

Debbie



July 27, 2017

TO ALL UTILITY COMMISSION MEMBERS:

GERRY WARNER
BOB MULLEN
JERRY FREY
DAN CASEY
PAT BECKER

This is to inform you that there will be a Utility Commission Meeting on **August 1, 2017 at 3:30 p.m.** in the Administrator's office at the Civic Center.

1. Call to order
2. Adoption of agenda
3. Approval of previous commission meeting minutes (June 7, 2017)
4. Approval of bills and disbursements – June 2017 and July 2017
5. Public Comment
6. WPPI Energy Presentation – Lauri Isaacson, Assistant VP of Member Services
7. 2017 Sewer Televising Bids
8. Doman Drive Stormwater Ponds Study/Memorandum of Understanding
9. 2018 Budget Process & Capital Improvement Plan
10. Staff Reports
11. Communications and miscellaneous correspondence
12. Closed Session – TID #10 Sale of Land
13. Adjourn

Mike Darrow
Utility Manager

A majority of the members of the New Richmond City Council may be present at the above meeting.

Pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2nd 408 (1993) such attendance may be considered a meeting of the City Council and must be noticed as such, although the Council will not take action at this meeting.

NEW RICHMOND UTILITY COMMISSION MINUTES

June 7, 2017

The regular meeting of the New Richmond Utility Commission was held on June 7, 2017 at 3:30 p.m. at the Civic Center.

Pat Becker called the meeting to order at 3:30 p.m.

Members Present: Jerry Frey, Bob Mullen, Dan Casey, and Pat Becker.

A motion was made by Dan Casey to approve the agenda, seconded by Jerry Frey, and carried.

A motion was made by Bob Mullen to approve the minutes of the April 19, 2017 and May 10, 2017 meeting, seconded by Dan Casey, and carried.

A motion was made by Dan Casey to approve bills and disbursements from April 2017 and May 2017, seconded by Jerry Frey, and carried.

Public Comment: None

Election of Officers:

Bob Mullen moved to keep the current officers for another term, seconded by Jerry Frey, motion carried.

Approval of CMAR Report and Resolution:

Jeremiah reviewed the annual CMAR report for the Wastewater Treatment Plant. Steve Skinner received a 4.0 rating – the highest score possible. If rating is under 2.5 the DNR starts requiring corrective action. Bob Mullen moved to approve Resolution 06072017 and report as presented, seconded by Dan Casey, motion carried.

Department Reports

Bob Meyer, Water Superintendent:

The Water Department installed a water tap for the new splash pad at the New Richmond Area Center. A water main break occurred over the weekend, and was repaired on Monday. Dave Pufall is busy with project inspections. Bergerson Caswell is working on Well #6 to install air lines and transducers. When work is completed the well will be flushed, and a water sample taken before Well #6 is put back online. Flushing of hydrants continues. A hydrant on West 2nd Street was damaged and will be repaired. Meter change outs and cross connections are ongoing.

Steve Skinner, Lead Wastewater Treatment Plant Operator:

The CMAR has been completed. State lab audits will take place on June 19th. Paperwork and documentation will be reviewed to verify compliance. The underground wires that were damaged over the winter and early spring have been repaired, and affected equipment is back online. There is a business out at the airport that has been painting planes. The DNR was contacted, and will no longer allow the wastewater to be discharged into the septic system. Conversation took place with the City to determine if the WWTP would accept the wastewater. Steve completed testing of the wastewater and the business was informed the WWTP would accept the wastewater at a higher rate.

Tom Rickard, Electric Superintendent:

Staff is currently working on West Alley, which is where the old creamery building is located. This involves the rebuilding of the transformer, and installation of a new line and pole. The North 4th Street project is ongoing and on schedule. Work will begin on the new street lighting soon. Some additional work was needed on the North 3rd Street project when a ped discovered in the sidewalk

required relocation. Installation of new services is ongoing. LWT would like to have a new high voltage service installed, but is currently researching to determine if it would be cost effective. Annual inspections have been completed on all trucks. Some minor repairs are needed.

Jeremiah Wendt, Director of Public Works:

Staff is looking into agreements for some businesses on what wastewater will be accepted at the treatment plant. Jeremiah stated additional monitoring is being done at the sewer plant in conjunction with the facility planning process. Additional monitoring is also occurring in the Industrial Park. Staff have been reworking the gravel bed, and the trees should be ready to plant in October. Dave Pufall has been doing all the inspections on the North 4th Street project. Underground utilities west of Nevada is approximately 95% complete. Once complete, grading will begin West of Nevada so Lakeside Foods can start production in early July. Final completion on North 4th Street is expected to occur in October.

