

New Richmond Fire & Rescue Service
 106 South Arch Avenue
 New Richmond, Wisconsin 54017

FIRE ADVISORY BOARD MEETING
 Un-Official Meeting Minutes of August 18, 2016

CALL TO ORDER:

The meeting was called to order at 7:00 PM.

ROLL CALL:

The following (X'd) individuals were present at this meeting. All listed will receive a copy of these Meeting Minutes.

X	Mike Darrow	City of New Richmond - City Administrator (715) 243-0401	mdarrow@newrichmondwi.gov
	Tanya Reigel	City of New Richmond - Clerk (715) 243-0403	treigel@newrichmondwi.gov
	Marie Bannik	City of New Richmond - Administrative (715) 246-4268	mbannink@newrichmondwi.gov
X	Fred Horne	City of New Richmond - Mayor (715) 246-4268	mayorfred@newrichmondwi.gov
X	John VanDyk	Erin Prairie Township - Chairman (715) 246-5057	vandyjohn@yahoo.com
	Jackie Mitchell	Erin Prairie Township - Clerk (715) 246-5514	tep@sunnylink.com
	Craig Kittel	New Richmond - City Council (District 1) (715) 246-3961	aldermankittel@newrichmondwi.gov
	Scottie Ard	New Richmond - City Council (District 2) (715) 338-6064	aldermanard@newrichmondwi.gov
	Jim Jackson	New Richmond - City Council (District 3) (715) 338-5041	aldermanjackson@newrichmondwi.gov
	Mike Montello	New Richmond - City Council (District 4) (715) 220-1750	aldermanmontello@newrichmondwi.gov
	Ron Volkert	New Richmond - City Council (District 5) (715) 220-6788	NA
	Jim Zajkowski	New Richmond - City Council (District 6) (715) 246-6937	aldermanzajkowski@newrichmondwi.gov
X	Jim Vander Wyst	New Richmond Fire & Rescue - Chief (715) 243-0424	nrfire@newrichmondwi.gov
X	Robin Haffner	New Richmond Fire & Rescue	rchaff@frontiernet.net
X	Roger Lindloff	New Richmond Fire & Rescue	rwljml@hotmail.com
	Doug Frandsen	New Richmond Fire & Rescue	scoops12@frontiernet.net
X	Dave Naser	Richmond Township - Supervisor (715) 417-0877	towny49@frontiernet.net
	Gary Knutson	Richmond Township - Chairman (715) 690-4661	glknutson@frontiernet.net
	Donna Preece	Richmond Township - Clerk (715) 246-4092	dpreece@frontiernet.net
X	Dick Hesselink	Stanton Township - Chairman (715) 248-3082	hesselinkracing@hotmail.com
	Sharon Balcerek	Stanton Township - Clerk (715) 248-4550	townofstanton@frontiernet.net
X	Scott Counter	Star Prairie Township - Chairman	scott@hometecbuilders.com

		(715) 248-7765	
X	Joe Schachtner	Star Prairie Town - Board Member (612) 810-0043	powernut59@yahoo.com
	Mike Burke	Star Prairie Township - Clerk (715) 246-9878	townstarprairie@frontiernet.net
	Keith Karpenski	Town of Alden - Chairman (715) 554-2488	kkarpenski@aol.com
	Greg Frost	Town of Alden - Supervisor (763) 670-0212	g.frost.gf@gmail.com
	Judy Demulling	Town of Alden - Clerk (715) 248-7859	alden@townofalden.com
	Chad Peterson	Village of Star Prairie - Chairman (715) 220-9831	cmpeter2009@live.com
	Dan Scheeringa	Village of Star Prairie - Board Member (715) 338-4890	ds7734@frontiernet.net
	Patsy Johnson	Village of Star Prairie - Clerk (715) 248-7231	starpv@frontiernet.net

PREVIOUS MEETING MINUTES:

- May 25, 2016 Meeting Notes

MOTION:

A motion was made by Joe Schachtner and seconded by Dave Naser to approve the May 25, 2016 Meeting Minutes as written. The motion carried.

NEW BUSINESS:

- Protective Services (Mike Darrow)
 - Mike Darrow addressed the group and advised that there are two separate classifications for the Wisconsin Retirement System. When Jim VanderWyst was hired in April of 1997 he was placed into a general classification. Mr. Darrow explained that Jim should have been placed into the classification specifically designated for Police and Fire Chiefs. Paperwork has been submitted to WRS to modify his classification back to April of 1997. The City Council previously approved this change and has made this change moving forward; however, we are still waiting to hear from WRS about approval back to April 1997. Mike Darrow stated that he would get the information from WRS and would forward it to the Towns/Village as soon as possible.
- 2006 Precision Spartan Rescue Pumper Update, L-3263 Repairs, T-3268 Repairs, T-3269 Repairs
 - Jim VanderWyst discussed the various repairs made to the following vehicles.
 - R-3265: 2006 Precision Spartan Rescue Pumper - Jim gave an overview of 1) the work that Brindlee has completed relative to fixing various items on this vehicle (a detailed repair list was handed out) and 2) the work that NRF&R has had completed including installation of new tires, swapping out rescue equipment (for which \$5,000 of the \$11,000 owed was used out of the chili feed proceeds), and 3) having the foam system installed by Fire Safety USA.

