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Minutes of the C.A. Friday Memorial Library Board of Trustees

Work session

Friday, April 5, 2019, 12:00 pm

Trustees Attending: Ard, Gjovik, Granroth, Kuney

Trustees Attending via Phone: None

Trustees Absent: Hall, Peplau, Van Nevel

Also Attending: Jennifer Rickard, Mike Darrow

Call to order: Granroth called the meeting to order at 12:00 pm. Quorum was established and the meeting was properly noticed under Wisconsin Open Meeting Law.

Approve Agenda: (Ard/Kuney) Motion to approve the agenda; passed unanimously by voice.

Review and Discussion of Submitted RFQs for Architectural and Engineering Firms: Twelve firms initially submitted RFQ proposals. The responses to the supplemental questions were due by the firms on April 5, 2019 at 12:00 pm. Through this process one firm withdrew their application. The remaining eleven firms were discussed one by one along with their supplemental responses. The selection was narrowed down to seven (7) firms. The Library Board will meet on Tuesday, April 9 at 1:00 to finalize the firms to be interviewed and determine questions for the presentations.

Communications: None.

Adjourn: (Gjovik/Ard) moved to adjourn at 1:10 pm; passed by voice.

Submitted by: Jennifer Rickard