Rae Ann Ailts, Finance Director:

Rae Ann Ailts passed out and reviewed first quarter financial statements and recording metrics. An overview was given on electric, water, and sewer consumption, revenue, and operating expenses. The first quarter saw an increase of 14 new electric, 11 new water, and eight new sewer customers. After fourteen years of service with the Utility Office, Jill Albert gave her notice in mid May. Her last day was Friday, June 2nd. Jill was thanked for her years of service. Twenty-one applications to fill the vacant position have been received. The interview process will begin tomorrow. The utility office is also searching for temporary summer help to absorb some of the front end office duties. A bonding call took place yesterday, and went well. The rating report should be back on Friday. Assuming all goes well the Bond Sale results will be available on Monday. In May, Diane Thielke attended MEUW roundtable training in Cornell, where cyber security was highlighted. In May, an incident was reported where someone representing the Utility was attempting to defraud a resident.

Weston Arndt, WPPI Energy Services Rep:

Wholesale Rate Impacts

WPPI Energy's shift to seasonal rates that were approved at the December Board of Directors meeting will begin with the wholesale power bill for June's usage. The change will be seen on New Richmond Utilities' peak demand rates. This will be passed through to retail customers via the PCAC. The second bill insert has been going out with the May bills. Large customers were informed personally.

We expect 2017 to be close to budget projections. Looking at 2018 and 2019, WPPI Energy is expecting 1.5-2.5% increases in wholesale power costs. The key drivers will be transmission costs, natural gas costs, and market energy prices. A large PPA with Wisconsin Power & Light was terminated effective May 31, which should partially offset the increases. Current average power cost projection is flat for 2020 and 2021.

Customer Work

Worked with Grace Place to pursue energy efficiency incentives for new windows. Engineered Propulsion Systems is nearing a test of their dynamometer that will feed power back onto the grid – working through the process on this measure. Performed temporary power monitoring at Wisconsin Lighting. Assisted Lakeside Foods in submitting VFD and lighting incentives. St Croix Press incentives for cogged drive belts.

High School Scholarship

Gavin Brown was the \$1,000 Public Power Scholarship Award winner. He is the son of Donald and Louise Brown and plans to attend St Thomas this fall.

Noah Wiedenfeld, Management Analyst:

Noah Wiedenfeld shared that we received a \$10,000 grant from the Wisconsin Office of Energy Innovation to complete an energy audit of City-owned facilities (Police Station, Fire Hall, Library, Civic Center, Wastewater Treatment Plant, and shops). After we receive the signed contract from the Public Service Commission, we expect to begin walk-throughs of each building in late June or July. The final report will be completed by late summer or early fall. Noah also passed around copies of the June quarterly e-newsletter that includes highlights from each department.

Mike Darrow, Utility Manager:

Mike Darrow congratulated Tom Rickard and the electric department for being the recipient of the National Award of Excellence For Safety. Mike also stated the Bond Call went well, and extended a thank you to all those who helped in that process. Mike again noted how busy the City has been this past year. Last year there was approximately 9 million in residential construction. By the end of March 2017, residential construction was already near 7.5 million, with expectations of breaking the City record for residential construction in a single year. In addition, several million dollars is expected in commercial and industrial projects. The Best Western is scheduled to break ground on Monday. We are about to start the 2018 budget process. In that process, long and short term staffing needs will be looked at across the board. A follow-up meeting for the Northside project is tentatively scheduled for June 26th at 4:30 p.m. There is a grant to be used for quiet zones that is being looked into. The Comprehensive Plan has been rebooted. The City is looking for residents to give input on this planning process. Dan Casey asked about the old school site property. Mike stated there has been some debris from years ago that still needs to be removed. Once the debris is removed, the City can acquire the land. The land will remain vacant for approximately two years. This site can only be used for a library.

There being no further business, a motion was made by Bob Mullen to adjourn, seconded by Dan Casey, and carried. The meeting adjourned at 4:28 p.m.