New / Used Rescue 3265 - Expenses Incurred After Delivery

- Replace Tires: \$3,000.00
- Install Foam Pro System: \$4,675.00
- Remove and Replace Decals: \$580.00
- Replace High Pressure Extension Hoses: \$1,000.00
- Replace - Trade Cutter / Spreader / Ram (ECM): \$3,000.00
- Purchase High Pressure Pump and Cutter (Industrial Safety): \$11,000.00
- Total \$23,255.00

Expenses Budgeted For:	\$11,000.00
• Firefighter Chili Feed Money:	<u>\$5,000.00</u>
• Total	\$16,000.00

Anticipated Additional Expenses:	
• Heater Core for Fire Pump Assembly:	To Be Determined

Outstanding:	\$7,255.00
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- L-3263: 2006 E-One Cyclone Ladder Truck - Jim discussed the problems that we have had with the ladder truck. NRF&R has paid Jerry's Truck and Trailer \$37,115 to inspect, advise, check for parts, tow, and to replace the R-R pump and gear box on this vehicle. Note: Jerry's Truck and Trailer compensated NRF&R 20 hours of labor. This work has been submitted to the insurance company. Initially they declined the claim; however, we are resubmitting this claim based upon their policy exclusions description.
- T-3268: 2007 Sterling Tanker - Jim discussed the insurance claim on this vehicle after the water pump caught fire. The insurance company paid for everything but \$500 to have this repaired.
- T3269: 2001 Sterling Tanker - Jim discussed that the ring gear on the water pump hatched on this vehicle. We replaced with parts from old pump motor at no cost.
- 5 Year Plan/Vehicle Replacement Schedule: Follow-up with the boat trailer conversion, the Chief's vehicle project, and Engine 3262's replacement for 2017
 - Note: The Five Year Plan Accomplishments were distributed at the last Fire Advisory Board meeting and the Five Year Strategic Plan is available on the City's website.
 - Robin Haffner discussed the following:
 - Vehicle 3272: 2008 Dodge Durango (current Chief's vehicle) - making it the new utility vehicle.
 - Vehicle 3264 (current utility vehicle): 2001 Jeep Cherokee - eliminating this vehicle.
 - Purchasing a new Chief's vehicle.
 - Purchasing a new 83 inch wide, 20 foot long trailer (estimated at \$4,300) and converting the trailer for rescue/confined space tool usage (estimated at \$7,500-\$8,000).
 - The estimated combined price for purchasing a new Chief's vehicle and a trailer would be \$60,000.
 - Vehicle 3270: 1996 Chevrolet 3500 Diesel Pick-Up - Re-purposing this vehicle by converting it into a flatbed. It has low mileage and could be used to haul hose, transporting firefighters, training, etc. The Board agreed to keep this vehicle and turn it into a flatbed.
 - Vehicle E-3262: 1992 Spartan Pumper - Jim discussed the replacement of this vehicle and the possibility of a lease-to-own program over a 10 year span of time. Wayne Kirvida of Custom Fire, has been assisting in the cost of a new truck. He was asked to attend this advisory meeting to review and explain financial options, but he was unavailable today. Realistically, it takes about 11 months to build a truck. This vehicle is and will continue to be our primary vehicle. A request was made to start getting hard numbers together relative to ordering a truck and how much money will be needed down in 2017 with estimated delivery in 2018.
- 2017 Preliminary Budget/Pay Scale
 - The New Pay Scale for 2017 was discussed. Jim reviewed the proposed pay scale initiative based on training and education and the 2016 Salary Survey of Wisconsin Fire Departments. Handouts were provided Compared to both full-time fire department and paid-on-call fire departments, New Richmond is in the mid range for both.
 - Jim reviewed the NRF&R 2017 Proposed Budget, line item by line item addressing any increases. Please note that salary increases not available at this time with the exception of the fire vehicle maintenance salaries category; the hours spent for in-house maintenance was underestimated in the past.
 - The Board requested that "hard" budget numbers be in place for the next meeting.

- Set Next Meeting
 - The next meeting has been scheduled for 7:00 PM on Wednesday, September 21, 2016 at the Fire Department.
- Additional
 - SAFER (Staffing for Adequate Fire and Emergency Response) Grant: Jim advised that we are still "in the running" for this grant.
 - The following handouts were distributed at this meeting: New Pay Scale for 2017, Pay Scale Schooling Levels, Pay Rates 2017-2020, Staff Examples of Old and New Rates, WSFCA 2016 Salary Survey, 2017 Preliminary Budget Spreadsheets, Brindlee Repair List.

ADJOURNMENT:

- Adjourn

MOTION:

A motion was made by Fred Horne and seconded by John VanDyk to adjourn the meeting. The motion carried and the meeting adjourned at 8:30 PM.