

## **PUBLIC WORKS COMMITTEE MINUTES**

**June 26, 2019**

**4:00 p.m.**

Members Present: Jim Zajkowski and Kirk Lindell

Members Absent: Craig Kittel

Others Present: Jeremiah Wendt, Lori Brinkman

Jim Zajkowski called the meeting to order at 4:13 p.m. Roll call was taken.

Kirk Lindell moved to adopt the agenda, seconded by Jim Zajkowski and carried.

Kirk Lindell moved approve the minutes from the May 6, 2019, meeting, seconded by Jim Zajkowski and carried.

### **Engineering Design Proposals for County Highway A Trail Project**

Jeremiah Wendt, Director of Public Works, explained that in the fall of 2018, the City was awarded Transportation Alternatives Program funding (TAP) for Phase II of the CTH A trail project. When completed, the trail will run parallel to CTH A from West Richmond Way to West Fourth Street (approximately 1.2 miles). The project will be 80% Federally/State funded and 20% City funded. The Department of Transportation has specific requirements we need to follow for the selection process of an engineering firm that will design the trail and develop a project schedule. The City posted a Request for Statement of Qualifications for Engineering Design Services for this project. Proposals were due by Monday, June 24, 2019, at noon. Jeremiah distributed copies of the 12 proposals received to the members of the Public Works Committee. He also distributed ranking sheets for the Public Works Committee Members to fill out as they go through each proposal. Jeremiah requested the ranking sheets back by July 15. The next step will be to hold a Public Works meeting later that week (of July 15) to discuss the proposals and to select the top three firms based on rankings. The top three firms will then be brought in for interviews. Jeremiah anticipates this phase of the trail will be constructed in 2021.

### **Communications and Miscellaneous**

- A portion of S. Knowles Avenue will be closed from Thursday morning until Monday morning due to water main repair just south of Sixth Street; there will be a detour in place.

Kirk Lindell made a motion to adjourn the meeting, seconded by Jim Zajkowski and carried.

Meeting adjourned at 4:24 p.m.

Minutes submitted by Lori Brinkman