Pat Becker, President

Gerry Warner, Secretary

New Richmond Utilities

JUNE 2017 Check Register

Check #	Date	Amount	Vendor Name	Description
001583	6/7/2017	10,525.62	US BANK CORPORATE PAYMENT SYSTEM	WATER DEPT MAY PCARD INVOICES
001584	6/9/2017	54,805.67	CITY OF NEW RICHMOND	PAYROLL 6-9-17
001585	6/8/2017	13,479.25	CHAPMAN METERING	SINGLE & POLYPHASE FIELD TEST
001586	6/8/2017	6,952.18	CITY OF NEW RICHMOND	MONTHLY BILL
001587	6/8/2017	6,190.46	CITY OF NEW RICHMOND	INSURANCE
001588	6/8/2017	5,000.00	CITY OF NEW RICHMOND	RENT
001589	6/8/2017	7,640.35	CITY OF NEW RICHMOND	RECYCLING
001590	6/8/2017	23,672.89	CITY OF NEW RICHMOND	STORM WATER
001591	6/8/2017	235.50	DAKOTA SUPPLY GROUP INC	HOT LINE CLP
001592	6/8/2017	117.69	GOLDCOM VOICE & DATA SUPPLY	SPLICE KIT
001593	6/8/2017	711.00	HYDRODESIGNS	CROSS CONNECT INSPECT SVC
001594	6/8/2017	6,011.31	NEW RICHMOND UTILITIES	MAY CTOC COLLECTIONS
001595	6/16/2017	88,420.00	LOCAL GOVERNMENT INVESTMENT POOL	LGIP#7, 9 11 JUN INVESTMENT
001596	6/16/2017	51,125.00	LOCAL GOVERNMENT INVESTMENT POOL	LGIP 5, 8, & 10 JUN INVESTMENT
001597	6/22/2017	62,407.95	CITY OF NEW RICHMOND	PAYROLL 06-23-17
001598	6/19/2017	23,680.35	WI DEPT OF REVENUE	MAY SALES TAX
001599	6/28/2017	540,679.16	WISCONSIN PUBLIC POWER INC	MAY PURCHASED POWER
001600	6/29/2017	11,736.00	LOCAL GOVERNMENT INVESTMENT POOL	MAY WATER IMPACT & SAC FEES
001601	6/29/2017	94.75	CITY OF NEW RICHMOND	BENEFIT EXTRAS, FSA HRA ADMIN,
001602	6/29/2017	749.97	CITY OF NEW RICHMOND	EMPLOYER HSA CONTRIBUTION
001603	6/29/2017	18,593.35	CITY OF NEW RICHMOND	HEALTH INSURANCE
001604	6/29/2017	37.16	CITY OF NEW RICHMOND	LIFE INSURANCE
001605	6/29/2017	384.68	CITY OF NEW RICHMOND	LONG TERM DISABILITY INS
001606	6/29/2017	353.32	CITY OF NEW RICHMOND	SHORT TERM DISABILITY INS
001607	6/29/2017	45,335.00	CITY OF NEW RICHMOND	TAX EQUIVALENT
001608	6/29/2017	13,910.08	CITY OF NEW RICHMOND	2ND QTR REIMB WAGE AILTS
001609	6/29/2017	6,370.85	CITY OF NEW RICHMOND	2ND QTR WAGE M BANNINK
001610	6/29/2017	18,281.21	CITY OF NEW RICHMOND	2ND QTR WAGE M DARROW
001611	6/29/2017	10,931.79	CITY OF NEW RICHMOND	2ND QTR WAGE K KRAFT
001612	6/29/2017	8,276.49	CITY OF NEW RICHMOND	2ND QTR WAGE A LAMERS
001613	6/29/2017	2,419.83	CITY OF NEW RICHMOND	2ND QTR WAGE B THOMPSON
001614	6/29/2017	18,721.89	CITY OF NEW RICHMOND	2ND QTR WAGE J WENDT
001615	6/29/2017	8,108.15	CITY OF NEW RICHMOND	2ND QTR WAGE N WIEDENFELD
001616	6/29/2017	591.96	CITY OF RIVER FALLS	WOOD POLE
001617	6/29/2017	13.80	COUNTY MATERIALS CORPORATION	COMMON BRICK CONCRETE
001618	6/29/2017	247.00	COMMERCIAL TESTING LABORATORY	COLIFORM BACT
001619	6/29/2017	2,102.06	INFOSEND, INC	MAY BILLING & POSTAGE
001620	6/29/2017	25.00	WISCONSIN STATE LAB OF HYGIENE	FLUORIDE
035018	6/2/2017	187.54	BALDWIN TELCOMM	MAY PHONE BILL
035019	6/7/2017	498.77	ADAM J FLESCH	CR REF ACCT# 1086900-24
035020	6/8/2017	752.13	AMERIPRIDE LINEN & UNIFORM SERVICES	UNIFORM SERVICE
035021	6/8/2017	7,741.50	BAKER TILLY VIRCHOW KRAUSE LLP	FINANCIAL STATEMENT AUDIT
035022	6/8/2017	1,855.00	BORDER STATES ELECTRIC SUPPLY	METERS
035023	6/8/2017	69.00	CLEAR CHOICE PRINTING INC	BUSINESS CARDS P HOWELL
035024	6/8/2017	18.00	EXPRESS EMPLOYMENT PROFESSIONALS	DRUG TEST CLEMENTS
035025	6/8/2017	297.46	FRONTIER COMMUNICATIONS	MAY PHONE BILL
035026	6/8/2017	49.99	GIRARD'S BUSINESS SOLUTIONS	ROLLER KIT
035027	6/8/2017	3,488.95	HD SUPPLY WATERWORKS, LTD	FLANGE, GASKET, BOLT, EPOXY

