

Construction Guide: When Do I Need A Permit

(updated 4/2019)



Category	Type of Work	Permit?
Building		
One and Two Family Dwellings	Building a new building	<u>Yes</u>
	Additions to a primary or accessory building	<u>Yes</u>
	Finishing a space or remodeling inside/outside a building	<u>Yes</u>
3+ Unit Residential, Commercial, or Industrial Buildings	Building a new building	<u>Yes</u>
	Additions to a primary or accessory building	<u>Yes</u>
	Finishing a space or remodeling inside/outside a building	<u>Yes</u>
	Any change of use/space	<u>Please Call</u>
Any Type Building	Replacement of roof either shingle over or tear off	<u>Yes</u>
	Replacement of siding	<u>Yes</u>
	Replacement of windows/doors (if changing opening)	<u>Yes</u>
	New, replacement or addition to existing deck	<u>Yes</u>
	Non-structural repair of existing deck (stairs and railings considered structural)	<u>Please Call</u>
	New detached garage or accessory building	<u>Yes</u>
Electrical		
Any Type Building	New wiring circuits or replacement of existing wiring	<u>Yes</u>
	New or upgraded electrical service equipment	<u>Yes</u>
	Additional switches, outlets, light fixtures	<u>Yes</u>
	Replacement of existing switches, outlets, light fixtures	<u>No</u>
Plumbing		
Any Type Building	Additional toilets, tubs, faucets, or other fixtures	<u>Yes</u>
	Installation of new or replacement water treatment devices	<u>No</u>
	Installation of new or replacement water heaters	<u>Yes</u>
	Installation of secondary water meter	<u>No</u>
	Replacement of existing toilets, tubs, or faucets	<u>No</u>
HVAC		
Any Type Building	Replacement of existing or installation of a new furnace or boiler	<u>Yes</u>
	Replacement of existing or installation of a new central air conditioner	<u>Yes</u>
	Replacement of existing or installation of a new air handling/air exchanging system	<u>Yes</u>
Other		
Any Type Building	New signs or replacement of existing signs if changing size/location/electrical	<u>Yes</u>
	Install new fence or add to existing fence	<u>Yes</u>
	Repairs to existing fence	<u>No</u>
	Move/raze a building	<u>Yes</u>
	Install a swimming pool, spa or hot tub	<u>Yes</u>
	Any changes over \$500	<u>Yes</u>
	Install a fireplace	<u>Yes</u>
	Install an outdoor wood boiler/fireplace	<u>Not Allowed</u>

If your project is not included on this list, please contact the Building & Zoning Office at 715-246-4268 to see if a permit is required.