



155 East 1st Street  
New Richmond, WI 54017  
Phone: 715.243.0431  
Fax: 715.246.2691



**Minutes of the C.A. Friday Memorial Library Board of Trustees  
Special Meeting  
Tuesday, June 4, 2019, 2:45 pm**

**Trustees Attending:** Granroth, Gjovik, Hall, Montello, Van Nevel  
**Trustees Attending via Phone:** None  
**Trustees Absent:** Kuney, Peplau  
**Also Attending:** Jennifer Rickard, Sarah Reese

**Call to order:** Granroth called the meeting to order at 2:47 pm. Quorum was established and the meeting was properly noticed under Wisconsin Open Meeting Law.

**Approve Agenda:** (Hall/Montello) Motion to approve the agenda; passed unanimously by voice.

**Overview of interview process and expectations for selected Executive Hiring Firms:** Reese provide an overview of the process and handouts including the questions for each firm's presentation.

**Interview with John Keister & Associates:** Candidate attended via Skype for the presentation and additional interview questions.

**Interview with Shepherd & Associates:** Candidate attended via Skype for the presentation and additional interview questions.

**Closed Session per Wisconsin State Statute 19.85 (1)(e):** (Montello/Van Nevel) Motion to go into closed session. Roll call taken. Pass unanimously.

**Open Session Action on Closed Session:** (Montello/Hall) Motion to approve as directed in closed session. Roll call taken, passed unanimously.

**Adjourn:** (Montello/Van Nevel) moved to adjourn at 4:28 pm; passed by voice.

*Submitted by: Jennifer Rickard*