035028	6/8/2017	55.00	INDUSTRIAL SAFETY, INC.	RECHARGE FIRE EXTINGUISHER
035029	6/8/2017	5,767.61	STUART C IRBY CO	GLOVE TESTING
035030	6/8/2017	638.64	KWIK TRIP	MAY FUEL
035031	6/8/2017	400.00	LED ILLUMINATION SPECIALISTS LLC	SYH-GLO8-DC1215
035032	6/8/2017	91.00	MY RECEPTIONIST, INC	RECEIPT SVC 5/31-6/27
035033	6/8/2017	11,004.13	SHORT ELLIOTT HENDRICKSON INC	2017 STREET & UTILITY IMPROVE
035034	6/8/2017	1,064.64	SUPER AMERICA	MAY FUEL
035035	6/8/2017	2,500.00	WATER TOWER CLEAN & COAT INC	DIVE CLEANING & INSPECTION
035036	6/8/2017	40.00	WISCONSIN RURAL WATER ASSN	WTR INDUSTRY PROFESSIONALS MEM
035037	6/8/2017	192.15	ZEP SALES & SERVICE	PULL TOWELS 2 PLY
035038	6/8/2017	228.86	VERIZON WIRELESS	MAY CELL PHONE BILL
035039	6/9/2017	135,123.63	MCCABE CONSTRUCTION, INC.	PYMT#1 NORTH 4TH STREET
035040	6/28/2017	250.00	DNR	2017 WATER USE FEES
035041	6/29/2017	33,495.00	BERGERSON-CASSWELL, INC	WELL#6 MAINTENANCE INSPECT
035042	6/29/2017	118.00	BOARDMAN & CLARK LLP	SVC-TERRITORIAL GENERAL
035043	6/29/2017	1,195.00	CARDIAC SCIENCE CORPORATION	G3 PLUS AUTO, AED
035044	6/29/2017	855.00	COUNTRYSIDE PLUMBING & HEATING	WWTP BACK FLOW
035045	6/29/2017	700.70	EXPRESS EMPLOYMENT PROFESSIONALS	WAGE C CLEMENTS
035046	6/29/2017	78.80	GREAT NORTHERN ENVIRONMENTAL	CANISTER ASSY
035047	6/29/2017	150.20	HD SUPPLY WATERWORKS, LTD	CLAMP
035048	6/29/2017	125.00	IMPACT GROUP HOLDING INC	L3 REMOTE SUPPORT
035049	6/29/2017	318.94	PROFESSIONAL SERVICE INDUSTRIES, INC	NORTH 4TH STREET PROJECT
035050	6/29/2017	79.00	RIVERTOWN NEWSPAPER GROUP	HYDRANT FLUSH AD
035051	6/29/2017	6,237.50	SCHMITT & SONS EXCAVATING, INC	REPAIR-COLEMAN,CHESTNUT,125TH
035052	6/29/2017	1,106.52	SHORT ELLIOTT HENDRICKSON INC	SOUTH TANK REHAB
035053	6/29/2017	968.00	SIMON ELECTRIC CONST CO INC	NORTH SHORE LIFT STATIONS
035054	6/29/2017	812.50	TELEDYNE ISCO, INC	SWR FL 5.1 UPGRADE
035055	6/29/2017	27,321.65	WEST CENTRAL WIS BIOSOLIDS FAC	MAY BIOSOLIDS
035056	6/29/2017	4,861.42	DNR	2017 ENVIRONMENTAL FEE
035057	6/29/2017	512.16	XCEL ENERGY	MAY GAS BILL
035058	6/30/2017	123.29	AARON PARENT	CR REF ACCT# 1496500-21
035059	6/30/2017	230.25	ALEX G MEYER	CR REF ACCT# 725800-24
035060	6/30/2017	22.88	ANDREW C MATHWICK	CR REF ACCT# 111400-52
035061	6/30/2017	97.87	ANDREW & KAYLA O'SHEA	CR REF ACCT# 904900-25
035062	6/30/2017	94.60	C & J BUILDERS	CR REF ACCT#1843400-20
035063	6/30/2017	194.42	DAIRY QUEEN	CR REF ACCT# 101000-22
035064	6/30/2017	394.71	DAVID & ROBIN SCHMIDT	CR REF ACCT# 922800-22
035065	6/30/2017	180.92	DELLA M LAHDE	CR REF ACCT# 217500-24
035066	6/30/2017	116.57	DENNIS ULLOM	CR REF ACCT# 338000-23
035067	6/30/2017	38.74	GERALD HARVIEUX	CR REF ACCT# 101400-21
035068	6/30/2017	28.24	JAMES MCGREGOR	CR REF ACCT# 1289400-20
035069	6/30/2017	237.50	JEUNAI A BOCHE	CR REF ACCT# 338800-25
035070	6/30/2017	144.40	KAELYNN J STEINLICHT	CR REF ACCT# 304800-24
035071	6/30/2017	179.43	KATRINA D BECKSTROM	CR REF ACCT# 1806600-21
035072	6/30/2017	336.12	KENNETH & GERALDINE LOKHORST	CR REF ACCT# 1000400-21
035073	6/30/2017	8.96	MACLYN HOMES LLC	CR REF ACCT# 1088400-20
035074	6/30/2017	82.00	MARK D TULS	CR REF ACCT# 1911600-21
035075	6/30/2017	31.17	MICHAEL & BROOKE CRUZ	CR REF ACCT# 1503900-21
035076	6/30/2017	224.72	OEVERING HOMES LLC	CR REF ACCT# 1807600-20
035077	6/30/2017	86.64	PAUL ANDERSON	CR REF ACCT# 1482500-25
035078	6/30/2017	385.00	ROBERT CAMPEAU	CR REF ACCT# 338300-20
035079	6/30/2017	91.70	ROGER A LAMIRANDE	CR REF ACCT# 1632700-22
035080	6/30/2017	269.54	RON KIESLER	CR REF ACCT# 919900-20
035081	6/30/2017	415.06	SALLY A LYBECK	CR REF ACCT# 1083400-24
035082	6/30/2017	75.85	SHIRLEY STORRER	CR REF ACCT# 1025900-22
035083	6/30/2017	481.16	STEVEN & KATELYN RUSTIN	CR REF ACCT# 722000-27

