

Minutes of the C.A. Friday Memorial Library Board of Trustees
Tuesday, April 17th, 2018 4:30 p.m.

Trustees Attending: Granroth, Ard, Gjovik, Kuney, Van Nevel

Trustees Attending via Phone: Peplau

Trustees Absent: None

Also Attending: Katie Marsh, Library Director; John Thompson, Director of IFLS; Rae Ann Ailts, City Finance Director

Call to order: Granroth called the meeting to order at 4:30 p.m. Quorum was established and the meeting was properly noticed under Wisconsin Open Meeting Law.

Approve Agenda: (Ard/Van Nevel) Motion to approve the agenda; passed unanimously by voice.

Information on Background of Library Building Project: Purpose of the Meeting: Establish a shared collective understanding of the library project. (past, present and going forward)

Most recent action: Library strategies report: Need for library resources exist, but cost is an issue.

Many thoughts were discussed regarding the project going forward; they included the following:

- Where will the library be constructed?
- It will be difficult to raise the money
- There is a need to engage the populations within the townships
- The current library is approx. 8,500 sq. ft.
- John Thompson conducted a needs assessment in 2010 and determined that 11,000 square feet was needed at that time to meet standards with the existing collection.
- Library needs to make inadequacies in the current space known to the public. Things like crawling on the floor to get books, or getting a cut as a result of putting away books that are packed too tightly on the shelf, or holding children on the presenters lap during a presentation because there is no room in the space should be shared with the public.
- There needs to be an effort to get more citizens in the library. Examples are programs for a diverse population, Kiwanis meetings, and business after 5.
- Signage needs to be displayed on the building site.
- Let the lot be a vision for the future library. Map out the possible spaces on the lot, and hold events there. Low cost, big vision is the thought to create a vision.
- There is a need to keep the movement going forward in a timely manner.
- There is lots of work to be done to create the ambassadors the project needs so meeting twice a month seems to be a need.

- The city has likely funded all they intend to.
- There needs to be communication with Mike to determine what MSR and Library Strategies have discussed with him regarding the current building and scaling down.
- Katie is talking to local libraries undergoing building projects as time permits regarding their successes and failures as they undertook their projects.

Set date for next meeting: Work Session: May 22nd, 2018, at 4:30 p.m. Regular Meeting: May 29th, 2018, at 4:30 p.m.

Communications: None

Adjourn: (Ard/Van Nevel) moved to adjourn 6:40 p.m.; passed unanimously by voice.