



156 East First Street  
New Richmond, WI 54017  
Ph 715-246-4268 Fax 715-246-7129  
www.newrichmondwi.gov

August 23, 2015

**TO ALL MEMBERS OF THE HISTORIC PRESERVATION COMMISSION**

**Mike Montello**  
**Mary Sather**  
**Esther Wentz**  
**Jon Hailey**

**Sarah Skinner**  
**Tara Van Eperen**  
**Kyle Hinrichs**

**There will be a meeting of the Historic Preservation Commission on Wednesday, August 31, 2015 at 5:00 p.m. in the E.D. Lab of the Civic Center, 156 East First Street, New Richmond.**

**AGENDA:**

- 1. Roll Call**
- 2. Adoption of Agenda**
- 3. Approval of Minutes of the Previous Meeting, August 10, 2015**
- 4. An Application for Façade Renovation Grant from Short Dance Studio at 152 East Fourth Street**
- 5. Communications and Miscellaneous**
- 6. Adjournment**

**BOARD MEMBERS – PLEASE NOTIFY ME AT 246-4268 IF YOU ARE UNABLE TO ATTEND.**

**Tanya Batchelor,  
City Clerk**

A majority of the members of the New Richmond City Council may be present at the above meeting.

Pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2<sup>nd</sup> 408 (1993) such attendance may be considered a meeting of the City Council and must be noticed as such, although the Council will not take action at this meeting.

**Copies:**  
**The News**  
**Northwest Communications**  
**City Website**

**HISTORIC PRESERVATION COMMISSION  
AUGUST 10, 2015, 4:30 P.M.**

**Members Present:** Mary Sather, Scottie Ard, Tara Van Eperen, and Kyle Hinrichs.

**Members Absent:** Sarah Skinner, Esther Wentz and Jon Hailey

**Others Present:** Tanya Reigel and Devon Driscoll

Tara Van Eperen called the meeting to order and roll call was taken.

Jon Hailey moved to adopt the agenda as presented, seconded by Mary Sather and carried.

Scottie Ard moved to approve the minutes of the previous Historic Preservation Commission meeting, June 2, 2015 as presented, seconded by Mary Sather and carried.

**Application for Façade Renovation Grant from Devon Driscoll**

There was discussion regarding the application for Façade Renovation Grant from Devon Driscoll at 251 South Knowles Avenue. The application includes adding an awning to the existing space where wood is visible, replace and repair rotted wood, and install signage above the awning made of Plexiglas painted with name, glazed and hung parallel to façade, restored brick will be glazed with copper paint. The awning will be made of stained wood and anchored with steel or wire cables. The sign itself will not be lighted but will be illuminated. Kyle Hinrichs asked about the type of wood to be used and the stain color. It was the consensus of the Commission to have Devon provide pictures or samples of the following:

- Type of wood to be used
- Stain color
- Wire material
- Façade material
- Substructure and framing materials
- Glaze to be used on the brick

The Commission will meet on August 20, 2015 to review the products and make a final decision on the grant.

Scottie Ard moved to adjourn the meeting, seconded by Kyle Hinrichs and carried.

Meeting Adjourned at 4:53 p.m.

Tanya Reigel,  
City Clerk



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**TO:** Historic Preservation Commission

**FROM:** Sarah Skinner, Building Inspector/Zoning Administrator

**DATE:** August 22, 2016

**RE:** Façade Grant Application – Short Dance Studio

**Background:**

Short Dance Studio and Performing Arts has applied for a façade grant to assist with the cost of installing awnings on their new building at 152 E. 4<sup>th</sup> Street.

**Details:**

The owner is proposing to install black canvas awnings at the six windows on the ground level. The black awnings would have the business name printed on them. (See attached example)

The approval of the building plans by the Development Review Committee (DRC) in 2015 required the installation of awnings at the lower windows facing East 4<sup>th</sup> Street however the building construction costs were substantially higher than anticipated. The intent of the DRC requirement was to transition the look of the commercial building being placed at the edge of predominately residential neighborhood.

**Possible Actions:**

1. **Approve** the application for the façade grant and award a monetary value to the Short Dance Studio.
2. Motion to **table** the application for the façade grant.
3. Motion to **deny** the application for the façade grant.

**CITY OF NEW RICHMOND  
Facade Renovation Program**

**APPLICATION**

*Please check one:*

- \_\_\_\_\_ Architectural & Design Grant (Please include photos of building facade and description of project.)
- \_\_\_\_\_ Facade Renovation Grant (Please include design plans, scaled drawings and description of project.)

Name: Wade and Jessica Short

Business Name: Short Dance Studios and Performing Arts

Building Address: 152 E. 4<sup>th</sup> St. New Richmond WI 54017  
J. 715-781-5616

Telephone: W. 651-492-6549 email: shortdance@qwestoffice.net

Description of Project: *(Please attach accompanying documents as required)*

Adding an awning to the 6 lower windows  
on the north side of the new Short Dance  
Studios building

Cost of Project: Estimated \$3,000<sup>\$6,000</sup> Project Start Date: Upon Approval of Grant

Signature of Applicant: Jessica Short

Date: 8/17/16

*Return completed application to:*

**City of New Richmond Historic Preservation Commission**  
156 E. First Street  
New Richmond, WI 54017  
Telephone: 715-246-4268

715-246-7129 Fax