035084	6/30/2017	116.29	TREVOR & ALISON SCHUG
035085	6/30/2017	182.46	TYLER LACHAUSSIE
035086	6/30/2017	<u>442.53</u>	ZACHARY & MELISSA EVANS

CR REF ACCT# 1096500-23
CR REF ACCT# 1087100-21
CR REF ACCT# 1505900-22

Total **\$ 1,325,501.13**

Total Checks & Wires

New Richmond Utilities

JULY 2017

Check Register

Check #	Date	Amount	Vendor Name	Description
001621	7/7/2017	50,458.46	CITY OF NEW RICHMOND	PAYROLL 7-7-17
001622	7/10/2017	1,027.58	SUPER AMERICA	JUNE GAS BILL
001623	7/10/2017	12,029.91	US BANK CORPORATE PAYMENT SYSTEM	UTILITY OFFICE PCARD INV-JUNE
001624	7/13/2017	25,428.00	LOCAL GOVERNMENT INVESTMENT POOL	JUN17 WATER IMPACT & SAC FEES
001625	7/12/2017	94.90	BERNARD'S NORTHTOWN INC	OIL CHANGE
001626	7/12/2017	23,477.71	CITY OF NEW RICHMOND	MONTHLY BILL
001627	7/12/2017	5,000.00	CITY OF NEW RICHMOND	RENT
001628	7/12/2017	6,190.46	CITY OF NEW RICHMOND	INSURANCE
001629	7/12/2017	7,705.24	CITY OF NEW RICHMOND	RECYCLING
001630	7/12/2017	23,795.04	CITY OF NEW RICHMOND	STORM WATER
001631	7/12/2017	2,640.00	DAKOTA SUPPLY GROUP INC	ERT 100W-R
001632	7/12/2017	1,468.80	DIGGERS HOTLINE, INC.	2ND PREPAYMENT 2017
001633	7/12/2017	347.07	GOLDCOM VOICE & DATA SUPPLY	SPLICE KIT
001634	7/12/2017	711.00	HYDRODESIGNS	CROSS CONNECT INSPECT SVC
001635	7/12/2017	5,320.26	NEW RICHMOND UTILITIES	JUNE CTC COLLECTIONS
001636	7/12/2017	40,296.13	TJADER & HIGHSTROM	CHANGE OUT POLES
001637	7/12/2017	107.00	TOTAL TOOL SUPPLY, INC.	REPAIR INLINE CRIMPER
001638	7/13/2017	88,420.00	LOCAL GOVERNMENT INVESTMENT POOL	LGIP#7, 9 & 11 JUL INVESTMENTS
001639	7/13/2017	51,125.00	LOCAL GOVERNMENT INVESTMENT POOL	LGIP#5, 8, 10 JUL INVESTMENTS
001640	7/20/2017	53,800.38	CITY OF NEW RICHMOND	PAYROLL 7-21-17
001641	7/19/2017	17,545.19	WI DEPT OF REVENUE	JUN 17 SALES TAX
001642	7/28/2017	652,598.09	WISCONSIN PUBLIC POWER INC	JUN17 PURCHASED POWER
001643	7/28/2017	121.00	CITY OF NEW RICHMOND	BENEFIT EXTRAS MO, FSA, HRA
001644	7/28/2017	749.97	CITY OF NEW RICHMOND	EMPLOYER HSA CONTRIBUTION
001645	7/28/2017	18,586.39	CITY OF NEW RICHMOND	HEALTH INSURANCE
001646	7/28/2017	37.16	CITY OF NEW RICHMOND	LIFE INSURANCE
001647	7/28/2017	367.42	CITY OF NEW RICHMOND	LONG TERM DISABILITY INSURANCE
001648	7/28/2017	335.75	CITY OF NEW RICHMOND	SHORT TERM DISABILITY INSURANC
001649	7/28/2017	45,335.00	CITY OF NEW RICHMOND	TAX EQUIVALENT
001650	7/28/2017	2,112.48	INFOSEND, INC	JUNE BILLING & POSTAGE
001651	7/28/2017	750.00	MUNITECH INC	TEST 3 FIRE LINE METER ASSEMBL
001652	7/28/2017	3,217.00	QUALITY FLOW SYSTEMS, INC.	REPAIR KSB KRTF80-250
001653	7/28/2017	6,118.20	TJADER & HIGHSTROM	DIRECTIONAL BORE
001654	7/28/2017	25.00	WISCONSIN STATE LAB OF HYGIENE	FLUORIDE
035087	7/5/2017	2,000.00	CHRISTOPHER & JENNIFER KLING	WATER MAIN EASEMENT
035088	7/7/2017	188.55	BALDWIN TELCOMM	JUNE PHONE SERVICE
035089	7/12/2017	892.35	AMERIPRIDE LINEN & UNIFORM SERVICES	UNIFORM SERVICE
035090	7/12/2017	4,160.00	BORDER STATES ELECTRIC SUPPLY	CPISDR2.8 & CP1SDR2.15
035091	7/12/2017	548.60	COUNTRYSIDE PLUMBING & HEATING	WATER LINE HYDRANT TO BLDG
035092	7/12/2017	300.19	FRONTIER COMMUNICATIONS	JUNE PHONE BILL
035093	7/12/2017	580.00	GEIGLE ELECTRIC LLC	NEW CONDUCTORS CLARIFIER & MIX
035094	7/12/2017	1,476.00	HD SUPPLY WATERWORKS, LTD	GATE VALVE, VALVE BOX, GASKETS
035095	7/12/2017	16,037.13	STUART C IRBY CO	JUNIOR PAD LOCKS
035096	7/12/2017	697.50	KNUDTSON PLUMBING & CONTRACTING LLC	REPLACE HYDRANT W 2ND & S DAKO
035097	7/12/2017	518.88	KWIK TRIP	JUNE GAS BILL
035098	7/12/2017	181.23	MY RECEPTIONIST, INC	ANSWER SVC JUN 28 TO JULY 25
035099	7/12/2017	486.00	NR TREE SERVICE LLC	STUMP GRINDER
035100	7/12/2017	2,042.58	PROFESSIONAL SERVICE INDUSTRIES, INC	NORTH 4TH ST
035101	7/12/2017	12,823.33	SHORT ELLIOTT HENDRICKSON INC	N 4TH STREET PROJECT

