



156 East First Street  
New Richmond, WI 54017  
Ph 715-246-4268 Fax 715-246-7129  
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October 20, 2017

**TO ALL MEMBERS OF THE HISTORIC PRESERVATION COMMISSION**

**Mike Montello  
Mary Sather**

**Sarah Skinner  
Tara Van Eperen**

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**Jon Hailey**

**There will be a meeting of the Historic Preservation Commission on Monday, October 23, 2017 at 5:00 p.m. in the E.D. Lab of the Civic Center, 156 East First Street, New Richmond.**

**AGENDA:**

- 1. Roll Call**
- 2. Adoption of Agenda**
- 3. Approval of Minutes of the Previous Meeting, October 10, 2017**
- 4. Façade Grant Application from Kyle Anfinson at 155 South Knowles Avenue**
- 5. Communications and Miscellaneous**
- 6. Adjournment**

**BOARD MEMBERS – PLEASE NOTIFY ME AT 246-4268 IF YOU ARE UNABLE TO ATTEND.**

**Tanya Batchelor,  
City Clerk**

A majority of the members of the New Richmond City Council may be present at the above meeting.

Pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2<sup>nd</sup> 408 (1993) such attendance may be considered a meeting of the City Council and must be noticed as such, although the Council will not take action at this meeting.

**Copies:  
The News  
Northwest Communications  
City Website**

**HISTORIC PRESERVATION COMMISSION  
OCTOBER 10, 2017, 5:00 P.M.**

Members Present: Tara Van Eperen, Mike Montello, Mary Sather, Jon Hailey and Sarah Skinner

Others Present: Noah Wiedenfeld, Theresa Rubida and Tanya Batchelor

Tara Van Eperen called the meeting to order and roll call was taken.

Mike Montello moved to adopt the agenda as presented, seconded by Jon Hailey and carried.

Mike Montello moved to approve the minutes of the previous meeting, June 27, 2017, seconded by Jon Hailey and carried.

**Application for Certification of Appropriateness**

Theresa Rubida explained her application. The house body will be painted yellow with white trim and mint green shutters. The roof is red. Discussion followed. Mike Montello moved to approve the application as proposed, seconded by Mary Sather and carried.

**Historic Preservation Grant**

Noah Wiedenfeld explained the application he will submit for a grant for \$25,000 to complete a historical survey of the City of New Richmond. This is suggested to be done every twenty years and was last done in the 1980s. If the grant is awarded, the contractor would have two to three weeks to complete the survey. They would have neighborhood meetings as well. There was discussion regarding the tax credits available to residential and commercial properties listed on the state or national registry. Alderman Montello moved to approve the grant application as proposed, seconded by Jon Hailey and carried.

**Communications & Miscellaneous**

Tara Van Eperen has been working on updating the walking tour brochure. She met with a man from Stillwater who has an app called Lens Flare and they discussed the cost involved in creating something like that for New Richmond. The startup fee would be \$7,000 and annual maintenance is \$1,200. Discussion followed. Noah Wiedenfeld will work with Tara on a grant application for this project. Mary Sather has a lot of information and pictures that could be used for this project. Noah and Tara will report back to the Commission at the next meeting.

Mike Montello moved to adjourn the meeting, seconded by Jon Hailey and carried.

Meeting Adjourned at 5:40 p.m.

Tanya Batchelor,  
City Clerk



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## MEMORANDUM

**TO:** Historic Preservation Commission

**FROM:** Noah Wiedenfeld, Management Analyst

**DATE:** October 20, 2017

**SUBJECT:** Façade Grant Application – KBA Technology

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### **BACKGROUND**

The new tenant in the property located at 155 South Knowles Avenue has applied for the façade grant. The applicant's project includes repainting the front façade of the building, installing a new awning, and adding three black downcast gooseneck-style lights above the awning. The total project cost is \$6,950. The building has been vacant for a few months, and was most recently a Sportcuts hair salon. The new tenant, KBA Technology, currently has a location in Hudson and repairs computer and cellphones, among other services. City staff are excited to see a new business in this space and are appreciative of the proposed investment into improving the façade of the building. The project budget and photos are included with the memo, and a representative from KBA Technology plans to attend the meeting.

### **ACTION REQUESTED**

The Historic Preservation Commission should discuss the application and consider a formal motion to award the full grant amount of \$2,000 to the applicant.