

New Richmond Fire & Rescue Service
 106 South Arch Avenue
 New Richmond, Wisconsin 54017

FIRE ADVISORY BOARD MEETING
 Un-Official Meeting Minutes of March 21, 2018

CALL TO ORDER:

The meeting was called to order at 7:30 PM.

ROLL CALL:

The following (X'd) individuals were present at this meeting. All listed will receive a copy of these Meeting Minutes.

	Mike Darrow	City of New Richmond - City Administrator (715) 243-0401	mdarrow@newrichmondwi.gov
	Tanya Reigel	City of New Richmond - Clerk (715) 243-0403	treigel@newrichmondwi.gov
	Rae Ann Ailts	City of New Richmond - Finance Director (715) 243-4268	railts@newrichmondwi.gov
	Lori Brinkman	City of New Richmond - Deputy Clerk/Treasurer (715) 246-4268	lbrinkman@newrichmondwi.gov
	Marie Bannik	City of New Richmond - Administrative (715) 246-4268	mbannink@newrichmondwi.gov
	Fred Horne	City of New Richmond - Mayor (715) 246-4268	mayorfred@newrichmondwi.gov
	Craig Kittel	New Richmond - City Council (District 1) (715) 246-3961	aldermankittel@newrichmondwi.gov
	Scottie Ard	New Richmond - City Council (District 2) (715) 338-6064	aldermanard@newrichmondwi.gov
X	Jim Jackson	New Richmond - City Council (District 3) (715) 338-5041	aldermanjackson@newrichmondwi.gov
	Mike Montello	New Richmond - City Council (District 4) (715) 220-1750	aldermanmontello@newrichmondwi.gov
X	Ron Volkert	New Richmond - City Council (District 5) (715) 220-6788	
	Jim Zajkowski	New Richmond - City Council (District 6) (715) 246-6937	aldermanzajkowski@newrichmondwi.gov
X	Jim Vander Wyst	New Richmond Fire & Rescue - Chief (715) 243-0429	nrfire@newrichmondwi.gov
X	Robin Haffner	New Richmond Fire & Rescue	rchaff@frontiernet.net
X	Roger Lindloff	New Richmond Fire & Rescue	rwljml@hotmail.com
X	Doug Frandsen	New Richmond Fire & Rescue	scoops12@frontiernet.net
X	Mike Strey	New Richmond Fire & Rescue	streymike1@gmail.com
X	Keith Karpenski	Town of Alden - Chairman (715) 554-2488	kkarpenski@aol.com
	Greg Frost	Town of Alden - Supervisor (763) 670-0212	g.frost.gf@gmail.com
	Wanda Heffron	Town of Alden - Clerk (715) 248-7859	alden@townofalden.com
X	John VanDyk	Town of Erin Prairie - Chairman (715) 246-5057	vandykjohn@yahoo.com
	Jackie Mitchell	Town of Erin Prairie - Clerk (715) 246-5514	tep@sunnylink.com
X	David Naser	Town of Richmond - Supervisor (715) 417-0877	towny49@frontiernet.net
	Gary Knutson	Town of Richmond - Chairman (715) 690-4661	glknutson@frontiernet.net

	Donna Preece	Town of Richmond - Clerk (715) 246-4092	dpreece@frontiernet.net
X	Dave Stephens	Town of Richmond - Supervisor (715) 246-2854	dstephen@pressenter.com
X	Dick Hesselink	Town of Stanton - Chairman (715) 248-3082	hesselinkracing@hotmail.com
	Sharon Balcerek	Town of Stanton - Clerk (715) 248-4550	townofstanton@frontiernet.net
	Tom Heintz	Town of Star Prairie - Chairman (715) 246-9665	theintz2118@gmail.com
	Joe Schachtner	Town of Star Prairie - Board Member (612) 810-0043	powernut59@yahoo.com
	Mike Burke	Town of Star Prairie - Clerk (715) 246-9878	townstarprairie@frontiernet.net
	Chad Peterson	Village of Star Prairie - Chairman (715) 220-9831	cmpeter2009@live.com
	Dan Scheeringa	Village of Star Prairie - Board Member (715) 338-4890	ds7734@frontiernet.net
	_____	Village of Star Prairie - Clerk (715) 248-7231	starpv@frontiernet.net

PREVIOUS MEETING MINUTES:

- September 27, 2017 Meeting Notes

MOTION:

A motion was made by Ron Volkert and seconded by Jim Jackson to approve the September 27, 2017 Meeting Minutes as written. The motion carried.

OLD BUSINESS:

- None.