035102	7/12/2017	109.66	STEPHENS SANITATION LTD	APRIL & MAY GARBAGE SERVICE
035103	7/12/2017	246.17	VERIZON WIRELESS	JUNE CELL PHONE BILL
035104	7/12/2017	495.00	WISCONSIN RURAL WATER ASSN	SYSTEM MEMBERSHIP
035105	7/12/2017	613.36	MELISSA E BOWLING	CR REF ACCT# 704800-41
035106	7/24/2017	290,601.20	MCCABE CONSTRUCTION, INC.	N 4TH ST APPLICATION PYMT #2
035107	7/27/2017	20,504.25	JOHNSON MOTOR SALES, INC.	2017 CHEVROLET CITY EXPRESS LT
035108	7/28/2017	64,748.39	A-1 EXCAVATING, INC.	APPLICATION PYMT #8
035109	7/28/2017	1,085.00	AMERICAN TEST CENTER, INC.	ANNUAL SAFETY INSPECTION
035110	7/28/2017	360.00	AMERICAN WATER WORKS ASSN	MEMBERSHIP RENEWAL 9/1/17-8/31
035111	7/28/2017	430.00	BAKER TILLY VIRCHOW KRAUSE LLP	FINANCIAL STATEMENT AUDIT
035112	7/28/2017	235.00	CLEAR CHOICE PRINTING INC	WINDOW ENVELOPES
035113	7/28/2017	33.97	GIRARD'S BUSINESS SOLUTIONS	INK CARTRIDGE
035114	7/28/2017	5,761.61	HD SUPPLY WATERWORKS, LTD	METER COUPLING
035115	7/28/2017	226.00	INDUSTRIAL SAFETY, INC.	ANNUAL FIRE EXTINGUISHER SVC
035116	7/28/2017	1,233.51	STUART C IRBY CO	LINERLESS RUBBER, HEAT SHRINK
035117	7/28/2017	322.15	JERRY'S TOWING	POSSIBLE AIR LEAK REPAIR
035118	7/28/2017	6.00	LARSON'S APPLIANCE CENTER	SHARPEN CHAIN
035119	7/28/2017	780.00	MIDWEST TOWER ERECTION, INC	INSPECT ANTENNA, COAX, REPAIR
035120	7/28/2017	19.88	RIVERTOWN NEWSPAPER GROUP	AD CCR REPORT
035121	7/28/2017	1,711.74	SHORT ELLIOTT HENDRICKSON INC	2015 TELECOM SERVICE
035122	7/28/2017	225.00	WATER ENVIRONMENT FEDERATION	WEF MEMBERSHIP
035123	7/28/2017	26,161.35	WEST CENTRAL WIS BIOSOLIDS FAC	JUNE BIOSOLIDS
035124	7/28/2017	420.07	XCEL ENERGY	JUNE GAS BILL

Total \$ 1,606,603.24

TOTAL CHECKS & WIRES



To: Utility Commission

From: Rae Ann Ailts, Finance Director

Date: July 26, 2017

RE: WPPI Presentation

Background

Lauri Isaacson, Assist VP – Member Relations, with WPPI will present information relating to future business plans of WPPI and member utilities. A copy of the presentation is attached to this memo.



