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Minutes of the C.A. Friday Memorial Library Board of Trustees

Work session

Tuesday, April 9, 2019, 1:00 pm

Trustees Attending: Ard, Gjovik, Peplau, Van Nevel

Trustees Attending via Phone: None

Trustees Absent: Granroth, Kuney, Hall

Also Attending: Jennifer Rickard, Mike Darrow

Call to order: Van Nevel called the meeting to order at 1:03 pm. Quorum was established and the meeting was properly noticed under Wisconsin Open Meeting Law.

Approve Agenda: (Gjovik/Ard) Motion to approve the agenda; passed unanimously by voice.

Review and Discussion of Submitted RFQs for Architectural and Engineering Firms: Discussion on the firms following additional review of the supplemental responses. Firms that will be invited for interviews include: Dimension IV, Kodet Architectural, River Architects and Studio GC.

Each of the firms will have a 45 minute interview, of which the first 20 minutes will be their presentation to include the following questions. The following 25 minutes will be Q&A by the library board.

Questions –

- 1) Please introduce yourselves and your firm.
- 2) Why are libraries worth the public investment?
- 3) How does the size of the library impact quality?
- 4) What is our communication approach?
- 5) What is your firm's design philosophy and creativity approach? Provide examples.

Interviews will be conducted on Thursday, April 25, 2019 in the City Council Chambers.

Communications: None.

Adjourn: (Ard/Peplau) moved to adjourn at 1:35 pm; passed by voice.

Submitted by: Jennifer Rickard

Friday Memorial Library

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Approved 06/04/2019