

**Minutes of the C.A. Friday Memorial Library Board of Trustees**  
**Tuesday, February 5, 2019, 4:30 pm**

**Trustees Attending:** Ard, Gjovik, Granroth, Kuney

**Trustees Attending via Phone:** Hall, Peplau, Van Nevel

**Trustees Absent:** None

**Also Attending:** Mike Darrow, Jennifer Rickard, Jim Zajkowski

**Call to order:** Granroth called the meeting to order at 4:41 pm. Quorum was established and the meeting was properly noticed under Wisconsin Open Meeting Law.

**Approve Agenda:** (Ard/Gjovik) Motion to approve the agenda; passed unanimously by voice.

**Public Comment:** (limit 2 minutes per citizen) None.

**Approve Minutes from 01.08.19:** (Ard/Gjovik) Motion to approve minutes; passed unanimously by voice.

**ReaLiving Presentation and Feedback:** Tabled until next meeting. Presenter unavailable to attend due to weather conditions.

**Approve Monthly Expenditures:** (Ard/Gjovik) Motion to approve monthly expenditures for 2018 and 2019 as presented. The 2018 expenses presented will close out our 2018 fiscal year. Motion passed unanimously by voice.

**Financial Report:** Rickard presented Financial Reports for Royal Alliance and New Richmond Area Community Foundation.

**Library Building Project:**

- Noah Wiedenfeld, City of New Richmond Planning Director, presented about the Downtown façade grants, National Register of Historic Places and the discussions to date with Legacy Architects.
- Rickard has reached out to obtain square footage costs of recent area library projects as further information for the board to consider.
- Special meeting is scheduled for February 26th with the Library Board and the City Council to provide an opportunity to share visions and considerations moving forward.

- Discussed the possibility of a joint trip with the Council and the Board members to view area libraries in hopes of determining best fit for our community. The trip idea will be discussed after the joint meeting on February 26th.
- Library board members who had an opportunity to have discussions with council members stated that they were positive and informative. More discussions were scheduled to occur in the upcoming weeks.

**Discussion and Action on Carleton A. Friday Memorial Library Board of Trustee Bylaws:**

Discussion tabled until next meeting as we were waiting for feedback from ReaLiving.

**Discussion and Action on Newspaper Subscriptions:** Rickard presented our current listing of newspaper subscriptions, which includes 10 titles. Currently our annual expenses for the subscriptions is just under \$4,000.00. Discussion and consideration to cancel some subscriptions based on our tracked usage by patrons. Board trusts staff to reduce the number of subscriptions as recommended.

**Director's Report:** Rickard presented the director's report.

**Set date for next regular meeting:** Tuesday, February 26, 2019 4:30 pm will be the joint meeting in the City Council Chambers.

Next regular meeting will be Tuesday, March 5, 2019 at 4:30 pm.

**Communications:** None.

**Google Chromebooks, Docs and Email Training:** Rickard presented the attending board members with their Chromebooks and gave an overview of accessing their new email and features within their Google accounts.

**Adjourn:** (Ard/Gjovik) moved to adjourn at 5:45 pm; passed by voice.

*Submitted by: Vicki Gjovik*