Doing More Together: Preparing for the Future through Joint Action

Presented by

Lauri Isaacson

Assist. VP – Member Relations

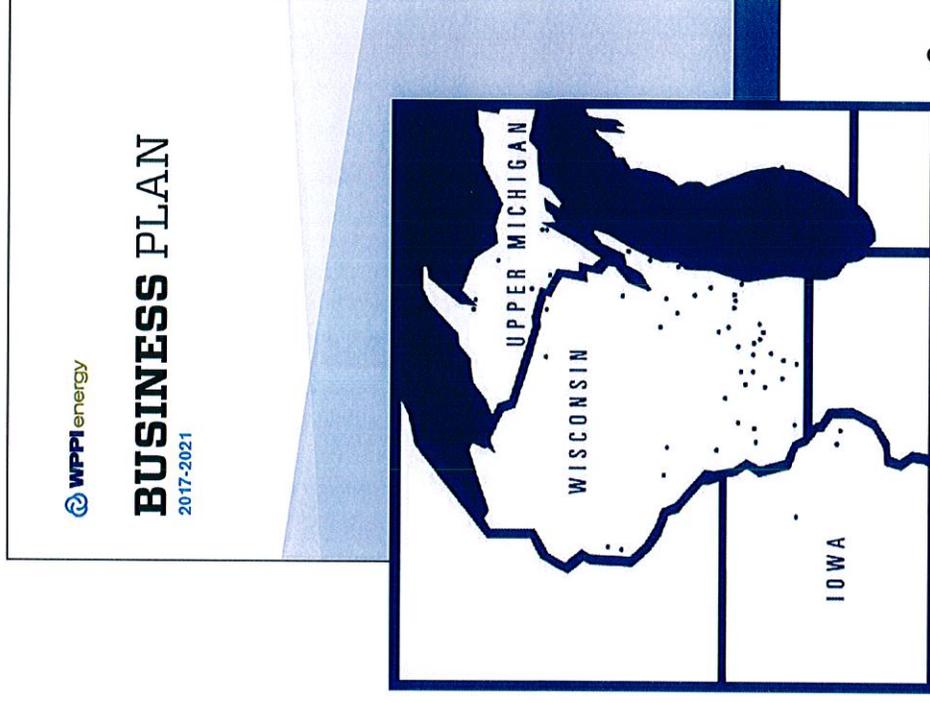
August 1, 2017

Overview

- Member-driven business plan
- Business plan priority: Utilities of the future
 - Technology and customer engagement
 - Competitive, updated rates
- Other priorities
- Key takeaways

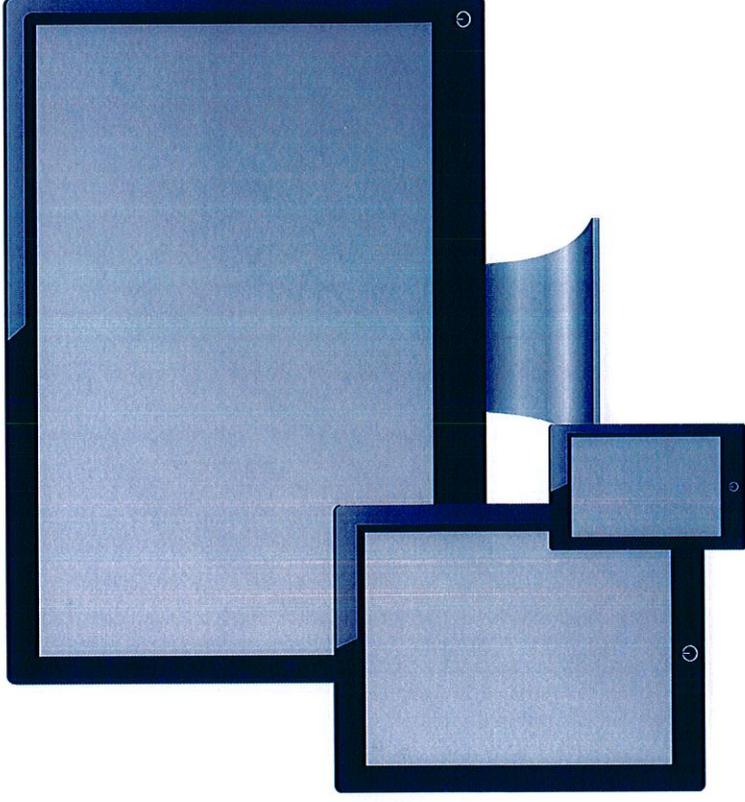
Member-Driven Plan

- Five-year roadmap
- Directs WPPI Energy's work on behalf of 51 members
- Shaped by feedback from 51 members
- Discussed throughout 2016
 - Industry issues
 - Member priorities, concerns



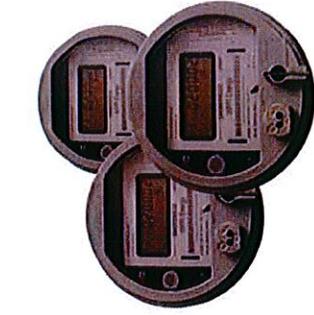
Utilities of the Future

- Evolving customer expectations
- Advancing technologies
- Importance of competitive, updated rates