NEW BUSINESS:

1. 2018 Revised Meeting Dates - 7:00 PM Start Time
 - Wednesday, June 20, 2018
 - Wednesday, August 15, 2018
 - Wednesday, October 17, 2018
2. Save the Date/Annual Chili Feed
 - 2018 Annual Chili Feed: Saturday, April 14, 2018 from 4-8 PM at the Fire Hall. Fire Chief VanderWyst advised that we are expecting a great turnout. Please spread the word.
3. Fire/Rescue Personnel Update
 - Two firefighters completed EMT (Emergency Medical Technician) - Tony LeBlanc and Jeremy Sylvester successfully completed the EMT Program and are now both state and nationally certified.
 - Six firefighters will be finishing up the EMR (Emergency Medical Responder) class in April.
 - Openings: There are currently five firefighter openings. Posting / interviewing / hiring in process.
4. 2017 NRF&R Annual Report
 - The Annual Report is available on the City of New Richmond Fire Department website and was emailed to all Town/Village Chairs and City Council on 02/01/2018. Fire Chief VanderWyst provided a brief overview of the Report. If anyone would like a printed hard copy, please contact Chief or Nicole.

5. Automatic Aid

- Somerset Contract: On March 20, 2018, the fully executed Agreement was emailed to Ed Schachtner, Town of Somerset Chair, John Melvin, Village of Somerset President, Travis Belisle, Somerset Fire & Rescue Fire Chief, Tom Heintz, Town of Star Prairie Chair, Fred Horne, City of New Richmond Mayor, and James VanderWyst, New Richmond Fire & Rescue Fire Chief.

6. Cedar Lake Speedway / DNR Wildland Gear / Chili Feed Proceeds

- Assistant Fire Chief Haffner discussed items that have been purchased with past chili feed proceeds since the event started in 2010. These items include: Emergency First Responder Training and Auto Extrication Training, Rescue Tools and Additional Specialized Training, New Thermal Imaging Cameras, Personal Safety Gear, Communications Equipment, New Truck (Miscellaneous Items), Rescue Tools (49XL Spreader, Genesis OSC Couplers, Extension Hose, Mach III Outlaw Honda), 2 FLIRS including Chargers, FLIRS for Phones/Seek Reveal, Thermal Infrared Camera, and assistance with Wildland Gear.
- The Fire Department's Equipment and Apparatus Committee identified a weakness in our department. We are lacking in the capabilities to provide off-road fire and rescue operations and feel the need to improve. This committee recommended to the department that we use the proceeds from the 2018 chili feed fundraiser toward the purchase of a UTV.
- Assistant Fire Chief Haffner reviewed the handout "DNR Grant – UTV Purchase". Discussions included the DNR Wildland Gear Grant refund from the 50/50 Grant, the Cedar Lake Speedway Contract, and the pricing received from local vendors for a UTV, trailer, and fire/rescue skid.
- Dick Hesselink stated that he believes that as a Board, the decision to allow the funds to stay at the fire department can be made at this meeting. After no motion was made to proceed with keeping the funds at the fire department, each municipality will discuss this matter with their Boards and report back to Fire Chief VanderWyst by April 18th with their decision.
- There was also discussion that any monies made at Cedar Lake Speedway, above paying staff, would be applied to the Fire Department budget.

7. Town of Alden (Keith Karpenski)

- Fire Coverage Update: Mr. Karpenski addressed the Board and advised that it is the intention of the Town of Alden to leave New Richmond Fire & Rescue. The area that is currently covered will be covered by Alden Fire and DOG Fire (Dresser, Osceola, Garfield). They are looking to start the new coverage on January 1, 2019 and will know more finalized details in October 2018.

8. New Richmond Fire & Rescue Department By-Laws

- Fire Chief VanderWyst advised that the NRF&R By-Laws are currently being reviewed. Chief will be meeting with City Administrator Mike Darrow on Thursday, March 29th to finish these up.

9. Ladder Truck Yearly Certification

- Fire Chief VanderWyst advised that American Test Center was out earlier in the month and conducted the annual inspection and testing. We were advised that the truck failed. In speaking with Fire Safety USA, (the service/maintenance company) about this matter, we were advised that the Test Center was out of bounds in providing the failed rating as they did not conduct the testing properly. Fire Safety USA advised that they would send the specifications for NRF&R to test the vehicle properly. Moving forward, we will be looking in to other testing companies.

10. New Fire Extinguishers

- Xtinguish FST (Fire Suppression Tool): Chief explained the new fire extinguishers. How you can just "pull the pin and throw it in". The FST is a highly effective tool for the suppression of early stage and fully developed fires; preventing flash-over and back-draft. NRF&R has both the larger FST and the smaller version (canisters). NRPD has the smaller canisters in their vehicles. These extinguishers will be implemented into our RIT (Rapid Intervention Team).

ADJOURNMENT:

- Adjourn

MOTION:

A motion was made by John VanDyk and seconded by Dave Stephens to adjourn the meeting. The motion carried and the meeting adjourned at 8:55 PM.

HANDOUTS PROVIDED AT THIS MEETING:

- DNR Grant – UTV Purchase
- Agreement with Cedar Lake Speedway for Fire Coverage
- By-Laws of New Richmond Fire & Rescue (Proposed)

END OF FIRE ADVISORY BOARD MEETING