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**Minutes of the C.A. Friday Memorial Library Board of Trustees
Special Session
Thursday, April 25, 2019, 11:30 am**

Trustees Attending: Gjovik, Granroth, Hall, Montello, Peplau, Van Nevel

Trustees Attending via Phone: None

Trustees Absent: Kunej

Also Attending: Jennifer Rickard, Mike Darrow, Britta Kingwill, John Thompson

Call to order: Granroth called the meeting to order at 11:38 am. Quorum was established and the meeting was properly noticed under Wisconsin Open Meeting Law.

Approve Agenda: (Hall/Gjovik) Motion to approve the agenda; passed unanimously by voice.

Overview of interview process and expectations for selected architectural firms: Interview questions and score sheets distributed for tracking each firm's responses.

Interview with Studio GC: Interview began at 12:10 and had 45 minutes to complete presentation and additional questions from the board.

Interview with Dimension IV: Interview began at 1:15. Firm had 45 minutes to complete presentation and answer additional questions from the board.

Interview with Kodet Architectural: Interview began at 2:15. Firm had 45 minutes to complete presentation and answer additional questions from the board.

Interview with River Architects: Interview began at 3:15. Firm had 45 minutes to complete presentation and answer additional questions from the board.

Closed session per Wisconsin State Statute 19.85(1)(e) – Candidate discussion and recommendation: (Gjovik/Van Nevel) Motion to go into closed session per State Statute 19.85 (1)(e). Roll call to enter closed session.

Open Session Action on Closed Session: Staff were directed to move forward as discussed in closed session.

Adjourn: (Montello/Van Nevel) moved to adjourn at 5:05 pm; passed by voice.

Submitted by: Jennifer Rickard