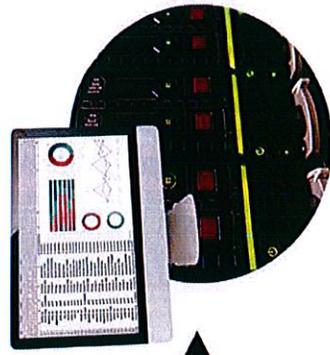


Technology & Customer Engagement Initiatives

- NorthStar Customer Information System
- Online, modern customer engagement
- Preparing to meet outage management needs



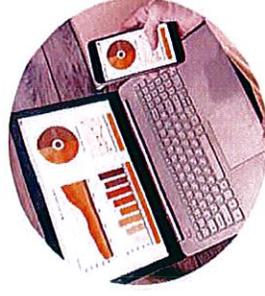
METERS



METER DATA MANAGEMENT SYSTEM



CUSTOMER INFORMATION SYSTEM (NORTHSTAR)



CUSTOMER ENGAGEMENT PLATFORM

Competitive, Innovative Rates Initiatives

- Help members evaluate and design updated, cost-based retail rates
 - Give customers more control over costs
 - Reflect how costs vary depending on time of use
 - Appropriately capture fixed and variable costs
- Design WPPI Energy wholesale rate to support retail priorities
 - Examples:
 - ~ Market-based rate for new load
 - ~ Wholesale rate update to capture seasonal demand costs

Other Priorities (1)

- Power Supply Planning
 - Open space in portfolio beginning 2019
 - Most likely new resource options: renewable energy, energy efficiency, demand response, natural gas
 - Recent addition: Point Beach Solar Energy Center
 - ~ 100 MW
 - ~ Projected in-service date: 2021
 - ~ 20-year contract
 - ~ Projected to reduce overall costs to members
 - Evaluating additional renewable options

Other Priorities (2)

- Financial Strength & Wholesale Rates
 - Member all-requirements contracts contribute to excellent credit ratings
 - ~ 49 members representing 98% of WPPI Energy's load have agreements through 2055
 - Bond refinancing in 2016 saved members \$9.8 million*
 - Average wholesale power costs to members
 - ~ WPPI Energy's 2016 costs were 2.2% lower than 2015
 - ~ We've held costs steady over past 5 years
 - ~ Expect moderate annual wholesale increase for the next couple of years

* Net present value

Other Priorities (3)

- Member Engagement
 - WPPI Energy is member-owned, member-driven
 - Your participation ensures we are on track
 - Opportunities to get involved:
 - ~ Ongoing webinar series
 - ~ Workshops, orientations
 - ~ Service on board committees or advisory groups
 - ~ Annual Meeting – September 14, Wisconsin Dells

Key Takeaways

- WPPI Energy is your member-owned, member-driven joint-action agency
- As you consider your utility's future goals, keep us informed about how WPPI Energy can help
- By working together, WPPI Energy members are prepared for the future



Questions?

Lauri Isaacson

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New Richmond, WI 54017
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www.newrichmondwi.gov

MEMORANDUM

TO: Utility Commission
FROM: Jeremiah Wendt, Director of Public Works
DATE: July 25, 2017
SUBJECT: 2017 Sewer Televising Bids

BACKGROUND

On Tuesday, August 1st, 2017, sealed bids will be received for the 2017 Sewer Televising Program, which calls for televising approximately 44,000 feet of sanitary sewer.

A summary of the bid results will be presented to the Utility Commission at the August 1st meeting.

ACTION REQUESTED

Staff will request approval to award the 2017 Sewer Televising Contract, pending the bid results.



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MEMORANDUM

TO: Utility Commission

FROM: Jeremiah Wendt, Director of Public Works

DATE: July 25, 2017

SUBJECT: Doman Drive Stormwater Ponds Study/Memorandum of Understanding

BACKGROUND

There currently exist two stormwater ponds along the east side of Doman Drive, one to the north and one to the south of E Richmond Way. The ponds serve as a regional stormwater treatment system for an area of mixed residential and commercial development in this area.

During previous development ventures in this area, the design of the stormwater ponds was reviewed by the City, and they were found to be undersized for the full build-out of the proposed watershed. A newly proposed development (Richmond Prairie Condos) has been brought forward by Derrick Companies that would further tax this regional stormwater system.

Furthermore, one of the ponds is located in an easement on School District property, which the school has an interest in developing for other uses. As such, the City is proposing a joint study on behalf of the Stormwater Utility, the School District and Derrick Companies to explore the sizing needed for an expanded regional pond in this area, along with the feasibility of relocating the pond to land less desirable for construction.

ACTION REQUESTED

Staff is recommending approval of the attached contract with MSA to perform this study, along with the attached MOU with Derrick Companies and the School District to share the costs of the study. The City's cost of approximately \$3,000 will be paid out of Stormwater Utility funds.

Derrick Companies and the School District have already agreed to the cost-sharing arrangement.



To: Utility Commission

From: Rae Ann Ailts, Finance Director

Date: July 26, 2017

RE: 2018 Budget and Capital Improvement Plan

Background

Staff will provide an update regarding the 2018 budget process and capital improvement plan update for the Electric, Water and Wastewater Utility Funds.