winter of 2017-2018, with site restoration in spring of 2018. This process could be accomplished primarily with the use of equipment that the City already has, with the exception of a large excavator which could be rented for a week at an approximate cost of \$3,000.

The primary expense, beyond equipment rental, will be disposal of the demolition material. These precise costs remain to be determined, but the City would be liable for them whether we hired the project out or accomplished it in-house.

RECOMMENDATION

Staff is recommending completion of the demolition of the old Dairy Queen building in house. We also are proposing a garage sale on October 14, 2017 from 9:00 a.m. to Noon to sell off any remaining items at the DQ prior to the demolition of the building.